



Name of the Officer Linda O'Gorman / Jane Rodgers Phone no: 01633 644214 E-mail: lindaogorman@monmouthshire.gov.uk	Please give a brief description of the aims of the proposal Slight uplift in discretionary fees, to fully meet the costs of service provision.
Name of Service area Licensing	Date 16 th January 2026

1. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Sustainable fee levels will ensure quality service maintained, protecting vulnerable customers.	Not Applicable	Not Applicable
Disability	As above	Not Applicable	Not Applicable
Gender reassignment	Neutral	Not Applicable	Not Applicable
Marriage or civil partnership	Neutral	Not Applicable	Not Applicable

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity	Neutral	Not Applicable	Not Applicable
Race	Neutral	Not Applicable	Not Applicable
Religion or Belief	Neutral	Not Applicable	Not Applicable
Sex	Neutral	Not Applicable	Not Applicable
Sexual Orientation	Neutral	Not Applicable	Not Applicable

2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions. This duty aligns with our commitment as an authority to Social Justice.

	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Socio-economic Duty and Social Justice	Cost recovery in assessing fees.	Not Applicable – not for profit but cost recovery	Not Applicable

3. Policy making and the Welsh language.

How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
Policy Making Effects on the use of the Welsh language, Promoting Welsh language Treating the Welsh language no less favourably	Neutral	Not Applicable	Not Applicable
Operational Recruitment & Training of workforce	Not Applicable	Not Applicable	Not Applicable
Service delivery Use of Welsh language in service delivery Promoting use of the language	Not Applicable	Not Applicable	Not Applicable

4. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	Fee levels are set on a cost recovery basis, minimising costs to the trade.	Use of the agreed All Wales Assessment Tool to assess cost recovery – Adopted by Director of Public Protection Wales – Licensing Expert Panel
A resilient Wales Maintain and enhance biodiversity and land, river and coastal ecosystems that support resilience and can adapt to change (e.g. climate change)	Not Applicable	Not Applicable
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	The revised fee structure provides for separate safeguarding of children and vulnerable persons training, with the aim of improving awareness and service standards.	As stated.
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Fee revenue ensures sustainable Licensing Service maintained, providing public reassurance Licensing standards are complied with.	As above.
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Cost recovery to enable public safety and a fair process in dealing with applications/licence holders.	As above
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Fee recovery will ensure certificate and badges displayed to the public is bilingual.	As above
A more equal Wales People can fulfil their potential no matter what their background or circumstances	Fee levels should not preclude anyone to undertake their business in a fair and safe manner.	As above

5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 Long Term	<p>Balancing short term need with long term and planning for the future</p> <p>Slight fee increases, ensure the Licensing Service provides sustainable provision into the future.</p>	<p>As stated</p>
 Collaboration	<p>Working together with other partners to deliver objectives</p> <p>MCC Licensing have ensured reduced cost of additional training – knowledge test and safeguarding – by collaborating with Torfaen Training.</p>	<p>As stated</p>
 Involvement	<p>Involving those with an interest and seeking their views</p> <p>Schedule of fees advertised and any legitimate objections can be brought back to Committee for final decision.</p>	<p>Any objections following the legal notice will be reviewed at the Taxi and Regulatory Committee</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 Prevention Putting resources into preventing problems occurring or getting worse	Slight increases in discretionary Licensing fees will ensure a continuing service, incorporating preventative measures where necessary.	As above.
 Integration Considering impact on all wellbeing goals together and on other bodies	Key service aim is to ensure safe venues, vehicles, drivers, etc.	As above

6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	<p>Fee set – see schedule 5(h) – to cover training of Licensed drivers in safeguarding issues.</p> <p>Safeguarding is about ensuring that everything is in place to promote the well-being of children and vulnerable adults, preventing them from being harmed and protecting those who are at risk of abuse and neglect.</p>	Not Applicable – Cost recovery	As above assessment conducted in line with approved standards.
Corporate Parenting	Not Applicable	Not Applicable	Not Applicable

7. What evidence and data has informed the development of your proposal?

All Licensing fees and charges are reviewed annually, to ensure cost recovery in service delivery.

8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

Legal Notice required under Section 70 of the Local Government (Miscellaneous Provisions) Act 1976 giving intention to vary fees for the grant of licences for hackney carriage and private hire vehicles/operators

9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible
Comments from taxi trade to be considered. Return to Taxi and Regulatory Committee if required.	March 2026	Linda O'Gorman

10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
	Consideration of Fees at Taxi and Regulatory Committee	27/01/2026	
	Legal Notice in Paper of Fee increase, if approved at Committee	Feb-March 2026	
	Fee Increase if no objections	1 st April 2026	