

SUBJECT:	The Dixton Archive
MEETING:	ICMD
DATE:	15th January 2025
DIVISIONS/WARD AFFECTED:	All

1. PURPOSE:

1.1 To consider the ownership of the Dixton Archive.

2. RECOMMENDATION:

2.1 To transfer of the Dixton Archive from Monmouthshire Museums to Hereford Record Office.

3. OPTIONS APPRAISAL

That the Dixton Archive is transferred from Monmouth Museum Collection to Hereford Record Office. This is a permanent arrangement, but one that guarantees that these will continue to be available to the public.

That the Dixton Archive is not transferred and remains within the Monmouth Museum Collection.

4. EVALUATION CRITERIA

Parochial Records and Registers Measure of 1978

5. REASONS

We are recommending that the archive is handed over to Hereford Record Office. Whilst the archive is relevant to the collections of Monmouthshire Museums it is difficult for us to provide public access to the same level available at the Record Office. We have held this collection of documents since 1985. However, under the Parochial Records and Registers Measure of 1978 they should have gone to the designated Diocesan Record Office. Herefordshire Archive hold the rest of the parish records for Dixton and allow free access to them for the public. They are also in a better position to store and conserve them than we are at MonLife Museums.

6. RESOURCE IMPLICATIONS

A small amount of officer time to hand over the archives. We will gain resources in that some storage space will be freed up for our remaining collections.

**7. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS
(INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND
CORPORATE PARENTING):**

There are no Future Generations, equality, safeguarding, corporate parenting, or sustainable development implications directly arising from this report.

8. CONSULTEES:

Chief Officer for Customer, Culture and Wellbeing
Cabinet Member for Rural Affairs, Housing and Tourism
Head of Legal Services
Head of Finance
Central Finance Management Accountant

9. BACKGROUND PAPERS:

Excel spreadsheet of the Dixton Archive
Report approved by MonLife DMT

10. AUTHOR:

Rachael Rogers, Museums and Arts Manager

11. CONTACT DETAILS

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