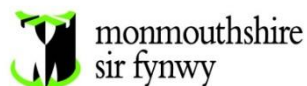


# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Monday, 19 January 2026

**Please note the revised time of the meeting**

**Notice of meeting**

## **Taxi and Regulatory Committee**

**Tuesday, 27th January, 2026 at 10.30 am**  
**Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA**

### **AGENDA**

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	Review Of Annual Licensing Fees for Financial Year 2026/2027.	1 - 14
4.	To confirm the minutes of the previous meeting.	15 - 16
5.	Next Meeting: Tuesday 17th March 2026 at 10.00am.	

**Paul Matthews**

**Chief Executive**

# MONMOUTHSHIRE COUNTY COUNCIL CYNGOR SIR FYNWY

## THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillor Tony Easson	Dewstow;	Welsh Labour/Llafur Cymru
County Councillor Christopher Edwards	St. Kingsmark;	Welsh Conservative Party
County Councillor Simon Howarth	Llanelly Hill;	Independent Group
County Councillor Jane Lucas	Osbaston;	Welsh Conservative Party
County Councillor Jayne McKenna	Mitchel Troy and Trellech United;	Welsh Conservative Party
County Councillor Alistair Neill	Gobion Fawr;	Welsh Conservative Party
County Councillor Martin Newell	Town;	Welsh Conservative Party
County Councillor Sue Riley	Bulwark and Thornwell;	Welsh Labour/Llafur Cymru
County Councillor Dale Rooke	Chepstow Castle & Larkfield;	Welsh Labour/Llafur Cymru
County Councillor Jackie Strong	Caldicot Cross;	Welsh Labour/Llafur Cymru
County Councillor Tudor Thomas	Park;	Welsh Labour/Llafur Cymru
County Councillor Armand Watts	Bulwark and Thornwell;	Welsh Labour/Llafur Cymru

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### Watch this meeting online

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### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

To become a zero-carbon county, supporting well-being, health and dignity for everyone at every stage of life.

## **Objectives we are working towards**

- Fair place to live where the effects of inequality and poverty have been reduced.
- Green place to live and work with reduced carbon emissions and making a positive contribution to addressing the climate and nature emergency.
- Thriving and ambitious place, where there are vibrant town centres and where businesses can grow and develop.
- Safe place to live where people have a home where they feel secure in.
- Connected place where people feel part of a community and are valued.
- Learning place where everybody has the opportunity to reach their potential.

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

**Kindness:** We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.



## MONMOUTHSHIRE COUNTY COUNCIL REPORT

**SUBJECT:** Review Of Annual Licensing Fees For Financial Year 2026/2027  
**DIRECTORATE:** Social Care, Safeguarding and Health  
**MEETING:** Taxi and Regulatory Committee  
**Date to be considered:** 27<sup>th</sup> January 2026  
**DIVISION/WARDS AFFECTED:** All Wards

### 1. PURPOSE:

- 1.1 To agree the Authority's licence fees for 2026-27.

### 2. RECOMMENDATION(S):

- 2.1 Approve the fees set out in Appendix A to this report, entitled "Schedule of Licence Fees for 2026-27", subject, where relevant, to any required public notice.
- 2.2 Any objections, duly made, regarding fees for the grant of licences for hackney carriage and private hire vehicles be brought back to Committee at the earliest opportunity for due consideration.

### 3. KEY ISSUES

- 3.1 The Authority has a broad range of licensing responsibilities including the regulation of licensed premises, taxis and hackney carriages, gambling, street trading, street collections and scrap metal dealers. Whilst some licence fees are set by Government, others are locally set at the discretion of the Authority.
- 3.2 The basis of setting such fees is generally to ensure full cost recovery, or as close as possible. Licensing fees may not be used to generate a profit for Councils. This report summarises all licensing fees that are proposed to be reviewed to come into effect from 1<sup>st</sup> April 2026 (as Appendix A).
- 3.3 The European Services Directive, as incorporated by the Provision of Services Regulations 2009 provides that fees and charges must "be reasonable and proportionate to the cost of the procedures and formalities under the scheme and must not exceed the cost of those procedures and formalities".
- 3.4 Relevant legislation and guidance around fee setting for local authorities, that must be taken into account when determining the actual costs of producing a licence, has been considered when preparing this report and proposed fees. Appropriate case law has also been taken into consideration. The ethos underpinning this legislation and guidance is that businesses that benefit from a licence should be asked to pay any reasonable costs incurred by the local authority in providing that licence. However, they must also be able to depend on local authority licence fees being fair and reasonable.
- 3.5 Fees are reviewed annually, using the following steps:
- (a) The fees setting process itself is reviewed to ensure that it remains valid – any changes in law, guidance or case law will be taken into account.
  - (b) The underlying data determining the fees is reviewed to ensure that the time calculated remains accurate.

- (c) Each licence process step is reviewed to ensure that the time calculated remains accurate.
- (d) The Authority's Finance department is asked to update the staff hourly costs, including on-costs.
- (e) Other costs such as IT, specialist equipment etc. are reviewed to ensure that they remain relevant.
- (f) If there was a significant profit or loss in the previous licence period, the fee for the next period will need to be reduced / increased by the same amount.
- (g) The cost calculator is then updated to calculate any changes in fees, using the Wales Licensing Expert Panel spreadsheet – as recommended for national use.

3.6 A breakdown of the licences this Authority can set, being discretionary fees, for the financial year 2026/27 are as follows:

#### Safety At Sports Ground Certificates

We currently have one Regulated Stand Certificate in force at Chepstow Racecourse. Monmouthshire doesn't have any designated sports grounds in its area. The detailed certification process (being administrated by Environmental Health with additional oversight from Event Safety Advisory Group partners) allows for compliance with relevant sports ground safety legislation.

#### Hackney Carriage / Private Hire Licences

*Hackney Vehicles:* This is an annual licence and we currently licence 77 vehicles that we hope will renew in 2026/27. During 2025/2026, 14 vehicle licences were surrendered, and we had 18 new applications.

We do not currently have any horse drawn carriages requiring a licence.

*Private Hire Vehicles:* This is an annual licence and we currently licence 94 vehicles that we hope will renew in 2026/27. During 2025/2026, 15 vehicle licences were surrendered, and we had 21 new applications.

*Private Hire Operators:* This is a 5 year licence. Fees are paid once every 5 years and cover a 5 year period. When fees are received it is prorated for each year, the financial year payment is due and the subsequent 4 financial years. Accounting adjustments will be made to ensure that each of the 5 years receive 1/5<sup>th</sup> of the income received. We currently have 26 private hire operators licenced. We licensed 3 new operators during 2025/26 and it is anticipated that we will have 5 operators that will be due for renewal in 2026/27. The anticipated income, following adjustment, will be £1,122 for the operator renewals for the financial year 2026/27.

*Hackney Carriage/Private Hire Drivers:* This is a 3 year licence. Fees are paid once every 3 years and cover a 3 year period. When fees are received it is prorated for each year, the financial year payment is due and the subsequent 2 financial years. Accounting adjustments will be made to ensure that each of the 3 years receive 1/3<sup>rd</sup> of the income received. We currently have 187 drivers licenced. We licensed 18 new drivers during 2025/26 and it is anticipated that we will have 31 drivers that will be due for renewal in 2026/27. The anticipated income, following adjustment, will be £2,687 for the driver renewal for the financial year 2026/27.

#### Street Trading Consents

*Street Trading Consents:* This is an annual consent and we currently have 22 street trading consents that may renew in 2026/27.

*Block Street Trading Consents:* This is an annual consent and we currently have 6 block street trading consents that may renew in 2026/27.

*Day Consents and Day Block Street Trading consents:* These are one off consents and are mainly used for events. During 2025/26 we had 4 day consents and 2 day block street trading consents. The number of such consents for the financial year 2026/27 will be dependent on the nature of the event whether a consent is required.

### Scrap Metal Dealers

*Site Licence:* This is a 3 year licence. Fees are paid once every 3 years and cover a 3 year period. When fees are received it is prorated for each year, the financial year payment is due and the subsequent 2 financial years. Accounting adjustments will be made to ensure that each of the 3 years receive 1/3<sup>rd</sup> of the income received. We currently have 4 scrap metal sites licenced. We had no new licences requested in 2025/26 and there are no scrap sites due for renewal in 2026/27.

*Collectors Licence:* This is a 3 year licence. Fees are paid once every 3 years and cover a 3 year period. When fees are received it is prorated for each year, the financial year payment is due and the subsequent 2 financial years. Accounting adjustments will be made to ensure that each of the 3 years receive 1/3<sup>rd</sup> of the income received. We currently have 6 scrap metal collectors licenced. We had no new licences requested in 2025/26 and there is 1 scrap collectors due for renewal in 2026/27.

### Boats

We do not currently have any licences for a Boatman or a Boat Licence. The stretch of waterway that was previously licensed for pleasure boats was on the river Wye and is not required for canal boats.

### Sex Establishments

We do not currently have any licences for Sex Establishments. A sex establishment licence covers a sex shop, sex cinema and sexual entertainment venues. If an application is received the application will be deferred to the Licensing and Regulatory Committee for a decision whether to grant a licence.

### Gambling Act

The Gambling Act 2005 allowed Authorities to set their own fees for Premises Licences under this Act for Casinos, Bingo, Betting, Tracks, Family Entertainment Centres and Adult Gaming Centres. The fees for these types of licences are to be reviewed and set annually on the 21<sup>st</sup> May each year. These fees have a limit on how much they can be set and an assessment of those fees must also be set to recover costs only. A further report will be submitted before a full Licensing and Gambling Committee during March 2026 (the proposed date will be on 17<sup>th</sup> March 2026 to follow the scheduled Taxi and Regulatory Committee listed that day). The Licensing and Gambling Committee will be requested to review the Gambling Act fees to commence 21<sup>st</sup> May 2026.

- 3.7 As indicated in Appendix A, there is a slight uplift in the proposed discretionary fees for 2026/27.
- 3.8 In accordance with Section 70 of the Local Government (Miscellaneous Provisions) Act 1976, the Authority is obliged to give notice of any intention to vary the fees for the grant of licences for hackney carriage and private hire

vehicles/operators. It is recommended that any objections to a variation be brought back to Committee for consideration.

#### **4 REASONS**

- 4.1 The fees are set at a level that will recover the costs associated with administering them.
- 4.2 Duly made objections must be considered.

#### **5. RESOURCE IMPLICATIONS:**

The Schedule of fees in Appendix A are set out to ensure the recovery of reasonable costs. If fees are set below the level indicated, the Authority will be underwriting the cost of some licenses. For the reasons set out in para 3.2, the Authority cannot legally set the fees higher than the cost recovery basis set out in Appendix A.

#### **6. WELLBEING AND FUTURE GENERATIONS IMPLICATIONS:**

- 6.1 The 'Integrated Impact Assessment Document' is attached to this report as Appendix B to consider the effect of the schedule of Fees proposed for 2026-27.
- 6.2 It should be noted that Council tax receipts and Revenue Support Grants are insufficient to fund the full extent of Council services so increasing fees and charges helps sustain our services into the future for customers, as opposed to potentially withdrawing services.

#### **7. CONSULTEES:**

None

#### **8. BACKGROUND PAPERS:**

None

#### **9. AUTHOR:**

Linda O’Gorman Principal Licensing Officer

**CONTACT DETAILS:** Tel: 01633 644214  
Email: [lindaogorman@monmouthshire.gov.uk](mailto:lindaogorman@monmouthshire.gov.uk)



## APPENDIX A

### SCHEDULE OF LICENCE FEES FOR 2026-27

	Current Fees 2025/2026	Proposed Fees 2026/27
<b>1. LICENSING ACT 2003</b>		
Premises Initial (Dependant on Business Rate)	£100.00 - £1,905.00	Fee Set By
Premises Annual (Dependant on Business Rate)	£ 70.00 - £1,050	Central
Personal Licence Holder	£37.00	Government
Temporary Event Notice	£21.00	
Theft, loss, etc of premises licence or summary	£10.50	
Provisional Statement	£315.00	
Notification of change of name and address	£10.50	
Application to vary licence to specify individual as designated premises supervisor (DPS)	£23.00	
Application for transfer of premises licence	£23.00	
Interim authority notice following death etc. of licence holder	£23.00	
Theft, loss etc. of certificate or summary	£10.50	
Notification of change of name or alteration of rules of club	£10.50	
Change of relevant registered address of club	£10.50	
Theft, loss etc. of temporary notice	£10.50	
Theft, loss of personal licence	£10.50	
Duty to notify change of name and address	£10.50	
Right of freeholder etc. to be notified of licensing matters	£21.00	
Land without rateable value	Band A	
Land without rateable value – when a building is under construction	Band C	
Application to remove the mandatory condition requiring a DPS at Community Halls	£23.00	
Application for a Minor Variation on a Premises Licence or Club Premises Certificate	£89.00	
<b>2. SAFETY AT SPORTS GROUND CERTIFICATE</b>		
Sports Ground Safety Certificate/Safety Certificate for a Regulated Stand SGSC/SCRS	£1,375.00	£1,375
The Amendment, Replacement, Transfer of a SGSC/SCRS	£155.00	£155
<b>3. GAMBLING ACT 2005</b>		
<b>(For Premises and Permit Fees please refer to separate list)</b>		
Lotteries		Fee Set By
Initial	£40.00	Central
Renewal	£20.00	Government
<b>4. STREET / HOUSE COLLECTIONS</b>		
No Fee charged under current legislation.		
<b>5. HACKNEY CARRIAGE / PRIVATE HIRE</b>		
(a) Hackney Carriage Vehicle - New	£299.00	£326
Hackney Carriage Vehicle – Renewal	£232.00	£256
Hackney Carriage Vehicle – Substitution of licence to new vehicle	£299.00	£326
Hackney Carriage Vehicle – Transfer of licensed vehicle to new owner	£ 76.00	£ 79
(b) Horse Drawn Hackney Carriage Vehicle – As 5(a) above.		
(c) Private Hire Vehicle – New	£266.00	£284
Private Hire Vehicle – Renewal	£214.00	£231
Private Hire Vehicle - Substitution of licence to new vehicle	£266.00	£284
Private Hire Vehicle – Transfer of licensed vehicle to new owner	£ 76.00	£79
(d) Private Hire Operator – New	5yr £1205.00	5yr £1134
Private Hire Operator – Renewal	5yr £1227.00	5yr £1122
(e) Driver Licence (Dual Badge) – New	3yr £302.00	3yr £309
Driver Licence (Dual Badge) – Renewal	3yr £259.00	3yr £260
(f) Knowledge Test – Torfaen Training (TT)	£60.00	Set By TT
(g) Resit of Knowledge Test – Torfaen Training (TT)	£30.00	Set By TT
(h) Safeguarding Children and Vulnerable Persons Training – Torfaen Training (TT)	£35.00	Set By TT
(i) Disclosure and Barring Service Check (DBS)+£6.30 Processing Fee	£55.80	Set By DBS
<b>6. STREET TRADING CONSENTS</b>		
Annual Street Trading Consent - New	£505.00	£531
Annual Street Trading Consent – Renewal	£371.00	£413
Annual Block Street Trading Consent - New	£828.00	£878
Annual Block Street Trading Consent - Renewal	£521.00	£561
Street Trading Consent– Substitution (Replacement) of Valid Licence	£335.00	£366
Day Street Trading Consent – For Events (no entrance fee)	£53.00	£55
Day Block Street Trading Consent – For Events (no entrance fee)	£156.00	£162

## 7. SCRAP METAL DEALERS

(a) Site Licence - New	3yr	£537.00	3yr	£548
Site Licence – Renewal	3yr	£460.00	3yr	£470
Site Licence – Change of Details		£41.00		£43
(b) Collectors Licence – New	3yr	£506.00	3yr	£520
Collectors Licence - Renewal	3yr	£365.00	3yr	£374
Collectors Licence – Change of Details		£41.00		£43

## 8. BOATS

(a) Pleasure Boat Licence - New		£431.00		£449
Pleasure Boat Licence – Renewal		£163.00		£170
Pleasure Boat Licence – Transfer of Boat		£431.00		£449
(b) Pleasure Boatman's Licence - New		£116.00		£121
Pleasure Boatman's Licence – Renewal		£112.00		£117

## 9. SEX ESTABLISHMENTS

Sex Establishment - New		£502.00		£523
Sex Establishment – Renewal		£179.00		£187
Sex Establishment – Transfer of Premises Usage		£502.00		£523

## 10. HYPNOTISM

No Fee charged under current legislation.



## Integrated Impact Assessment document

(incorporating Equalities, Future Generations, Welsh Language and Socio Economic Duty)

<b>Name of the Officer</b> Linda O’Gorman / Jane Rodgers  <b>Phone no:</b> 01633 644214 <b>E-mail:</b> <a href="mailto:lindaogorman@monmouthshire.gov.uk">lindaogorman@monmouthshire.gov.uk</a>	<b>Please give a brief description of the aims of the proposal</b>  Slight uplift in discretionary fees, to fully meet the costs of service provision.
<b>Name of Service area</b>  Licensing	<b>Date</b>  16 <sup>th</sup> January 2026

1. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Sustainable fee levels will ensure quality service maintained, protecting vulnerable customers.	Not Applicable	Not Applicable
Disability	As above	Not Applicable	Not Applicable
Gender reassignment	Neutral	Not Applicable	Not Applicable
Marriage or civil partnership	Neutral	Not Applicable	Not Applicable

<b>Protected Characteristics</b>	<b>Describe any positive impacts your proposal has on the protected characteristic</b>	<b>Describe any negative impacts your proposal has on the protected characteristic</b>	<b>What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?</b>
Pregnancy or maternity	Neutral	Not Applicable	Not Applicable
Race	Neutral	Not Applicable	Not Applicable
Religion or Belief	Neutral	Not Applicable	Not Applicable
Sex	Neutral	Not Applicable	Not Applicable
Sexual Orientation	Neutral	Not Applicable	Not Applicable

## 2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

	<b>Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage</b>	<b>Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.</b>	<b>What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?</b>
<b>Socio-economic Duty and Social Justice</b>	Cost recovery in assessing fees.	Not Applicable – not for profit but cost recovery	Not Applicable




### 3. Policy making and the Welsh language.



How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<b>Policy Making</b>  Effects on the use of the Welsh language,  Promoting Welsh language  Treating the Welsh language no less favourably	Neutral	Not Applicable	Not Applicable
<b>Operational</b>  Recruitment & Training of workforce	Not Applicable	Not Applicable	Not Applicable
<b>Service delivery</b>  Use of Welsh language in service delivery  Promoting use of the language	Not Applicable	Not Applicable	Not Applicable

**4. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs	Fee levels are set on a cost recovery basis, minimising costs to the trade.	Use of the agreed All Wales Assessment Tool to assess cost recovery – Adopted by Director of Public Protection Wales – Licensing Expert Panel
<b>A resilient Wales</b> Maintain and enhance biodiversity and land, river and coastal ecosystems that support resilience and can adapt to change (e.g. climate change)	Not Applicable	Not Applicable
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	The revised fee structure provides for separate safeguarding of children and vulnerable persons training, with the aim of improving awareness and service standards.	As stated.
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	Fee revenue ensures sustainable Licensing Service maintained, providing public reassurance Licensing standards are complied with.	As above.
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Cost recovery to enable public safety and a fair process in dealing with applications/licence holders.	As above
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Fee recovery will ensure certificate and badges displayed to the public is bilingual.	As above
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	Fee levels should not preclude anyone to undertake their business in a fair and safe manner.	As above

5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>Slight fee increases, ensure the Licensing Service provides sustainable provision into the future.</p>	<p>As stated</p>
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>MCC Licensing have ensured reduced cost of additional training – knowledge test and safeguarding – by collaborating with Torfaen Training.</p>	<p>As stated</p>
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>Schedule of fees advertised and any legitimate objections can be brought back to Committee for final decision.</p>	<p>Any objections following the legal notice will be reviewed at the Taxi and Regulatory Committee</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Slight increases in discretionary Licensing fees will ensure a continuing service, incorporating preventative measures where necessary.</p>	<p>As above.</p>
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>Key service aim is to ensure safe venues, vehicles, drivers, etc.</p>	<p>As above</p>



**6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?**

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	<p>Fee set – see schedule 5(h) – to cover training of Licensed drivers in safeguarding issues.</p> <p>Safeguarding is about ensuring that everything is in place to promote the well-being of children and vulnerable adults, preventing them from being harmed and protecting those who are at risk of abuse and neglect.</p>	Not Applicable – Cost recovery	As above assessment conducted in line with approved standards.
Corporate Parenting	Not Applicable	Not Applicable	Not Applicable

**7. What evidence and data has informed the development of your proposal?**

All Licensing fees and charges are reviewed annually, to ensure cost recovery in service delivery.

**8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

Legal Notice required under Section 70 of the Local Government (Miscellaneous Provisions) Act 1976 giving intention to vary fees for the grant of licences for hackney carriage and private hire vehicles/operators

**9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible
Comments from taxi trade to be considered. Return to Taxi and Regulatory Committee if required.	March 2026	Linda O’Gorman

**10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.**

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
	Consideration of Fees at Taxi and Regulatory Committee	27/01/2026	
	Legal Notice in Paper of Fee increase, if approved at Committee	Feb-March 2026	
	Fee Increase if no objections	1 <sup>st</sup> April 2026	

# Public Document Pack **Agenda Item 4**

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Taxi and Regulatory Committee held  
at Council Chamber, County Hall, The Rhadyr USK on Tuesday, 9th December, 2025 at  
10.00 am**

**PRESENT:** County Councillor Tudor Thomas (Chairman)

County Councillors: Tony Easson, Christopher Edwards,  
Jane Lucas, M. Newell, Sue Riley, Dale Rooke and Jackie Strong

### **OFFICERS IN ATTENDANCE:**

Linda O'Gorman	Principal Licensing Officer
Julian Sanders	Solicitor
Nicola Perry	Senior Democracy Officer
Geraint Edwards	Head of Litigation and Deputy Monitoring Officer

### **APOLOGIES:**

County Councillors Simon Howarth and Jayne McKenna

#### **1. Apologies for Absence**

#### **2. Declarations of Interest**

No declarations of interest were made.

#### **3. Confirmation of Minutes**

The minutes of the following meetings were confirmed as a true record:

1. Taxi and Regulatory Committee: 16th September 2025
2. Licensing and Gambling Sub Committee: 9th September 2025
3. Licensing and Gambling Sub Committee: 22nd September 2025
4. Licensing and Gambling Sub Committee: 10th October 2025
5. Licensing and Gambling Sub Committee: 21st November 2025

#### **4. Taxi and Private Hire Licensing Policy 2026**

The Principal Licensing Officer introduced the report noting that the purpose of the meeting was to consider the consultation feedback and approve the revised Taxi and Private Hire Licensing Policy to take effect from 1 January 2026. A Registered Taxi Driver also attended, representing himself to respond to the consultation. Following presentation of the report, Members were invited to ask questions:

[https://www.youtube.com/live/3VArF\\_rp3iU?si=wzi763KWV8YJxq3&t=249](https://www.youtube.com/live/3VArF_rp3iU?si=wzi763KWV8YJxq3&t=249)

As per the report recommendations, the Taxi and Licensing Committee considered the responses following the consultation and the advice provided in paragraph 3.4 of the report by Licensing.

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Taxi and Regulatory Committee held  
at Council Chamber, County Hall, The Rhadyr USK on Tuesday, 9th December, 2025 at  
10.00 am**

Upon being put to the vote, Members approved the new policy and conditions to come into force on 1st January 2026.

**5. Next Meeting: 27th January 2026**

**The meeting ended at 11.18 am.**