

Wednesday, 18 January 2023

Notice of Meeting**Governance and Audit Committee****Thursday, 26th January, 2023 at 2.00 pm,
County Hall, The Rhadyr, Usk, NP15 1GA**

***Please note that a 30 minute pre-meeting will take place at 1.30pm for
Committee Members and Audit Officers***

AGENDA

| Item No | Item | Pages |
|---------|---|-------|
| 1. | Apologies for Absence | |
| 2. | Declarations of Interest | |
| 3. | Public Open Forum Governance and Audit Committee Public Open Forum Guidance Our Governance and Audit Committee meetings are live streamed and a link to the live stream will be available on the meeting page of the Monmouthshire County Council website If you would like to share your thoughts on any proposals being discussed by Select Committees, you can submit your representation via this form Please share your views by uploading a video or audio file (maximum of 4 minutes) or; Please submit a written representation (via Microsoft Word, maximum of 500 words) You will need to register for a My Monmouthshire account in order to submit the representation or use your log in, if you have registered previously. The deadline for submitting representations to the Council is 5pm three clear working days in advance of the meeting. If representations received exceed 30 minutes, a selection of these based on theme will be shared at the Governance and Audit Committee meeting. All representations received will be made available to councillors prior to the meeting. The amount of time afforded to each member of the public to speak is at the chair's discretion, but to enable | |

us to accommodate multiple speakers, we ask that contributions be no longer than 3 minutes. If you would like to attend one of our meetings to speak under the Public Open Forum at the meeting, you will need to give three working days' notice by contacting wendybarnard3@monmouthshire.gov.uk If you would like to suggest future topics for scrutiny by Governance and Audit Committee, please do so by emailing wendybarnard3@monmouthshire.gov.uk

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| 4. | To note the Action List from the previous meeting | 1 - 2 |
| 5. | Collaboration and Partnership Report | 3 - 18 |
| 6. | 2021/22 Welsh Church Fund/Monmouthshire Farm School Endowment Trust - Final | 19 - 60 |
| 7. | ISA260 or equivalent for Trust Funds | 61 - 84 |
| 8. | Review of the Committee Terms of Reference aligned to the Audit Plan | 85 - 100 |
| 9. | Governance and Audit Committee Work Programme | 101 - 104 |
| 10. | To approve the minutes of the previous meeting held on 24th November 2022. | 105 - 114 |
| 11. | To note the date of the next meeting as 16th February 2023 at 2.00pm | |
| 12. | To consider whether to exclude the press and public from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, as amended, that it involves the information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act (proper officers view attached) | 115 - 116 |
| 13. | Cyber Security Report | 117 - 154 |

**Paul Matthews
Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

| | | |
|-----------------------------------|------------------------------|----------------------------------|
| Andrew Blackmore | <i>Lay Member</i> | |
| Colin Prosser | <i>Lay Member</i> | |
| Martin Veale | <i>Lay Member</i> | |
| County Councillor Ian Chandler | <i>Llantilio Crossenny;</i> | <i>Green Party</i> |
| County Councillor John Crook | <i>Magor East with Undy;</i> | <i>Welsh Labour/Llafur Cymru</i> |
| County Councillor Tony Easson | <i>Dewstow;</i> | <i>Welsh Labour/Llafur Cymru</i> |
| County Councillor Malcolm Lane | <i>Mardy;</i> | <i>Welsh Conservative Party</i> |
| County Councillor Phil Murphy | <i>Caerwent;</i> | <i>Welsh Conservative Party</i> |
| County Councillor Peter Strong | <i>Rogiet;</i> | <i>Welsh Labour/Llafur Cymru</i> |
| County Councillor Laura Wright | <i>Grofield;</i> | <i>Welsh Labour/Llafur Cymru</i> |
| County Councillor Tony Kear | <i>Llanbadoc & Usk;</i> | <i>Welsh Conservative Party</i> |

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Watch this meeting online

This meeting can be viewed online either live or following the meeting by visiting www.monmouthshire.gov.uk or by visiting our Youtube page by searching MonmouthshireCC.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with 5 days notice prior to the meeting should you wish to speak in Welsh so we can accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

