

**SUBJECT: GUIDANCE TO MEMBERS SERVING ON OUTSIDE BODIES****MEETING: STANDARDS COMMITTEE****DATE: 19<sup>TH</sup> MARCH 2018****DIVISION/WARDS AFFECTED: ALL****1. PURPOSE:**

To provide Standards Committee with guidance provided to members serving on outside bodies.

**2. RECOMMENDATIONS:**

To note the guidance to members serving on outside bodies.

**3. KEY ISSUES:**

At its annual meeting each May, the council makes a number of appointments to outside bodies. As can be expected the council is asked to appoint members to a large number of outside bodies, covering a wide range of functions, roles and activities.

At a recent meeting of council, a member asked the Chief Executive for guidance to members serving on outside bodies. The attached guidance, found at appendix 1, was sent to every member of the council as a result. At appendix 2 attached to the report, the list of outside bodies and the member appointments to them can be found.

The important point to note for members appointed to outside bodies is that generally their first duty will be to the outside body rather than the council, this is particularly important if the bodies are trusts or companies.

The code of conduct for members may apply depending on whether the body has a code of its own. Paragraph 3 of the code says:

**3. *Where you are elected, appointed or nominated by your authority to serve —***

*(a) on another relevant authority, or any other body, which includes a Local Health Board you must, when acting for that other authority or body, comply with the code of conduct of that other authority or body; or*

*(b) on any other body which does not have a code relating to the conduct of its members, you must, when acting for that other body, comply with this code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.*

Further where the member is at a council meeting and the outside body is being discussed the member will need to declare a personal interest under paragraph 10(2)(a)(viii) - *any body to*

*which you have been elected, appointed or nominated by your authority but it will not be a prejudicial interest under paragraph 12(2)(a)(iii) - a body to which you have been elected, appointed or nominated by your authority unless the business relates to the determination of any approval, consent, licence, permission or registration – paragraph 12(3) – for example if the planning committee was considering a planning application by the outside body.*

**4. REASONS:**

To make Standards Committee aware of the guidance to members to outside bodies.

**5. RESOURCE IMPLICATIONS:**

None.

**6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:**

No significant equality impacts have been identified.

**7. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS:**

NONE.

**8. CONSULTEES:**

None.

**9. BACKGROUND PAPERS:**

None.

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