

Public Service Board
Thursday 7th April 2016 at County Hall, Usk

Minutes

Attendees:

John Keegan	Monmouthshire Housing Association
Andy Davison	South Wales Fire and Rescue Service
Huw Jakeway	South Wales Fire and Rescue Service
Jeff Scrivens	South Wales Fire and Rescue Service
Sharran Lloyd	Monmouthshire County Council
David Jenkins	Aneurin Bevan Health Board
Paul Matthews (Chair)	Monmouthshire County Council
Will McLean	Monmouthshire County Council
Cllr Peter Fox	Monmouthshire County Council
David Barnes (minutes)	Monmouthshire County Council
Steve Morgan	Natural Resources Wales
Lyn Webber	Police & Crime Commissioner
Glyn Fernquest	Gwent Police
Chris Edmondson	Community Member
Judith Paget	Aneurin Bevan Health Board
Susan Davies	Aneurin Bevan Health Board
Mark Gardner	Melin Homes

Guests

Sarah Rochira (Item 3)	Older People's Commissioner for Wales
Iwan Lloyd (Item 3)	Older People's Commissioner's Office
Matthew Gatehouse (Items 5 & 6)	Monmouthshire County Council

Apologies:

Martin Featherstone	Gwent Association of Voluntary Organisations
Jeff Farrar	Gwent Police
Alistair Davey	Welsh Government
Gill Richardson	Public Health Wales

1. Welcome and apologies

PM welcomed everyone to the meeting.

2. Minutes of the last meeting (14th January 2016) & Matters Arising

MG pointed out that Adrian Huckin's organisation was incorrect on the front page.

WM stated the outstanding actions will be picked up via item 4.

WM explained that Chris Edmondson has been appointed as chair of the Domestic Homicide Review panel, and will meet as a panel for the first time next Friday.

3. Sarah Rochira, Older People's Commissioner for Wales

SR noted that she was a public supporter of the Future Generations Act from day one. SR wasn't keen on the use of the term Older People, stating that there is a need to see behind the label and if we don't we come up with generic assumptions.

SR explained that older people are experts by experience, have a wealth of knowledge that is too often overlooked by society. SR used examples of people she had met such as police officers, nurses and war veterans. She wanted to remind the Board that it's not a burden to care for, and the reality is we may not have the cash but we do have the social capital – stating that research shows that older people are worth £1billion in Wales (net), asking what we could do to turn that £1billion into £2billion.

SR referred to the critique of older people, asking questions such as why did nobody tell me? Why did a crisis occur before someone could help me? Other statements included getting help when needed, in a way it is needed and to be in a place they want to be.

When commenting on Monmouthshire's Single Integrated Plan, SR said that the critique has a strong read across to the Plan, and that it's one of the strongest SR has seen. The Plan is outcome focused, prioritises older people (who are featured from the beginning), the language used is that which older people can associate themselves with. SR was pleased to see references made about accessing services and participating in community life, employment opportunities for older people, as well as intergenerational work.

SR highlighted the importance placed on qualitative data within the guidance for the Wellbeing Assessment, as well as an asset based approach. There is also an importance of going back and asking the people who contributed to the work, to close the loop and give feedback.

PM commented that our SIP was a deep and intelligent conversation had during a series of sessions throughout Monmouthshire, and stated that a former colleague always used to remind the organisation that it's about lives not labels.

WM gave a brief explanation of how the SIP was built, saying that the once the Needs Assessment was completed, it didn't articulate very much – most indicators were at the right end of the spectrum but we wanted to find out what it's like for people to live in Monmouthshire. We went out across the county to get stories and personal experiences from people, which still remains a key

tenant of how we do all our engagement – to go and speak to people where they are. WM added that projections show that Monmouthshire's proportion of people aged 65+ and 85+ is only going to grow and life expectancy is greater in the County compared to other. This is why it was important for us to have a section in the SIP of people able to live their good life, which would be a personal definition for each person.

HJ commented that the PSB is a good forum to tackle communication between organisations, to understand what everyone does when we're in contact with vulnerable people – and to join up how we work together. SR responded that one of the areas that could be highly preventable is the number of falls, there are so many contact points that can prevent this.

MG said that as organisations, when the pressure is on we spend a lot of time thinking of processes and how much they cost. As a discipline, one of the things we will have to challenge ourselves on is what difference it would make to people if we change a process. SR said that impact assessments would need to be robust to evidence a decision, and that we need to be careful that decisions we are making now aren't going to build up and be completely unmanageable a few years down the line.

DJ stated that if we addressed the needs of our communities as a whole then the lives of older people will also be made better as they are part of that community.

SL provided an update on Monmouthshire's Ageing Well Action Plan, stating that we are starting to enrich it in terms of actions and taking it forward. We are trying to look at future trends and what service design needs to look like – we don't want to be seen doing it to our older people and a very mindful of that. We are looking to consult with them on what the action plan contains and also want them to inform us of the actions they wish to take forward. The Ageing Well Forum have met twice so far and it is being received very well but we are still progressing and trying to be as inclusive as possible, which includes those who are the hardest to reach. SR responded that it is a fantastic model and very few local authorities do that, by inviting services to the forum provides a good level of public accountability.

PM mentioned that the disability and equalities forum is also a very busy event, and is a great way of allowing people to hear and say what is really being felt. CE added that there is also a huge amount of experience in that room.

SR concluded by saying she would like to work with the PSB to produce guidance from the Older People's Commissioner Office, that encapsulates her thinking and what she would like to see in the Wellbeing Plans.

PM thanked SR for her attendance, commenting that it was a very timely visit.

4. Programme Board Update

i) Childhood Obesity

WM commented that there has been a real common agreement desire to take this forward, and has been discussed with Public Health as the authors of the work. The Creating an Active Monmouthshire group will lead on the mapping of current provision. SL added that we are looking

to set up a workshop to develop a baseline assessment to better understand what provision we have, and whether they are the strongest evidenced based activities we have. The Programme Board agreed to the workshop approach and would like to receive buy in from the PSB to support. Initial dates are 24th or 26th May, with the list of invitees to be finalised.

JP welcomed the approach and appreciated the support, noting that ABHB have just done a refresh of their 3 year plan and have signalled ongoing support for this work and will be looking over the next couple of weeks to look at a weight management programme for children, which would be a bespoke treatment pathway.

ii) GAVO

WM updated that Welsh Government are currently in the process of revising guidance for 3rd sector schemes (formerly known as compacts), the Monmouthshire version is out of date and we will be looking to bring that up to date as the 3rd sector have a huge role to play going forward.

iii) Prevention/Intervention Panels

WM stated that we are looking to revise some of the mechanisms of the TAF (Team around the family), which is a programme supported largely by Welsh Government Families First money. At the moment there are 5 panels that run through the 4 secondary schools in Monmouthshire and the Acorn Centre. However the current model has a differential in terms of performance and governance.

5. Transition to Public Service Board

i). Terms of Reference

SL introduced the Terms of Reference (ToR), saying that compared to other authorities', they are not too dissimilar in structure. The ToR refer heavily to the guidance to ensure they are consistent.

DJ had no comment on the general purpose, aims and objectives. However didn't think that the way to describe the membership was by individual, and should be done by organisation. The guidance says that statutory bodies also have the option to name a deputy. DJ added that representatives from education and probation could also be noted. In terms of chair, DJ would be delighted if PM wanted to take on the role but would like to see a point made that following elections, the PSB would elect a chair from the list of statutory members. The quorum of $\frac{2}{3}$ was also commented upon as being a high hurdle.

LW stated that the Office of the Police and Crime Commissioner has undergone a restructure and that Shelley Bosson's roles and responsibilities have been shared out. Following the upcoming election, the new commissioner may decide that they may want to sit on the Board.

WM and PM agreed that during previous meetings there seemed to be a strong desire to maintain a consistent membership in the transition to PSB, and that we did not want to go back to where the Board was 2.5 years ago – we need to make sure the right people are here to achieve our purpose.

HJ asked whether there was a need to have a community voice on the Board, or a member of a youth forum. Adding that the ToR contain reference to prevention but not to early intervention. HJ

raised the potential for collaboration of PSBs, a point that has been raised in Caerphilly. Concluding that would there be a need to have ¼ meetings? PM answered that until it reaches a point of maturity ¼ meetings would be needed but following that it could be a possibility to reduce the frequency of meetings. DJ commented that he thought it important that the membership is for people who are responsible for providing services – that we need to be careful who we invite as we could end up having a very big Board.

ii) Town and Community Councils

MG explained that a briefing was run by Hazel Clatworthy for Town and Community Councils (TCC), who were all invited, but the session was not well attended. The discussion tended to stray into broader areas on occasions, but their desire to be involved more in general was clear. They wanted an opportunity to be engaged whilst the Wellbeing Assessment was being developed.

PM said that finding a voice between 36 TCC would be difficult, but we need to up our game to ensure they are informed in a timely manner and are able to contribute when they want. PF suggested that One Voice Wales are responsible for disseminating information to TCC so they could perhaps be our point of contact. WM commented that we need to be mindful of the Local Government Bill and the proposed reorganisation in 2020 that may change the number of TCC we currently have, but thought the TCC have a huge evaluative part to play in the engagement.

iii) Scrutiny

WM said that Alan Netherwood (AN) has been commissioned to do inputs within the organisation with regarding to the Future Generations Act. One of the decisions taken at the last LSB was to form a new scrutiny panel. AN spent a valuable morning with that group of councillors which was really informative, and was around getting a clear understanding of their role from the outset. WM was confident that the members will provide a valid challenge to the PSB. The session was a useful one to build on, and the members are very keen to get started on the work.

HJ asked whether one of the fire authority members sit on the panel.

ACTION: WM to circulate the membership of the scrutiny panel to the group.

iv) Resourcing

WM stated that this is an issue that has come up particularly for those who sit across multiple PSB areas. The administrative support is fairly explicitly, however the guidance makes reference to statutory partners contributing. There is a G7 meeting to be held in April, and WM felt the issue is best to be discussed at this level to have an understanding right across Gwent. The role of the partnership team, expectations of the act and going forward will mean we have to think about how we resource the PSB itself.

PM added that we should be doing what we need to do in terms of differentiations and that G7 will consider it, but on a Monmouthshire front, there are no short term expectations to change the Partnership Team.

DJ commented that if the PSB is going to work appropriately and everyone seen as proper partners then we all need to contribute on a fair and proper basis.

PM said that any decision needs to be equitable. In Monmouthshire we are sure that all organisations make a stunning contribution to the Programme Board, which is a great base on which to start.

CE commented that having googled Monmouthshire PSB, she could not find any results and that it would be really good if there was a statement for people to look at.

ACTION: DB to amend PSB presence.

v) Chairmanship

PM stated that we have worked hard to develop a purposeful LSB and MCC are happy to act as primary host but we have never wanted to be seen as an organisation seen to be dominant in the PSB. Moving forward, the Council does not believe it should be the chair. No decision will be made now but from now until the next meeting, PM urged the members to feel free to express desire to take on the role.

ACTION: Members interested in chairmanship to contact WM

6. G-SWAG Bid Submission

MG updated the group that GSWAG (Gwent Strategic Needs Assessment Group) have been successful in securing £45k from Welsh Government to help with the Wellbeing Assessment. There is a subgroup convening on 15th April to work on the detail. The likely intention is to use the money for situational analysis work. Other areas include a request to the Data Unit to produce data that plug the gap in what Authorities already have, for a report for each LA area, 7 days of analysis for each PSB and 50 days at a Gwent level. There is also potentially some help around engagement work.

PM commented that it's a good example of Gwent working together but also enough flexibility exists in the group to dive down to a local level.

7. AOB

No other business was raised