

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Licensing and Regulatory Committee  
County Hall, Usk - Remote Attendance  
Tuesday, 18th January, 2022 at 10.00 am**

**PRESENT:** County Councillor J.Treharne (Chairman)  
County Councillor J. Higginson (Vice Chairman)

County Councillors: A. Easson, R. Edwards, D. Evans, M.Lane,  
R.Roden, B. Strong, A. Webb and D. Blakebrough

**OFFICERS IN ATTENDANCE:**

David Jones	Head of Public Protection
Linda O'Gorman	Principal Licensing Officer
Ben Davies	Solicitor
Richard Williams	Democratic Services Officer

**APOLOGIES:**

County Councillor S. Howarth

**1. Declarations of Interest**

None received.

**2. To confirm the following Minutes:**

**2.1. Licensing and Regulatory Sub Committee dated 7th September 2021**

The minutes of the Licensing and Regulatory Sub Committee dated 7<sup>th</sup> September 2021 were confirmed and signed by the Chair.

**2.2. Licensing and Regulatory Committee dated 14th September 2021**

The minutes of the Licensing and Regulatory Committee dated 14<sup>th</sup> September 2021 were confirmed and signed by the Chair.

**2.3. Licensing and Regulatory Sub Committee dated 12th November 2021**

The minutes of the Licensing and Regulatory Sub Committee dated 12<sup>th</sup> November 2021 were confirmed and signed by the Chair.

**3. Review Of Annual Licensing Fees For Financial Year 2022/2023**

We received a report regarding the Annual Licensing Fees for the financial year 2022/2023.

Having considered the report, the following points were noted:

## **MONMOUTHSHIRE COUNTY COUNCIL**

### **Minutes of the meeting of Licensing and Regulatory Committee County Hall, Usk - Remote Attendance Tuesday, 18th January, 2022 at 10.00 am**

- The licensing fees had been frozen in the financial year 2021/22 with no assessment having been made.
- Fees are assessed by determining how much work has been undertaken over a period of time. The process is approved by the All Wales Licensing and Expert Panel which is used by all local authorities across Wales.
- Discretionary fees have only increased marginally, for example, Licensed Driver renewals fees have been increased by £11 over a three-year period, which equates to 31 pence per month.
- A horse drawn hackney carriage licence is regarded as the same as a hackney vehicle licence. Both are subject to the same checks before a licence is granted with some slight differences.

We resolved:

- (i) to approve the fees set out in Appendix A to the report, entitled "Schedule of Licence Fees for 2022-23", subject, where relevant, to any required public notice.
- (ii) that any objections, duly made, regarding fees for the grant of licences for hackney carriage and private hire vehicles be brought back to the Licensing and Regulatory Committee at the earliest opportunity for due consideration.

#### **4. Next Meeting**

Tuesday 8th March 2022 at 10.00am.

**The meeting ended at 10.13 am.**