

Monmouthshire's Scrutiny Forward Work Programme 2019-20

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
30 th July 2019	Adult Services Report Co-option Report	To consider potential options for co-option onto the Select Committees. E.g. Access for all forum, Mind, Age UK, Gavo, Carer's Group.	Hazel Ilett	Committee Proposal
	Social Housing Grant Report	Performance report on spending of grant monies.	Louise Corbett	Performance Monitoring
	Revenue and Capital Outturn report	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
Special Meeting early September 2019 with CYP Select	Corporate Plan Annual Report of Director	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Julie Boothroyd Eve Parkinson Richard Jones Emma Davies	Performance Monitoring
	Safeguarding	Scrutiny of performance report on safeguarding.	Julie Boothroyd	Performance Monitoring
24 th September 2019	Budget Monitoring report - Month 2	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
22 nd October 2019 (request date change)	Local Hospital and health service provision (To be confirmed)	A performance update on new service provision across Gwent and implications for Monmouthshire.	Aneurin Bevan University Health Board	Performance Monitoring
	Regional Homeless Strategy Update	An annual performance review.	Stephen Griffiths	Performance Monitoring
10 th December 2019	(To be confirmed)			
21 st January 2020	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

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Future Agreed Work Programme Items: Dates to be determined

- ✓ Future Commissioning of Adults Services ~ linked to "Turning the World Upside Down" ~ performance service change
- ✓ Domiciliary Care
- ✓ Community Development and Well-being ~ results of most significant change ~ possible workshop
- ✓ Older Adults Inspection
- ✓ Market place for social care ~ better understanding of services, play space community staff, integrated workspace, hub services, Turning the world upside down. Housing element.
- ✓ Performance reporting (normal plus other things Homefirst)
- ✓ Annual Complaints Report for Social Services
- ✓ Empty Homes ~ Autumn 2019
- ✓ DFG and the role of housing in social care and wellbeing ~ September
- ✓ Housing register allocations policy ~ Nov/December
- ✓ Affordable housing ~ Louise Corbett
- ✓ G&T training ~ late September
- ✓ Housing Support Grant ~ replaces the supporting people grant (children and communities grant ~ Sharran Lloyd) ~ how is the money used (homeless prevention ~ difficult places) ~ homelessness ~ ;ate autumn (discussion with Sharran Lloyd)

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ Mental Health capacity Act and Learning Disabilities ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ Safeguarding Performance Reporting and Progress of Regional Safeguarding Boards ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015
- ✓ Regional Integrated Autism Service ~ now Gwent-wide
- ✓ Regional partnership boards and integrated care fund transformation funding and impact, risk of funding being pulled away

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Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
9 th July 2019	Partnership Agreement	Revisiting scrutiny of the partnership agreement between schools and governing bodies.	Cath Saunders Will Mclean	Pre-decision Scrutiny
	Revenue and Capital Outturn report	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
Special Joint Select with Adults Date to be confirmed	Corporate Plan and Annual Report	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Julie Boothroyd Richard Jones	Performance Monitoring
	Safeguarding	Scrutiny of performance report on safeguarding.	Julie Boothroyd	Performance Monitoring
17 th September 2019	Mounton House	Final Opportunity to offer a view.	Will Mclean	Pre-decision Scrutiny
	Budget Monitoring report - Month 2	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
12 th November 2019	(To be confirmed)			
17 th December 2019				
28 th January 2020	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

Future Agreed Work Programme Items:

Schools items:

- **FSM performance** ~ Chair and Vice Chair to visit Chepstow Comp to discuss and report back to CYP – Will to arrange
- **Partnership Agreement** ~ CYP today ~ out to Governing Bodies in September
- **Chair's School visits** ~ Ysgol Y Ffin
- **Mounton House** ~ Cabinet in September ~ Scrutiny first?
- **Chepstow Comp** (issues of children going to Wyedean)
- **Welsh Medium Education** ~ **Welsh Education Strategic Plan** – annual update. New school in Monmouth.

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- **Additional Learning Needs** and financial pressures
- **Schools Performance – new reporting.** EIB and Intervention Monitoring/ Donaldson Report on Successful Futures. Report on the Pioneer Schools. Review of 21st Century Schools. Vulnerable Pupil reporting.
- **Inclusion updates** – wellbeing/attitudes to learning/supporting the pupil voice
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **EAS Business Plan 2020-2021 and the Professional Learning Offer 2020-2021 ~ 28th January 2020**
- **Looked After Children Grant ~ schools input**
- **New Curriculum Update and Pioneer schools ~ Primary and secondary to discuss from a schools perspective ~ November 2019**
- **National Categorisation/Estyn outcomes** -Progress towards addressing recommendations

Non-education issues:

- **Support for Foster Carers** ~ Edge of Care Team and BASE. Bringing in Foster Carers
- **Engage with the Youth Forum** ~ Find out what their priorities and concerns are
- **Young Carers Strategy Update**
- **Childcare sufficiency** – annual update
- **Well-being reporting (obesity, eating disorders etc)**
- **Family Support Services ~ Young People's Mental Health Support in Schools:** Chair to liaise with Chief Officer
- **Children with Complex Needs and play provision.**

Suggestions from the Chief Officer:

- **ADL Transformation ~ new legislation and practice early next year. Regional leads to provide and input. Readiness assessments**
- **Ongoing Transformation between health board and regional partnership boards. Intermediate Care funding and in particular, supporting wellbeing needs.**
- **Inclusion in schools (primary and secondary), Behaviour policy. CAMS support ~ early presentation.**
- **Risk areas, financial position and budgetary pressures, Schools Finance Forum work**
- **2 years delivery plan for Children's Services ~ understanding good practice and the significant drivers on schools and social services**
- **Chief Officer Annual Reports and Corporate Parenting**

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Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Special Meeting on 17th July at 3pm	Local Development Plan Growth Options	To endorse the growth options for public consultation / to comment on the options during consultation.	Mark Hand/Rachel Lewis	Policy Development
	Revenue and Capital Outturn report	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
5th September 2019 Possible all day meeting....or special with Strong Communities	Supplementary Planning Guidance on Section 106 Agreements	Pre-decision scrutiny for the policy on calculating Section 106 developer contributions.	Mark Hand	Policy development /pre-decision scrutiny
	Current Local Development Plan Annual Monitoring Report	To scrutinise annual performance.	Rachel Lewis	Performance monitoring
	Planning Annual Performance Report	To scrutinise annual performance.	Philip Thomas	Performance monitoring
	Budget Monitoring report - Month 2	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
	Corporate Plan	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Frances O'Brien Cabinet Members	Policy Development/Performance Monitoring
September date to be confirmed	Local Development Plan WORKSHOP 6 Preferred Strategy		Mark Hand Rachel Lewis	Policy Development Workshop
10th October 2019	Local Development Plan Preferred Strategy	To agree the preferred strategy (growth level and spatial distribution strategy) for the new Local Development Plan	Mark Hand/Rachel Lewis	Policy development /pre-decision scrutiny

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	Supplementary Planning Guidance on Archaeology	Pre-decision scrutiny for the policy on identifying three new Archaeologically Sensitive Areas	Mark Hand/Amy Longford	Policy development /pre-decision scrutiny
	Supplementary Planning Guidance on Landscape	Pre-decision scrutiny of the guidance on landscape character to inform planning decisions	Mark Hand/Amy Longford	Policy development /pre-decision scrutiny
	Asset Management Strategy Update TBC	To review the investment strategy in line with business planning.	Deb Hill Howells Peter Davies	Performance monitoring/policy development
October date to be confirmed	Local Development Plan WORKSHOP 8	Infrastructure 1 – Education and primary health care,	Mark Hand Rachel Lewis	Policy Development Workshop
14th November 2019	(To be confirmed)			
November date to be confirmed	Local Development Plan WORKSHOP 9	Employment considerations	Mark Hand Rachel Lewis	Policy Development Workshop
December date to be confirmed	Local Development Plan WORKSHOP 10	Infrastructure 2- Local Transport Plan, sustainable transport	Mark Hand Rachel Lewis	Policy Development Workshop
19th December 2019	(To be confirmed)			
January 2020 date to be confirmed	Local Development Plan WORKSHOP 11	New homes: disrupting the market: carbon reduction, energy efficiency, minimum house size standards, housing mix policies.	Mark Hand Rachel Lewis	Policy Development Workshop

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30th January 2020	Local Development Plan Progress Update	To feedback to Select Committee on the workshop outcomes.	Mark Hand / Rachel Lewis	Policy Development
	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
February 2020 date to be confirmed	Local Development Plan WORKSHOP 12	Infrastructure 3 – broadband, utilities, EV charging	Mark Hand Rachel Lewis	Policy Development Workshop
27th February 2020	(To be confirmed)			
March 2020 date to be confirmed	Local Development Plan WORKSHOP 13	Retail, A3 uses, future of High Streets	Mark Hand Rachel Lewis	Policy Development Workshop
26th March 2020	(To be confirmed)			
April 2020 date to be confirmed	Local Development Plan WORKSHOP 14	Review of green wedges.	Mark Hand Rachel Lewis	Policy Development Workshop
May 2020 date to be confirmed	Local Development Plan WORKSHOP 15	Site allocations (residential, employment, tourism, renewable energy).	Mark Hand Rachel Lewis	Policy Development Workshop
June 2020 date to be confirmed	Local Development Plan WORKSHOP 16	Affordable housing 2 – with viability evidence	Mark Hand Rachel Lewis	Policy Development Workshop

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September 2020 date to be confirmed	Local Development Plan WORKSHOP 17	Deposit Plan Member workshop	Mark Hand Rachel Lewis	Policy Development Workshop

Future Meeting Items: Agreed Scrutiny Focus for 2018-19

- **Affordable housing, transport and the LDP**
- **Impact of the removal of the Severn Tolls**
- **Tourism and enterprise**
- **ICT in Schools** ~ scrutinise jointly with CYP Select ~ Post Evaluation Review to return. Joint scrutiny of the outcomes for young people: Implementing the technology → delivering the teaching and learning → digital attainment levels.
- Marketing Monmouthshire for Business ~ potential workshop
- **Business and Enterprise Strategy**
- **Asset Investment Strategy and progress of projects**
- **Committee Engagement with businesses.**
- **Local Development Plan Progress Update ~ July 2020**

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Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
11 th July 2019	Modern Day Slavery Protocol	Pre-decision Scrutiny of the Modern Day Slavery Protocol (following a previous scrutiny policy development workshop).	David Jones Diane Corriester Sharran Lloyd	Pre-decision Scrutiny
	Hydrogen Powered Vehicles	Discussion paper on hydrogen powered vehicles, to seek members views and consider associated implications.	Roger Hoggins	Policy Development
	Revenue and Capital Outturn report	Quarterly scrutiny of the budget monitoring report	Mark Howcroft	Budget Monitoring
	Apprentice, Graduate and Intern Strategy	Scrutiny of the draft strategy to provide apprenticeship, graduate jobs and internship opportunities ~ following scrutiny in June.	Hannah Jones	Policy Development
Special Meeting early September 2019	Traffic & Road Safety	To present the Speeding Management Process for pre-decision scrutiny developed by the Strong Communities Task and Finish Group.	Paul Keeble Roger Hoggins	Policy Development
To be confirmed	Corporate Plan and Annual Report	Scrutiny of the executive members on the performance service delivery and alignment to the corporate plan.	Frances O'Brien Peter Davies Richard Jones Cllr Jane Pratt Cllr Sara Jones	Performance Monitoring
26 th September 2019				
	Budget Monitoring report - Month 2	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
Special Meeting Early October (TBC)	Litter Strategy	To consider the Monmouthshire Litter Strategy that aligns to the national litter strategy being developed in conjunction with Keep Wales Tidy ~ Invite Crucorney Environmental Group to discuss how the Crucorney trial can be supported through the strategy.	Carl Touhig Crucorney Environmental Group	Policy Development

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Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Waste Collections Policy		Carl Touhig	Policy Development
7 th November 2019	Wye Valley AONB Management Plan (To be confirmed)	To offer a view on the plan prior to adoption	Matthew Lewis	Consultation
	Green Infrastructure Strategy		Matthew Lewis	Pre-decision Scrutiny
12 th December 2019	Rights of Way Improvement Plan	Pre-decision scrutiny on the final plan ~ following the assessment stage, there will be a formal review, preparation of a draft plan, formal consultation prior to decision.	Matthew Lewis	Pre-decision Scrutiny
16 th January 2020	Strategic Equality Plan	Scrutiny of the Council's third Strategic Equality plan prior to adoption by Council on 5 th March 2020.	Alan Burkitt	Pre-decision Scrutiny
	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

Future Agreed Work Programme Items: Dates to be determined

- × Annual monitoring of Public Protection in May, a half year exception report, highlighting any gaps in service delivery, to be scheduled in November of each year.
- × Registrars Service ~ annual monitoring in May
- × Air Pollution Monitoring Report ~ Multiple departments – Autumn
- × Social Justice Policy update
- × Open Space Review ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.
- × Civil Parking Enforcement ~ members seminar in Autumn
- × Welsh Language Report ~ return of data
- × Cremations and Burials ~ 3 Members to investigate/report back. Social issues and financial.

Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email rather than in-depth scrutiny

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Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
10 th October 2018	Public Service Board Wellbeing Plan	Scrutiny of the action plan to deliver the vision.	Matthew Gatehouse Sharran Lloyd	Performance Monitoring
	Scrutiny of Partners	Scrutiny partners on their delivery of the well-being objectives and future actions.	Gwent Police	
	Adverse Childhood Experiences	Feedback from the workshop held on 1 st October.	Sharran Lloyd	
	Regional Project Work Update	An update report.	Richard Jones	
9 th January 2019	Progress on the steps being delivered as part Monmouthshire's Well-being Plan	<p>The PSB has prioritised six steps for focus over a 6 month period. The committee will receive a progress update from two partners of the Public Service Board on the steps for which they are the lead agency:</p> <ul style="list-style-type: none"> Promoting active citizenship – led by Gwent Association of Voluntary Organisations Re-addressing the supply and mix of housing stock - led by Monmouthshire County Council with involvement of registered social landlords 	Matthew Gatehouse, MCC Gwent Association of Voluntary Organisations	Performance Monitoring
26 th March 2019	Progress on the steps being delivered as part Monmouthshire's Well-being Plan	The PSB has prioritised six steps for focus over a 6 month period. The committee will receive a progress update from two partners of the Public Service Board on the steps for which they are the lead agency:	Matthew Gatehouse	Performance Monitoring
11 th July 2019	Progress on the steps being delivered as part Monmouthshire's Well-being Plan	Progress on the six steps outlined in the Well-being Plan for focus over a 6 month period ~ Presentation from ABUHB.	Aneurin Bevan University Health Board	Performance Monitoring

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Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Draft Revised Terms of Reference for the Select Committee	Consider revised terms of reference and a change to title to reflect a wider scrutiny role.	Hazel Ilett	Governance change
	PSB Annual Report	Scrutinise the performance of the PSB in delivering the 6 steps.	Sharran Lloyd Matthew Gatehouse	Performance Monitoring

PSB DATES:

PSB SELECT DATES:

Monday 3rd June 2019 10am
Thursday 12th September 2019 10am
Monday 9th December 2019 2pm
Wednesday 11th March 2020 10am

Future Work Programme Items:

- To be determined