

**PLEASE NOTE THAT THERE WILL BE A PRE-MEETING
FOR MEMBERS OF THE CHILDREN AND YOUNG
PEOPLE / ADULTS SELECT COMMITTEES AT 1.30PM**

County Hall
The Rhadyr
Usk
NP15 1GA

25th April 2014

Notice of Meeting:

Children and Young People Select Committee

**Thursday 1st May 2014 at 2.00pm
The Council Chamber, County Hall, The Rhadyr, Usk NP15 1GA**

AGENDA

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Item No	Item
1.	Apologies for absence.
2.	Declarations of Interest.
3.	Scrutiny of the Annual Report of the Chief Officer for Social Care and Health (copy attached). Adults Select Committee Members are invited to attend the meeting to scrutinise this agenda item.
4.	To confirm and sign the following minutes of the Children and Young People Select Committee (copies attached): (i) Ordinary Meeting dated 20 th March 2014. (ii) Special meeting dated 15 th April 2014.
5.	Public Open Forum.

6.	Scrutiny of Performance Indicators for Safeguarding and Child Protection (report attached).
7.	Scrutiny of the Performance Management Framework Report Quarter 4 2013/14 (report attached).
8.	Scrutiny of the Capital Programme 2013/14 Month 10 Forecast Outturn Statement (report attached).
9.	Work Programming (copies attached): <ul style="list-style-type: none">i) Coordinating Board Minutes dated 4th March 2014.ii) The Select Committee's Work Programme for 2013 – 2014.iii) The Cabinet Forward Work Planner.
10.	Date and time of the next ordinary meeting of the Children and Young People Select Committee: <ul style="list-style-type: none">• Thursday 12th June 2014 at 4.00pm in the Council Chamber, County Hall, Usk.

**Paul Matthews,
Chief Executive**

Children and Young People Select Committee

County Councillors:

D. Blakebrough
P.R. Clarke
P.S. Farley
L. Guppy
D.W. H. Jones
P. Jones
S. Jones
R. P. Jordan
M. Powell
A.C. Watts
P. Watts

Added Members

Voting on Education Issues Only

Revd. Dr. S. James (Church in Wales)
Vacancy (Catholic Church)
Mrs. A. Lewis (Parent Governor Representative)
Mrs. S. Ingle-Gillis (Parent Governor Representative)

Added Members

Non-Voting

Mr. G. Murphy (NAHT)
Vacancy (ASCL)
Vacancy (NUT)
Vacancy (Free Church Federal Council)
Vacancy (NASUWT)
Mr. K. Plow (Association of School Governors)

Adults Select Committee

County Councillors:

R. Chapman
R. Edwards
P.S. Farley
L. Guppy
R.G. Harris
M. Hickman
P. Jones
P. Jordan
B. Strong
A.M. Wintle
P.A. Watts

Co-opted Members:

D. Hill
D. Hudson

Connecting with people

Our Outcomes

The Council has agreed five whole population outcomes. These are *People in Monmouthshire will*:

- Live safely and are protected from harm
- Live healthy and fulfilled lives
- Benefit from education, training and skills development
- Benefit from an economy which is prosperous and supports enterprise and sustainable growth
- Benefit from an environment that is diverse, vibrant and sustainable

Our Priorities

- Schools
- Protection of vulnerable people
- Supporting enterprise, job creation and entrepreneurship

Values

- * **Openness:** we aspire to be open and honest to develop trusting relationships.
- * **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- * **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- * **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

SUBJECT: Annual Report of Chief Officer Social Care and Health

MEETING: Children and Young People Select Committee

DATE: 1st May 2014

DIVISIONS/WARDS AFFECTED: All

1 PURPOSE

- 1.1 To provide members with a copy of the Director's Annual Report on the effectiveness of Social Care Services in 2013-14 and the priorities for the coming year.

2 RECOMENDATIONS

- 2.1 Members should scrutinise the report to ensure that it presents an accurate picture of the effectiveness of social services
- 2.2 Members may wish to consider the scores allocated to each of the priority action areas from 2013/14 and identify whether these are an appropriate judgement based on their knowledge of the services from their work in wards and from scrutiny work over the past year.

3 KEY ISSUES

- 3.1 The Annual Council Reporting Framework (ACRF) is part of the regulatory framework for social services in Wales. It creates a statutory requirement to tell local citizens and key stakeholders how well we think the arrangements for delivering social care are working. This report will be considered by council in June. Once approved by Council it becomes the authority's report.
- 3.2 The report is underpinned by a detailed and robust evidence base. Overview reports covering Adults Services and Children's Services will be published on the Council's website to underpin the Director's Report with hyperlinks weaving the reports together. Each of these is, in turn, supported by a series of evidence grids covering the different aspects of the service.
- 3.3 The report and supporting evidence will be examined by Care and Social Services Inspectorate Wales (CSSIW) as part of their annual inspection programme.
- 3.4 The report states that the service is in a period of intense activity as it strives to innovate and improve while continuing to deliver safe and high quality services. It goes on to prioritise six specific areas of focus for 2013-14 which are broadly a continuation of those set for the previous year. These are:
- A focus on families
 - Doing what matters
 - Finding integrated solutions
 - Strengthening communities
 - Building new safeguarding and protection systems
 - Developing and supporting our people

4 REASONS

- 4.1 To ensure public accountability for the performance of social services and to give a clear indication of the priority areas for transformation.
- 4.2 To ensure that the council is able to meet its obligations under the Annual Council Reporting Framework.

5 RESOURCE IMPLICATIONS

- 5.1 The report is focused on working in partnership with people to achieve outcomes in more creative and cost effective ways.

6 CONSULTEES:

Senior Leadership Team
Social Services Staff

7 BACKGROUND PAPERS:

none

8 AUTHOR:

Simon Burch, Chief Officer Social Care and Health (Statutory Director)

CONTACT DETAILS:

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tel: 01633 644601



Integrated Equality Impact Assessment Screening Form

and

Sustainable Development Checklist

October 2011

Document Control

Version No.	5 (October 2011)
Amendments	Update to contact details and guidance.
Author & Contact Details	Equality & Diversity Officer Tel: 01633 644036 Email: Equality@monmouthshire.gov.uk

Previous consideration

Version	Description
1	First draft - Document Development
2	Version 2 and pilot initiative use
3	Clarification on full impact assessment requirements for medium risk initiatives; Integrated assessment implication(s) reporting requirements
4	Update to Sustainable Development Checklist, reflecting new Council priorities.

Forthcoming document consideration

We always welcome any feedback or contributions anyone has to this document and our work towards equality. A database of completed equality impact assessments and the schedule of assessments by directorate and department will be available to review on our website.

If you would prefer to receive this document in another language or format (Braille, large print, tape or a range of electronic formats), please contact:

Name: Policy and Partnership Team
Telephone: 01633 644238
Contact Email: Equality@monmouthshire.gov.uk
Post: Administration and Support to Policy and Partnership Team, Monmouthshire
County Council, PO Box 133, Croesyceiliog, Cwmbran, NP44 9BX

Equality Impact Assessment Screening Form

<p>What is an Equality Impact Assessment Screening Form?</p> <p>It is a tool to help ensure that the policies, services and decisions Monmouthshire County Council take do not discriminate against any group or groups of people and that they promote equality of opportunity for everyone.</p> <p>When should it be used?</p> <p>A policy, service or decision should be screened for relevance to equality at the development stage of a project, so that equality and diversity considerations can be considered from the very beginning. However, it can also be used once a project is underway or for an existing policy or service.</p> <p>These are some examples of when the screening form should be used:</p> <ul style="list-style-type: none"> • When developing or reviewing policies strategies and services • When assessing the impact of a new project or proposal • When procuring products or services • When preparing service delivery plans • When scoring or assessing grant applications 	<p>Why should it be used?</p> <p>We are legally required to ensure we do not discriminate against people from the protected characteristics. These are:</p> <ul style="list-style-type: none"> • Age • Disability • Gender reassignment • Marriage or civil partnership • Pregnancy and maternity • Race • Religion or belief • Sex • Sexual orientation • The Welsh language <p>Who should use it?</p> <p>Ideally the screening form would be completed by a group to help give different perspectives on the proposal. However, in reality it is likely to be the manager of the service or policy writer who completes the form, which will still generate ideas as to how to ensure equality is integrated into the service.</p> <p>Members will be able to easily see and consider the equality and diversity implications of proposals on Cabinet or Council reports. To this end, comment on the implications from the screening should be included in Paragraph 6 of your Cabinet Report, called “Sustainable Development and Equality Implications”, and the integrated assessment attached as an appendix to the report.</p> <p style="text-align: center;">6</p>	<p>How to use the Screening form</p> <p>Before screening the policy or service you should familiarise yourself with the full Equality Impact Assessment (EqIA) Toolkit, available on the Equalities Documents section of The Point, which contains comprehensive guidance on what you should consider when undertaking the screening process.</p> <p>You should also be able to provide evidence for any positive, negative or neutral effects on staff or service users. Suggested sources for this evidence can be found in the EqIA Toolkit.</p> <p>When assessing the potential risk you should consider:</p> <ul style="list-style-type: none"> • Does the policy/service affect a large amount of people? • Does the policy/service affect a small group of people in a significant way? • Are there major scale/cost implications to the Council? <p>If a policy or service is scored as a high risk you will need to complete a full EqIA, please seek advice from Equality Officer on completing a full EqIA. Please also seek further advice from the Equality Officer on medium risk assessments.</p> <p>If a policy or service is scored as low risk, a copy of the screening form should accompany the policy or report through the approval process. In addition, a copy should be sent to the Equality Officer.</p> <p>Equality Officer contact email: Equality@monmouthshire.gov.uk</p> <p style="text-align: right;">12</p>
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Sustainable Development Checklist

WHAT IS THE SUSTAINABLE DEVELOPMENT CHECKLIST?

It is a tool to help ensure that the decisions Monmouthshire County Council take consider sustainable development issues. In simple terms, sustainable development means giving equal consideration to social, economic and environmental issues when making decisions, and thinking globally and long term.

WHEN SHOULD IT BE USED?

The best time to use the Sustainable Development Checklist is at the development stage of a project, so that sustainability can be built in and considered from the very beginning. However, it can also be used once a project is underway.

In this case the Checklist is to be used when **writing reports that require decisions to be made by Monmouthshire County Council**, but it can also be used in other ways:

- When developing or reviewing policies and programmes
- When assessing the impact of a new project or proposal
- When procuring products or services
- When preparing service delivery plans
- When scoring or assessing grant applications

WHY SHOULD IT BE USED?

The Checklist helps to:

- Identify positive and negative impacts on sustainable development
- Identify possible areas of conflict
- Consider simple steps which could make a project more sustainable
- Demonstrate good practice

The Checklist also helps to:

- Stimulate discussion
- Generate new ideas
- Encourage 'joined-up' thinking
- Raise awareness of different issues

WHO SHOULD USE IT?

Ideally, the Checklist would be completed by a group, to help give different perspectives on the proposal. However, in reality it is likely to be the report writer completing the checklist, which will still generate ideas as to how to make a project more sustainable.

Members will be able to easily see and consider the Sustainable Development implications of proposals on reports.

HOW TO USE THE SUSTAINABLE DEVELOPMENT CHECKLIST?

The process shouldn't take long to complete. When completing the Checklist you should consider:

- The impact the project has on the various aspects of sustainable development listed.
- Can any negative impacts be improved?
- Completing the checklist is bound to be a bit subjective. Is there anyone else (your manager or DMT?) who could go through the checklist too?
- Some aspects of the checklist may not be relevant. Don't worry about this.

The main impacts and any measures to be taken to reduce the negative impacts should be briefly summarised in Paragraph 6 of your Report, called "**Sustainable Development and Equality Implications**". The integrated assessment should be attached to reports as an appendix.

Headings are based on outcomes from the Corporate Improvement Plan 2011/14 which are that people in Monmouthshire:

- Live safely and are protected from harm
- Live healthy and fulfilled lives
- Benefit from education, training and skills development
- Benefit from an economy which is prosperous and supports enterprise and sustainable growth
- Benefit from an environment that is diverse, vibrant and sustainable

EQUALITY IMPACT ASSESSMENT SCREENING FORM / SUSTAINABLE DEVELOPMENT CHECKLIST

Appendix I

Name of Policy/Service: Director of Social Services Annual Report			
Assessor(s):	Directorate:	Department:	Date assessed:
Simon Burch			10/06/2013
Report Author	Date:	Meeting Date:	
Simon Burch			

EQUALITY IMPACT ASSESSMENT SCREENING

1 Purpose of Policy/Service:

.This annual report is a statutory requirement within the role of the Director of Social Services. It has two broad functions; to provide an assessment of progress in the past year and to set out the direction and high level priorities for the year ahead. It is necessarily high level and much of the detail around progress and future implementation sits with the two reports produced by the Head of Childrens Services and the Head of Adult Services.

It is important to note that this is a high level paper; it does not attempt to capture the full range of activities being undertaken by the Directorate and hence the absence of reference to a particular group does not imply that there is no work going on. Indeed the Head of Services reports capture such detail.

The 3 themes and 6 priority areas area generic (i.e. not focussed on a particular group of people) and the intention of the report is to provide a positive platform for advancing our services

2 Which groups of people is the policy/service likely to effect (either positive, negative or neutral)?

	Positive	Negative	Neutral		Positive	Negative	Neutral
Age	x			Race			x
Disability	x			Religion or Belief			x
Gender reassignment			x	Sex			x
Marriage or civil partnership			x	Sexual Orientation			x
Pregnancy and maternity			x	Welsh Language			x

Please explain the nature of the effect:

The report evaluates performance over the past year and as such highlights areas where progress has been made and others where further work is required. The focus on integrated services for older people and the emphasis on continuing to develop disability services are why this has been seen as positive. The other issues are not addressed explicitly hence the neutral rating

3 Is there any evidence (actual or hypothetical) for a negative impact or discriminatory effect on any group(s)? Please describe adverse effects and tick relevant groups. If no negative impact please state evidence for this conclusion.

Age		Race	
Disability		Religion or Belief	
Gender reassignment		Sex	
Marriage or civil partnership		Sexual Orientation	
Pregnancy and maternity		Welsh Language	

As described in 1. Above the report provides a positive platform for improving services across the board ,l based on an approach which derives form and respects equality and diversity.

4 Is there any evidence (actual or hypothetical) for a negative impact or discriminatory effect on staff? Please describe adverse effects and tick relevant groups. If no negative impact please state evidence for this conclusion.

Age		Race	
Disability		Religion or Belief	
Gender reassignment		Sex	
Marriage or civil partnership		Sexual Orientation	
Pregnancy and maternity		Welsh Language	

No. In consultation via Select Committees this challenge was made and the report has been amended to reflect the need to support staff through what is a significant change agenda

5 What data has been used for this assessment?

.Feedback from Select committee, very significant amounts of data lie behind the report itself.

6 Please indicate below whether you consider this policy/service to have a high, medium or low risk as follows:

	Risk of Inequality		
	High	Medium	Low
Are a large number of people affected?	3 x	2	1
Is the potential impact significant?	3	2	1 x
Is the scale/cost to the Authority significant?	3	2 x	1
Score	6		
NB I have evaluated the risk of inequality as low due to the positive nature of the report as it seeks to address issues of individual need and equality.			

Scoring

- 3 Minor No significant impact No further action required
- 4 - 6 Medium Some impact Further consultation to decide whether full impact assessment is necessary
- 7 - 9 High Significant impact Full impact assessment

7 Is a full equality impact assessment required? A high rating in question 6 will require a full assessment. A medium rating will require, as a first stage, further consultation in order to determine whether a full impact assessment is required

Yes / No

SUSTAINABLE DEVELOPMENT CHECKLIST

PEOPLE IN MONMOUTHSHIRE BENEFIT FROM AN ENVIRONMENT THAT IS DIVERSE, VIBRANT AND SUSTAINABLE					
Elements	Contribution			Evidence	Ideas for Improvement
What contribution does this make to:	-	0	+		
Reduce, reuse and recycle waste and water		X			
Reduce carbon dioxide emissions by increasing energy efficiency or use of renewable energy		X			
Prevent or reduce pollution of the air, land and water		X			
Protect or enhance wildlife habitats (e.g. trees, hedgerows, open spaces)		X			
Protect or enhance visual appearance of environment		X			
Reduce car and road freight mileage, and encourage public transport, walking and cycling		X			
Have a positive impact on people and places in other countries		x			
PEOPLE IN MONMOUTHSHIRE LIVE HEALTHY AND FULFILLED LIVES					
Elements	Contribution			Evidence	Ideas for Improvement
What contribution does this make to:	-	0	+		
Ensure that more people have access to healthy food		X			
Improve housing quality and provision		X			
Reduce ill health			X	Engaging indivs and communities in improving services and networks	
Improve facilities and choice of health care provision			X	As above	
Encourage physical activity			X	Developing new forms of support in the community	

Promote independence			x	This is at the core of our plans to focus on peoples assets and support them to live independent lives	
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PEOPLE IN MONMOUTHSHIRE LIVE SAFELY AND ARE PROTECTED FROM HARM					
Elements	Contribution			Evidence	Ideas for Improvement
What contribution does this make to:	-	0	+		
Encourage community participation/action			x	The 6 priority areas focus on safeguarding and on strengthening families and communities	
Targets socially excluded			x		
Help reduce crime and fear of crime		x			
Improve access to local facilities for all local people, regardless of age, gender, ability etc.			x		
PEOPLE IN MONMOUTHSHIRE BENEFIT FROM EDUCATION, TRAINING AND SKILLS DEVELOPMENT					
Elements	Contribution			Evidence	Ideas for Improvement
What contribution does this make to:	-	0	+		
Improve access to education and training			X	Proposals in the report including local area coordination are intended to impact positively on these areas	
Value and support voluntary work			X		
Increase and improve access to leisure and recreation facilities			X		
Increase and improve access to cultural facilities			x		
PEOPLE IN MONMOUTHSHIRE BENEFIT FROM AN ECONOMY WHICH IS PROSPEROUS AND SUPPORTS ENTERPRISE AND SUSTAINABLE GROWTH					
Elements	Contribution				Ideas for Improvement
What contribution does this make to:	-	0	+		
Protect local shops and services		X			
Link local production with local consumption		X			
Improve environmental awareness of local businesses		X			

Increase employment for local people			X	Micro enterprise proposals	
Preserve and enhance local identity and culture		X			
Consider ethical purchasing issues, such as Fairtrade, sustainable timber (FSC logo) etc		x			

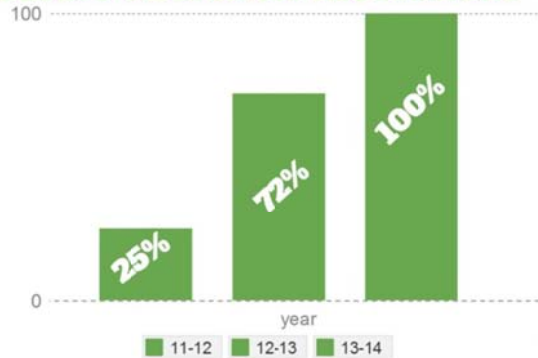


Doing Well



Child Protection conferences and strategy discussions held on time

Carers offered an assessment



90% of adults told us they are satisfied with the services they receive

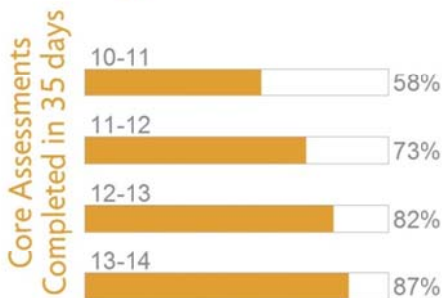
only
17

Instances where people had to stay in hospital longer because social care was not available



Children on the child protection register or looked after who had a named social worker

Getting Better



The child was seen by the social worker in 96% of initial assessments

Percentage of adults whose care package was reviewed in the year



96% of referral decisions were made in one day. Up from 94% in 2012-13

Room for Improvement

222

464

Education Qualification Points score of looked after children compared to all children



Percent of statutory visits to looked after children that were done on time



@MonmouthshireCC

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Introduction

Helping people live their own lives; building sustainable care and support systems in Monmouthshire

“We look not for independence and separateness, but for inter-dependency with those around us.” (Sustainable Social Services for Wales: A Framework for Action)

Social Services Departments are complex organisations. They are ringed by legislation, affected by social, political and demographic change and both influence and are influenced by the expectations of the public. Increasingly our destiny is linked with other partners as we seek outcomes such as community resilience and safety which we cannot deliver on our own. Add to this the most challenging fiscal climate in a generation and broader global and technological change and it is clear that our response cannot be “business as usual” or “more of the same”.

So how should we respond to this? Over the past year we have realised that the greater the demands placed upon us the more important it is to hold onto our values and core purpose. For me this means going beyond the delivery of traditional services that meet externally determined standards and asking instead “what matters to you?” and “what does a good life look like for you?”



For example we are learning more and more about the physical and psychological impact of loneliness on older people. Meeting someone’s physical needs is not sufficient and we must also help people rebuild relationships and connections with their friends and community.

Similarly we have compelling evidence of the impact of emotional neglect on children’s development and must ensure that not only are children and young people protected from harm but are enabled to flourish.

And the growing international research into what makes us happy reminds us that we all have a basic human need to contribute and feel that we are useful to others.

Finally, as we work to understand what matters to people, within a constricted public services financial context, we need to ask the right questions, in the right order:

- How can you regain your own confidence, resilience and sense of connectedness?
- What support can your family, friends and community offer you?
- What is the appropriate role for statutory services?

This report has two purposes;

- to describe our direction and actions for the year ahead, and
- to report on how we did last year.

On page eight you will see our strategy summed up in a single picture and on page nine is my overview of last year. You will also see quotes, both positive and negative, from people who have used our services spread throughout. The final part of this report lays out my six strategic priorities and the actions that we shall be carrying out during 2014 to start to achieve these. I

have limited myself to six in the belief that “if everything is a priority, nothing is a priority”. So if you don’t find mention of your particular area of interest that doesn’t mean there is no activity going on.

I have drawn on the detailed reports prepared by Julie Boothroyd (Head of Adults) and Tracy Jelfs (Head of Children) for the *How well are we doing* section of this report and these can be accessed [here](#). In these reports you will find the full range of actions that teams will be focusing on during 2014/15.



**Chief Officer
Social Care and Health**

Our Journey: what we're trying to achieve

We are operating in a climate of both fiscal and demographic challenges unseen since the 1940s. You can read more about the context in which we are working on our [website](#). As a complex organisation, we need real clarity on what we are trying to achieve and where we are heading. Over the past couple of years we have used an approach called [Systems Thinking](#) to help us ask the question “what matters to the people we work with?” That has included asking people directly and analysing case files and at times has led to a painful realisation that our services are not always focusing on what really matters. We learnt that:

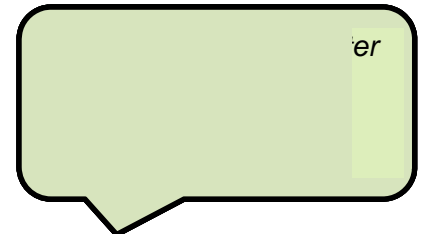
- People can find it difficult to speak promptly to the person who can help them resolve their issue.
- Assessment processes tend to list people’s deficits (what they can’t do) and not pay enough attention to the assets of that person and their wider network.
- These same processes can restrict the creativity of staff and waste precious time which could be better spent supporting families directly.
- We may “over engineer” solutions, providing expensive and at times disempowering services when simpler options may have been available.
- We often get involved too late in a situation, which makes it much harder to find a good solution.

These factors apply equally to our work with young children and families, people with disabilities and older people.

Having looked unflinchingly at ourselves as an organisation we have been able to identify the key characteristics we need to adopt to move forward.

These can be summarised as:

- Focussing on people’s strengths and assets, both as an individual and within their wider family and community.
- Having different conversations with individuals around “what matters to you” and “how can we work with you to find joint solutions?”
- Putting our expertise at the “front end”, so that people speak to someone who can help them there and then.
- Thinking about how we can intervene earlier on and who is the best person to do this.
- Building a culture which encourages creativity and innovation.
- Finding new ways to engage individuals and communities and to deliver services differently.
- Developing new ways to measure our impact, based on individual outcomes.



We have captured our journey in adult services in a [short animation](#) which you can view online.

This work is essential because in the current financial and demographic context if we don’t find ways to support people to find better solutions we will end up rationing services and only intervening in crisis situations. The human cost of failing to have the right conversations at the right time includes young people placed in institutional placements away from home and older people experiencing isolation and loneliness in their communities.

This work on systems, along with other analysis and reflection, has enabled us to clarify our purpose, principles and our three year strategy.

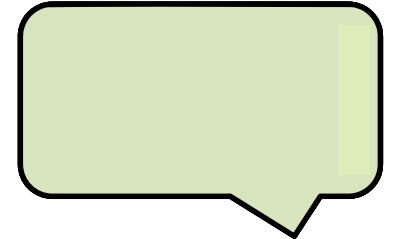
Our purpose

“Helping People Live Their Own Lives”

Given the particular pressures of working with families and vulnerable children we have expanded this purpose to:

“Enabling families and communities to keep children and young people safe and to reach their own potential”

Our principles



- We will work in partnership to facilitate solutions, building meaningful rapport/relationships with family's individuals and partners.
- We will know/be clear about the people who we will support in a timely manner.
- We will have a plan of how we will support people to develop a “whole life” plan, and have a method to track progress and communicate effectively (including commissioning).
- We will take an outcome focused approach to future planning (long term and short term) with families and individuals to meet their own aspirations and goals.
- We will involve the right people at the right time to help people in crisis and will take responsibility for the appropriate pace and continuity of our ongoing intervention.
- We will have honest and transparent conversations with all people.
- We will work with and respect other colleagues and challenge systems to ensure best practice and service delivery.
- We will use knowledge to reflect learn and develop on our practice and decisions.
- Everything we record will be purposeful and proportionate.
- We will value and respect our staff and trust their judgement; and promote wellbeing in the workforce.
- Our IT system will work for us.
- We will work creatively and equitably within all resources available.

Our approach

Identifying new principles is one thing, delivering them requires careful thought and clear ways (methods) of achieving this.

My fundamental belief is that the key relationship is that between our front line workers and our communities. My role and that of other managers is to hold true to the principles and purpose and provide the environment in which excellent practice can develop. It is at the front line that lives are changed and that most resources are committed.

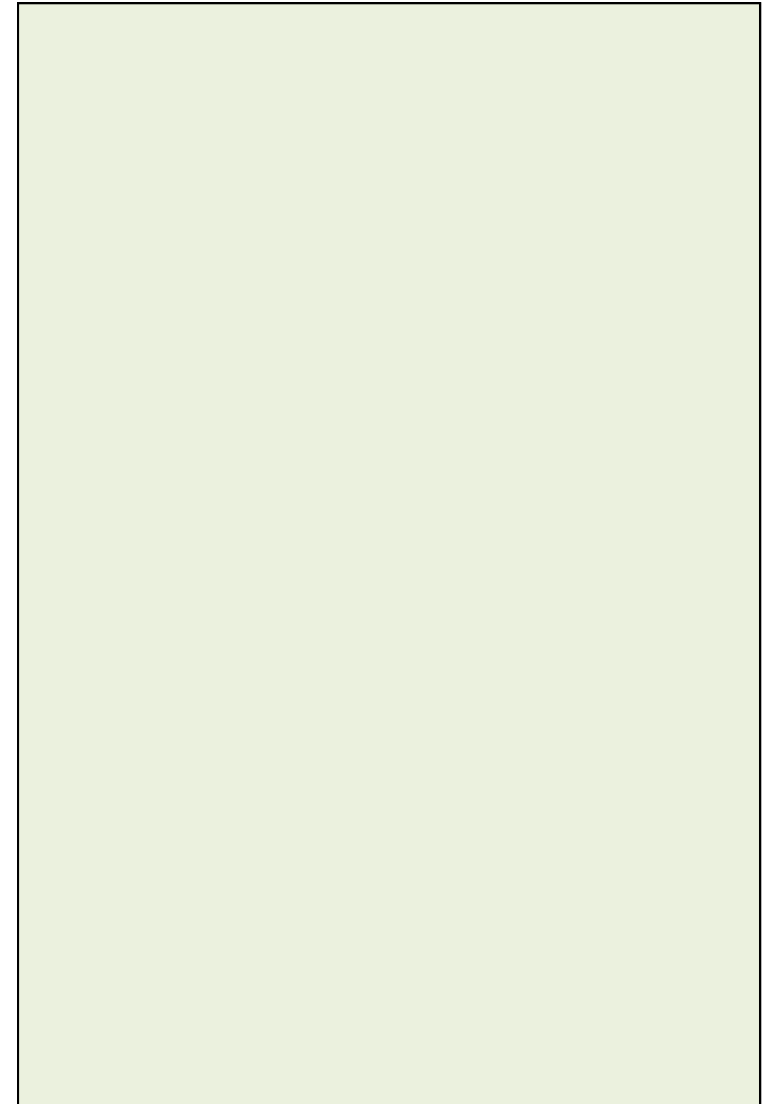
We need to engage simultaneously at three levels;

Community level: Building resilient individuals, families and communities

Service level: Building flexible, empowering and responsive services

Individual practice: Helping people and their families to find solutions that build on their strengths, aspirations and networks

Different approaches are required to impact at all three levels and the next picture shows some of the elements we intend to use to deliver on our key theme of Changing Practice Changing Lives.



What we are going to do?

In my 2012 report I introduced our three year strategy. We are now in the third year and the three themes and six priorities will again drive our actions for 2014/15.

The themes are described below; the way in which we will deliver the priorities during the coming year is laid out in section five on page 13.



Theme One: Changing practice, changing lives

This means focusing on practice at the front line, supporting staff to build effective relationships and working with people to find imaginative solutions. By listening, concentrating on what matters to citizens and engaging communities in supporting individuals and families we believe we can help people find lasting solutions. And if that sounds familiar it's because this is reclaiming some aspects of professional values and practice which have been underused in recent years.

What this means in 2014/15

We will invest our time, energy and financial resources on;

- Building the capacity and resilience needed in our communities. (see daisy diagram)
- Supporting our staff to further develop asset based practice¹.
- Finding ways to measure the impact of this work.

The big question for 2014/15 is “Are we really focused on what matters to individuals?”

¹ Some current practices and recording systems tend to focus on what people can't do, listing their deficits and failing to identify that strengths and relationships which will be key to helping them build sustainable solutions.

We need to continue to develop our practice based on listening to people and engaging them and their community in finding solutions.

Theme Two: Safeguarding people

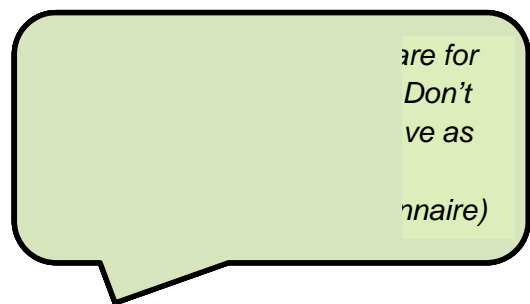
Working to keep children, young people and adults in need safe will always be a key priority for us. The way in which we work with others to safeguard people is crucial and we want to get better at how we listen to people and give them as much control as possible of the processes and decisions that affect them.

What this means in 2014/15

We will pay close attention to how well we and our partners safeguard people. As we now have regional safeguarding arrangements for children and adults we will focus on making sure that local and regional arrangements work well together.

The big question for 2014/15 is “How safe are our children and young people?”

We need to improve our whole authority evaluative processes to answer this question and demonstrate our impact as a whole council.



Theme Three: Working with and through others

We can't achieve any of our objectives unless we are skilled at working effectively with others. This includes citizens, carers and a range of local, regional and national organisations. We need to concentrate on what we want to achieve and build good relationships with the right partners.

What this means in 2014/15

We will build on our strong integrated teams which are having such a positive impact on the lives of people requiring health and social care support. We will also concentrate on working in partnership around a range of children's issues and demonstrate concrete progress around the mental health integration agenda.



The big question for 2014/15 is “What difference are we making?”

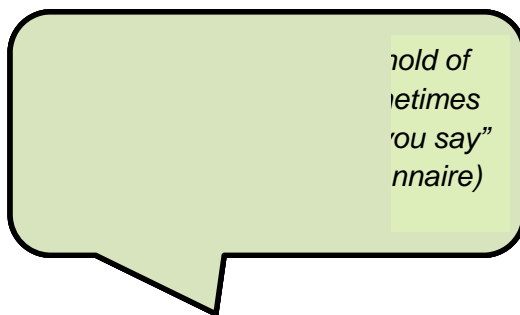
We need new ways to measure the impact we and our partners are having on peoples lives.

How well are we doing?

This section presents my view as Statutory Director of Social Services on our performance over the past year. It is a high level perspective and much more detail and supporting evidence is contained in the Heads of Service reports ([link](#))

My overview

My general sense of the last year is one of balancing an urge to innovate and transform with the need to maintain good quality services on a day to day basis. There are numerous examples of staff going the extra mile to deliver better outcomes for people including taking on additional roles where this is required.



Social Services is a statutory, demand-driven service and there have also been periods when external pressures, combined with staffing difficulties have been a challenge to us and we have needed to refocus on supporting and motivating groups of staff.

Overall we have demonstrated the strengths of a small, values-driven authority and I am proud of the achievements and commitment shown by our

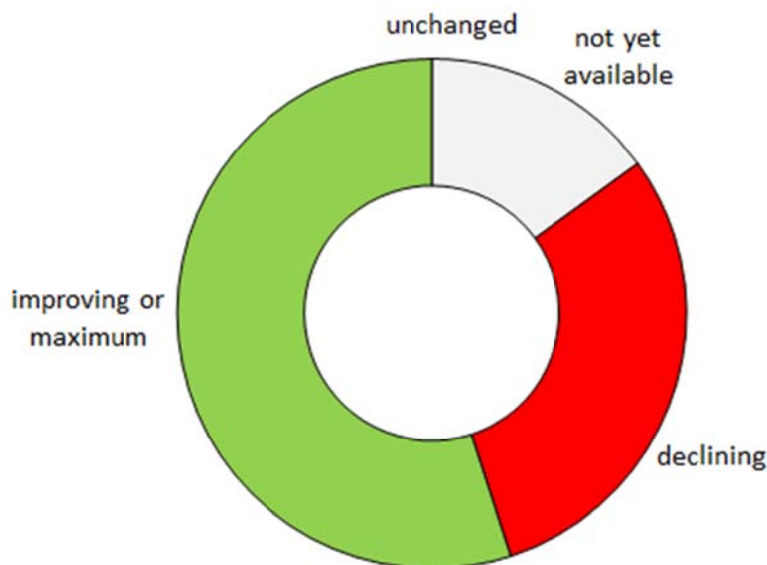
staff. In terms of leadership it is noteworthy that we are playing a significant role corporately, regionally and nationally and, for example, have a UK wide profile for our systems work in Adults.

The main highlights and challenges for me have been:

- The Safeguarding and Quality Assurance Unit is now well established, playing a key corporate role (e.g. response to the Estyn report), driving up standards of practice and driving forward the regional safeguarding agenda. Achievements include the Monmouthshire-wide policy launch, an audit framework across the county and a big rise in safeguarding training across all sectors. We have seen improvements in our key performance indicators in this area²³. We now need to embed a deeper level of evaluation across the whole authority.
- There is strong cross-party political support for social services. The Corporate Parenting Strategy is being finalised and a Children's Care Council is being developed. An apprentice post for a care leaver/looked after child is being created to lead the work and there are other ideas to make sure that we give our young people every opportunity we can.
- Our financial performance has been mixed. In adults the impact of our new ways of working has enabled us to manage increased demographic demand and cuts within the budget. The children's budget continues to be under considerable pressure mostly due to external placements and costs around accommodation, fostering and legal processes. Council have recognised the pressure with additional funding allocated in 2013/14 and 2014/15.

² National PIs SCC/014; SCC/015, SCC/034 and SCC/013 (a) are improving or at 100%

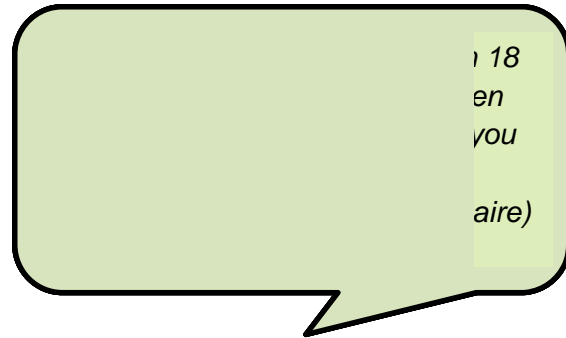
- Our systems redesign in adults is progressing well and has attracted interest across Wales with presentations to WAO, WLGA and many visits from other authorities. Highlights include:
 - Early data suggests Finding Individual Solutions Here (FISH) approach has provided improved service and led to 30% less referrals.
 - Community Coordination and Small Local Enterprises initiatives are agreed and our first community coordinator has begun work in Abergavenny.
 - Integrated Assessment processes are now being trialled across District Nursing with positive results.
 - We have managed to reduce the number of older people needing residential or nursing placements from 254 to 239 – the best performance in Wales.⁴
 - Our reablement work has been successful in reducing the average size of domiciliary care packages that people need. Over 50% of people requiring no ongoing support.
- We have developed our 3 year Commissioning plan with its focus on:
 - More individually tailored support.
 - Building capacity for frail people over 85 years and those with dementia.
 - Responding to those with complex needs.
 - Supporting carers.
- The commissioning team has strengthened its quality assurance systems, including an app for professionals to report concerns.
- Our “Raglan” homecare project has tested out a relationship and community based (as opposed to task based) approach to providing support. The impact for individuals, their families and our staff has been extremely positive and we are looking at how to roll this out further.
- We have seen a reduction in staff sickness levels, currently at 3.9% compared with 6.9% in the last quarter of 12/13. The new homecare approach being tested in Raglan has seen absence levels reduce to zero!
- Over the past year we have focused on key performance indicators and made significant improvements in key areas, for example there have been significant improvements in the timeliness of reviews for adults and children in need⁵. A summary is shown by the chart below:



⁴ National Performance indicator SCA/002b 2013/14. Comparison is with the 2012/13 all Wales dataset

⁵ Evidenced by National Performance indicators SCA/007 and SCC/045

- The Joint Assessment of Families Framework/Team Around the Family (JAFF/TAF) model is in place, with five hubs across Monmouthshire. This will now be sited within the partnership arrangements with close links to children’s services.
- The *My Day My Life* work with adults with learning disabilities is leading to more personalised outcomes for individuals. We have more work to do on engaging people with this work as we move forward.
- We have undertaken a system review of services for children and adults with disabilities. Based on what we learnt we will be moving toward a joint approach which will improve the experience of transition for young people.
- In April 2013 we introduced a new structure for children’s services and have reviewed progress. Overall this has been a success and led to more streamlined management of individual cases with improvements in the percentage of referral decisions made in one day and the timeliness of initial assessments⁶. There have been some bottlenecks and we will now be modifying the way the system operates.
- We recognise the opportunities that technology presents. Over the year we have developed the use of tablets and other technologies in a range of settings, most notably at Drybridge Gardens. We are also prototyping a new IT system which would support social work practice and free staff up for more face to face work.
- We have secured one off funding from the Intermediate Care Fund. With this we can accelerate our transformation work around integrated reablement approaches at Mardy Park, rolling out the Raglan project and trialling strength based reviews of existing people.



What do others say?

During the year we receive feedback from a number of regulators including Care and Social Services Inspectorate Wales (CSSIW), the Wales Audit Office (WAO) and Estyn. Examples included:

“Social Services have a strong corporate profile with safeguarding vulnerable people being one of the council’s three key corporate priorities” (source: WAO 2013)

“the Director’s report and supporting heads of service reports set out the directions of travel of social services in Monmouthshire and provide a clear account of performance and the improvement priorities the council will be working towards” (source: CSSIW 2013)

“Monmouthshire prioritised 21% more spending on social care provision than the level set out by the Welsh Government” (source: Local government Data Unit 2014).

At the Estyn monitoring visit in February 2014 they noted the good initial progress.

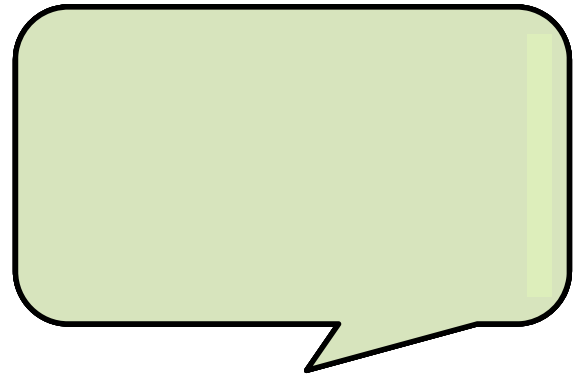
⁶ National Performance Indicators SCC/006 and SCC/042

“the authority has appropriately prioritised safeguarding in its recovery planning and this has set the foundations well for the drive towards improvement. It has undertaken a wide range of activities to improve safeguarding across the county which includes establishing the Safeguarding and Quality Assurance Unit..”

However, they also emphasised the need for better strategic evaluation.

“There is not enough analysis and evaluation of separate pieces of information against the set objectives that the authority is trying to achieve. As a result leaders and managers are not able to measure how well the many different activities that they have implemented have impacted coherently on their overall objectives.”

Comments from people who have used our services over the past year are quoted throughout the report.



Progress on our priority actions from 2013/14

In last years report I set out six priorities, each with 3 actions. In this section I comment on how well we have done. To make this clear for people who aren't familiar with the specific issues I also estimate our achievement in a rough marks out of 10 score.

1. *A focus on families 6 /10*

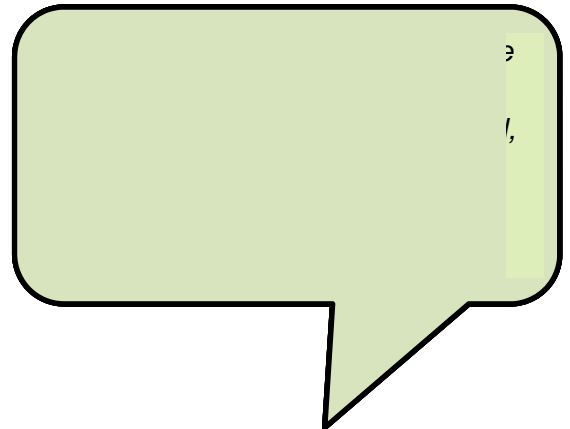
- The JAFF framework is in place and we are recruiting a permanent coordinator.
- Discussions with education re children and young people with complex needs are at an early stage.
- A full systems review has been carried out which will lead to a new integrated service from childhood to adulthood.

2. *Doing what matters 8/10*

- Systems reviews have been undertaken and yet to be implemented fully.
- Integrated Assessment process now in place, supported by IT system and likely to form basis of Gwent wide approach.
- Changing Practice Changing Lives programme moving forward. FISH delivering benefits and cross-agency leadership of community coordination.

3. *Finding integrated solutions 8/10*

- New integrated mental health model being piloted.
- Evaluation complete and has led to agreement with the Health Board on enhancing local autonomy.
- Joint Children's Board in place.



4. *Strengthening communities 7/10*

- First community Coordinator now in post.
- Learning Disabilities "My Life" approach progressing but needs to be rolled out more systematically.
- Gwent-wide restorative approaches being developed, led by Monmouthshire.

5. *Building new safeguarding and protection systems 7/10*

- Regional Board and sub groups in place and strong local arrangements.
- Postiive feedback from Estyn on operation of the Safeguarding and QA team. Further work needed re: whole authority evaluation and new corporate reporting processes developed.

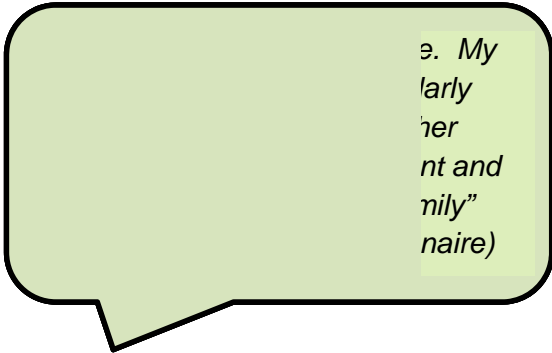
- We continue to influence via All Wales Head of Adult Services (AWASH) and Association of Directors of Social Services, Cymru (ADSSC)

6. *Developing and supporting our people 6/10*

- Developing leadership skills via systems thinking, whoel authority innovation network and specific training eg coaching.
- New corporate performance management system being rolled out. Progress evident but not yet systematic across the Directorate.
- Success in recruitment, but still over-reliance on agency staff especially in Children's Services.

Conclusion

We have made good progress over the last year in responding to the challenges that impact on social services in Wales. We have worked hard to sustain high quality services and strengthen processes and systems to ensure effectiveness. At the same time we know that more of the same is not the answer and that we need to build different relationships with people who approach us for support. Hence the developmental work described in this section (JAFF, FISH, systems redesign, the Raglan project) are all essential in recalibrating our services for the future.



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Our priority actions for 2014/15

Earlier, I described the three year strategy with its three themes and six priorities. Here are the priority actions for this year, grouped under the six priorities.

A key question for me as Director is “how do we know how we are doing?” During 2014/15 we will make progress on measuring personal outcomes (i.e asking people what they want to achieve and measuring their progress towards them) and aggregating these to get a wider sense. So next year we will be looking at:

- Traditional performance indicators (how many, how much)
- Feedback from people who use our services and their carers
- Feedback from regulators and partners
- Feedback from staff
- Personal Outcomes data
- Analysis and benchmarking

Priority	<i>1. A focus on families</i>
Outcome	That families are supported during key transitions in times of stress.
Actions	<ul style="list-style-type: none"> • Develop an all-age model for disability services • Embed the JAFF/TAF within the wider partnership arrangements • Implement the corporate parenting strategy

Priority	<i>2. Doing what matters</i>
Outcome	That people are supported to “live their own life” i.e take more control over life they live.
Actions	<ul style="list-style-type: none"> • Strengthen professional practice; focusing on the views of children and young people • Roll out the integrated assessment, care and support plan and personal outcomes framework • Respond to ongoing issues from the Looked After children inspection.

Priority	<i>3. Finding integrated solutions</i>
Outcome	That services are built around the needs of the individual and deliver “what matters”.
Actions	<ul style="list-style-type: none"> • Carry out pilot re: local delegated decision making to improve integrated approaches • Contribute for Gwent pilot re: integrated mental health to determine model for Monmouthshire • Deliver projects funded via the Intermediate Care Fund

Priority	4. <i>Strengthening communities</i>
Outcome	That people are engaged in and supported by the communities and not dependant purely on statutory services.
Actions	<ul style="list-style-type: none"> • Establish community coordination in Abergavenny and Caldicot • Extending opportunities and access via the learning disability My Day programme (including Small Local enterprises) • Developing new model to inform future domiciliary support commissioning.

Priority	5. <i>Building new safeguarding and protection systems</i>
Outcome	That people are protected and that this is achieved in ways which will empower the individual to sustain/regain control of their life
Actions	<ul style="list-style-type: none"> • Deliver robust POVA model • Strengthen the whole authority approach to safeguarding with a focus on evaluating impact and strong operational and strategic leadership. • Demonstrate strong strategic and operational leadership re Safeguarding; • Continue to influence safeguarding agenda jointly, nationally, regionally and locally

Priority	6. <i>Developing and supporting our people</i>
Outcome	That all our staff are trained and motivated to deliver excellent person-centred support
Actions	<ul style="list-style-type: none"> • Develop an IT system which is driven by staff requirements and enhances good practice • Focus on recruiting permanent staff and minimising agency workers • Embed new performance management system across the directorate

These are the tangible actions which will help us achieve our purpose. Of course behind these are a number of organisational tasks which my staff and I will be carrying out to enable us to deliver on these. For 2014/15 the internal focus will be on:

- Stabilising the budget and delivering in line with the Medium Term Financial Plan
- Maintaining and improving our performance against national performance indicators
- Developing and supporting staff at all levels.

Performance Measures

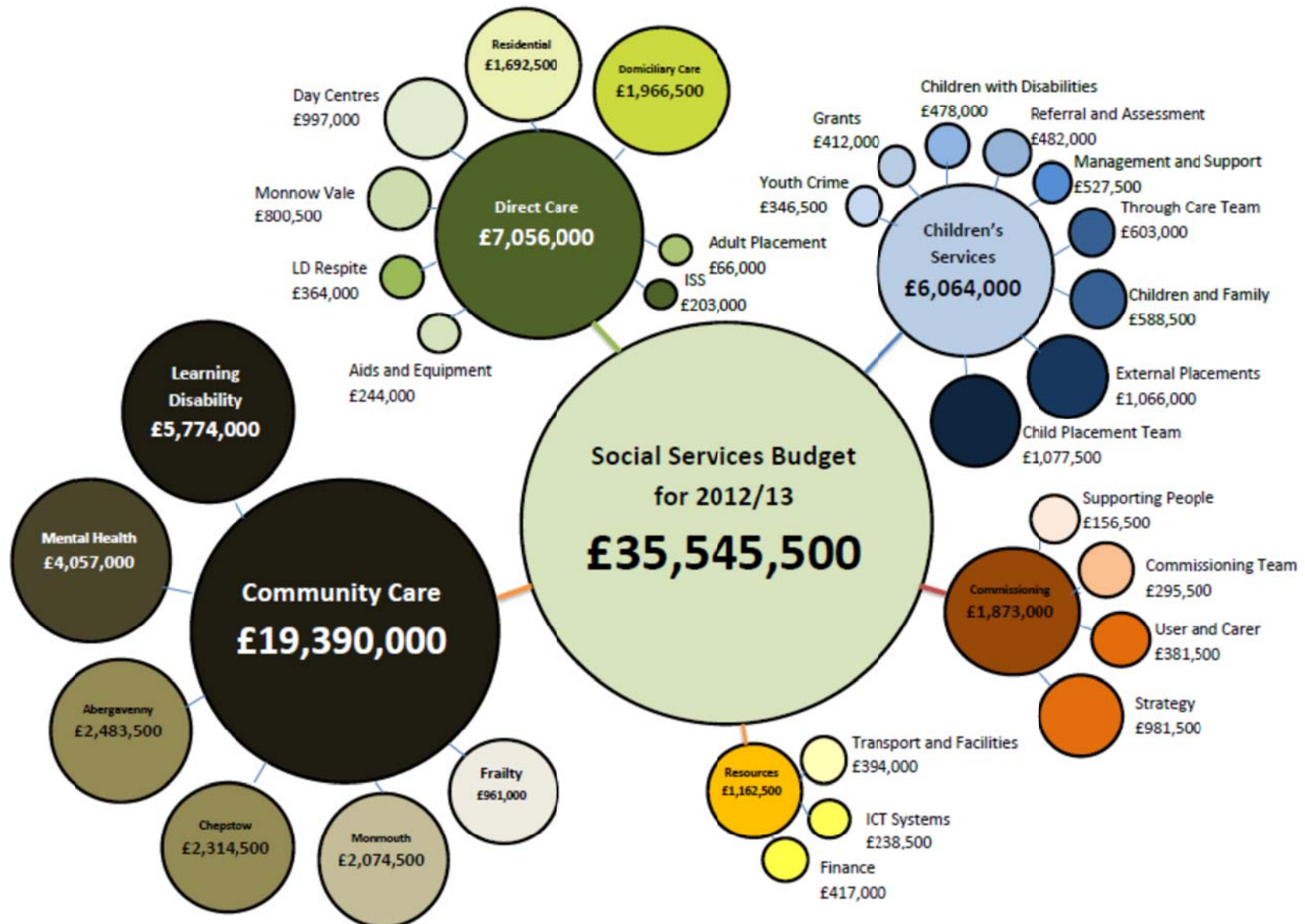
We have clear strategies to set the direction our services will be taking in the years ahead. We recognise that this is not easily measurable at the current time and and that we cannot take our eyes off the basics of service delivery. We include here some more traditional and comparable measures of our performance.

	2011/12	2012/13	2013/14 ¹
The number of adults who received a traditional service during the year	2547	2570	2488
The number of children looked after at 31 March	106	101	107
The number of children on the child protection register on 31 March	79	55	38
The number (and rate per 10,000 population) of delayed transfers of care for social care reasons	21 (2.42)	16 (1.77)	17 (1.83)
The percentage of adult clients supported in the community during the year	87.6%	86.8%	86.4%
The number (and rate per 1000 population) of older people supported in residential settings	239 (12.90)	254 (13.21)	239 (11.93)
The percentage of adult clients who were reviewed during the year	65.3%	54.4%	82.2%
The percentage of carers of adults who were offered their own assessment or review	25%	72.2%	100%
The percentage of people who were fully independent following reablement	52%	55%	54%
The percentage of surveyed adult service users who were satisfied with the services they received	93%	96%	90%
The number of referrals to children's services dealt with the same day	96.7%	93.9%	97.7%
The percentage of initial assessments completed within 7 working days	77.0%	76.5%	79.1%
The percentage of Core Assessments completed within 35 working days	72.7%	81.3%	82.4%
The percentage of children looked after or on the child protection register with a social worker	100%	100%	100%
The percentage of reviews of looked after children carried out on time	100%	100%	99.6%
The percentage of reviews of children on the child protection register carried out on time	99.1%	90.5%	93.5%
The average education qualification points score of 16 year olds who have been looked after	139	269	222

For many of these measures comparable data for other areas will be available at infobase.cymru.net

¹ This report is being published before our data for 2013/14 has been verified by Wales Audit Office. It is therefore subject to amendment.

What we Spend [to be updated]



MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the Children and Young People Select Committee held in the Council Chamber, County Hall, The Rhadyr, Usk on Thursday 20th March 2014 at 10.00a.m.

PRESENT: County Councillor R.P. Jordan (Chairman)

County Councillors: D. Blakebrough, P.R. Clarke, P.S. Farley, L. Guppy, P. Jones, M. Powell and A.C. Watts.

County Councillor G.C. Burrows attended the meeting by invitation of the Chairman.

ADDED MEMBERS:

Voting:

Revd. Dr. S. James (Church in Wales)

OFFICERS IN ATTENDANCE:

Ms. S. McGuinness	-	Chief Officer, Children and Young People
Mr. S. Burch	-	Chief Officer, Social Care and Health
Ms. T. Jelfs	-	Head of Children's Services
Mr. W. McLean	-	Head of Strategic Partnerships
Mr. M. Howcroft	-	Assistant Head of Finance
N. Wellington	-	Finance Manager
Mr. R. Long	-	Children's Services Accountant
Mr. M. Gatehouse	-	Improvement Officer
Ms. H. Illett	-	Scrutiny Manager
Mr. R. Williams	-	Democratic Services Officer

APOLOGIES FOR ABSENCE

1.- Apologies for absence were received from County Councillors J. George, D.W.H. Jones, S. Jones and from Mr. G. Murphy (NAHT) and Mr. K. Plow (Monmouthshire Association of School Governors).

DECLARATIONS OF INTEREST

2.- Declarations of interest are identified under the relevant minute.

CONFIRMATION OF MINUTES

3.- The minutes of the following meetings of the Children and Young People Select Committee were confirmed and signed by the Chairman, subject to the amendment to the minutes of the meeting dated 28th October 2013, as identified below.

Minutes of the Children and Young People Select Committee dated 20th March 2014 - continued

- Special Meeting dated 28th October 2013.
Minute 2, Declarations of Interest – County Councillor L. Guppy is employed by Aneurin Bevan Health Board, not a member of the Board.
- Ordinary Meeting dated 14th November 2013.
- Special Meeting dated 27th November 2013.
- Special Meeting dated 10th December 2013.
- Special Meeting dated 20th January 2014.
- Special Meeting dated 23rd January 2014.

PUBLIC OPEN FORUM

- 4.- There were no members of the public present.

MONMOUTHSHIRE COUNTY COUNCIL'S POST INSPECTION ACTION PLAN – PROGRESS TO DATE

5.- County Councillor M. Powell declared a personal, non-prejudicial interest under the Members' Code of Conduct as she is a governor of Deri View Primary School and King Henry VIII Comprehensive School.

County Councillor L. Guppy declared a personal, non-prejudicial interest under the Members' Code of Conduct as she is a school governor.

We received an update by the Head of Strategic Partnerships regarding the progress made against the Post Inspection Action Plan (PIAP).

To support clear understanding of the progress made, the PIAP's milestones and targets have been accorded a status relating to their progress.

Red - Highly problematic – requires urgent a decisive action.

Amber / Red - Problematic – requires substantial attention, some aspects need urgent attention.

Amber / Green – Mixed – aspect(s) require substantial attention, some good.

Green – Good – requires refinement and systematic implementation.

There was also an indicator that represented the level of risk associated with meeting the recommendation and its expectations.

Risk increasing.

**Minutes of the Children and Young People Select Committee
dated 20th March 2014 - continued**

Staying the same.

Risk reducing.

The Head of Strategic Partnerships outlined the progress of the four work streams, namely:

- Safeguarding
- Standards and Challenge
- Corporate arrangements
- Section 'B' (ALN & Wellbeing)

Having received the Post Inspection Action Plan, the following points were noted:

Safeguarding

Current status – Between Amber / Green and Green – Risk staying the same since the last report.

Standards and Challenge

Current Status – Between Amber / Red and Amber / Green - Risk staying the same since the last report.

Corporate Arrangements

Current Status – Between Amber / Green and Green – Risk staying the same.

Section 'B' (ALN & Wellbeing)

Current Status – Inclusion - Between Amber / Green and Green – Risk reducing.

ALN – Between Amber / Red & Amber / Green - Risk reducing.

Having received the update report, the following points were noted:

Safeguarding

- Estyn has revisited the Authority. The feedback from the Monmouthshire Recovery Board has indicated that significant improvements have been made.
- In response to a Select Committee Member's question regarding training courses, the Head of Strategic Partnerships stated that the evaluation of the training had been positive.

Minutes of the Children and Young People Select Committee dated 20th March 2014 - continued

- It was noted that the Safe Recruitment Training Programme extended to Shared Resource Services staff working in schools. Further training would be provided in May 2014.
- The Education Achievement Service was involved in evaluating security and safety of our schools. There were no schools within Monmouthshire that were in a critical situation.
- More than 1200 Monmouthshire staff, governors and volunteers had attended Level 1 Safeguarding / Child Protection training. The Head of Strategic Partnerships would investigate the percentage of those yet to be trained.
- In response to a Select Committee Member's question regarding levels of training, the Chief Officer for Children and Young People informed the Committee that the Local Authority provides Level 1 training. Level 2 and 3 training was provided by the Safeguarding Team. Child protection records were updated every 12 hours.
- The Chief Officer for Children and Young People had recently met with the Education Achievement Service Governor Support Unit to investigate ways to address the lack of take up of training for school governors.

Standards and Challenge

- In response to a Select Committee Members question regarding the January 2014 examination results, the Chief Officer for Children and Young People stated that the Welsh Government was carrying out a detailed investigation regarding these examination results across Wales.
- Where examinations have been entered, schools with Special Educational Needs Units need to demonstrate that targets are being met.
- In response to a Select Committee Member's question regarding teachers' morale, the Chief Officer for Children and Young People stated that currently, there was not a mechanism in place to identify teachers' morale in schools. However, she would raise this matter at the next Directors' meeting.
- Staff were facing potential redundancies year on year which could have a detrimental effect on morale. However, the Council endeavours to minimise redundancies by re-deploying staff where possible.
- Steady progress was being made at all Key Stages.

Minutes of the Children and Young People Select Committee dated 20th March 2014 - continued

- In response to a Select Committee Member's question regarding a comparison of the numbers of school based redundancies between the Council and other authorities, the Chief Officer for Children and Young People stated that she would liaise with Personnel to ascertain this information.
- A stocktake of Monmouthshire's secondary schools' performance had been undertaken earlier this year and it was expected that schools' performance would further improve on last year's performance with targets likely to be met or exceeded in some cases.

Corporate Arrangements

- A Head of Service Post had been declined by the applicant and a redistribution of roles had been undertaken.

Section 'B' (Additional Learning Needs (ALN) & Wellbeing)

- Good progress was being made.
- The Head of Strategic Partnerships would investigate whether schools have a policy on the use of social media.
- Fixed term exclusions have fallen due to training of staff.
- The strategic review of Additional Learning Needs was underway with events being held in May 2014. Consultation had been widespread involving teachers, parents, pupils, Aneurin Bevan Health Board and SNAP Cymru.

We resolved to receive the update report and noted its content.

REVENUE BUDGET FORECAST STATEMENT 2013/14 MONTH 9

6.- County Councillor L. Guppy declared a personal, non-prejudicial interest under the Members' Code of Conduct in respect of the Looked After Children Budget as she is a partner in some Looked After Children Services and she is an employee of Aneurin Bevan Local Health Board.

County Councillor P.S. Farley declared a personal, non-prejudicial interest under the Members' Code of Conduct in respect of schools budgets as he is a governor of Chepstow Comprehensive School and the Dell Primary School.

We received a report by the Head of Finance, presented by the Finance Manager and the Assistant Head of Finance in which Members received information on the revenue outturn position of the services relevant to the Children and Young People Select Committee at the end of Quarter 3 for the 2013/14 financial year.

Minutes of the Children and Young People Select Committee dated 20th March 2014 - continued

Members were informed that the 2013-14 net expenditure budget attributable to Children and Young People Select Committee oversight is £58,680,000. The related annual expenditure forecast, using month 9 data, was £60,217,000 and introduces a £1.54 million overspend.

It was noted that at month 9, the forecast outturn for 2013/14 was as follows:

- Social Care & Health Directorate – Children’s Services were forecasting to over spend by £991,000, principally comprising an increasing pressure on the external placement budget of £437,000 (£363,000 at month 6). Additionally, further increased costs across Young Peoples Accommodation of £186,000 (£154,000 at month 6), and other Children’s area over spends (£368,000) on work experience schemes, transport and legal costs, ‘in house’ fostering allowances and family contact costs.
- Children & Young People Directorate – A reduction in the forecast over spend of £546,000 (£744,000 at month 6) mainly due to School Meals (£130,000) transferring to the Resources and Culture Directorate and £57,000 due to re-alignment of the Management Team. School-based redundancy costs for which reserve cover has been agreed (estimated at £468,000) were the main element of this over spend. The redundancy costs remain within the overspend prediction for address by the service area throughout the year, with any net cost apparent at the end of year funded by Council reserves.
- The more significant aspects of the remaining £78,000 overspend for scrutiny include:
 - A continuing combined funding deficit of £45,000 for the shared School Library Service.
 - In Adult Education, as reported at month 6, there was a continuing £39,000 over spend from costs anticipated to be necessary to compensate for absences and a new £50,000 over spend due to back dated rates bills to 2010.
 - As part of the 2013-14 budget setting process, the service identified savings of £645,000. Of this, £385,000 savings are manifest, leaving £260,000 delayed or impractical. £100,000 related to school meal efficiencies, and since month 6 this service has transferred to the Resources and Culture Directorate, and indications were at month 9 that £25,000 savings were already evident. The remainder related to a previously reported delay in staff restructuring (£110,000) and £50,000 for as yet unidentified Special Educational Needs transport savings.
 - Schools – School balances at the beginning of the financial year amounted to £1,240,000. The forecasted draw on balances at month 9 was £794,000 (£689,000 at month 6) an unfavourable movement of £105,000 resulting in budgeted closing surplus school balances of £447,000.

Minutes of the Children and Young People Select Committee dated 20th March 2014 - continued

Having received the report, the following points were noted:

- In response to a Select Committee Member's question, the Head of Children's Services informed the Committee that Special Guardianship Orders were not made until the end of a case. Therefore, a significant amount of money was being spent on this, as well as spending on legal costs. Once the Order has been granted, the cost of caring for the child will be different. A breakdown of the reasons why children were in placements would be made available to the Select Committee.
- In response to a Select Committee Member's question regarding the County Council's foster care provision, the Service Manager stated that collaborative working was being achieved with other authorities. Whilst foster care fees varied, work was being undertaken to improve the support packages for foster carers in Monmouthshire. In house foster care provision was being increased.
- In response to a Select Committee Member's question regarding demand for foster care provision in Monmouthshire, the Service Manager stated that it was not always possible to meet the capacity but there was a small amount of capacity available at present. When using the services of Independent Fostering Agencies (IFA's) an appropriate match for the child was sought.
- The Directorate's budget will cover some of the over spends but not all.
- The over spend on legal costs refers to chambers and court hearing costs.
- The rates bills backdated to 2010, as identified in the budget for the Adult Education Service, had been identified and were being addressed.
- In response to a Select Committee Member's question regarding Chepstow Comprehensive School, the Select Committee was informed that a recovery plan for the school had been established.
- The numbers of schools with a deficit budget was reducing year on year as officers had been working closely with schools. This has not been directly attributable to the Estyn report but it has focussed the need for schools with a deficit budget to have established a recovery plan over a three year period.

We resolved to receive the report and note its content.

PERFORMANCE INDICATORS FOR LOOKED AFTER CHILDREN

7.- County Councillor L. Guppy declared a personal, non-prejudicial interest under the Members' Code of Conduct in respect of the Looked After Children

**Minutes of the Children and Young People Select Committee
dated 20th March 2014 - continued**

Budget as she is a partner in some Looked After Children Services and she is an employee of Aneurin Bevan Local Health Board.

We received a report presented by the Improvement Officer in which Select Committee Members were provided with a report card that considered the Directorate's performance against the objectives and outcomes for Looked After Children that were set out in the Council's Improvement Plan.

Having considered the report, the following points were noted:

- SCC/006 – Percentage of referrals during the year on which a decision was made within 1 working day.

This indicator had fallen to 20th position in the Welsh Ranking. Officers have been looking at data validation. In recent days, the figures have improved, as has its Welsh Ranking.

- SCC/001a – Percentage of first placements of looked after children during the year that began with a care plan in place.

It was noted that performance in respect of this indicator was not at the expected level. However, children were being visited and seen by a social worker but not always at the designated time. The children were not at risk. Work was being undertaken to improve upon this and it was expected that by the end of the fourth quarter improvements will have been made.

- The Head of Children's Services informed the Select Committee that a systems review has been undertaken resulting in a change to how family assessments work making them more family friendly. Considerable time has also been spent addressing capacity issues. There were issues relating to the completion of legal processes within the designated timeframe. Also, I.T. Systems needed to be more intuitive with better joined up services.
- In response to a Select Committee Member's question, it was noted that there was a national shortage of social workers. The Head of Children's Services has reviewed the Directorate's recruitment strategy and was looking to use the Senior Practitioner post, currently based in the Peripatetic Team, to become a coordinator regarding Court processes.
- Staff were committed to their roles.
- There were currently three front line staff vacancies. Two staff were on maternity leave.
- A Senior Practitioner has been recruited.

Minutes of the Children and Young People Select Committee dated 20th March 2014 - continued

We resolved to receive the report and note its content.

CSSIW LOOKED AFTER CHILDREN INSPECTION

8.- We received a report by the Service Manager, Children's Services, in which Select Committee Members received information regarding the upcoming inspection by Care and Social Services Inspectorate Wales (CSSIW) on looked after children and care leavers.

Select Committee Members were informed that CSSIW is completing a national inspection aimed at evaluating and providing assurance in respect of the quality of safeguarding and care planning practice across Wales. The particular focus of this inspection will be 'Looked after Children' (LAC) over 11 years of age, and care leavers. This reflects the particular vulnerabilities associated with this age range. Monmouthshire County Council is due to be inspected between the 7th and 10th April 2014.

The Local Authority has been required to provide data on all looked after children and care leavers who have any of the following vulnerabilities:

- More than three moves in the last 12 months.
- Placed in residential care in the last 12 months.
- Relevant young people living independently.
- LAC placed at home on a care order.
- LAC who are in out of county placements / placed across borders.
- Reported as absconding / missing / absent from placement.
- Subject to a strategy meeting or other relevant multi agency meeting.
- Engaged in challenging behaviour, i.e., behaviour that results in potentially dangerous or frightening consequences for the individual and / or for others.
- Identified as the victims or perpetrator of anti-social behaviour or offending in the last 12 months.
- Not in education employment or training.
- Display or are subject to sexually harmful activity.
- Who are or may be subject to exploitation.
- Identified as engaged in substance misuse / self-harm or needing mental health services.

CSSIW has chosen ten cases to inspect, of which, three will be particularly in-depth and involve reading the file, discussions with all professionals involved, interviews with the child and their family. Inspectors will also meet with a range of relevant professionals and organisations that impact upon services to looked after children and care leavers in the Authority.

It is anticipated that the Inspectorate will find evidence of good efforts by individual workers to build relationships with young people; good efforts to listen to and involve young people in their plans; a willingness to manage risk and a staff group who feel supported by their team managers.

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It was noted that areas for development are likely to be in relation to formalising policies and procedures to ensure consistency across the service; improved workforce stability, development of the Children in Care Council to ensure that children and young people are able to influence service developments and improvements and the need for continued leadership through the implementation of the Corporate Parenting Strategy. It is likely that issues in relation to partnership working with health regarding those with mental health issues will also be highlighted.

Having received the report, the following points were noted:

- The report was a well-balanced self-assessment.
- In response to a Select Committee Member's question, it was noted that the Child and Adolescent Mental Health Service (CAMHS) was a regional service via the Aneurin Bevan Local Health Board.
- A process was already in place to undertake any necessary changes to care plans.
- The implementation of the Corporate Parenting Strategy will occur after the CSSIW Inspection.
- It was considered that an all Member Seminar in respect of this matter should be established later in the year.

We resolved to receive the report and note its content.

WORK PROGRAMME

9.- We resolved to receive the updated version of the Children and Young People Select Committee Work Programme.

In doing so, the Scrutiny Manager informed the Select Committee of the following:

- The Annual Council Reporting Framework report will be received by the Children and Young People Select Committee on 1st May 2014. Adults Select Committee Members will be invited to attend this meeting to jointly scrutinise this item only.
- A special meeting of the Children and Young People Select Committee will be held at County Hall, Usk, on Tuesday 15th April 2014 at 10.00am.

We therefore resolved to receive the report and noted its content.

**Minutes of the Children and Young People Select Committee
dated 20th March 2014 - continued**

CABINET FORWARD WORK PLANNER

10.- We resolved to receive and note the Cabinet Forward Work Planner.

NEXT MEETING

11.- The next ordinary meeting of the Children and Young People Select Committee will be held on Thursday 1st May 2014 at 2.00pm at County Hall, Usk.

The meeting ended at 1.00pm.

**Minutes of the Children and Young People Select Committee
dated 20th March 2014 - continued**

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the Special Meeting of the Children and Young People Select Committee held in the Conference Room, County Hall, Usk on Thursday 15th April 2014 at 10.00a.m.

PRESENT: County Councillor R.P. Jordan (Chairman)

County Councillors: D. Blakebrough, P.S. Farley, D.W.H. Jones, P. Jones, S. Jones and M. Powell.

County Councillor E.J. Hacket Pain attended the meeting by invitation of the Chairman.

ADDED MEMBERS:

Voting:

Mrs. S. Ingle-Gillis (Parent Governor)

Non-Voting:

Mr. K. Plow

OFFICERS IN ATTENDANCE:

Ms. S. McGuinness	-	Chief Officer, Children and Young People
Mrs. S. Randall-Smith	-	Children and Young People Directorate
Mr. M. Lloyd	-	Children and Young People Directorate
Ms. H. Ilett	-	Scrutiny Manager
Mr. R. Williams	-	Democratic Services Officer

APOLOGIES FOR ABSENCE

1.- Apologies for absence were received from County Councillors P.R. Clarke, A.C. Watts and P. Watts and also from Revd. Dr. S. James (Church in Wales).

DECLARATIONS OF INTEREST

2.- County Councillors D. Blakebrough, P.S. Farley, R.P. Jordan and M. Powell declared a personal, non-prejudicial interest under the Members' Code of Conduct in respect of references made to schools under Minutes 3, 4 and 5 as they are School Governors.

Mrs. S. Ingle-Gillis (Parent Governor) declared a personal, non-prejudicial interest under the Members' Code of Conduct in respect of references made to schools under Minutes 3, 4 and 5 as she is a School Governor.

**Minutes of the Special Meeting of the Children and Young People Select
Committee dated 15th April 2014 - continued**

CONFIRMATION OF MINUTES

3.- The minutes of the Children and Young People Select Committee dated 14th February 2014 were confirmed and signed by the Chairman.

DISCUSSION WITH THE CHIEF OFFICER FOR CHILDREN AND YOUNG PEOPLE FOLLOWING THE CHILDREN AND YOUNG PEOPLE SELECT COMMITTEE MEETING WITH MONMOUTHSHIRE'S SECONDARY HEAD TEACHERS ON 14th FEBRUARY 2014

4.- Having met with Monmouthshire's four secondary head teachers on 14th February 2014, the Select Committee met with the Chief Officer for Children and Young People and the following points were noted:

- Mounon House School did not currently have access to Broadband. It was noted that it would cost between £12,000 and £14,000 to install Broadband at Mounon House. The Chief Officer for Children and Young People stated that she was aware of the importance of having quality I.T. Provision for students with Additional Learning Needs.
- Mounon House School was currently a school for boys. There were quality in house resources located within the County that could be used to provide Special Educational Needs / Additional Learning Needs support to all children within Monmouthshire.
- The Chief Officer for Children and Young People stated that firstly, it was necessary to ensure that the service being provided at Mounon House School, as well as all other schools within Monmouthshire, was good enough. A review was currently being undertaken in respect of all schools within Monmouthshire.
- A review of Additional Learning Needs provision was being undertaken. On 15th May 2014 a consultation event was being held in respect of Additional Learning Needs provision. A strategic report would then be presented to the Select Committee in due course.
- The review will challenge and improve Additional Learning Needs Provision and will ensure equality across the County.
- The 21st Century Schools Programme will address the need for joined up services, e.g., support for pupils with Additional Learning Needs. It was intended to federate these skills countywide.
- There will be no gender specific educational provision under the 21st Century Schools Programme.
- Improving Additional Learning Needs provision was a high priority.

Minutes of the Special Meeting of the Children and Young People Select Committee dated 15th April 2014 - continued

- In response to a Select Committee Member's question, the Chief Officer for Children and Young People stated that pupils' transition from primary school to secondary school was a crucial time for these children and therefore the Directorate was focussing on improving this pupil transition.
- The Chief Officer for Children and Young People stated that continuous maintenance was being provided to ensure that children received the best education. Young people were now receiving a challenging curriculum.
- Schools were being challenged to achieve best value.
- In response to a Select Committee Member's question regarding support for schools, the Chief Officer for Children and Young People stated that through challenge, schools were being supported. Such support included school improvement provision, financial planning and grounds maintenance.
- Head teachers were now being held to account.
- The Education Achievement Service provides constant support to Monmouthshire's schools.
- The Authority provides training for Monmouthshire's schools.
- It was the responsibility of schools to identify the support that they required.
- The Education Achievement Service provided the school improvement service within Monmouthshire's Schools. The challenge was vigorous.
- The relationship between the Authority and Monmouthshire's schools was one of mutual trust and respect.
- In response to issues raised by the Head Teachers at the Select Committee meeting on 14th February 2014, the Chief Officer for Children and Young People stated that disaffected children, parenting skills and children receiving free school meals were all linked and the Authority was looking to support these children through their families.
- In response to a Select Committee Member's question regarding families that were just above the threshold of receiving free school meals, the Chief Officer for Children and Young People stated that she would liaise with the head teachers to discuss ways in which these families might be supported.
- Parenting skills had been established across all schools within Monmouthshire.

Minutes of the Special Meeting of the Children and Young People Select Committee dated 15th April 2014 - continued

- It was noted that the Education Achievement Service had further improvements to make but developments had been made with regard to its business plan.

It had been beneficial in meeting with the head teachers of the four secondary schools within Monmouthshire.

We therefore resolved that the Scrutiny Manager would liaise with the head teachers with a view to meeting with them individually within their respective schools later in the year.

SCHOOL PERFORMANCE REPORT 2013

5.- We received a summary of the performance of pupils at the end of Key Stages 4 and 5 and groups of pupils across all age groups and the targets set for 2014.

Select Committee members were provided with the following information:

Past Performance up to and including 2012

Key Stages 4 and 5:

- Performance at the end of Key Stage 4 between 2007 and 2012 has been at, or just above, the all Wales average for all indicators. Despite the sustained improvement, Monmouthshire's overall ranking has fluctuated between 3rd and 18th position across these indicators during this period. The rate of improvement in Monmouthshire over the last five years has been slower than Wales as a whole.
- In Key Stage 5, Performance for the Level 3 indicator has fluctuated significantly from 2007, peaking at 97% in 2012. Monmouthshire's performance has been lower than the all Wales average for four out of the last seven years.

Gender Performance:

- Historically, the performance of boys and girls in the Foundation Phase and Key Stage 2 has been consistently above the Wales average since 2007. Girls in the Foundation Phase have outperformed boys for the last two years in Language, Literacy and Communication (LLC) and Personal, Social Development, Wellbeing and Cultural Development (PSDSWCD) and boys have outperformed girls at the higher level in mathematics. In Key Stage 2, girls have consistently outperformed boys in English at the expected and higher levels. The performance of boys in relation to girls has improved over the last three years. As in Foundation Phase, boys do better than girls in mathematics at the higher level.
- At the end of Key Stage 3, girls have outperformed boys consistently in all three core subjects at the expected level since 2007. However, the differential in attainment has reduced over the last four years. Similarly, in Key Stage 4, girls

Minutes of the Special Meeting of the Children and Young People Select Committee dated 15th April 2014 - continued

have outperformed boys in the Level 2 including English and mathematics since 2007, with the exception of 2011, when outcomes for boys and girls were the same. The performance of boys in Monmouthshire has been consistently above that in Wales since 2007. However, girls were below the all Wales average in 2011.

Performance of Pupils eligible for Free School Meals (e-FSM):

- The performance of e-FSM pupils in Monmouthshire between 2010 and 2012 has improved steadily and has been at, or above the e-FSM all Wales averages in the Foundation Phase and Key Stage 3. In Key Stages 2 and 4 during the same period, the performance of e-FSM pupils has been at, or below the e-FSM all Wales average, with the exception of 2012 when Key Stage 4 was above.
- Non FSM pupils in Monmouthshire have consistently outperformed e-FSM pupils between 2010 and 2012. The differential in performance between the two groups has widened as pupils have progressed through the Key Stages reaching up to 42% at the end of Key Stage 4 in 2011.

Performance of Pupils with English as an Additional Language (EAL):

- The performance of pupils with EAL has been collated from 2010 for the Foundation Phase and Key Stages 2 and 3 and from 2011 for Key Stage 4. The number of EAL pupils in Monmouthshire is relatively small historically and therefore there are some variations between cohorts. Generally, the performance of pupils with EAL has been broadly similar to that of all pupils across the authority in the Foundation Phase and Key Stages 2, 3 and 4.

Performance of Looked After Children (LAC):

- The performance of LAC has been historically inconsistent in Monmouthshire over the last three years. The overall outcomes reflect the fact that numbers of LAC are relatively small and vary significantly between cohorts.
- Between 2010 and 2012, performance of LAC in Monmouthshire was significantly below the local authority average in Key Stages 2, 3 and 4 with the exception of 2012 where performance of LAC was the same in Key Stage 2.

Targets and Quartile Positions:

- The process for setting school targets has been inconsistent across schools in Monmouthshire. Only a few schools used individual pupil targets as the basis for setting overall school targets. As a result, school targets have not been an effective driver to raise standards in individual schools and across the local authority.
- The number of schools in the lowest benchmark quartiles has reduced consistently over the past four years for the Foundation Phase Indicator and Key

Minutes of the Special Meeting of the Children and Young People Select Committee dated 15th April 2014 - continued

Stage 2 Core Subject Indicator. However, in Key Stages 3 and 4 at least 50% of schools have been in the lowest quartile for the last four years.

Performance at the end of academic year 2013

Key Stages 4 and 5:

- In 2013, Key Stage 4 outcomes for all indicators, except the Core Subject Indicator (CSI) and Level 1, are higher than in 2012. However, the increases from the previous year are lower than across Wales as a whole. Performance at Level 1 is 0.33% lower than 2012 and 0.66% lower for the CSI. Outcomes for Level 1 and Level 2 fell below the all Wales average for the first time in 2013.
- At 94.7%, performance in Key Stage 5 in 2013 is 2% lower than in 2012 and as a result, is below the all Wales average.

Gender Performance:

- The gender pattern of performance in 2013 is consistent with that in previous years. However, the differential between the performance of boys and girls in Monmouthshire has reduced in all Key Stages compared to 2012 and is at its smallest since 2009 in Key Stages 2 and 3.

Performance of Pupils eligible for Free School Meals (e-FSM):

- In 2013, the performance of e-FSM pupils is above the Wales average in the Foundation Phase and Key Stages 2, 3 and 4.
- The differential between the performance of e-FSM pupils and non FSM pupils has decreased steadily and is now below the all Wales average in the Foundation Phase and in Key Stages 2 and 3. There has been a significant reduction in the differential at the end of Key Stage 4 however; it still remains above the all Wales average.

Performance of Pupils with English as an Additional Language (EAL):

- In 2013, the performance of pupils with EAL is lower than the authority overall in the Foundation Phase and Key Stage 2 and above in Key Stage 3. Performance in Key Stage 4 is significantly below the authority for the first time in three years.

Performance of Looked After Children (LAC):

- 2013 data is not available until September 2014.

Targets and Quartile Positions:

- All schools follow rigorous procedures to set individual pupil level targets which accurately inform whole school targets. Targets for e-FSM pupils are also set within the context of school. Progress towards these targets are monitored during

Minutes of the Special Meeting of the Children and Young People Select Committee dated 15th April 2014 - continued

the year by individual schools and challenged by the Education Achievement Service (EAS) and the local Authority to ensure that schools are on track and to identify schools requiring further support.

- In 2013, Monmouthshire outcomes in the Foundation Phase and Key Stage 2 closely matched agreed targets. Outcomes at the end of Key Stage 3 are between 3% and 5% below the agreed targets. Similarly in Key Stage 4, overall outcomes are between 3% and 6% below the agreed targets.
- The number of schools in the lowest quartile increased to 12 in 2013 in the Foundation Phase and Key Stage 2. However, the number above the median increased by 2 schools.
- In Key Stage 3 the number of schools above the median rose to 2, the highest since 2010. There are no schools in the highest quartile in 2013.
- At least two out of the four secondary schools in Monmouthshire are in the lowest quartile for all indicators with the exception of the Level 1 indicator where all schools are in the lowest quartile. There is only one Monmouthshire school in the highest quartile for one indicator which is the Core Subject Indicator.

Future Performance

Key Stages 4 and 5:

- Although Monmouthshire's performance is higher for the majority of indicators, the overall rankings are not consistent with the free school meal ranking of third or above. All Key Stage 4 indicator rankings have fallen in the last year, most significantly in Level 1 and Level 2 where Monmouthshire is ranked 18th and 16th respectively.
- In order for Monmouthshire to be ranked 3rd or above for all indicators, overall performance would need to be above 62% for Level 2 including English and mathematics and the Core Subject Indicator (CSI), at or above 83% for Level 2 and, at or above 97% for Level 1.
- Key Stage 5 is ranked 20th for Level 3 when compared to all other authorities in Wales and is well below the expected ranking of 3rd position in line with the free school meal ranking.

Gender Performance:

- There should be no differential in the performance of boys and girls in Monmouthshire across all phases and subjects.

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Performance of Pupils Eligible for Free School Meals (e-FSM):

- The differential in attainment between e-FSM pupils and non FSM pupils should be consistently well below the all Wales average and within a 5% differential overall.

Performance of Pupils with English as an Additional Language (EAL):

- The performance of pupils with EAL should continue to be broadly similar to that of all pupils across the authority in all phases wherever possible.

Performance of Looked After Children (LAC):

- Performance of LAC in Monmouthshire should be at least above the all Wales average and in line with individual potential.

Targets and Quartiles:

- The process of setting individual pupil targets and tracking pupil progress should be embedded across all schools in Monmouthshire. These processes should inform the strategic direction of schools and become an integral part of the process of school improvement. Targets set by schools should be suitably challenging to secure on-going improvement.
- The majority of Monmouthshire's schools should consistently be in the upper middle and highest FSM benchmark quartiles for all indicators.

Actions to achieve future performance

In order to secure the improvements Monmouthshire needs to achieve the following actions are being taken by the local Authority:

- Working with the EAS to strengthen the leadership of learning at all levels, embed school-based teaching and learning programmes and reduce the variation within and between schools.
- Building the capacity of schools to meet a wider range of pupils needs in partnership with the EAS.
- Increasing the scrutiny of school targets by the EAS, local Authority and Members.
- Identifying schools causing concern at an early stage. As a result, appropriate support and challenge is provided by the Educational Achievement Service (EAS) and the local Authority. Where appropriate, robust intervention plans are drawn up and implemented.

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- Monitoring and reporting progress against intervention plans at regular intervals through Chief Officer and Cabinet Member meetings with schools to evaluate progress and provide additional challenge.
- Evoking powers of intervention where schools are judged to fail to make sufficient progress if necessary.
- Identifying common priorities for the EAS and Monmouthshire County Council that align across the South East Wales Consortium whilst reflecting the needs of the county.
- Monitoring the impact of the EAS literacy and numeracy teams are impacting on end of Key Stage standards.
- Ensuring that schools embed individual pupil tracking process, including for e-FSM pupils, and monitoring the impact on outcomes for pupils and quartile performance.
- Ensuring that EAS System Leaders provide a high level of challenge to schools by regularly monitoring the quality and consistency of this challenge.
- Scrutinising school use of the School Effectiveness Grant (SEG), the Welsh in Education Grant (WEG) and Pupil Deprivation Grant (PDG), grants in partnership with the EAS, to ensure the additional grant funding is appropriately linked to School Improvement Plans to accelerate the learning for pupils who face the challenge of poverty.
- Continuing to ensure that the range of data provided to schools and Governing Bodies is accessible and meaningful.
- Providing further training to ensure that schools have the capacity to effectively use data to drive school improvement.
- Continuing to increase and review the range of data provided to enable Members to challenge schools and officers appropriately.

Having received the report, the following points were noted:

- In response to a Select Committee Member's question regarding staff grievances, the Chief Officer for Children and Young People stated that there has been an increase in the number of disciplinary and capability cases. However, it was noted that Human Resources (H.R.) policies can hinder the development of these processes. H.R. Staff have been informed accordingly.
- This was not specific to Monmouthshire but was a Countrywide issue.
- It was noted that from September 2013 all schools were required to use individual pupils' data for target setting purposes. However, not all schools were currently doing this. From September 2014, this will be rectified with all schools

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taking part. Forensic targeting will be achieved and it is anticipated that within two years improvements in pupils' performance will be noticeable. Schools will be able to see progress being made in all subjects year on year. This data will be shared across Monmouthshire's schools.

- Schools will work more closely together via school to school support which will be a bespoke process depending on which schools will be working together.
- The school to school support will be provided via a national model based on the London Challenge and is a powerful driver in improving schools' standards.
- In order to improve the transition for pupils from the primary sector to the secondary sector, teachers from secondary schools were going into primary schools to ensure the consistency of marking was maintained via the transition.
- It was noted that some of the percentage data contained within the School Performance Report 2013 was misleading due to the actual numbers involved being so small. It was considered that the actual numbers, as well as the percentage figures, should be included on future reports.
- Monmouthshire County Council should be aiming to be well above the Welsh average in the coming years with regard to school performance data.
- The next update report will be in the Autumn 2014.

We resolved to receive the report and noted its content.

The meeting ended at 11.21a.m.

SUBJECT: Performance Indicators for Safeguarding and Child Protection

MEETING: Children and Young People Select Committee

DATE: 1st May 2014

DIVISIONS/WARDS AFFECTED: All

1 PURPOSE

- 1.1 To provide members with a report card that considers our performance against the objectives and outcomes for Safeguarding that are set out in the council's Improvement Plan.

2 BACKGROUND

- 2.1 This report card for Safeguarding and Child Protection provides a line of sight between our activities and the outcomes and priorities which the council is committed to.
- 2.2 This report provides members with the baseline information to assess where we are and what progress we are making to demonstrate whether anyone is 'better off' as a result of our work. It groups measures under three headings: How much did we do? (quantity); How well did we do it? (quality); Is anyone better off? (impact)

3 KEY ISSUES

- 3.1 Some of the measures in this report also feature in section 5 the Overview Report produced by the Safeguarding and Quality Assurance Manager. That report brings together messages from a number of different sources including, but not limited to, performance indicators.
- 3.2 Over the past 12 months Children's Services has restructured and re-evaluated effective practice in relation to Child Protection work in the service. Key components of this have been consistent auditing and proactive management of children registered for longer periods to decide whether the case should be escalated to Public Law Outline (PLO) procedures. All Child Protection cases are now managed in the Family Support Team, whereas prior to the restructure this was managed across two teams with different managers.
- 3.3 The change in the Public Law Outline has resulted in significant changes around front-loading of Social Work tasks prior to Court. These tasks include for example, parenting assessments, viability assessments of potential family carers, drug and alcohol testing, which has resulted in additional workload pressures earlier in the process. Prior to the changes in the PLO this work was undertaken when the case was in Court, with the cost being split between all parties. The onus is now on the Council to finance these costs alone.
- 3.4 Through the audit and review process we have in place, themes have emerged, where further training has been required, for example, in relation to multi-agency Core Groups, this has been put in place. Work is still on-going to improve

assessment and analysis of families and their needs. This will form part of a core training programme for Children's Services

- 3.5 Performance against three of the four performance measures in the national framework stands at 100% with the final one showing a marginal improvement over the past twelve months

4 RECOMMENDATIONS

- 4.1 Members should use this report and the associated indicators to scrutinise whether services are being delivered in line with expectations and are contributing to the agreed outcomes.
- 4.2 Members should identify any areas of underperformance or concerns that require further investigation.

AUTHOR

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OBA Report Card for Safeguarding and Child Protection

Objective: Children in Monmouthshire live safely and are protected from harm.

Council Priority: Safeguarding vulnerable people

Single Integrated Plan Outcome: People are confident, capable and involved

Why we focus on this

Children and young people should be able to live in safe homes and communities without experiencing abuse or exploitation. They should be supported to fulfil their potential and maximise their opportunities. Support for vulnerable people is one of the council's three priorities and we are fully committed to improving the experiences and outcomes of the most vulnerable children and young people in the county.

The story behind the Objective

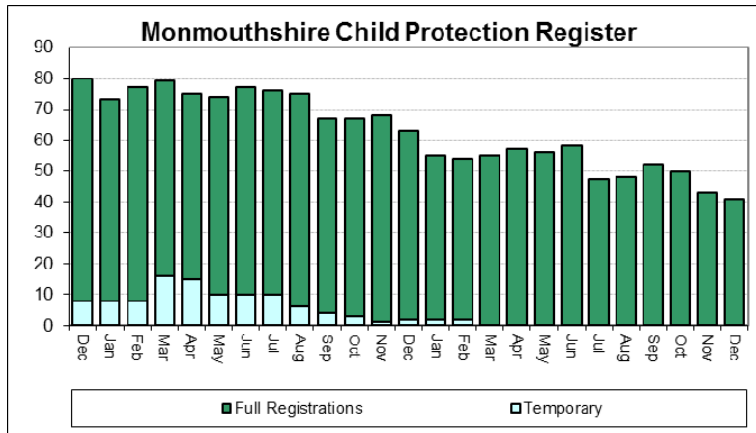


Chart 1: Number of children on Monmouthshire's Child Protection Register

The number of children on the Child Protection Register peaked in March 2012 at which time a review of open child protection cases was undertaken. Since that point the number has steadily fallen – there are a number of factors behind this that are being explored

In April 2013 a new team structure was introduced in Children's Services which brought all child protection cases together under the Family Support team. This regrouping of cases and workers allowed for targeted, focused social work and resulted in a number of child protection cases moving on.

Also in April 2013 the post of Child Protection coordinator was filled on a permanent basis. This role takes the responsibility for the oversight and review of all child protection cases.

The result of both changes was a more coherent structure for child protection work.

The rate of child protection cases per child population within Monmouthshire has always been lower than the overall rate in Wales. Although during the peak in 2011/12 Monmouthshire's rate was close to the Welsh average (chart 2).

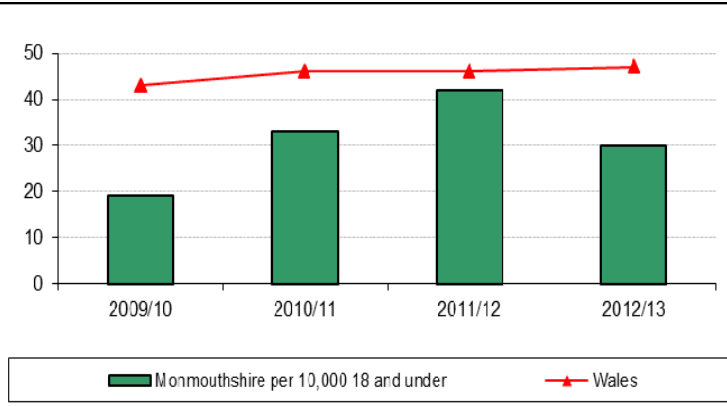


Chart 2: Rate of children on the Child Protection in Monmouthshire and Wales (per 1,000 population aged 0-18)

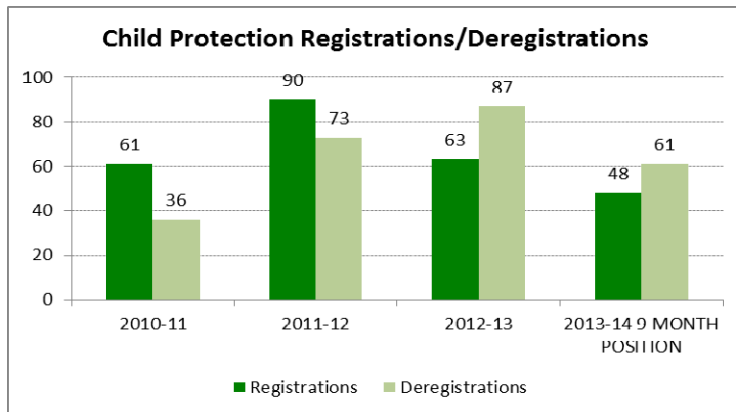


Chart 3: Number of Child Protection Registrations and Deregistrations

Chart 3 illustrates the number of registrations and de-registrations per year (note 2013-14 is a 9 month total). Again in 2011-12, new registrations were at a high of 90 and have been considerably lower since. In the years following 2011-12 de-registrations have exceeded registrations.

During the first 9 months of this year, Children's Services have received 3010 contacts of which we made a decision that 277 of these would become referrals, that is they require further action rather than being noted or resulting in information or advice. Of these, 14.8% are re-referrals within 1 year of the original referral which is an appropriate level.

134 children had strategy meetings held to decide whether their case should proceed to child protection conference. An initial child protection conference was held for 48 children, the decision of each conference was to register the child.



Categories of New Registrations

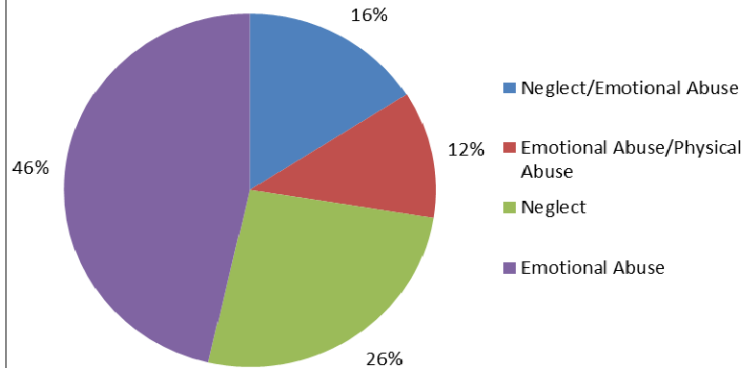


Chart 4: Categories of children added to the child protection register April – Dec 2013

The majority of children added to the child protection register are added under the category of emotional abuse (see chart 4). This has consistently been the case over the previous 3 years. The emotional abuse registration category includes domestic abuse.

The Children in Need Census for Wales 2013 demonstrates a higher incidence of domestic abuse in children in need in Monmouthshire (29%) compared to the rest of Wales (23%). Domestic abuse appears the most prevalent parental factor in Monmouthshire consistently over the last 3 years.

Across Wales, the most common child protection registration category is neglect although an increase in the number of emotional abuse categories has been evident in recent years (source Welsh Government report 'Local authority child protection registers Wales, 2013' <http://wales.gov.uk/docs/statistics/2013/131126-local-authority-child-protection-registers-en.pdf>).

What progress are we making?

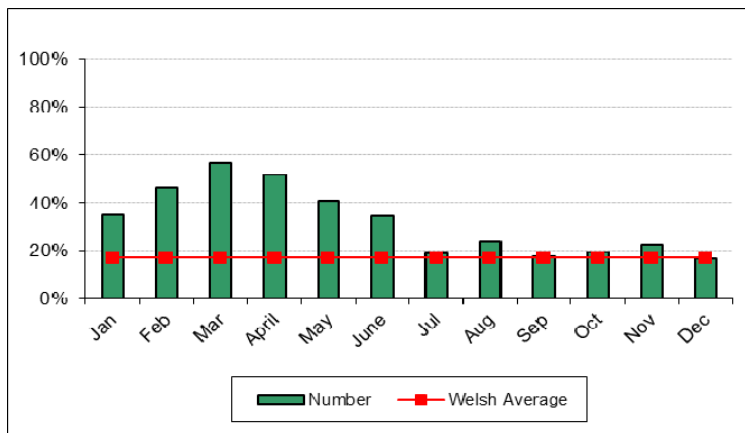


Chart 5: The percentage of children on the child protection register for over a year.

Referrals into children's services come from a variety of sources and a range of sources is a good indication that the messages about safeguarding and child protection are being disseminated. This year the majority of referrals have been received from police (30%), education workers (28%) and health (16%).

A decision is made within 1 working day on how to proceed (SCC/006) with 96% of all referrals into children's services. Our re-referral rate of 14.8% is one of the lowest in Wales (SCC/010). A low re-referral rate can indicate that cases are closed only when appropriate but it can also indicate cases are being held open by social workers longer than necessary. If cases are being held too long we would expect to see rising caseloads as social workers hold open older cases and deal with new cases coming in. This pattern hasn't been evident Monmouthshire this year.

<p>What progress are we making?</p>		<p>Children coming into the child protection system should expect their initial conference to take place within 15 days of the strategy discussion. During the period 100% of initial case conferences were held on time (SCC/014). Where a decision to register a child is made at the initial conference, a core group meeting should follow within 10 days. Again, 100% of first core group meetings were held on time within the period (SCC/015), a huge improvement on last year.</p> <p>While on the child protection register 100% of children are allocated to a social worker (SCC/013ia). Social workers should visit children fortnightly and this happens in the majority of cases – File Audits are carried out to check this. Review conferences should be held to monitor progress and discuss, amongst other things, whether the child should continue to be registered. 93.5% of all review conferences were held on time (SCC/034). This indicator has improved throughout the year, the majority of delayed reviews were in the first quarter.</p> <p>From early 2013, children who have been on the child protection register for over 15 months are reviewed. This resulted in a reduction in the percentage of children who have been on the register for one year or more (see chart 5) from a position of well above the Welsh average in April to a rate consistent with the Welsh average in December. Children are removed from the register when they either become looked after or when no longer at risk of significant harm.</p> <p>During the April – December period, of the 61 children de-registered, 22 entered the looked after system (36%). This included two large families. Six children’s registration moved to another local authority as they moved out of our area (10%).</p> <p>An important measure of our child protection work is the number of children who are re-registered on the child protection system after a previous registration. Nine children from four families added to the child protection register during the period had been registered previously. This is a re-registration rate of 18.8%, higher than the recorded Welsh average of 15% during 2012-13. Four of the children who were re-registered this year are now looked after.</p>
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<p>Head of Service Comments</p>	<p>Over the past 12 months Children's Services has restructured and re-evaluated effective practice in relation to Child Protection (CP) work in the service. Key components of this has been consistent auditing, proactive management of children registered for longer periods to decide whether the case should be escalated to Public Law Outline (PLO) procedures. All CP cases are now managed in the Family Support Team, whereas prior to the restructure this was managed across two teams with different managers.</p> <p>The change in the Public Law Outline has resulted in significant changes around front-loading of Social Work tasks prior to Court. These tasks include for example, parenting assessments, viability assessments of potential family carers, drug and alcohol testing, which has resulted in additional workload pressures earlier in the process. Prior to the changes in the PLO this work was undertaken when the case was in Court, with the cost being split between all parties. The onus is now on the Council to finance these costs alone.</p> <p>Through the audit and review process we have in place, themes have emerged, where further training has been required, for example, in relation to multi-agency Core Groups, this has been put in place. Work is still on-going to improve assessment and analysis of families and their needs. This will form part of a core training programme for Children's Services</p>																																															
<p>Collaboration/ Partners we are working with</p>	<p>Gwent Police, Education, Youth Offending Service, Action for Children and Aneurin Bevan Health Board.</p>																																															
<p>What we have spent on this objective</p>	<p>The overall Children's Services budget of £6M is forecast to overspend at month 9 by £991,000. This overspend is linked predominantly to Looked After Children and not Child Protection.</p>																																															
<p>How are we performing?</p>	<table border="1"> <thead> <tr> <th data-bbox="405 962 1346 1031">Performance Indicators</th> <th data-bbox="1346 962 1514 1031">2011/12 Actual</th> <th data-bbox="1514 962 1671 1031">2012/13 Actual</th> <th data-bbox="1671 962 1823 1031">2013/14 Q3</th> <th data-bbox="1823 962 1973 1031">2013/14 Target</th> <th data-bbox="1973 962 2119 1031">Ranking in Wales</th> </tr> </thead> <tbody> <tr> <td data-bbox="405 1031 1346 1070">How Much?</td> <td data-bbox="1346 1031 1514 1070"></td> <td data-bbox="1514 1031 1671 1070"></td> <td data-bbox="1671 1031 1823 1070"></td> <td data-bbox="1823 1031 1973 1070"></td> <td data-bbox="1973 1031 2119 1070"></td> </tr> <tr> <td data-bbox="405 1070 1346 1110">Number of children on the child protection register at end of the period</td> <td data-bbox="1346 1070 1514 1110">79</td> <td data-bbox="1514 1070 1671 1110">55</td> <td data-bbox="1671 1070 1823 1110">41</td> <td data-bbox="1823 1070 1973 1110">N/A</td> <td data-bbox="1973 1070 2119 1110">-</td> </tr> <tr> <td data-bbox="405 1110 1346 1182">Number of children on the child protection register for 1 year or more at the end of the period</td> <td data-bbox="1346 1110 1514 1182">25</td> <td data-bbox="1514 1110 1671 1182">31</td> <td data-bbox="1671 1110 1823 1182">7</td> <td data-bbox="1823 1110 1973 1182">N/A</td> <td data-bbox="1973 1110 2119 1182">-</td> </tr> <tr> <td data-bbox="405 1182 1346 1254">Number of children added to the child protection register during the period</td> <td data-bbox="1346 1182 1514 1254">90</td> <td data-bbox="1514 1182 1671 1254">63</td> <td data-bbox="1671 1182 1823 1254">48</td> <td data-bbox="1823 1182 1973 1254">N/A</td> <td data-bbox="1973 1182 2119 1254">-</td> </tr> <tr> <td data-bbox="405 1254 1346 1326">Number of children added to the register during the period who had been previously registered</td> <td data-bbox="1346 1254 1514 1326">18</td> <td data-bbox="1514 1254 1671 1326">8</td> <td data-bbox="1671 1254 1823 1326">9</td> <td data-bbox="1823 1254 1973 1326">N/A</td> <td data-bbox="1973 1254 2119 1326">-</td> </tr> <tr> <td data-bbox="405 1326 1346 1390">Number of de-registrations from the child protection register during the period</td> <td data-bbox="1346 1326 1514 1390">73</td> <td data-bbox="1514 1326 1671 1390">87</td> <td data-bbox="1671 1326 1823 1390">61</td> <td data-bbox="1823 1326 1973 1390">N/A</td> <td data-bbox="1973 1326 2119 1390">-</td> </tr> </tbody> </table>						Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Q3	2013/14 Target	Ranking in Wales	How Much?						Number of children on the child protection register at end of the period	79	55	41	N/A	-	Number of children on the child protection register for 1 year or more at the end of the period	25	31	7	N/A	-	Number of children added to the child protection register during the period	90	63	48	N/A	-	Number of children added to the register during the period who had been previously registered	18	8	9	N/A	-	Number of de-registrations from the child protection register during the period	73	87	61	N/A	-
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	Number of de-registrations entering the looked after system during the period	20	29	22	N/A	
	How Well?					
	Percentage of children on the child protection register who were on the register for over 1 year	32% (25/79)	56% (31/55)	17% (7/41)	17%	-
	Percentage of referrals during the year on which a decision was made within 1 working day (SCC/006)	96.7% (704/728)	93.9% (399/425)	96.0% (266/277)	>98%	20 th
	The percentage of open cases of Children on the Child Protection Register who have an allocated social worker (SCC/013ia)	100%	100%	100%	100%	=1 st
	The percentage of initial child protection conferences due in the year which were held within 15 days of the strategy discussion (SCC/014)	92.4% (97/105)	84.8% (56/66)	100% (48/48)	100%	=1 st
	The percentage of initial core group meetings due in the year which were held within 10 working days of the initial child protection conference (SCC/015)	88.9% (72/81)	34.0% (16/47)	100% (46/46)	100%	=1 st
	The percentage of reviews of looked after children Child Protection Register carried out in line with the statutory timetable (SCC/034)	99.1%	90.5%	93.5%	100%	18 th
	The percentage of children on the register who have been previously registered	20% (18/90)	12.7% (8/63)	18.8% (9/48)	N/A	-
	The percentage of reviews of looked after children, children on the Child Protection Register and children in need carried out in line with the statutory timetable (SCC/045)	61.5% (701/1140)	59.5% (566/952)	81.5% at Qtr 4	80%	18 th
	Is anyone better off?					
	The percentage of referrals that are re-referrals within 12 months (SCC/010)	20.2% (147/728)	16.2% (69/425)	14.8% (41/277)	<27%	2 nd
	The average number of months that children spend on the child protection register	7.3	11.8	6.4	N/A	-
How do we compare with other areas	Where indicators are comparable the table above shows an estimate of where we will feature in a ranking of the 22 council's in Wales based on performance at the third quarter of the year. This uses the 2012-13 averages as the basis for comparisons as these are the last set of figures available.					

**SUBJECT: PERFORMANCE MANAGEMENT FRAMEWORK REPORT QUARTER 4
2013/14**

DIRCTORATE: CHILDREN AND YOUNG PEOPLE

MEETING: SELECT

DATE: 1st May 2014

DIVISION/WARDS AFFECTED: ALL

1. PURPOSE:

The purpose of this report is to provide members of Children and Young People's (CYP) Select Committee with a summary of the progress made by the Directorate against the performance indicators contained within the Planning and Performance Management Framework 2013/14.

2. RECOMMENDATIONS:

That Select Members scrutinise the information provided in this report and the attached Appendix A and B to enable members, senior managers and stakeholders to review the progress made by the Directorate and challenge performance issues arising.

3. KEY ISSUES:

- The following summary report for Children and Young People Scrutiny Committee is intended to provide a summary of the key issues in relation to progress made for performance indicators contained within the Planning and Performance Management Framework 2013/14. The detail to support this summary is contained with the attached appendix A and B.

Summary Report for Children and Young People Scrutiny Committee
Key Issues Quarter 4 Report 2013/2014 - Performance against Targets

Standards

Indicators where targets have been met or exceeded

- Performance at the end of Foundation Phase is in line or above for all indicators with the exception of English, Welsh and mathematics at the higher levels.
- At the end of Key Stage 2, outcomes for all indicators except Welsh at the expected and lower levels and maths and science at the higher levels met or exceeded targets.

- Key Stage 3 performance at the expected level +1 is below target for the CSI and all subjects.
- Performance at the end of Key Stage 3 at the higher level (7+) is low particularly in English and science.
- The gap between pupils eligible for free school meals (e-FSM) and non – FSM has increased by 1% in Foundation Phase, but reduced at both Key Stages 2 and 3.
- The overall performance for e-FSM pupils has increased across all three phases.

Indicators where targets have not been met and give cause for concern

- The percentage of schools in the lowest FSM benchmark quartile for the Foundation Phase indicator and the Key Stage 2 and 3 core subject indicators is higher than the target and has placed Monmouthshire 6th, 15th and 19th when compared to Wales as a whole.
- LA targets have not been met for any Key Stage 4 indicators with the exception of capped points which are 0.2% above.
- The percentage of schools in the lowest FSM benchmark quartile for all indicators is higher than the target and as a result, Monmouthshire is place 19th or below across all indicators when compared to Wales as a whole.
- Performance at the higher levels across all key stages is not in line with targets.
- The performance of e-FSM pupils meals is significantly lower than for non-FSM pupils across all indicators at the end of Key Stage 4
- The rate of improvement in outcomes is slower in Monmouthshire than in Wales as a whole for the majority of indicators.

School Performance other indicators

Indicators where targets have been met or exceeded

- The number of pupils with statements of SEN has reduced for the third year in succession and at 425 is now below the target for 2013/14.
- The number of statements issued within 26 weeks with exceptions is 100% and in line the LA target
- The number of schools in band 2 and 4 are in line with the LA target however, the number in band 3 is lower than expected and higher in band 5.
- The number of schools judged to require a sustained, intensive or critical level of intervention is higher than the target.
- The number of schools judged to need sustained, intensive or critical levels of support for leadership is higher than the target.
- All schools are judged to require routine levels of support for safeguarding in line with the target.

Indicators where targets have not been met and give cause for concern

- Further reduction in SEN statements
- Significantly increase the number of statements issued within 26 weeks without exceptions
- The number of schools requiring intensive or critical support is significantly higher than the target.

- The number of schools requiring specific and routine intervention is lower than expected.
- The number of schools requiring critical intervention has remained constant over the last year.
- The number of schools with agreed intervention plans in place is higher than the target.

Wellbeing

Indicators where targets have been met or exceeded

- Provisional attendance data indicates that targets have been exceeded for all indicators except the number of half days lost to unauthorised absence.
- Permanent exclusions have been higher than the target for the last year.
- The number of fixed term exclusions is lower than the LA target overall and has resulted in a significant reduction in the number of days lost in both the primary and secondary sector.
- The percentage of 16 year olds continuing in education, employment and training is 0.7% below the LA target of 94.7%
- At 0%, the percentage of LAC pupils leaving education, employment or work based training is at the LA target.

Indicators where targets have not been met and give cause for concern

- The percentage of all pupils leaving education, employment or work based training is 0.4% and is above the LA target and is an increase compared to performance over the past three years.

CYP Management

Indicators where targets have been met or exceeded

- The number of non-RIDOR reportable accidents has remained consistent over the past three years.

Indicators where targets have not been met and give cause for concern

- The percentage of parents offered their first choice in both primary and secondary schools is lower than the target and performance in previous years.
- The number of RIDOR reportable and incidents of violence and aggression towards staff have increased significantly during 2013/14.

4. REASONS:

- To provide the Scrutiny Committee with an appropriate and timely summary of progress in a clear and concise format to facilitate effective scrutiny of the performance of the Directorate.

5. RESOURCE IMPLICATIONS:

None

6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:

EQIA appendix

7. CONSULTEES:

Cabinet Member
Chief Officer Education
Departmental Leadership Team

8. BACKGROUND PAPERS:

- Quarter 4 Analysis of Progress Against Targets 2013/2014 (Appendix A)
- Performance Management Framework Update (Appendix B)
- Quarter 2 2013/14 Performance Management Framework Report (14 November 2013)
- Performance Report Foundation Phase, Key Stage 2 and Key Stage 3 2012/13
- Performance Report Key Stages 4 and 5 2012/13

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Appendix A Quarter 4 Report Analysis of progress against target 2013/2014 (April 2014)

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
19	<ul style="list-style-type: none"> KS1 to KS2 progression English/ mathematics/ science 2+ Levels KS1 to KS2 progression English/ mathematics/ science 3+ Levels KS1 to KS2 progression Welsh 1st Lang 2+ Levels KS1 to KS2 progression Welsh 1st Lang 3+ Levels 	<ul style="list-style-type: none"> The percentage of pupils making 2+ and 3+ levels of progress increased significantly from 2011 for English, mathematics and science. The percentage of pupils making 2+ and 3+ levels of progress in Welsh has decreased by 1.4% and 2.6% respectively between 2011 and 2012. Prior comparisons are not available. 	<ul style="list-style-type: none"> The percentage of pupils making 2+ and 3+ levels of progress in English between the end of Foundation Stage and the end of Key Stage 2 has increased by 0.4% and 5.2% respectively. There has been no increase in the percentage of pupils making 2+ and 3+ levels of progress in mathematics and science. This increase is in line with the rise in overall Key Stage 2 ranking when Monmouthshire is compared to other authorities in Wales. The percentage of pupils making 2+ of progress in Welsh has decreased by 4.7% and by 10% for 3+ levels. 	<ul style="list-style-type: none"> The percentage of pupils making 2+ levels of progress between the end of Foundation Stage and the end of Key Stage 2 should be above 95% for English and above 92% for Mathematics and Science to align with our e-FSM ranking. The percentage of pupils making 3+ levels of progress should be above 32% and consistent across all subjects. The percentage of pupils making 2+ and 3+ levels of progress in Welsh should be above 92% and 23% respectively to align with our e-FSM ranking The above will inform targets for 2014/15 	<ul style="list-style-type: none"> Monitoring the impact of the EAS literacy and numeracy teams on end of Key Stage standards. Ensuring that schools embed individual pupil tracking process, including for e-FSM pupils, and monitoring the impact on outcomes for pupils and quartile performance. Ensuring that EAS System Leaders provide a high level of challenge to schools by regularly monitoring the quality and consistency of this challenge. Scrutinising school use of the School Effectiveness Grant (SEG), the Welsh in Education Grant (WEG) and Pupil Deprivation Grant (PDG) grants in partnership with the EAS to ensure the additional grant funding is appropriately linked to School Improvement Plans to accelerate the learning for pupils who face the challenge of poverty.
20					
27					
28					
31					
32					
23					
24					

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
42 43 47 48 52 53	<ul style="list-style-type: none"> KS2 to KS3 performance English/ mathematics/ science 1+ level KS2 to KS3 performance English/ mathematics/ science 2+ levels 	<ul style="list-style-type: none"> The percentage of pupils making 1+ and 2+ levels of progress increased significantly from 2011 for English, mathematics and science. Prior comparisons are not available. 	<ul style="list-style-type: none"> The percentage of pupils making 1+ and 2+ levels of progress between the end of Key Stage 2 and Key Stage 3 has remained broadly similar in English, mathematics and science when compared to 2012. 	<ul style="list-style-type: none"> The percentage of pupils making 1+ level of progress between the end of Key Stage 2 and Key Stage 3 should be above 92%, 93% and 94% across English, Maths and Science. The percentage of pupils making 2+ levels of progress between the end of Key Stage 2 and Key Stage 3 should be above 43%, 57% and 51% across English, Maths and Science. The above will inform targets for 2014/15 	<ul style="list-style-type: none"> As above
54 55 56 57 58	<ul style="list-style-type: none"> KS4 Level 2 Threshold including Eng/Welsh and Maths KS4 Level 2 KS4 Level 1 KS4 CSI KS4 capped points 	<ul style="list-style-type: none"> Performance at the end of Key Stage 4 between 2007 and 2012 has been at, or just above, the all Wales average for all indicators. Despite the sustained improvement, Monmouthshire's overall ranking has fluctuated between 3rd and 18th position across these indicators during this period. The rate of improvement in Monmouthshire over the last five years has been slower than Wales as a whole. 	<ul style="list-style-type: none"> In 2013, Key Stage 4 outcomes for all indicators, except the Core Subject Indicator and Level 1, are higher than in 2012. However, the increases from the previous year are lower than across Wales as a whole. Performance at Level 1 is 0.33% lower than 2012 and 0.66% lower for the CSI. Outcomes for Level 1 and Level 2 fell below the all Wales average for the first time in 2013. Outcomes at the end of Key Stage 4 were significantly below target for all indicators 	<ul style="list-style-type: none"> Although Monmouthshire's performance is higher for the majority of indicators, the overall rankings are not consistent with the free school meal ranking of third or above. All Key Stage 4 indicator rankings have fallen in the last year most significantly in Level 1 and Level 2 where Monmouthshire is ranked 18th and 16th respectively. For Monmouthshire to be ranked 3rd or above for all indicators, performance would need to be; above 62% for Level 2 including English and mathematics and the CSI, at or above 83% for Level 2 and, at or above 97% for Level 1. 	<ul style="list-style-type: none"> As above Continue to review processes for target setting, monitoring of progress and scrutiny.

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
59	<ul style="list-style-type: none"> Percentage of pupils receiving free school meals achieving KS4 level 2 Threshold English and Maths 	<ul style="list-style-type: none"> The percentage of e-FSM pupils achieving the L2 threshold including English and maths increased by 10% between 2011 and 2012. 	<ul style="list-style-type: none"> There has been a further increase of 1% in the percentage of e-FSM achieving the L2 threshold including English and mathematics compared to 2012. At the same time, there has been a reduction in the differential in performance between e-FSM pupils and non-FSM at the end of Key Stage 4 for the L2 threshold including E/W and maths however; it is still remains above the all Wales average. The outcome for the percentage of e-FSM pupils achieving the Level 2 threshold is 20% below the target. 	<ul style="list-style-type: none"> The differential in attainment between e-FSM pupils and non FSM pupils should be consistently well below the all Wales average and within a 5% differential overall. 	<ul style="list-style-type: none"> Building the capacity of schools to meet a wider range of pupils needs in partnership with the EAS. Ensuring that schools embed individual pupil tracking process, including for e-FSM pupils, and monitoring the impact on outcomes for pupils and quartile performance. Ensuring that EAS System Leaders provide a high level of challenge to schools by regularly monitoring the quality and consistency of this challenge. Scrutinising school use of the School Effectiveness Grant (SEG), the Welsh in Education Grant (WEG) and Pupil Deprivation Grant (PDG) grants in partnership with the EAS to ensure the additional grant funding is appropriately linked to School Improvement Plans to accelerate the learning for pupils who face the challenge of poverty. Continue to review processes for target setting, monitoring of progress and scrutiny.

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
61 62	<ul style="list-style-type: none"> % leaving full-time education with no qualification % pupils leaving education, training and worked based learning (LACs) 	<ul style="list-style-type: none"> The percentage of pupils leaving full-time education with no qualifications has consistently decreased from 0.89% to 0.1% between 2008 and 2012. At the same time, the percentage of LAC pupils leaving education and work-based learning has increased. 	<ul style="list-style-type: none"> In 2013, the percentage of pupils leaving full-time education with no qualifications increased to 0.2% ranking Monmouthshire 4th compared to Wales as a whole. At 0.2%, the percentage of pupils leaving education and work-based training is higher than the previous two years and above the target of 0%. 	<ul style="list-style-type: none"> There should be no Monmouthshire pupils leaving full-time education with no qualifications. The percentage of LAC pupils leaving education, training and worked based learning should be at or below 0.1%. 	<ul style="list-style-type: none"> As above Identifying pupils at risk of leaving school without qualifications as early as possible. Ensuring that appropriate learning pathways and support are provided to meet individual needs to ensure that all young people in Monmouthshire can gain at least one recognised qualification. Implementing the Engagement and Progression Framework
70 71 72	<ul style="list-style-type: none"> Pupils with statements of special needs Secondary pupils Primary pupils 	<ul style="list-style-type: none"> In the academic year 2009/10, the number of pupils with statements in Monmouthshire reached a seven year high of 523. Since 2011 the number has reduced year on year and is now 425 (136 primary and 247 secondary). This reduction is in line with an overall decrease in the number of statements across Wales. The number of new statements issued in Monmouthshire has reduced over the past two years with 42 new statements in 2011 and 27 new statements issued in 	<ul style="list-style-type: none"> Monmouthshire is placed 13th in academic year 2012/13 when comparing the number of statements issued by other authorities in Wales. The greatest reduction in the number of new statements issued in Monmouthshire is in the primary sector. The number of statements in the secondary sector has reduced at a slower rate than in the primary sector because the majority of statements in this phase are already in place when pupils transfer from primary school and few pupils have had statements removed. Although Monmouthshire has reduced the number of pupils 	<ul style="list-style-type: none"> Monmouthshire should be aiming initially to reduce the number of pupils with statement to 250 to be in line with Ceredigion and Pembrokeshire. This requires a further reduction of 175 statements across both phases. 	<ul style="list-style-type: none"> Delivering Dyslexia Friendly Schools training in schools to build capacity to enable them to meet the needs of pupils within existing school resources. Establish stronger links with other agencies, particularly Health and Social Services to standardise requests for statements and to manage expectations when recommending levels of support. Reviewing the ALN strategy for Monmouthshire. Investigating how Ceredigion have reduced the number of new statements issued to 0 in

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
		<p>2012. This compares favourably with Pembrokeshire (2011 - 21 and 2012 - 46) but not with Ceredigion (2011 - 8 and 2012 - 0).</p>	<p>with statements, overall it is has not been at the same rate as other similar authorities in Wales such as Ceredigion and Pembrokeshire and neighbouring authorities such as Torfaen over the last five years.</p> <ul style="list-style-type: none"> In 2012/13, Monmouthshire had more than twice the total number of pupils with statements than Ceredigion and Torfaen and almost a third more when compared to Pembrokeshire. Targets for all indicators were achieved in 2013. 		<p>2012 and how this could be applied to Monmouthshire.</p>
73	<ul style="list-style-type: none"> % of statements issued within 26 week with exceptions 	<ul style="list-style-type: none"> The number of final statements issued within 26 weeks with exceptions has increased over the past three years. 	<ul style="list-style-type: none"> The number of final statements issued within 26 weeks without exceptions has been at 100% for the past two years. This is in line with the LA target. 	<ul style="list-style-type: none"> We should consistently be aiming for around 65% for statements issued without exceptions. 	<ul style="list-style-type: none"> Meeting with parents at regular points during the process, and issuing of a proposed or, note in lieu and before the final statement where placement is in dispute.
74	<ul style="list-style-type: none"> % of statements issued within 26 week without exceptions 	<ul style="list-style-type: none"> The number of statements issued within 26 weeks without exceptions has varied from year to year and is significantly lower than the number issued with exceptions. This is due in part to Monmouthshire's decision to only issue final statements with part 2 and part 3 (Health services section) completed. 	<ul style="list-style-type: none"> At 33.3%, the number of statements issued within 26 weeks without exceptions is the lowest for three years. In 2013 there were 21 statements issued outside of the 26 weeks of these 9 were delayed by parents, 9 were delayed by Health and in 3 cases delays beyond the threshold were due to a combination of both. The results for this performance indicator is low because Monmouthshire do not issue incomplete statements to ensure that the provision for pupils is 		<ul style="list-style-type: none"> Establishing stronger links with Health to expedite the return of relevant health reports within the agreed timescales.

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
			<p>appropriate to meet individual needs.</p> <ul style="list-style-type: none"> The overall outcome for this indicator is 30% below the target. 		
75	<ul style="list-style-type: none"> School Bandings 	<ul style="list-style-type: none"> No Monmouthshire schools have been placed in Band 1 since banding was introduced in 2010/11. There has been at least one Monmouthshire school in Band 5 for the last three years. In 2012, all Monmouthshire schools were placed in Band 3 or below. 	<ul style="list-style-type: none"> Monmouthshire has one school in band 2, 3, 4 and 5. There is no Monmouthshire school in Band 1. Caldicot and Chepstow have moved up one band whilst Monmouth has moved into band 4 this year. King Henry VIII has remained in band 5 for a second successive year. The number of schools in Band 3 is lower than the target and higher in Band 5 	<ul style="list-style-type: none"> All Monmouthshire schools should be in Band 3 or above and at least one should be in Band 1. 	<ul style="list-style-type: none"> Monmouthshire is monitoring the impact of the challenge and support EAS are providing to schools in band 4 and 5. Both schools have an intervention plan in place and meet at regular intervals with the Chief Officer and Cabinet member to review progress. School targets have been scrutinised and challenged by the LA in Stocktaking sessions.
76 77 78	<ul style="list-style-type: none"> EAS Intervention Categories EAS Leadership Categories EAS Safeguarding Categories 	<ul style="list-style-type: none"> At the end of the 2012/13 academic year the majority of schools in Monmouthshire were judged to require specific or routine support for leadership, safeguarding and overall intervention (upper two categories). 	<ul style="list-style-type: none"> The majority of Monmouthshire schools at the end of the spring term 2014 are judged to require sustained, intensive or critical levels of intervention. Two schools have remained in the lowest category for the last three terms. The number of schools requiring routine intervention has increased by 1 school. The number of schools identified for sustained and intensive intervention during the last three terms has increased by six schools. Leadership in the majority of 	<ul style="list-style-type: none"> The majority of schools in Monmouthshire should be categorised as requiring specific or routine support. Leadership in all schools should be strong and improving and requiring minimal support. Safeguarding should require routine support. 	<ul style="list-style-type: none"> Ensuring that EAS System Leaders provide a high level of challenge to schools by regularly monitoring the quality and consistency of this challenge. Identifying schools causing concern at an early stage to ensure that every school is receiving appropriate support to make the required improvement is receiving it from the EAS and where necessary, alternative providers such as London Challenge and partner schools.

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
			<ul style="list-style-type: none"> schools is judged to need specific or routine support. This is not reflected in the overall school intervention category. Outcomes are below target for all indicators except the number of schools requiring routine intervention and safeguarding. Targets for this year have not been achieved for these two categories. All schools have been judged as requiring routine support for safeguarding. 		<ul style="list-style-type: none"> All schools requiring intensive or critical intervention have agreed intervention plans in place. Monitoring progress against intervention plans by the EAS and LA. Strengthening leadership at all levels to reduce the variation within and between schools. Evoking powers of intervention where schools are judged to fail to make sufficient progress.
82	<ul style="list-style-type: none"> Number of schools with intervention plans 	<ul style="list-style-type: none"> Six Monmouthshire schools had intervention plans in place at the start of the summer term 2013. 	<ul style="list-style-type: none"> Nine schools have intervention plans in place at the end of the spring term 2014. This is in line with the increase in the number of schools identified as requiring significant improvement following Estyn inspections and under Estyn monitoring. Two schools, Chepstow and the PRU have successfully completed intervention plans. The number of schools with intervention plans is higher than the target. 	<ul style="list-style-type: none"> No schools should need an intervention plan to secure the required improvement. 	<ul style="list-style-type: none"> As above Continuing to ensure that the quality of the service provided by the EAS is consistently good across all schools.
83	<ul style="list-style-type: none"> Inspection Outcomes 	<ul style="list-style-type: none"> There were no schools judged by Estyn to require significant improvement or in special measures at the end of the academic year 2012/2013. 	<ul style="list-style-type: none"> Three schools, Dewstow, St Mary's Chepstow and Thornwell have been judged by Estyn to require significant improvement 	<ul style="list-style-type: none"> All schools in Monmouthshire should be judged as good or better. 	<ul style="list-style-type: none"> As above

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
84	<ul style="list-style-type: none"> Schools in deficit % 	<p>At the end of financial year 2012/13, 17 schools were in a deficit position.</p>	<ul style="list-style-type: none"> All schools with a deficit budget at the start of the financial year 2013/14 have a recovery plan in place and the majority have made good progress to comply with or exceed these plans. Overall, the number of schools in a deficit has increased by three and at this point is above the target of 11. However, all have recovery plans and the majority are making good strides to ensure that they will be in a surplus within 3 years. The schools with surplus balances (over 5%) has increased from 10 – 13 during the year. All of these schools have investment plans in place and these are being monitored to ensure that they meet their agreed balances. Reserve trends at the end of the third quarter reduced by £240K - £59K below target. Final financial figures for this quarter are not available until June and will be reported in Quarter 1 2014. 	<ul style="list-style-type: none"> There should be no schools with a deficit budget or with a balance that exceeds 5% Reserve trends should be maintained within the 5% threshold. 	<ul style="list-style-type: none"> We are working closely with schools to monitor progress against agreed recovery / investment plans. We meet with a number of finance committees to discuss these plans and agree progress. School investment plans are scrutinised in relation to School Self-evaluation Reports and resulting School Improvement Plans. Where schools do not take appropriate action to adhere to plans we consider the appropriateness of evoking powers of intervention.
85	<ul style="list-style-type: none"> Deficit trends (total balances) 				
86	<ul style="list-style-type: none"> Number of schools with reserves in excess of 5% 				
87	<ul style="list-style-type: none"> Reserve trends 				
120	<ul style="list-style-type: none"> CYP Budget Monitoring % variance to budget 				

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
88	<ul style="list-style-type: none"> Primary Attendance 	<ul style="list-style-type: none"> Levels of attendance in Monmouthshire have been amongst the best in Wales for the past four years in both the primary and secondary phases. Pupils eligible for free school meals (FSM) are within 3% of non FSM pupils in the primary sector and 5% in the secondary sector. 	<ul style="list-style-type: none"> Data awaiting verification from schools in Quarter 4 and will be reported in Quarter 1 2014. Provisional data indicates that we are at or above target for all indicators except the percentage of half days lost to authorised absence. 	<ul style="list-style-type: none"> Monmouthshire should continue to increase the overall levels of attendance by improving the attendance of FSM pupils. 	<ul style="list-style-type: none"> The EWS team meet weekly with secondary schools and half-termly with primary schools to identify and support pupils with attendance of less than 90%. All schools have attendance targets for all pupils and FSM pupils which are monitored termly by the LA. Reviewing the role of the EWS in continuing to improve attendance Removed authorisation for holidays during term time. Implement fixed penalty notices where and when appropriate.
89	<ul style="list-style-type: none"> Attendance Primary: % of half days lost to unauthorised absence 				
90	<ul style="list-style-type: none"> Attendance Primary: % half days lost to authorised absence 				
91	<ul style="list-style-type: none"> Secondary Attendance 				

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
92	<ul style="list-style-type: none"> Attendance Secondary: % of half days lost to unauthorised absence 				<ul style="list-style-type: none"> As above
93	<ul style="list-style-type: none"> Attendance Secondary: % half days lost to authorised absence 				
94	<ul style="list-style-type: none"> Primary Attendance (pupils eligible for free school meals) 				
95	<ul style="list-style-type: none"> Attendance Primary: % of half days lost to unauthorised absence (pupils eligible for free school meals) 				
96	<ul style="list-style-type: none"> Attendance Primary: % half days lost to authorised absence (pupils eligible for free school meals) 				

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
97	<ul style="list-style-type: none"> Secondary Attendance (pupils eligible for free school meals) 				
98	<ul style="list-style-type: none"> Attendance Secondary: % of half days lost to unauthorised absence (pupils eligible for free school meals) 				
99	<ul style="list-style-type: none"> Attendance Secondary: % half days lost to authorised absence (pupils eligible for free school meals) 				
100	<ul style="list-style-type: none"> % of LAC who have missed at least 25 days at school in a year 	<ul style="list-style-type: none"> In 2012, 18.6% of LAC pupils missed at least 25 days at school during the academic year 2011/2012. 	<ul style="list-style-type: none"> In 2013, the percentage of LAC pupils missing at least 25 days reduced to 11.5%. This is 1.5% above the LA target. 	<ul style="list-style-type: none"> The % of LAC pupils missing at least 25 days should be as low as possible and consistently less than 10%. 	<ul style="list-style-type: none"> Monitoring the attendance of LAC pupils closely to identify pupils at risk of poor attendance at the earliest point to ensure that appropriate support is provided and attendance is maintained.
101	<ul style="list-style-type: none"> Permanent Exclusions all 	<ul style="list-style-type: none"> The number of permanent exclusions has been 	<ul style="list-style-type: none"> There have been two permanent exclusions in 2013, one in the 	<ul style="list-style-type: none"> Permanent exclusions should be at 0 for both sectors. 	<ul style="list-style-type: none"> Ensuring that schools are

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
102	<ul style="list-style-type: none"> Schools 	historically low in Monmouthshire.	Primary sector as in the previous year and one in secondary sector, an increase from 2012. <ul style="list-style-type: none"> This is above the LA target of 0%. 		challenged and supported so that all internal avenues of support are exhausted. <ul style="list-style-type: none"> Ensuring that pupils are identified and supported at an early stage to avoid the need for a permanent exclusion. Pupils who are at risk of permanent exclusion are supported by the Pupil Referral Service.
103	<ul style="list-style-type: none"> Permanent Exclusions: Secondary Permanent Exclusions Secondary: Rate per 1000 pupils 				
104	<ul style="list-style-type: none"> Permanent Exclusions Primary: Rate per 1000 pupils 				
105	<ul style="list-style-type: none"> Fixed Term exclusions all schools 	<ul style="list-style-type: none"> The percentage of fixed term exclusions has remained below 3% for the last three years. There has been a downward trend in the number of days lost as a result of fixed term exclusions in both sectors. At 636 in 2012, fixed term exclusions in secondary schools remain far higher than expected. 	<ul style="list-style-type: none"> In 2013 the percentage of fixed term exclusions across Monmouthshire fell by 0.2% to 2.4% overall and exceeding its target. The number of days lost in primary schools fell significantly to 50.5 days, well below the 100 day target. Similarly, the number of days lost in secondary schools fell significantly to 481 days however, whilst this is well below the target of 600 days it is still higher than expected. 	<ul style="list-style-type: none"> Monmouthshire should continue to maintain primary days lost to 50 or below and continue to reduce the number of days lost in secondary schools to below 400 in the first instance. 	<ul style="list-style-type: none"> Continue to set and monitor exclusion targets with individual schools. Ensure that pupils and school receive appropriate support to continue to reduce the number of fixed term exclusions in secondary schools.
106	<ul style="list-style-type: none"> Fixed term exclusions 5 days or less 				
107	<ul style="list-style-type: none"> Fixed term exclusions 6 days or more 				
108	<ul style="list-style-type: none"> Fixed Term Exclusions Primary: Days lost 				
109	<ul style="list-style-type: none"> Fixed Term Exclusions Primary: Rate per 1000 pupils 				
110	<ul style="list-style-type: none"> Fixed Term Exclusions Secondary: Days Lost 				

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
111	<ul style="list-style-type: none"> Fixed Term Exclusions Secondary: Rate per 1000 pupils 				
112	<ul style="list-style-type: none"> Percentage of 16 year olds continuing in education, employment and training post 16 	<ul style="list-style-type: none"> The percentage of 16 year olds continuing in education and training has consistently been above 91%. 	<ul style="list-style-type: none"> In 2013, this increased to 94% but fell short of the target by 0.7% 	<ul style="list-style-type: none"> The target should be to ensure that at least 97% of 16 year olds continue in education, employment of training. 	<ul style="list-style-type: none"> Identifying pupils at risk of leaving school without qualifications and/or potentially not continuing in education, employment or training as early as possible. Ensuring that appropriate learning pathways and support is provided to meet individual needs to ensure that all young people in Monmouthshire can access education, employment or training. Implementing the Engagement and Progression Framework
114	<ul style="list-style-type: none"> % of 16 year olds who are NEET 	<ul style="list-style-type: none"> The percentage of young people who become NEET has remained at around 3.8% over the last three years. 	<ul style="list-style-type: none"> The percentage of young people who are NEET in 2013 remained at 3.8%. This is 0.5% above the target of 3.3% 	<ul style="list-style-type: none"> There should be no young people in Monmouthshire becoming NEET. 	<ul style="list-style-type: none"> Established effective partnerships with Careers Wales and other agencies signed up to the Wales Accord on the Sharing of Personal Information (WASPI). Ensuring that the Post 16 Steering Group and KIT Meetings maintain regular contact with all young people within the Careers Wales 5 tier model to facilitate the most

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
					appropriate provision suited to their needs.
115	<ul style="list-style-type: none"> % pupils leaving education, training and worked based learning without an approved external qualification ~ All pupils ~ LAC pupils 	<ul style="list-style-type: none"> At 0.1% (all pupils) and 0.0% (LAC pupils) the number of young people leaving education, training and work based learning without a qualification has remained low for the last three years. (1 pupil overall) 	<ul style="list-style-type: none"> In 2013, there has been an increase to 0.2% (2 pupils) leaving education training and work based learning without a qualification. 	<ul style="list-style-type: none"> There should be no pupils leaving training and work based learning without a qualification in Monmouthshire. 	<ul style="list-style-type: none"> Identifying pupils at risk of leaving school without qualifications as early as possible. Ensuring that appropriate learning pathways and support are provided to meet individual needs to ensure that all young people in Monmouthshire can gain at least one recognised qualification. Implementing the Engagement and Progression Framework
116	<ul style="list-style-type: none"> % of parents offered their first choice of school (Primary) 	<ul style="list-style-type: none"> Historically at least 95% of parents have been offered their first choice of primary school as there has been sufficient capacity to accommodate the majority of requests in primary schools. 	<ul style="list-style-type: none"> In 2013, 93.7% of parents were offered their first choice of primary school and 93.6% in secondary school. 	<ul style="list-style-type: none"> We would seek to at least maintain performance at current levels. 	<ul style="list-style-type: none"> Performance is difficult to manage as this is dependent upon the numbers of parents expressing their statutorily protected right to apply for admission to any school maintained through public funds. It is exacerbated by the Welsh Government requirement to continue to reduce surplus capacity in schools.
117	<ul style="list-style-type: none"> % of parents offered their first choice of school (Secondary) 	<ul style="list-style-type: none"> In secondary schools 100% of parents have been offered their first choice of schools. 	<ul style="list-style-type: none"> This is below the target of 100% based on the first preference scheme in Monmouthshire. 	<ul style="list-style-type: none"> We have driven surplus capacity in schools to 13% and 19% in Primary and Secondary schools respectively in accordance with Welsh Government requirements. Welsh Government now requires us to cut this to 10%. 	
125	<ul style="list-style-type: none"> Accidents to school based staff ~ RIDOR reportable 	<ul style="list-style-type: none"> There has been an increase in the number of reportable accidents over the last three years up to 2012 although they remain low overall. 	<ul style="list-style-type: none"> Number of non RIDOR reportable accidents increased significantly during the last year (158). The rise in the numbers followed LA training sessions for schools and 	<ul style="list-style-type: none"> The number of accidents and incidents of aggression should be zero. 	<ul style="list-style-type: none"> Monitoring accidents and incidents at six monthly intervals. Providing support and guidance to schools and

Reporting indicators		Past Performance up to and including 2012	Performance at the end of academic and reporting year 2013/14	Future Performance	Actions to achieve future performance
126	<ul style="list-style-type: none"> • Non RIDOR • Reported incidents of violence and aggression towards staff 	<ul style="list-style-type: none"> • The number of non-RIDOR reportable accidents has remained constant for the previous three years • Historically, reported incidents of violence and aggression have been rare. 	<p>governing bodies to clarify the definition of an accident and the procedures for reporting.</p> <ul style="list-style-type: none"> • The number of reported incidents of aggression reported is currently at the same level as the whole of last year and therefore is likely to rise further. Two of the five incidents are from the same school. • The outcomes for 2013 are above for RODOR reportable accidents and incidents of aggression but at the expected level for non RIDOR reportable accidents. 		<p>governing bodies where appropriate.</p> <ul style="list-style-type: none"> • The CYP Health and Safety Forum regularly carry out policy reviews in relation to reported incidents.

Appendix B School Standards (Pupil Outcomes)

Reference	SIP	PI/AP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
1		2	88.5 (KS1)	86.7	89.5	Foundation phase Core Subject Indicator % Outcome 5+	Reported quarter 2	89.5	Reported quarter 2	Reported quarter 2	91	2012/2013 Ac. Year Local	↑ ✘	1 st	Performance is 2.7% higher than 2012 and 1.5% below the target.
2		2	69.7	72.9	74.6	Foundation phase Core Subject Indicator % Outcome 5+ (Pupils eligible for free school meals)	Reported quarter 2	74.6	Reported quarter 2	Reported quarter 2	74.6	2012/2013 Ac. Year Local	↑ ✓	NA	Performance improved by 1.7% and is at the target level
3		2	16 (KS1)	16.0	19.4	Percentage of schools in the lowest FPI benchmark quartile	Reported quarter 2	19.4	Reported quarter 2	Reported quarter 2	16	2012/2013 Ac. Year Local	↓ ✘	NA	Awaiting all Wales ranking data This is an increase of 1 school in the lowest quartile.
4		2	20.3 (KS1)	16.0	14.9	FP Achievement gap between pupils eligible for free school meals and their peers	Reported quarter 2	14.9	Reported quarter 2	Reported quarter 2	10	2012/2013 Ac. Year Local	↑ ✘	NA	The gap between pupils eligible for free school meals and their peers has decreased by 1.1%
5		2	90.3 (KS1)	90.8	92.4	FP LLC English 5+	Reported quarter 2	92.4	Reported quarter 2	Reported quarter 2	92	2012/2013 Ac. Year Local	↑ ✓	1st	1.2% improvement from 2012, target exceeded.
6		2	28.8 (KS1)	34.0	36.5	FP LLC English 6+	Reported quarter 2	36.5	Reported quarter 2	Reported quarter 2	44	2012/2013 Ac. Year Local	↑ ✘	NA	Improvement of 2.5% Target not achieved by 7.5%.
7		2	86.5 (KS1)	87.5	86.0	FP LLC Welsh 5+	Reported quarter 2	86.0	Reported quarter 2	Reported quarter 2	84	2012/2013 Ac. Year Local	↓ ✓	NA	Performance 1.5% lower than 2012. Target for 2013 exceeded by 2.0%
8		2	35.1	42.5	23.3	FP LLC Welsh 6+	Reported quarter 2	23.3	Reported quarter 2	Reported quarter 2	25	2012/2013 Ac. Year Local	↓ ✘	NA	Performance 19.2% lower than 2012. Target missed by 1.7%
9		2	92.4 (KS1)	91.4	91.5	FP MD 5+	Reported quarter 2	91.5	Reported quarter 2	Reported quarter 2	92	2012/2013 Ac. Year Local	↑ ✘	2nd	Just below target by 0.5%. Ranked 2 nd by 0.4%

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/15 Progress to Date
10		2	28.6 (KS1)	32.7	32.7	FP MD 6+	Reported quarter 2	32.7	Reported quarter 2	Reported quarter 2	38	2012/2013 Ac. Year Local	↔ ✘	NA	Performance maintained at 2012 level. Target not achieved by 5.3%.
11		2	96.2 Science (KS1)	92.7	95.9	FP PSD 5+	Reported quarter 2	95.9	Reported quarter 2	Reported quarter 2	96	2012/2013 Ac. Year Local	↑ ✘	2nd	Performance improved by 3.2% Target met Ranked 2 nd by 0.1%
12		2	30.7 Science (KS1)	45.5	53.2	FP PSD 6+	Reported quarter 2	53.2	Reported quarter 2	Reported quarter 2	54	2012/2013 Ac. Year Local	↑ ✘	NA	Target missed by 0.8% 7.7% improvement from 2012
13		2	82.5	86.3	89.3	KS2 Core Subject Indicator % Level 4+	Reported quarter 2	89.3	Reported quarter 2	Reported quarter 2	89	2012/2013 Ac. Year Local	↑ ✓	1st	Performance improved by 3% Target exceeded by 0.3%
14		2	38.2	23	19.4	% of schools in the lowest CSI benchmark quartile	Reported quarter 2	19.4	Reported quarter 2	Reported quarter 2	12.9	2012/2013 Ac. Year Local	↑ ✘	NA	Performance improved by 3.6% Target not met.
15		2	58.2	62.4	75.8	KS2 Core Subject Indicator % Level 4+ FSM pupils	Reported quarter 2	75.8	Reported quarter 2	Reported quarter 2	71.6	2012/2013 Ac. Year Local	↑ ✓	NA	Performance improved by 13.4% Target exceeded by 4%.
16		2	27.2	26.6	13.5	KS2 achievement gap between pupils eligible for free school meals and their peers	Reported quarter 2	13.5	Reported quarter 2	Reported quarter 2	17.5	2012/2013 Ac. Year Local	↑ ✓	NA	Performance improved by 13.1% Target exceeded by 4%. 2013 outcome and 2.5% lower than Wales average for 2012.
17		2	90.3	89.1	90.6	KS2 English Level 4+	Reported quarter 2	90.6	Reported quarter 2	Reported quarter 2	91	2012/2013 Ac. Year Local	↑ ✘	1st	Performance improved by 1.5% Target just missed by 0.4%.
18		2	34.8	42.3	40.9	KS2 English Level 5+	Reported quarter 2	40.9	Reported quarter 2	Reported quarter 2	41	2012/2013 Ac. Year Local	↓ ✓	NA	Performance declined by 1.4% Target just missed by 0.1%
19		2	86.6	93.4	94.8	KS1 to KS2 progression English 2+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	94.8	NA	2012/2013 Ac. Year Local	↑	3 rd	Performance improved by 1.4% Remained 3 rd in Wales
20		2	19.8	23.3	28.5	KS1 to KS2 progression English 3+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	28.5	NA	2012/2013 Ac. Year Local	↑	10 th	Performance improved by 5.2% Moved from 18 th to 10 th in Wales
21		2	90.3	85.7	82.6	KS2 Welsh 1 st Language Level 4+	Reported quarter 2	82.6	Reported quarter 2	Reported quarter 2	86	2012/2013 Ac. Year Local	↓ ✘	NA	Performance declined by 3.1% Target missed by 3.4%

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
22		2	25.8	39.3	26.1	KS2 Welsh 1 st Language Level 5+	Reported quarter 2	26.1	Reported quarter 2	Reported quarter 2	43	2012/2013 Ac. Year Local	↓ ✘	NA	Performance declined by 13.2% Target missed by 16.9%
23		2	80.0	78.6	73.9	KS1 to KS2 progression Welsh 1 st Lang 2+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	73.9	NA	2012/2013 Ac. Year Local	↓	21 st	Performance decline by 4.7% Moved down from 15 th to 21 st in Wales
24		2	13.3	10.7	0	KS1 to KS2 progression Welsh 1 st Lang 3+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	0	NA	2012/2013 Ac. Year Local	↓	22 nd	Performance decline by 10.7% Moved from 14 th to worst in Wales
25		2	88.5	90.2	92.3	KS2 Maths Level 4+	Reported quarter 2	92.3	Reported quarter 2	Reported quarter 2	92	2012/2013 Ac. Year Local	↑ ✓	1 st	Performance improved by 2.1% Target exceeded by 0.3%
26		2	33.0	39.6	37.9	KS2 Maths Level 5+	Reported quarter 2	37.9	Reported quarter 2	Reported quarter 2	40	2012/2013 Ac. Year Local	↓ ✘	NA	Performance declined by 1.7% Target missed by 2.1%
27		2	84.7	90.61	90.1	KS1 to KS2 progression Mathematics 2+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	90.1	NA	2012/2013 Ac. Year Local	↓	12 th	Performance declined by 0.5% Moved down from 6 th to 12 th in Wales
28		2	14.7	18.64	18.8	KS1 to KS2 progression Mathematics 3+ Level3	Reported quarter 4	Reported quarter 4	Reported quarter 4	18.8	NA	2012/2013 Ac. Year Local	↑	22 nd	Performance improved by 0.2% Moved from 17 th to worst in Wales
29		2	90.4	93.2	93.5	KS2 Science Level 4+	Reported quarter 2	93.5	Reported quarter 2	Reported quarter 2	94	2012/2013 Ac. Year Local	↑ ✓	1 st	Performance maintained from 2012 Target met within range
30		2	35.7	41.9	41.9	KS2 Science Level 5+	Reported quarter 2	41.9	Reported quarter 2	Reported quarter 2	44	2012/2013 Ac. Year Local	↔ ✘	NA	Performance maintained from 2012 Target missed by 2.1%
31		2	84.0	90.21	89.5	KS1 to KS2 progression Science 2+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	89.5	NA	2012/2013 Ac. Year Local	↓	5 th	Performance decline by 0.7% Moved up from 6 th to 5 th in Wales
32		2	15.7	19.97	19.2	KS1 to KS2 progression Science 3+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	19.2	NA	2012/2013 Ac. Year Local	↓	18 th	Performance declined by 0.7% Moved down from 14 th to 18 th in Wales
33		2	NA	77	75	KS2 Welsh Second Language Level 4+	Reported quarter 4	Reported quarter 4	Reported quarter 4	75	79	2012/2013 Ac. Year Local	↓ ✘	NA	Performance declined by 2% Target missed by 4%
34		2	NA	17.7	19	KS2 Welsh Second Language Level 5+	Reported quarter 4	Reported quarter 4	Reported quarter 4	19	27	2012/2013 Ac. Year Local	↑ ✘	NA	Performance improved by 1.3% Target missed by 8%
35		2	71.5	77.7	80.4	KS3 Core subject Indicator Level 5+	Reported quarter 2	80.4	Reported quarter 2	Reported quarter 2	82	2012/2013 Ac. Year Local	↑ ✘	6 th	Performance improved by 2.7% Target missed by 1.6% but within range

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
36		2	50	25	50	% of schools in the lowest CSI benchmark quartile	Reported quarter 2	50	Reported quarter 2	Reported quarter 2	25	2012/2013 Ac. Year Local	↓ ✘	13 th	Performance has declined by 25% (one school)
37		2	37.7	50.0	59.6	KS3 Core subject Indicator Level 5+ FSM pupils	Reported quarter 2	59.6	Reported quarter 2	Reported quarter 2	69.8	2012/2013 Ac. Year Local	↑ ✘	NA	Performance improved by 9.6% Target missed by 10%
38		2	38.3	31.4	20.7	KS3 achievement gap between pupils eligible for free school meals and their peers	Reported quarter 2	20.7	Reported quarter 2	Reported quarter 2	12	2012/2013 Ac. Year Local	↑ ✘	NA	Performance gap has reduced by 10.7% Target not met by 8.7%
39		2	80.6	84.5	87.0	KS3 English Level 5+	Reported quarter 2	87.0	Reported quarter 2	Reported quarter 2	90	2012/2013 Ac. Year Local	↑ ✘	6 th	Performance has improved by 2.5% Target missed by 3.0%
40		2	41.2	49.9	48.9	KS3 English Level 6+	Reported quarter 2	48.9	Reported quarter 2	Reported quarter 2	60	2012/2013 Ac. Year Local	↓ ✘	NA	Performance declined by 1% Target missed by 11%
41		2	11.3	14.7	13.7	KS3 English Level 7+	Reported quarter 2	13.72	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	↓	NA	Performance declined by 1%
42		2	83.5	90.66	90.62	KS2 to KS3 performance English 1+ level	Reported quarter 4	Reported quarter 4	Reported quarter 4	90.62	NA	2012/2013 Ac. Year Local	↔	8 th	Performance maintained Moved down from 3 rd to 8 th in Wales
43		2	29.0	37.52	37.54	KS2 to KS3 performance English 2+ levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	37.54	NA	2012/2013 Ac. Year Local	↔	9 th	Performance maintained Moved down from 4 th to 9 th in Wales
44		2	80.3	84.5	86.5	KS3 Maths Level 5+	Reported quarter 2	86.5	Reported quarter 2	Reported quarter 2	88	2012/2013 Ac. Year Local	↑ ✘	5 th	Performance has improved by 2% Target missed by 1.5%
45		2	48.8	56.3	54.6	KS3 Maths Level 6+	Reported quarter 2	54.6	Reported quarter 2	Reported quarter 2	63	2012/2013 Ac. Year Local	↓ ✘	NA	Performance declined by 1.7% Target missed by 8.4%
46		2	20.9	26.9	24.1	KS3 Maths Level 7+	Reported quarter 2	24.1	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	↓	NA	Performance declined by 2.8%
47		2	85.0	91.42	91.94	KS2 to KS3 performance Mathematics 1+ Level	Reported quarter 4	Reported quarter 4	Reported quarter 4	91.94	NA	2012/2013 Ac. Year Local	↑	8 th	Performance improved by 0.52% Moved down from 7 th to 8 th in Wales
48		2	39.8	48.09	48.53	KS2 to KS3 performance Mathematics 2+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	48.53	NA	2012/2013 Ac. Year Local	↑	12 th	Performance improved by 0.44% Moved down from 6 th to 12 th in Wales

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
49		2	83.9	86.83	91.4	KS3 Science Level 5+	Reported quarter 2	91.4	Reported quarter 2	Reported quarter 2	91	2012/2013 Ac. Year Local	↑ ✓	3rd	Performance improved by 4.5% Target exceeded by 0.4%
50		2	36.2	45.8	44.1	KS3 Science Level 6+	Reported quarter 2	44.1	Reported quarter 2	Reported quarter 2	60	2012/2013 Ac. Year Local	↓ ✗	NA	Performance dropped by 1.7% Target missed by 15.9%
51		2	8.7	14.3	11.7	KS3 Science Level 7+	Reported quarter 2	11.7	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	↓	NA	Performance dropped by 2.6%
52		2	75.7	88.67	89.57	KS2 to KS3 performance Science 1+ Level	Reported quarter 4	Reported quarter 4	Reported quarter 4	89.57	NA	2012/2013 Ac. Year Local	↑	6 th	Performance improved by 0.9% Moved down from 6 th to 12 th in Wales
53		2	24.6	32.27	34.07	KS2 to KS3 performance Science 2+ Levels	Reported quarter 4	Reported quarter 4	Reported quarter 4	34.07	NA	2012/2013 Ac. Year Local	↑	17 th	Performance improved by 1.8% Moved down from 12 th to 17 th in Wales
54		2	51.3	56	57	KS4 Level 2 Threshold including English/Welsh and Maths	Reported quarter 4	Reported quarter 4	Reported quarter 4	57.3	65	2012/2013 Ac. Year Local	↑ ✗	5 th	Performance improved by 1% Target missed by 8% Moved from 3 rd to 5 th
55		2	71.3	73	74	KS4 Level 2	Reported quarter 4	Reported quarter 4	Reported quarter 4	74.18	83	2012/2013 Ac. Year Local	↑ ✗	16 th	Performance improved by 1% Target missed by 9% Moved from 12 th to 16 th
56		2	91.9	92	92	KS4 Level 1	Reported quarter 4	Reported quarter 4	Reported quarter 4	92.16	97	2012/2013 Ac. Year Local	↔ ✗	18 th	Performance remained the same Target missed by 5% Moved from 12 th to 18 th
57		2	49.0	54	53	KS4 CSI	Reported quarter 4	Reported quarter 4	Reported quarter 4	53.38	63	2012/2013 Ac. Year Local	↓ ✗	4 th	Performance declined by 1% Target missed by 10% Moved from 3 rd to 4 th
58		2	319.14	327	329	KS4 capped points	Reported quarter 4	Reported quarter 4	Reported quarter 4	329.2	NA	2012/2013 Ac. Year Local	↑	14 th	Performance increase by 2 points Moved from 11 th to 14 th
59		2	15.05	25.74	26.67	Percentage of pupils receiving free school meals achieving KS4 level 2 Threshold English and Maths	Reported quarter 4	Reported quarter 4	Reported quarter 4	26.67	57	2012/2013 Ac. Year Local	↑ ✗	NA	Performance increased by 1% Target missed by 30%
60		2	NA	98.8	99.34	Value added % of pupils matched KS3 – KS4	Reported quarter 4	Reported quarter 4	Reported quarter 4	99.34	NA	2012/2013 Ac. Year Local	↑	9 th	Performance increased by 0.5% and moved from 12 th to 9 th
61		2	0.7	0.1	0.1	% leaving full-time education with no qualifications	Reported quarter 4	Reported quarter 4	Reported quarter 4	0.2	0	2012/2013 Ac. Year Local	↓ ✗	4 th	Performance declined 0.1% Moved from 4 th to 13 th

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 42013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
62		2	0.1	0.3	0.4	% pupils leaving education, training and worked based learning (LACs)	Reported quarter 4	Reported quarter 4	Reported quarter 4	0.4	0	2012/2013 Ac. Year Local	↓	NA	
63		2	NA	NA	57.1	LAC Boys Number Percentage	Reported quarter 2	7 boys 57.1	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	NA	NA	There are small numbers of LAC pupils within the LA and as a result outcomes vary widely from year to year.
64		2	NA	NA	100	LAC Girls Number Percentage	Reported quarter 2	1 girl 100	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	NA	NA	
65		2	10.9	11.6	11.18	All schools pupils FSM eligibility 3-year average	Reported quarter 2	11.18	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	↑	NA	
66		2	10.4	11.3	11.79	Primary School pupils FSM eligibility 3-year average	Reported quarter 2	11.79	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	↑	NA	FSM in the primary phase has increased by 0.49% over the last 3 years.
67		2	11.23	11.37	11.19	Secondary School pupils FSM eligibility 3-year average	Reported quarter 2	11.19	Reported quarter 2	Reported quarter 2	NA	2012/2013 Ac. Year Local	↓	NA	FSM in the secondary phase has reduced slightly over the last three years.
68		2	0	0	0	Pupils educated in Monmouthshire at the end of KS3 receiving an assessment in Welsh as first language	Not currently reported	Not currently reported	Not currently reported	Not currently reported	0	Reported annually	NA	NA	Figures not available at present as first-language Welsh pupils from Monmouthshire are educated in Torfaen.
69		2				Ethnic Minority Performance									
			NA	NA	NA	Foundation Phase Indicator % of Ethnic minority pupils achieving the expected level	Reported quarter 2	88.23%	Reported quarter 2	Reported quarter 2	NA	NA			Development data First year for collection and analysis
			NA	NA	NA	Key Stage 2 Indicator % of Ethnic minority pupils achieving the expected level	Reported quarter 2	83.33%	Reported quarter 2	Reported quarter 2	NA	NA			Development data First year for collection and analysis
			NA	NA	NA	Key Stage 3 Indicator % of Ethnic minority pupils achieving the expected level	Reported quarter 2	66.7%	Reported quarter 2	Reported quarter 2	NA	NA			Development data First year for collection and analysis
			NA	NA	42.9%	Key Stage 4 Level 2 Inclusive E/W and Maths % of Ethnic minority pupils achieving the expected level	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	42.9%	NA	NA			Development data First year for collection and analysis

			NA	NA	71.4%	Key Stage 4 Level 2 % of Ethnic minority pupils achieving the expected level	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	71.4%	NA	NA			Development data First year for collection and analysis
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School Performance (Other Indicators)

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/ Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
70		B	484	462	425	Pupils with Statements of SEN	Reported quarter 3	Reported quarter 3	425	Reported quarter 3	450	2012/2013 Ac. Year Local	↑✓	NA	The total numbers of statemented pupils are decreasing in line with WG targets. Priority for 2013/14 is in early identification and entitlement until the year in which the child reaches 19.
71		B	298	296	284	Secondary pupils statemented	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	284	290	2012/2013 Ac. Year Local	↑✓	NA	The majority of the statements held in this sector are already in place when pupils reach secondary age.
72		B	186	166	141	Primary pupils statemented	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	141	145	2012/2013 Ac. Year Local	↑✓	NA	Early identification, particularly by Health, is contributing to a potential increase in requests for statutory assessments.
73		B	93.8	100	100	% pupils with Statements of SEN issued within 26 weeks with exceptions	Reported quarter 3	Reported quarter 3	100	Reported quarter 3	100	2012/2013 Ac. Year Local	↔✓	NA at present	This indicator measures the percentage of final statements of special educational needs issued within 26 weeks including exceptions as a proportion of all statements issued during the year.
74		B	42.9	55.6	33.3	% pupils with Statements of SEN issued within 26 weeks without exceptions	Reported quarter 3	Reported quarter 3	33.3	Reported quarter 3	62.9	2012/2013 Ac. Year Local	↓✗	NA at present	This indicator measures the percentage of final statements of special educational needs issued within 26 weeks without exceptions as a proportion of all statements issued during the year.
75		2				WG Secondary School Bandings									
			0	0	0	Band 1	Reported quarter 4	Reported quarter 4	Reported quarter 4	0	0	2012/2013 Ac. Year Local	↔✓	NA	
			0	0	1	Band 2	Reported quarter 4	Reported quarter 4	Reported quarter 4	1	1	2012/2013 Ac. Year Local	↑✓	NA	Target achieved

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/ Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
			3	2	1	Band 3	Reported quarter 4	Reported quarter 4	Reported quarter 4	1	2	2012/2013 Ac. Year Local	↑✓	NA	Target missed -1 school
			0	1	1	Band 4	Reported quarter 4	Reported quarter 4	Reported quarter 4	1	1	2012/2013 Ac. Year Local	↔✓	NA	Target achieved
			1	1	1	Band 5	Reported quarter 4	Reported quarter 4	Reported quarter 4	1	0	2012/2013 Ac. Year Local	↔✗	NA	Target missed -1 school
76		3				EAS Intervention Categories									
			NA	1	2	Routine support and monitoring	2	Reported termly	3	3	3	2012/2013 Ac. Year Local	↑✓	NA	*Special schools included in the total No change This quarter
			NA	12	16	Specific intervention	17	Reported termly	14	12	18	2012/2013 Ac. Year Local	↓✗	NA	An increase of one school 1 school up Two schools down
			NA	15	12	Sustained intervention	11	Reported termly	12	13	10	2012/2013 Ac. Year Local	↓✗	NA	A decrease of one school Increase of 1 school
			NA	3	5	Intensive intervention	5	Reported termly	6	7	4	2012/2013 Ac. Year Local	↓✗	NA	No change this quarter – schools remain the same as previous quarter Increase in the number of schools by 1.
			NA	0	2	Critical intervention	2	Reported termly	2	2	2	2012/2013 Ac. Year Local	↔✗	NA	No change this quarter – schools remain the same as previous quarter No change
77		3				EAS Leadership Categories									
			NA	NA	2	Routine support and Specific intervention	2	Reported termly	2	3	6	2012/2013 Ac. Year Local	↓✗	NA	*Special schools included in the total
			NA	NA	18	Specific intervention	22		22	20	24		↓✗	NA	Increase of 4 schools in this category
			NA	NA	11	Sustained intervention	7	Reported termly	7	9	5	2012/2013 Ac. Year Local	↓✗	NA	

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/ Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
			NA	NA	5	Intensive intervention	5	Reported termly	4	3	2	2012/ 2013 Ac. Year Local	↓ x	NA	Decrease of 1 school
			NA	NA	1	Critical intervention	1	Reported termly	2	2	0	2012/ 2013 Ac. Year Local	↓ x	NA	Increase of 1 school
78		3				EAS Safeguarding Categories*									
			NA	NA	36	Routine support and monitoring	35	Reported termly	37	37	37	2012/ 2013 Ac. Year Local	↑ ✓	NA	*Special schools included in total
			NA	NA	0	Specific intervention	0	Reported termly	0	0	0	2012/ 2013 Ac. Year Local	↑ ✓	NA	
			NA	NA	0	Sustained intervention	1	Reported termly	0	0	0	2012/ 2013 Ac. Year Local	↑ ✓	NA	
			NA	NA	0	Intensive intervention	0	Reported termly	0	0	0	2012/ 2013 Ac. Year Local	↑ ✓	NA	
			NA	NA	1	Critical intervention	1	Reported termly	0	0	0	2012/ 2013 Ac. Year Local	↑ ✓	NA	
79		3	NA	NA	100%	Primary Schools with 6 EAS categories	100%	Reported termly	100%	100%	100%	2012/ 2013 Ac. Year Local	↑ ✓	NA	Categories recorded are: Leadership, standards, safeguarding, inspection reports, attendance and intervention framework.
80		3	NA	NA	100%	Special schools with 5 EAS categories	100%	Reported termly	100%	100%	100%	2012/ 2013 Ac. Year Local	↑ ✓	NA	Categories recorded are: Leadership, safeguarding, inspection reports, attendance and intervention framework.
81		3	NA	NA	100%	Secondary schools with 7 EAS categories	100%	Reported termly	100%	100%	100%	2012/ 2013 Ac. Year Local	↑ ✓	NA	Categories recorded are: Leadership, standards, safeguarding, inspection reports, attendance, intervention framework and school banding.
82		3	NA	NA	6	Number of schools with intervention plans	8	Reported termly	8	9	4	2012/ 2013 Ac. Year Local	↓ x	NA	Intervention plans are in place for schools categorised as requiring significant or critical intervention for a variety of reasons. Overall increase of 4 schools

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/ Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
83		3				Inspection outcomes for schools inspected under the new framework									The inspection cycle for this framework covers the period from September 2010 until August 2016. Only schools inspected to date are included in this data.
			NA	NA	1	Excellent practice case	1	Reported termly	1	1	1	2013/2014 Ac. Year Local	↔✓	NA	An aspect of work in the school is judged to be sector- leading practice and is worthy of wider dissemination Shirenewton
			NA	NA	5	School Action Plan	5	Reported termly	6	6	5	2013/2014 Ac. Year Local	↑✓	NA	Schools not requiring a School Action Plan Llanfoist, Goytre, Durand, Overmonnow, Rogiet, Gilwern
			NA	NA	1	LA monitoring	1	Reported termly	1	0	1	2013/2014 Ac. Year Local	↑✓	NA	Schools with a small number of quality indicators judged to be adequate.
			NA	NA	3	Estyn monitoring	3	Reported termly	3	3	4	2013/2014 Ac. Year Local	↑✓	NA	At least one overall quality indicators judged to be adequate. Osbaston, The Dell, Llandogo
			NA	NA	0	Significant improvement	0	Reported termly	2	3	0	2013/2014 Ac. Year Local	↓✗	NA	Schools judged to have a few important areas for improvement. Dewstow, St. Mary's Chepstow, Thornwell
			NA	NA	0	Special measures	0	Reported termly	0	0	0	2013/2014 Ac. Year Local	↔✓	NA	Schools judged to have many important areas for improvement.
			NA	NA	2	Schools Removed from Estyn monitoring	3	Reported termly	3	6	4	2013/2014 Ac. Year Local	↑✓	NA	The PRU, Usk, King Henry VIII and Chepstow, Comprehensive, Deri View and Y Ffin have been removed from Estyn Monitoring
84		3	25.0%	23.7%	13.5%	Schools in deficit %	16.2%	21.6%	21.6%		21.6%	2013/2014 Financial year	↑	N/A Until Autumn	Finance figures for Quarter3 are reported in April. Following Year-end close down, quarter 4 will be reported in June
85		3	£415k*	£490k *	£390k total deficit Balance	Deficit - trends *total deficit Balances	£376K	£481K	£484k		£521K	2013/2014 Financial year	↑	N/A Until Autumn	Finance figures for Quarter3 are reported in April. Following Year-end close down, quarter 4 will be reported in June

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/ Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
86		3	18	17	16	Numbers of schools with reserves in excess of 5%	10	13	13		11	2013/2014 Financial year	↑	N/A Until Autumn	Finance figures for Quarter3 are reported in April. Following Year-end close down, quarter 4 will be reported in June. All schools have a 3 year investment plan in place to reduce the surplus and bring it in line with regulations within 3 years.
87		3	£965,000k surplus balance	£1,025,000k surplus balance	£1,240,000k surplus balance	Reserves - trends	£686K	£551K	£446k		£505K	2013/2014 Financial year	↑	N/A Until Autumn	Finance figures for Quarter3 are reported in April. Following Year-end close down, quarter 4 will be reported in June. The reserve trends are calculated using the amount of surplus in schools, less the amount of deficit in schools.

Wellbeing

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
88		B	94.4	94.7	94.4	Primary Attendance	94.4%	Reported termly	95.9%	95.9%	94.9	2012/2013 Ac. Year Local	↔	NA	Attendance decreased for the first time in 6 years by 0.3%. Target missed by 0.5%
89		B	0.25	0.2	0.2	Attendance Primary: % of half days lost to unauthorised absence	0.31%	Reported termly	0.3%	0.4%	0.2	2012/2013 Ac. Year Local	↑	NA	The percentage is maintained and target achieved.
90		B	5.3	5.0	5.4	Attendance Primary: % half days lost to authorised absence	5.3%	Reported termly	3.8%	3.7%	4.9	2012/2013 Ac. Year Local	↓	NA	Authorised absences have increased by 0.4% and target missed by 0.5%. Target for attendance may not be achieved due to noro virus and staff absence
91		B	92.3	93.2	93.4	Secondary Attendance	93.1%	Reported termly	94.5%		93.2	2012/2013 Ac. Year Local	↓	2 nd	Performance improved by 0.2% Target Exceeded by 0.2%
92		B	0.6	0.5	0.5	Attendance Secondary: % of half days lost to unauthorised absence	1.21%	Reported termly	0.7%		0.5	2012/2013 Ac. Year Local	↔	2 nd	Performance maintained and target achieved.
93		B	7.1	6.3	6.1	Attendance Secondary: % half days lost to authorised absence	5.69%	Reported termly	4.8%		6.3	2012/2013 Ac. Year Local	↑	2 nd	Performance Improved by 0.2%. Target Exceeded by 0.2%
94		B	91.4	92.0	91.76	Primary Attendance (pupils eligible for free school meals)	91.9%	Reported termly	93.5%	93.6%	92.5%	2012/2013 Ac. Year Local	↔	NA	1213 data awaiting verification in Quarter 4
95		B	0.9	0.7		Attendance Primary: % of half days lost to unauthorised absence (pupils eligible for free school meals)	0.7%	Reported termly	0.5%	0.5%	0.6	2012/2013 Ac. Year Local	↔	NA	1213 data awaiting verification In Quarter 4
96		B	7.7	7.3		Attendance Primary: % half days lost to authorised absence (pupils eligible for free school meals)	7.45%	Reported termly	6%	5.9%	6.9	2012/2013 Ac. Year Local	↑	NA	1213 data awaiting verification In Quarter 4
97		B	86.9	87.8	88.35	Secondary Attendance (pupils eligible for free school meals)	90%	Reported termly	90.4%		88.2	2012/2013 Ac. Year Local	↑	NA	1213 data awaiting verification In Quarter 4

Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/ Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
98		B	1.6	1.7		Attendance Secondary: % of half days lost to unauthorised absence (pupils eligible for free school meals)	1.6%	Reported termly	1.6%		1.6	2012/2013 Ac. Year Local	↓	NA	1213 data awaiting verification In Quarter 4
99		B	11.5	10.5		Attendance Secondary: % half days lost to authorised absence (pupils eligible for free school meals)	8.42%	Reported termly	8%		10.2	2012/2013 Ac. Year Local	↓	NA	1213 data awaiting verification In Quarter 4
100		B	NA	NA	8/43 18.6%	% of LAC who have missed at least 25 days at school in a year	Reported quarter 4	Reported quarter 4	Reported quarter 4	6/52 11.5%	10%	2012/2013 Ac. Year Local	↑ ×	NA	
101		B	0	1	1	Permanent Exclusions all schools	Reported quarter 4	Reported quarter 4	Reported quarter 4	1	0	2012/2013 Ac. Year Local	↔		
102		B	0	1	0	Permanent Exclusions: Secondary	Reported quarter 4	Reported quarter 4	Reported quarter 4	1	0	2012/2013 Ac. Year Local	↓		
103		B	0	0.2	0	Permanent Exclusions Secondary: Rate per 1000 pupils	Reported quarter 4	Reported quarter 4	Reported quarter 4	0.2	0	2012/2013 Ac. Year Local	↓		
104		B	0	0	0.2	Permanent Exclusions Primary: Rate per 1000 pupils	Reported quarter 4	Reported quarter 4	Reported quarter 4	0	0	2012/2013 Ac. Year Local	↑	NA	
105		B	2.7	2.7	2.6	Fixed Term exclusions all schools	Reported quarter 4	Reported quarter 4	Reported quarter 4	2.4	2.6	2012/2013 Ac. Year Local		7th	The outcome for this target is determined by individual schools near neighbours – 2 nd , 3 rd in SEWC.
106		B	60.1	48.6	49.9	Fixed term exclusions 5 days or less	Reported quarter 4	Reported quarter 4	Reported quarter 4	41.4	45	2012/2013 Ac. Year Local		8th	The outcome for this target is determined by individual schools 4 th out of 5 near neighbours 1 st in SEWC 8 th Nationally 8 th last year but closed gap to 7th
107		B	3.4	2.3	2.4	Fixed term exclusions 6 days or more	Reported quarter 4	Reported quarter 4	Reported quarter 4	1.0	2.3	2012/2013 Ac. Year Local		3rd	The outcome for this target is determined by individual schools target to maintain the progress 2 nd last year (near neighbours) but gap closed 2 nd in near neighbour family 1 st in SEWC 3 rd in Wales up from 5th

108		B	217.5	259	137	Fixed Term Exclusions Primary: Days lost	Reported quarter 4	Reported quarter 4	Reported quarter 4	50.5	100	2012/201 3 Ac. Year		N/A	On course, same level as last year
Reference	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Tar get (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
109		B	0.02	0.03	0.01	Fixed Term Exclusions Primary: Rate per 1000 pupils	Reported quarter 4	Reported quarter 4	Reported quarter 4	0.005	0.01	2012/201 3 Ac. Year Local		NA	Rate = (Days lostx100)/(pupils*190 school days)
110		B	851.5	651	636	Fixed Term Exclusions Secondary: Days Lost	Reported quarter 4	Reported quarter 4	Reported quarter 4	481	600	2012/201 3 Ac. Year Local		NA	
111		B	0.1	0.08	0.08	Fixed Term Exclusions Secondary: Rate per 1000 pupils	Reported quarter 4	Reported quarter 4	Reported quarter 4	0.06	0.06	2012/2013 Ac. Year Local		NA	
112		B	93.0	94.2	91.7	Percentage of 16 year olds continuing in education, employment and training post 16	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	94%	94.7	2012/201 3 Ac. Year Local	↑	NA at present	
113		B	NA	NA	23% 33%	% of young people participating in youth work 11-25 years 11-19 years	23% 33%	Reported Quarter 1	Reported Quarter 1	Reported Quarter 1	32% 43.6%	2012/201 3 Ac. Year Local	NA	Awaiting data update	
114		B	3.9	3.8	3.8	% of 16 year olds who are NEET	3.8	Reported Quarter 1	Reported Quarter 1	Reported Quarter 1	3.3	2012/201 3 Ac. Year Local	↓	11 th	
115		2	0.1 0.0	0.1 0.0	0.1 0.0	% pupils leaving education, training and worked based learning without an approved external qualification All pupils LAC pupils	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	0.2 0	0 0	2012/201 3 Ac. Year Local	↕ ↕	NA	

CYP Management Information

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 201/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
116		6	99.1	95	93.6	% of parents offered their first choice of school (Primary)	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	93.7%	100	2012/2013 Ac. Year Local	NA	NA	Monmouthshire operate an equal preference scheme for all schools. The figures contained in this measure relate to parents' first preference as part of this scheme.
117		6	100	100	100	% of parents offered their first choice of school (Secondary)	Reported Quarter 4	Reported Quarter 4	Reported Quarter 4	93.6%	100	2012/2013 Ac. Year Local	NA	NA	Monmouthshire operate an equal preference scheme for all schools. The figures contained in this measure relate to parents' first preference as part of this scheme
118		6	18.2	5.6	0	% of successful parental admission appeals (primary)	Reported Quarter 2	0	Reported Quarter 2	Reported Quarter 2	NA	2012/2013 Ac. Year Local	NA	NA	The figures that have been presented are for both Admission round (phase transfers) and mid-year transfers. They all relate to that academic year 12/13
119		6	0	0	0	% of successful parental admission appeals (secondary)	Reported Quarter 2	0	Reported Quarter 2	Reported Quarter 2	NA	2012/2013 Ac. Year Local	NA	NA	The figures that have been presented are for both Admission round (phase transfers) and mid-year transfers. They all relate to that academic year 12/13
120		6	0.5% over	1.6% overspent	1.6% over £798K	CYP Budget Monitoring undertaken % variance to budget	1.3% Overspent £694K 13-14	2.2% Overspent 13-14	1.0% Overspent 13-14		On budget 0% overspend	2012/2013 Ac. Year Local	NA	N/A until autumn term	Finance figures for Quarter3 are reported in April. Following Year-end close down, quarter 4 will be reported in June
121		6	NA	NA	5.4	% of working days lost to sickness – school staff	Reported annually	Reported annually	Reported annually		NA	2013/2014 Ac. Year Local	NA	NA	Developmental data Currently being developed by the Employment Service Team
122		6	NA	NA	6.0	% of working days lost to sickness – CYP staff	Reported annually	Reported annually	Reported annually		NA	2013/2014 Ac. Year Local	NA	NA	Developmental data Currently being developed by the Employment Service Team
123		6	NA	NA		% of CYP staff who have had an appraisal in last 12 months					100	2012/2013 Ac. Year Local	NA	NA	Data development
124		6	NA	NA		Average number of 1:1 sessions per staff Professional Supervision In the last 12 months					100	2012/2013 Ac. Year Local	NA	NA	Data development

Ref	SIP	PIAP	10/11 annual performance	11/12 annual performance	12/13 annual performance	Indicator	Qtr 1 2013/14 actual	Qtr 2 2013/14 actual	Qtr 3 2013/14 actual	Qtr 4 2013/14 actual	Qtr 4 2013/14 target	Qtr 4 2012/13 actual Source date/Target (origin)	Direction of Travel	Position in Wales	Qtr 4 2013/14 Progress to Date
125		6	0 41	2 40	4 40	Accidents to school based staff (a) RIDOR reportable (b) Non RIDOR	Reported 6 monthly	4 19	Reported 6 monthly	4 40	0 40	2012/2013 Ac. Year Local	NA	NA	
126		6	1	0	5	Reported incidents of violence and aggression towards staff (non-school)	Reported annually	0	Reported 6 monthly	5	0	2012/2013 Ac. Year Local	NA	NA	

**SUBJECT: CAPITAL PROGRAMME 2013/14
MONTH 10 FORECAST OUTTURN STATEMENT**

DIRECTORATE: Chief Executive's Unit
MEETING: Children and Young People Select Committee
DATE: 1st May 2014
DIVISION/WARDS AFFECTED: Whole Authority

1. PURPOSE:

- 1.1 The purpose of this report is to provide the forecast outturn position for the current year's capital programme compared to the budget for the year for schemes relating to this committee.

2. RECOMMENDATIONS:

- 2.1 That the information on the month 10 forecast outturn position within this Select Committee portfolio for the 2013/14 capital programme is received.
- 2.2 That members note a virement of £247,000 within School Development Schemes between the Green Lane school scheme and 21st century schools feasibility scheme to fund project team costs. A specific recommendation was made for formal Cabinet approval as part of the main month 10 capital monitoring report.

3. KEY ISSUES:

Overall Summary

- 3.1 The main schemes relevant to this select committee are:

- School development schemes – comprising new school Caldicot Green Lane site, Thornwell Primary, new Raglan primary school, 21st Century schools feasibility and a number of other smaller development schemes
- Asset Management schemes – numerous property maintenance schemes at school sites and Upgrade School Kitchens

- 3.2 The month 10 forecast capital outturn position for 2013/14 is as follows:

- An adjusted revised budget £5,424,000, being based upon £4,777,000 original 2013-14 approval, £531,000 of budget revisions, £2,907,000 of slippage from 2012-13 and £49,000 virements from other Select areas, less provisionally slipping £2,840,000 into 2014/15
- Actual expenditure was £3,226,000 (59% of revised budget) at month 10, compared to £4,622,000 (71%) at month 10 of 2012/13

- A forecast net under spend of £153,000 resulting from an under spend of £22,000 on School development schemes, an under spend of £23,000 on property maintenance schemes and an under spend of £108,000 resulting from net surplus finance brought forward from 2012/13, which has remained unallocated.

- 3.3 Appendix 1 to the report provides a summary explanation of the over and under spends forecast at month 10.
- 3.4 Appendix 2 provides a summary of the £2,840,000 provisional slippage forecast into 2014/15 at the end of month 10. This principally relates to School Development Schemes, notably Thornwell Primary School (£575,000), 21st Century schools feasibility (£1,542,000) and Asset management schemes (£481,000).
- 3.5 The approval by WAG and Council of the full business case for the Future Schools program and formal allocation of grant funding is forecast for November 2014.
- 3.6 The Green Lane school scheme under spend has previously been used to bear the salary costs relating to the 21st Century Schools project team. Instead the project team costs have been reallocated to the 21c school budget and a virement of £247,000 proposed to add the under spend on completed Green Lane scheme to 21c schools budget. The funding consequences are the same but it is important to code costs meaningfully and appropriately.

Capital Receipts

- 3.6 Total authority capital receipts are reported below and in appendix 3.
- 3.7 The forecast total Capital receipts balance at 31 March 2014 has increased by £2,542,000 compared to the MTFP (£1,594,000 at month 8) primarily due to an increase in forecast receipts of £26,000, forecast slippage of capital expenditure of £3,028,000, budgeted set aside of £1,000,000 not going ahead, a forecast under spend of £203,000 in the capital programme which is financed via capital receipts, offset by a lower receipts balance brought forward (£1,184,000) and an increase in expenditure budgets (£530,000).
- 3.8 Based on 2012/13 outturn, the capital receipts forecast and the capital budgets in place for 2013/17 there will be a balance of available receipts at the end of the MTFP window of £32,165,000 (£32,557,000 at month 8).
- 3.9 Further information on capital receipts is contained in Appendix 3.

Areas for Potential Scrutiny

- 3.10 The main issues for Select Committee scrutiny are:
- The level of slippage proposed on schemes of £2,840,000.
 - The level of spending at month 10 (£3,226,000), and its related outturn forecast of £5,270,000.
 - The risks surrounding future capital receipt generation and timings of such, and its potential to affect financing of future capital programmes and future schools initiative.

4. BACKGROUND PAPERS:

Appendix 1 – Explanation of over/under spends
Appendix 2 – Provisional slippage
Appendix 3 – Capital Receipts
Appendix 4 – Movement from Original to Revised budget

5. AUTHOR:

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1. EXPLANATION OF OVER & UNDER SPENDS AT MONTH 10

1.1 Table 1 below summarises the forecast outturn variances at month 10.

Table 1: Capital Programme 2013/14 – Summary Forecast month 10 Position

Scheme Type	Revised Budget	Provisional Slippage c/f	Adjusted Budget (Reduced by Slippage)	Forecast Over/(Under) Spend
	£000's	£000's	£000's	£000's
Asset Management Schemes	2,162	481	1,681	(131)
ICT Schemes	87	10	77	0
School Development Schemes	6,015	2,349	3,666	(22)
Surplus Property Maintenance slipped from 2012/13	108	0	108	(108)
Total	8,264	2,840	5,424	(153)

1.2 The main schemes contributing to the forecast under spend of £153,000 are as follows:

1.2.1 Asset Management Schemes

Property Maintenance

Property Maintenance is currently forecasting to be on target for the Authority as a whole, but schemes within this select committee are forecasting a net under spend of £23,000. The main reasons are described below:

(a) Electrical Services

An overall over spend of £13,000 is forecast in the Electrical Services section. This is mainly due to a forecast over spend of £13,000 on schools fixed wire testing due to the need to carry out additional works.

(b) Decoration

This section is forecasting to over spend by £7,000 due to an additional scope of works on the Castle Park Primary office refurbishment scheme.

(c) Internal Walls and Doors

This section is forecasting to under spend by £7,000 mainly due to an under spend on the Hilston Park refurbish shower and changing rooms scheme due to a high accrual estimate.

(d) Mechanical Services

An under spend of £35,000 is forecast in the Mechanical Services section. The under spend is attributable to several small to medium sized under spends on boiler replacement or heating control schemes in schools mainly due to competitive tendering.

(e) Roofs

This section is forecasting to under spend by £16,000 due to a forecast under spend of £24,000 on leaking roof repairs and replacement of flat roof coverings in schools due to a combination of competitive tendering and an accrual being made for contingency works that were not required. This is offset by an over spend of £5,000 on the Thornwell Primary roof cladding replacement scheme. This was a 2012/13 scheme and the accrual brought forward was less than final invoice. And an over spend of £5,000 on the Caldicot Comprehensive repair defective roof scheme due to the need for additional works.

(f) Ceilings

This section is forecasting to over spend by £16,000, attributable to the Osbaston Primary replace suspended ceilings scheme where upon commencement of the project additional works were identified over and above the initial budget allocation.

1.2.2 School Development Schemes

School development schemes are forecasting to under spend by £22,000 in 2013/14, mainly attributable to:

- Caldicot Castle Park (St Mary's remodeling) is forecasting to under spend by £9,000 as the cost of final remedial works and minor improvements is less than budgeted. (£22,000 reported at month 8).
- Pembroke Primary is forecasting an under spend of £10,000, as post occupancy review costs are lower than anticipated. (£10,000 reported at month 8).

The balance relates to other minor under spends on completed projects within this division.

1.2.3 Surplus Finance slipped from 2012/13

Surplus finance of £108,000 is currently being forecast. This is due to the slippage brought forward as a result of the late receipt of 2012/13 Welsh Government education maintenance grant. The grant was successfully claimed in 2012/13 as the Authority had already incurred sufficient maintenance expenditure to meet the conditions of the grant. The £108,000 surplus finance is as yet unallocated. Consideration will be given to the financing of major capital pressures currently identified across the Authority should there be no other financing options available. Cabinet approval will be sought before any budget allocation takes place.

2. PROVISIONAL SLIPPAGE AT MONTH 10

- 2.1 The provisional total slippage forecast at month 10 for 2013/14 is £2,840,000. This is £231,000 higher than the forecast of £2,609,000 at month 8.
- 2.2 For schemes within this Select Committee's portfolio, at the end of 2012/13, £2,907,000 was approved for slippage into the 2013/14 financial year. Of this slippage £2,025,000 is forecast to be spent by the end of the current financial year. The main areas where slippage brought forward is not forecast to be spent are Surplus finance slipped from 2012/13 to 2013/14 (£108,000) and School Development Schemes (£722,000).
- 2.3 Further information must be provided in order to produce a meaningful analysis. Table 1 below details a comparison of slippage forecast at month 10 against the total slippage at the end of 2012/13 financial year.

Table 1: Capital Programme 2013/14 – Analysis of 2012/13 and 2013/14 Slippage

	Slippage B/F From 2012/13	Provisional Slippage C/F	Provisional Slippage C/F
	£000	Month 8 2013/14 £000	Month 10 2013/14 £000
Asset Management Schemes	128	431	481
ICT Schemes	0	0	10
Surplus Property Maintenance slipped from 2012/13	357	0	0
School Development Schemes	2,422	2,178	2,349
Total	2,907	2,609	2,840

2.4 Explanation of Provisional Slippage Requests

Budget holders have identified the following items of potential slippage in the current year's capital programme as at month 10.

2.4.1 Asset management schemes

Total slippage of £481,000 is forecast in this division, attributable to the following schemes.

- Thornwell Primary sewerage diversion scheme is forecasting slippage of £349,000. The works are scheduled to commence following the completion of the main scheme which is estimated to be summer 2014. (Reported at month 8)
- Park Street School – Health and Safety works is forecasting slippage of £57,000. This scheme has only recently been approved by Cabinet and as result is unlikely to be completed until 2014/15. (Reported at month 8)
- Thornwell Primary, re-render panels is forecasting slippage of £25,000. Project delays have resulted in it being the wrong time of year to erect scaffolding. It has therefore been agreed with contractor to delay. (Reported at month 8)

- (d) Upgrade School Kitchens is forecasting slippage of £50,000, partly due to a changeover in responsibility for the area but also due to the need for works to be completed whilst schools are closed. Works have been scheduled for the 2014 Easter holidays. (Not reported at month 8)

2.4.2 School Development Schemes

a) Thornwell Primary

Slippage of £575,000 is forecast due to an optimistic original expenditure profile. (£457,000 reported at month 8)

b) 21st Century Schools

Slippage of £1,542,000 is forecast due to an extended consultation and engagement process. (£1,525,000 reported at month 8)

c) ESR: Access for All

Slippage of £127,000 is forecast as this budget is mainly earmarked for special adaptations for children with disabilities and the demand in 2013/14 has been low. It is unlikely that it will need to be utilised in this financial year but it would be prudent to slip to 2014/15 to cover any increase in demand. (£138,000 reported at month 8)

d) New Caldicot Green Lane

Slippage of £50,000 is required for works identified following post occupancy review. (Not reported at month 8)

e) New Raglan Primary, 21st Century Schools

Slippage of £25,000 is forecast due to an optimistic original expenditure profile. (£58,000 reported at month 8).

f) Rogiet Primary

Slippage of £15,000 is required to complete remedial works following post occupancy evaluation. (Not reported at month 8)

g) Caldicot Castle Park (St Mary's Remodelling)

Slippage of £15,000 is required to complete remedial works following post occupancy evaluation. (Not reported at month 8)

2.4.3 ICT Schemes

a) Sims Development Costs

Slippage of £10,000 is forecast. This is a recently approved scheme and every effort will be made to complete in year but some slippage may still be required. (Not reported at month 8)

APPENDIX 3

3. CAPITAL RECEIPTS

Capital Receipts Forecast at Month 10 – comparison to MTFP

- 3.1 In table 1 below, the forecast capital receipts for 2013/14 to 2016/17 have been compared to the MTFP capital receipts forecast presented in the capital budget proposals to Cabinet on 13th February 2013.

Table 1: Capital Receipts forecast at month 10 for 2013/14 to 2016/17 – comparison to MTFP capital receipts forecast

	Forecast Capital Receipts				
	2013/14	2014/15	2015/16	2016/17	Total
	£000's	£000's	£000's	£000's	£000's
Education Receipts	163	1,635	9,306	0	11,104
County Farms Receipts	1,633	645	100	0	2,378
General Receipts	115	16,650	0	0	16,765
Strategic Accommodation Review	490	1,500	150	0	2,140
Dependent on Outcome of LDP	0	750	4,000	4,000	8,750
Total	2,401	21,180	13,556	4,000	41,137
MTFP Capital Receipts Forecast	2,375	22,750	16,700	0	41,825
Increase / (Decrease) compared to MTFP Capital Receipts Forecast	26	(1,570)	(3,144)	4,000	(688)

2013/14 Capital receipts

- 3.2 The Capital receipts forecast to be received in 2013/14 total £2,401,000. (£2,687,000 at month 8). Receipts received during 2013/14 become available for financing current and future years' capital programmes.
- 3.3 The expected total forecast capital receipts for the year from the MTFP approved by Council in February 2013 was £2,375,000. At month 10, this forecast has increased by £26,000 mainly due to:

- Two County Farm receipts (£748,000) and one General receipt (£15,000) which were not in the MTFP at budget setting
- The delay of the sale of five assets from 2012/13 into 2013/14 (£1,000,000)
- Increases in the forecast sale value of a school asset and a Strategic Accommodation review asset (£98,000)

Offset by

- The delay of four Education receipts and two County Farm receipts from 2013/14 to 2014/15 (£1,750,000) due to time required to obtain planning permissions and to resolve issues with access and consents.
- The sale in 2012/13 of a larger part of a county farm asset than budgeted (£85,000), reducing the balance to be sold in 2013/14.

Total Capital receipts

3.4 Total forecast receipts at month 10 for 2013/14 to 2016/17 have decreased compared to the MTFP capital receipts forecast by £688,000 (£417,000 at month 8). This is mainly as a result of:

- The delay of part of the receipts relating to two LDP assets into 2017/18 to outside the MTFP window (£2,000,000) due to a more realistic profiling of the receipts.
- A reduction in the forecast receipt values for three assets (£2,485,000), the majority (£2,250,000) relating to an LDP asset which following withdrawal from the LDP was added back with reduced land area and increased level of affordable housing.
- The sale of one LDP asset which is not expected to go ahead (£250,000).

Offset by:

- An increase in the forecast receipt values for three assets (£744,000)
- Forecast receipts for ten assets which were not forecast as part of the MTFP (£1,713,000). £2,047,000 was reported at month 8.
- Eight receipts which were previously forecast for 2012/13, which were delayed and are now being forecast in the MTFP window (£1,589,000).

3.5 In addition to the above, changes in timing of when capital receipts that formed part of the MTFP forecast are due to be received will result in variances when comparing the MTFP forecast to month 10, when looking at individual years in isolation. However over the four year period concerned there is no net impact of these timing differences.

3.6 All of the sales have obtained Member approval as part of budget setting through Council or through separate Cabinet reports being considered.

Useable Capital Receipts Available

3.7 In table 2 below, the effect of the changes to the forecast total Council fund and Education capital receipts on the useable capital receipts balances available to meet future capital commitments is shown. This is also compared to the balances forecast within the 2013/17 MTFP capital budget proposals.

Table 2: Movement in Available Useable Capital Receipts Forecast

TOTAL RECEIPTS	2013/14	2014/15	2015/16	2016/17
	£000	£000	£000	£000
Balance b/f 1 st April	6,552	7,620	14,935	28,328
Forecast Receipts in year	2,401	21,180	13,556	4,000
Deferred Capital Receipts	4	4	4	4
Less: Set aside Capital Receipts	0	(10,452)	0	0
Less: Forecast receipts to be applied	(1,337)	(3,417)	(167)	(167)
TOTAL Estimated balance c/f 31st March	7,620	14,935	28,328	32,165
TOTAL Estimated balance reported in 2013/17 MTFP Capital Budget Proposals	5,078	16,990	33,526	33,362
Increase / (Decrease) compared to MTFP Capital Receipts Forecast	2,542	(2,055)	(5,198)	(1,197)

3.8 The forecast Total Council Fund and Education Fund balance at 31 March 2014 has increased by £2,542,000 compared to the MTFP (£1,594,000 was forecast at month 8) due to:

- An increase in forecast receipts in 2013/14 due to changes in the forecast year of receipt and due to sales not included in the MTFP at budget setting (£26,000). See 3.1 above.
- Forecast slippage in the capital programme into 2014/15 which is financed by capital receipts (£3,028,000). £1,670,000 was reported at month.8.
- A forecast under spend (£203,000) of projects budgeted to be financed by capital receipts.
- A budgeted set aside of £1,000,000 is not forecast as the related capital receipt for County Hall is not now being forecast in the MTFP window.

Offset by:

- A lower receipts balance brought forward (£1,184,000)
- An increase in expenditure budgets which are due to be financed from capital receipts (£530,000)

3.9 With regards to total receipts, the above table illustrates that, based on:

- a) The 2012/13 outturn;
- b) The capital receipts forecast; and
- c) The capital budgets in place for 2013/17,

There will be a balance of available receipts at the end of the MTFP window of £32,165,000 (£32,557,000 at month 8). This is a decrease of £1,197,000 compared to the MTFP, which is due to:

- Decreased receipts brought forward at 31 March 2013 (£1,184,000)
- An decrease in the total forecast receipts (£688,000)
- An increase in forecast applied receipts (£325,000)
- Offset by:
- A budgeted set aside of £1,000,000 relating to the County Hall receipt which is now not being forecast in the MTFP window.

However, as is shown below this is also very much dependent on the capital receipts forecasts provided materializing which in itself is a significant risk. To that extent the balance of useable total receipts at the end of 2013/14, currently forecast at £7,620,000, and future year balances should be closely monitored.

3.10 Furthermore, the above forecast of available useable capital receipts does not take account of the following future pressures that have yet to receive formal Cabinet approval:

- The total Authority contribution towards the Future Schools programme.
- Any further ICT capital bids that may be required under the new ICT strategy.
- Any pressures in 2013/14 and later years relating to the completion of schemes in the current year programme noted in this report.

3.11 Table 3 below summarises the risk factors associated with capital receipts materialising in the respective years of account and at the value forecast.

Table 3: Risk Factors associated with the Capital Receipts Forecast

Risk Factor – as at outturn	2013/14 £000	2014/15 £000	2015/16 £000	2016/17 £000
Low	947	0	0	0
Medium	565	16,470	100	0
High	888	4,710	13,456	4,000
	2,401	21,180	13,556	4,000
And as a percentage of in year receipts				
	%	%	%	%
Low	39	0	0	0
Medium	24	78	1	0
High	37	22	99	100
	100	100	100	100

3.12 Forecast receipts for 2014/15 onwards are usually marked as high risk in terms of the timing of receipt or of their value, unless further information is available which suggests otherwise.

Low Cost Home Ownership receipts

3.13 As in table 4 below, the forecast balance of low cost home ownership capital receipts at the end of 2013/14 is £60,000.

Table 4: Low Cost Home ownership 2013/14 Capital Receipts Forecast Outturn Position

	Low Cost Home Ownership £000
Balance b/f 1 st April 2013	60
Receipts received at month 8	0
Receipts to be applied	0
Expected balance c/f 31st March 2014	60

4. MOVEMENT FROM ORIGINAL TO REVISED BUDGET

4.1 The revised capital budget at month 10 of £31,143,000 is made up of £15,265,000 of original budget, slippage from 2012/13 totalling £12,216,000 and £3,662,000 of budget revisions.

Table 1: Summary of movement from original to revised 2013/14 capital budget

Scheme Type	Original Budget £000's	Slippage b/f from 2012/13 £000's	Budget Virements £000's	Budget Revisions £000's	Revised Budget £000's
Asset Management Schemes	2,783	1,049	9	1,518	5,359
School Development Schemes:	3,249	2,422	0	344	6,015
Infrastructure and Transport Schemes	4,611	592	0	155	5,358
Regeneration Schemes	3,300	6,746	(9)	759	10,797
Sustainability Schemes	0	0	0	259	259
County Farms Schemes	273	294	10	0	577
Inclusion Schemes	850	287	0	165	1,302
ICT Schemes	0	612	0	452	1,064
Other Schemes	198	214	(10)	10	412
Total	15,265	12,216	0	3,662	31,143

4.2 Virements made within the programme have, as expected, had no overall net effect. All virements have been processed in accordance with the virement rules outlined with the Authority's Financial Regulations.

4.3 The £3,662,000 of budget revisions during 2013/14 comprises the following items:

- i. £1,518,000 Asset Management schemes - £915,000 County Hall demolition and remodelling (Torfaen share), £266,000 Drainage works at Caldicot Comprehensive and Leisure Centre site, £200,000 Car Park Granville and Wyebridge street, £25,000 Car Park Riverside, south of rowing club, £100,000 Thornwell Sewerage Diversion, £12,000 Caldicot Castle SW Tower, additional grant.

- ii. £344,000 School Development Schemes - £349,000 New Raglan Primary 21st Century Schools, (£5,000) Flying Start Minor Improvements, reduction in grant.
- iii. £155,000 Infrastructure and Transport schemes - £65,000 RTCG Road Safety, £80,000 Walking and Cycling scheme, £10,000 Rail Strategy Update
- iv. £759,000 Regeneration schemes - £434,000 Section 106 schemes, £300,000 Caerwent House major repairs, £25,000 Woodstock Way Linkage scheme.
- v. £259,000 Sustainability schemes – PV Schemes various sites
- vi. £165,000 Inclusion schemes – Low Cost Home Ownership
- vii. £452,000 ICT schemes - £220,000 Replace MCC central storage devices, £45,000 purchase of Sharepoint and active directory licences, £20,000 replacement of video conferencing facilities, £87,000 Sims Development Costs, £48,000 Agresso Upgrade, £13,000 Provision of online facilities (Revenues), £9,000 Feasibility Study for provision of Wi-Fi, £10,000 Development of digital strategy and action plan.
- viii. £10,000 Other Schemes – Increase in asset disposal costs budget.

4.4 All of the revisions and future year changes are supported by Member decisions or awarding documentation where appropriate.

MONMOUTHSHIRE COUNTY COUNCIL
Minutes of the meeting of the Coordinating Board held at
County Hall, Usk on Tuesday, 4th March 2014 at 10.00am

PRESENT: Mr. P. Matthews (Chief Executive) (Chair)

County Councillors: D.L.S. Dovey, D.J. Evans, P. Farley, P.A. Fox, R.J.W. Greenland, R.G.Harris, M. Hickman, S.G.M. Howarth, R.P. Jordan, J.L. Prosser, A.E. Webb, S. White, Mr. P.White (Chair, Audit Committee)

OFFICERS IN ATTENDANCE:

Mrs. T. Harry, Head of Democracy and Regulatory Services
 Miss H. Ilett, Scrutiny Manager
 Ms. R. Rawlings, Democratic Services Officer

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES

Agreed that the minutes of the meeting held on 21st January 2014 be approved as a correct record.

3. FORWARD WORK PLAN FOR CABINET AND COUNCIL

The recent meeting of Full Council had agreed the diary of meetings for the year. There had been a number of representations from individual members since with regard to the start time for Full Council, requesting whether there was an opportunity for the start time to be brought forward. It was agreed to discuss this at the upcoming Political Leadership Group meeting.

Forward Work Programme noted.

4. SCRUTINY FORWARD WORK PROGRAMME

Scrutiny Forward Work Programme noted for information.

(a) Children and Young People Select Committee

The Chairman, County Councillor R.P. Jordan updated Members on the current work of the committee.

The committee had held an interesting meeting with the Heads of Comprehensive Schools the previous week which had been observed by the Ministerial Board. The committee had formed an on-going relationship with the Headteachers and were planning to visit the schools individually.

We were informed that the chairing role of the Ministerial Recovery Board had changed, due to some issues in Carmarthenshire which had led to the Chief Executive temporarily standing down to enable investigations to take place. He had been appointed to the Internal Monitoring Board, however, understandably he would be unable to discharge that function. Jonathan Morgan had assumed the Chair, which was considered best rather than new members joining the board at this

Minutes of the meeting of the Coordinating Board
Dated Tuesday, 4th March 2014 continued

time, as the board knew the Authority well to critique the Authority in terms of its practice. Jonathan had fronted observing the select on behalf of the Board.

Councillor Dovey queried the issue of poor broadband performance at Mounton House School which was unacceptable. He informed Members that it would cost £14k to make the connection which they had chosen not to do and it was considered a bad decision given the nature of the school, and its important role in education and skills. The Chief Executive would discuss the matter with the Cabinet Member and Chief Officer. Whilst it was understood to be an engineering problem which was why the cost was so high, consideration should be given to a solution which could possibly be a capital rather than a revenue solution. The Chief Officer for Children and Young People would be asked to liaise directly with the Chairman of the Authority on this matter. The Select Committee had held a site visit the previous year and it was clear that the broadband had been effectively unavailable, and it was felt that the children there needed to get involved in computers ensure the school was effective.

A Member had received a letter from a constituent outlining that they were carers for a disabled child and had informed the Member that there was no care in the community for children, only adults, and it was queried whether this was the case. The Chief Executive asked that the letter be passed to him so that the Cabinet Member and Chief Officer for Social Services could deal with the situation sensitively.

Work programme noted.

(b) Adults Select Committee

The Chairman, County Councillor P. Farley updated Members on the current work programme of the committee.

He outlined his concerns that the meeting of Full Council had not been well served by the CCSIW report, which he considered was long and tedious and distracted from more pressing issues. He hoped that Members would have an opportunity to consider it in more detail.

We were informed that the timing of the CSSIW presentation had been unfortunate. Whilst an invite had been offered three months previously it was unfortunate that attendance at that time had not been possible. The report had to be received within the current financial year, there were some quite significant assessments coming over the next twelve months to which the CSSIW was core.

In terms of the size and nature of agendas, there were some reflections to take forward. It had become incredibly busy, and what could manifest perhaps as agenda mismanagement was not the case. In the last six months' there had been special cabinet meetings, and over the coming twelve months there may be a need for special council meetings. The quality of debate over an 8 hour meeting was questionable and consideration would be given to the nature of council meetings more assertively, as two three hour meetings could be more beneficial than one six hour meeting.

Work Programme noted.

(c) Economy & Development Select Committee

The Chairman, County Councillor J.L. Prosser updated Members on the current work programme of the committee.

We were informed that on reflecting on the budget process and scrutinising the mandates, the committee had rejected the mandate on the Tourist Information Centres and Museum, which they

Minutes of the meeting of the Coordinating Board
Dated Tuesday 4th March 2014 continued

were pleased had been reconsidered by officers. The selects were achieving progress and this demonstrated that they could have an effect following viable options being forthcoming.

The last meeting had looked at car parking, and scrutinising the report prepared by consultants on options moving forward. Whilst they had accepted some generic recommendations, they had referred others to area committees as tan specific.

The committee would now be looking at the Planning function, and had invited Brecon Beacons National Park and Welsh Water to attend, as partial external scrutiny to ask how they interact with the Authority and vice versa.

This would be followed by a review meeting, looking back at actions and self-evaluating what the committee had done, what they got out of the work and whether they were on the right track or needed to move in a different direction.

Work Programme Noted.

(d) Strong Communities Select Committee

The Chairman, County Councillor S.G.M Howarth, updated Members on the current work programme for the committee.

The committee would be considering the budget monitoring report at its meeting this week. The main work programme would be receiving reports on the libraries and One Stop Shops which would be an important focus to consider the outcomes against their future development, as well as the whole authority risk assessment and affordable housing. They would be returning to some items as to whether they were being delivered against the budget mandates. The Pollinator Policy had created much debate at a recent meeting and GAVO had been invited to the committee in April.

Attendance had been good and the committee were operating paperless meetings which had been going well. A couple of members still requested papers and the meeting rooms were not set out in the most practical way in terms of chargers and sockets.

The Chairman of Economy and Development had sent an email to members of that committee with regard to moving to paperless meetings, with a response that only one member was content to progress paperless. Clarification was sought on the process from April so that Members of the selects could be informed accordingly. The Head of Improvement and Regulatory Services informed Members that Political Leaders had agreed that all meetings would move to paperless agendas from 1st April 2014. Whilst they would be delivered electronically Members would still have the opportunity to print them at home or on the MFDs at County Hall.

It had been agreed at the Democratic Services Committee that each member would be contacted by Democratic Services who would go through their IT requirements with them so they could use their equipment to the best effect within meetings and to assist them in showing them how to use the MFDs should they require them to.

Work Programme noted.

In summary for all selects, it was important to self evaluate their performance, and have collective conversations on how they could learn from each other. It was also good to return to work that they had undertaken previously to assess whether their recommendations had been implemented.

The Chief Executive informed Members that with the adaptation of the officer leadership team of the Authority, Kellie Beirne was now the Chief Officer for Enterprise and Roger Hoggins as Head of

Minutes of the meeting of the Coordinating Board
Dated Tuesday, 4th March 2014 continued

Operations would be dealing with operations, which she had previously overseen. It was important to create clearer lines for officers into selects and as the AGM approached, it was important to look at the remit of Strong Communities and Economy and Development so that they were aligned to those officers.

5. COMMITTEE WORK PROGRAMMES

Agreed that the following work programmes be noted:

- **Bryn y Cwm Area Committee:** The committee had met the previous week and were dismayed that the Area Committees would be reduced to four meetings per year. The meeting had spent a long time discussing disabled provision in the area and transition for young adults. Since Coed Glas had closed people were being moved to Tudor Day Centre and the committee were trying to set up a visit. Members were disappointed that they had invited the Chief Officer and the Head of Adults Services to attend a meeting but they had not accepted. The public wanted answers to what was happening for these young people.

The Economy and Development Select Committee had referred the car parking report to the Area Committee, with the next diary meeting being June they would have to hold a special meeting and it seemed to be senseless to only have four meetings in the diary when there was a need to add three special meetings through the year. If there was a meeting in June, feedback would not be received until September and as Chairs, they attended the Coordinating Board eight times per year but only held four Area Committees.

It was clarified that Full Council made the decision that Area Committees would meet four times, in order to manage the resources we had available. In terms of this cycle it was agreed that the Coordinating Board could also meet quarterly.

Councillor Prosser confirmed that one of the recommendations from the review of area committees was that they moved to quarterly meetings, which was in turn endorsed by Full Council. This would be whilst the Head of Strategic Partnerships was looking at the Whole Place Plan agenda and Town Teams, and it was intended that this would act as a transition period to look at their effectiveness.

- **Central Monmouthshire Area Committee:**

The committee were due to meet on the 12th March 2014 and would be looking at the A Boards policy following a number of concerns being raised in Monmouth, as well as the car parking report.

There were a number of other ongoing issues which included the lack of burial space and the Community Safety Action Team.

- **Lower Wye Area Committee:**

The Committee were holding paperless meetings and moved around to benefit the areas of concern on the agenda items. The committee were looking at Air Quality in Chepstow, Whole Place Plan and Chepstow Town Signage.

- **Severnside Area Committee:**

Minutes of the meeting of the Coordinating Board Dated Tuesday 4th March 2014 continued

A number of issues were being considered. The public participation item had proved to be a successful feature of the area committee and encouraged public to attend. Attendance by Members had been poor with meetings being held in Magor and it was hoped that as the meetings were being moved further into Severnside, attendance would improve.

A lot of concerns had been raised as to why there was a town team which some people saw as an officer led team. People were being informed that all Town and County Councillors were invited to have an input into those meetings. The Town Teams were there to look at what mattered to communities and were more about community led purpose which would be supported by officers in driving the total place agenda.

Councillor Dovey updated Members on the work of the Joint Rail Working Group. The group would now broaden its membership to form a Transport Committee to look at the wider strategic transport needs of the county. The Head of Operations was preparing a report which would be presented to the Joint Rail Working Group to form a new body with a wider membership from other areas of the county and which would form an organised forum that the Council would legitimise at the annual meeting.

- **Audit Committee:**

The Audit Committee had met on 13th February 2014 and considered the collaboration review from Wales Audit Office and an update on progress against Wales Audit Office recommendations for approval. Members had requested information on the structure of the Internal Audit Section.

A number of items had been deferred to the meeting to be held on 27th March 2014 which would be a full agenda. There was currently an item on the agenda for SRS and there was a need to check the content of that report so that it did not fetter an imminent court case.

- **Democratic Services Committee:**

Members had been discussing options of printers and whether any of the old stock from County Hall was still available, paperless meetings and had decided to agenda an item on the availability of crèche facilities following the meeting of Full Council as there had been concerns that Members were not turning up for meetings and there should be consideration for assistance with care.

The committee had considered the first 55 pages of the model constitution with feedback from selects. This would be presented to Full Council at the next meeting.

7. COUNCIL BRIEFINGS/SEMINARS

There were a number of significant issues coming forward for Members information and discussion via Member Seminars, some would be en route to decisions and some were for information.

Members would be cited on issues around the Nato Summit which would prove important for the county due to the opportunities that would arise for business and tourism, and the influence and importance it would have for the county. Similarly, I-County, and what Monmouthshire as a digital space could look like.

It was queried whether some Members would be able to be in remote attendance for those briefings if they were unable to travel to County Hall to ensure that all Members had the opportunity

Minutes of the meeting of the Coordinating Board
Dated Tuesday, 4th March 2014 continued

to be briefed. The providers of the sessions would record and podcast the sessions in the Council Chamber which would enable this resource to be captured and shared.

Mr. P. White, Audit Committee Chairman, asked to be included on invites to the Members Briefing sessions.

The current programme was noted for information.

9. REFERENCES FROM COMMITTEES

None.

10. CHIEF EXECUTIVE'S BRIEFING

(i) Live web-casting from the Chamber

Live web-casting was now ready to use, there were still some issues in terms of recording and it was now a question of when it was appropriate to start livestreaming.

It was raised that there were still huge technical problems with the system, whilst it was known that we could livestream directly to You Tube, the focus of cameras on Members within the meeting was not centred as the camera was to the left of the person speaking, there were issues with Members using the microphones correctly, lighting above the podium, and the position of the seating and microphones on the podium was not central. There was a need for these issues to be corrected. It was raised that there was a need for training for members in terms of discipline and how they referred to colleagues within the meeting so that anyone watching could easily identify the councillors as well as the question on whether Members should sit during the meeting so that cameras could focus in closely as many other Authorities were now doing. It was considered that the quality of debate was often lost due to a number of procedural issues within the meeting and this should be discussed within the political groups.

It was now a core part of open public democracy to be livestreaming. Investment would need to be made to ensure that these issues were ironed out and that an officer would be delegated to ensure that the equipment was working correctly so that Members were able to focus and take part in the meeting. It was commendable that the system allowed live streaming at no cost, however there was concern that the system did not look professional and it did not have the capability of other Authorities whereby it could be bookmarked to relevant agenda items.

(ii) Upcoming Inspections – CSSIW/Estyn/WAO

Members were informed that there were a series of inspections coming up which were all important. All Members would be involved in the WAO corporate assessment. More information would follow on these inspections and consideration of the best way that the select committees could support them.

(iii) MJ Award Submissions

There were a number of colleagues who were requesting to promote areas which had been developed, and consideration was now being given to how these services could be entered into the award arena whilst not taking a disproportionate amount of officer time. This would only be considered where there was no cost involved and it was promoting a worthwhile cause. It would only be for Municipal Journal and Local Government Chronicle awards as they were premier awards and time would be invested in areas that colleagues wanted to promote.

**Minutes of the meeting of the Coordinating Board
Dated Tuesday 4th March 2014 continued**

We were informed that previously staff had attended Full Council to share their success which was considered good for morale and showed off the pride of people who worked for the Authority.

(iv) City Region Update

The Leader informed Members that he was one of four leaders and a deputy leader, with ministerial appointments to the City Regions Board. He was not there in his capacity as Leader of Monmouthshire but by ministerial invitation and appointment, to give a perspective from the whole region. It was important that Members were aware that he could not attend and talk about what was happening in Monmouthshire and he was bound by a set of rules to sit on a Ministerial Board. The City Regions Board had met three times, the first meeting was an opportunity to familiarise themselves with each other, the second was a scoping meeting to understand what they were doing and the previous week there had been a third meeting where they were starting to firm up the work with more information.

There were several areas they were looking at, communication strategies were important so that people in various groups could see communication pathways for them to get engaged and involvement for websites. There were still some governance issues to clarify so the Board understood its remit. It was fundamentally important for SE Wales and its economic future and would affect all those who lived in this area. It was not all about forms of transport it was about people, skills and life opportunities. The City Regions Seminar which would be held in the near future would be important to highlight this.

The meeting ended at 11.48 a.m.

**Minutes of the meeting of the Coordinating Board
Dated Tuesday, 4th March 2014 continued**

Children and Young People's Select Committee		
Scrutiny Role	Purpose of Scrutiny	Meeting Date
Budget Scrutiny		
<u>Quarterly Budget Monitoring</u> (To review the financial situation for the directorate and schools, identifying trends, risks and issues on the horizon with overspends/underspends).	<ul style="list-style-type: none"> - Month 9 Revenue Budget Monitoring - Month 10 Capital Budget Monitoring 	20 th March 2014 1 st May 2014 12 th June 2014 17 th July 2014 18 th September 2014 27 th November 2014 8 th January 2015 12 th February 2015 16 th April 2015 21 st May 2015
Initial Budget Briefing on MTFP 2015-2016	Report being presented to Cabinet 4 th September on Medium Term Financial Plan for year ahead.	September/October 2014
Budgetary Context Meetings	Context setting of next year's budget - Committee to discuss areas identified / proposals being put forward.	November 2014
Budget Setting	Consideration of capital and revenue budget proposals for the 2014/15 budget.	8 th January 2015
Statutory Reporting on Performance and Risk		
OBA Performance Monitoring	OBA 6 monthly Performance Report Cards focus on the impact of the council's work on people's lives and enables scrutiny of performance across outcomes. The report includes performance against the 6 Improvement Objectives 2013-2014 and performance against the statutory 'all Wales performance indicators'.	12 th June 2014 October/November 2014
Social Services Annual Complaints Report	Committee is required to scrutinise annual complaints relating to social services.	TBC
Outcome Agreements	The Council has a 3-year Outcome Agreement with the Welsh Government from 2014 - 2017, which outlines mutually beneficial targets and milestones that the Council will work towards, depending on performance (this is built into the	October/November 2014

Monmouthshire's Scrutiny Forward Work Programme 2014-2015

Children and Young People's Select Committee		
Scrutiny Role	Purpose of Scrutiny	Meeting Date
	medium term financial plan). The Select Committee is responsible for scrutinising performance of outcomes. Committee to receive the end of year performance 2013-2014 and 6 month updates.	April/May 2015
Quarterly Risk Monitoring	Scrutiny of the Whole Authority Risk Log - log of risks affecting the Council, which if not managed, could jeopardise the council's ability to achieve its outcomes and improvement objectives for communities, as well risk the delivery of statutory plans/operational services. Select Committees have a responsibility to monitor and challenge performance in relation to mitigating risk.	December 2014 (Special)
Corporate Parenting Report	Annual scrutiny.	TBC
Annual Fostering Inspection Report	Scrutiny of annual inspection report.	October/November 2014 - TBC
Annual Council Reporting Framework (ACRF) Report	ACRF report on Social Services to be discussed jointly with Adults and CYP Select Committees. Out of the 8 key areas, officers to identify those relevant for further scrutiny.	1 st May 2014 (Jointly with Adults Select for this item only)
CCSIW LAC Report	CCSIW Report of Looked After Children	TBC
Youth Offer	Annual Report	18 th September 2014
Improvement Plan 2013-16	Stage 1 Improvement Plan Stage 2 Improvement Plan	October 2014 TBC
Policy Development		
Children Missing in Education	Pre-decision scrutiny of policy.	TBC
Pre-decision Scrutiny		
21 st Century Schools	Presentation of the business plan for pre-decision scrutiny.	*Special TBC *
Monitoring Performance		
Secondary School Performance Challenge	- Challenge of secondary head teachers - Discussion with Officers and Cabinet Member	14 th February 2014 15 th April 2014

Monmouthshire's Scrutiny Forward Work Programme 2014-2015

Children and Young People's Select Committee		
Scrutiny Role	Purpose of Scrutiny	Meeting Date
Education Achievement Service	Challenge and monitor outcomes for Monmouthshire. Joint Scrutiny Panel established to oversee service outcomes.	September 2014
Post Estyn Inspection Action Plan (PIAP)	On-going scrutiny of performance against the actions outlined in the PIAP. Committee to receive at every meeting: <ul style="list-style-type: none"> • Minutes of the previous meeting of the Internal Monitoring Board • A brief synopsis of progress (traffic light system document) 	Each Meeting
Pre-CCSIW Inspection	Pre-CCSIW Inspection challenge - position report.	20 th March 2014
Performance Report comprising:	<ul style="list-style-type: none"> • Education Target setting - schools, Local Authority and EAS • Specific Groups of Pupils Performance Report • Key Stage 4/5 Performance 	15 th April 2014 (special)
Performance Data - Qtr 3	Performance Report on Quarter 3	15 th April 2014 (special)
Performance Data - Qtr 4	Performance Report on Quarter 4	1 st May 2014
Performance Data - Qtr 2	Performance Report on Quarter 2	27 th November 2014
Performance Data - Qtr 1	Performance Report on Quarter 1	18 th September 2014
Youth Offending Service	Monmouthshire and Torfaen Youth Offending Service - update report.	TBC
Budget Recovery Plan - Children's Services Overspend	The recovery plan process for the children's services overspend.	Delayed - TBC
Individual Schools Budgets	Breakdown on individual schools budgets 2014-2015.	12 th June 2014
Additional Learning Needs Children's Services/Special Educational Needs	Visit arranged on 13 th September.	27 th November 2014
Performance - Safeguarding Children	Committee to challenge and monitor performance 6 monthly (May and November)	1 st May 2014
Collaboration Arrangements	Review of collaborative Arrangements. Proposed reduction in spending on 16-17 and 17-18.	TBC

Monmouthshire's Scrutiny Forward Work Programme 2014-2015

Children and Young People's Select Committee		
Scrutiny Role	Purpose of Scrutiny	Meeting Date
Placements of Looked After Children	Discussion on the issues, actions proposed and strategies in place to manage placements and reduce MCC's dependency upon external agencies. Discussion together with Annual Corporate Parenting Report.	TBC
Home to School Transport Policy	Consultation undertaken February/March 2014. Cross party working group established, progress reported to the committee.	TBC
Pupil Referral Service	6 monthly Scrutiny of progress against the Estyn Inspection of the Pupil Referral Service, scrutiny of intervention plan.	TBC
Estyn Inspection Action plans	Discussion on performance / actions relating to individual schools.	When required

Budget Scrutiny of key proposals 2013

No.	Scrutiny of Work Areas to deliver 2014/15 and MTFP saving targets	Committee and Timescale	
7	School meals -increase price, market and expand service	CYP	Later scrutiny
14	Home to School Transport - fundamental review of policy	CYP	27 th Nov
16 and 17	Schools delegated budgets Review ISB - ALN contingency	CYP	27 th Nov
18	School library service - combine with general library service	CYP	Later scrutiny
20	School Music service - reduction in subsidy	CYP	Later scrutiny
21	Review of other Education collaborative arrangements - visually impaired/hearing	CYP	Later scrutiny
22	SCH children's staff restructure	CYP	Later scrutiny
35	Transformation of children's services for Special needs/additional needs/ Mounton House	CYP	27 th Nov



Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business

Subject	Purpose	Consultees	Author
2ND APRIL 2014 – CABINET			
Month 10 Capital Budget Monitoring Report	To present the Month 10 forecast capital outturn for 2013/14 compared to the total budget for the year. The report identifies and provides explanations for variances against budget and the funding implications of the forecast outturn position. The report also reports slippage anticipated to be carried forward into 2014/15.	Cabinet Members Leadership Team Appropriate Officers	Joy Robson/ Mark Howcroft
Proposed release of 10k funding to Caldicot Town Team	To agree to the advance funding by MCC of 10,000 to Caldicot Town Team to enable them to develop a range of activities around the promotion and development of the town centre.	Cabinet Members Leadership Team Appropriate Officers	Deb Hill Howells
Proposed transfer of the Adult Education Service from CYP to the Community Led Service area within the Enterprise Directorate	To recommend the transfer of the Adult Education Service from the Children and Young Peoples Directorate to the Community Led Service within Enterprise	Cabinet Members Leadership Team Appropriate Officers	Deb Hill Howells

Subject	Purpose	Consultees	Author
Performance Management Framework	To introduce the Framework for Performance Management of Employees	Cabinet Members Leadership Team Appropriate Officers	Marilyn Maidment
Sale of Land at Mynyddbach to MHA	To seek approval for the sale of approximately 0.12 hectares of Council owned land at Mynyddbach at less than best consideration to enable the provision of affordable housing.	Cabinet Members Leadership Team Appropriate Officers Local Member	Deb Hill Howells
Strategic Equality Plan 2 nd Annual Report	Reporting on progress in achieving the actions related to our equality objectives in the plan.	Cabinet Members Leadership Team Appropriate Officers	Alan Burkitt
S106 Funding for Caldicot 3G Pitch and Gilwern Velo Park		Cabinet Members Leadership Team Appropriate Officers	Mike Moran
Chief Executive Department Restructure – Partnership, performance and communication team	Restructure Report	Cabinet Members Leadership Team Appropriate Officers	Will McLean
9TH APRIL 2014 – INDIVIDUAL CABINET MEMBER DECISIONS			
Childcare Sufficiency Assessment 2014-17	To inform members of the current situation regarding childcare in Monmouthshire and to fulfil our duty to complete a detailed CSA every three years	Cabinet Members Leadership Team Childcare Providers Jobcentere Plus Family Information Service	Sue Hall Senior Officer Early Years
10th APRIL 2014 – COUNCIL			
Co-option of Action 50+ onto Adult Select Committee	To agree the appointment of a Member of Action 50+ onto the Adults Select Committee on a permanent basis without voting rights.	Adults Select Committee	Hazel Ilett
Appointment of a Member as ‘Scrutiny Champion’	To appoint a Member as ‘Scrutiny Champion’ following the resignation of the existing member.	Scrutiny Chairs Liaison Group	Hazel Ilett
Ageing Well in Wales Programme		Cabinet Members Leadership Team	Bridget Barnett Partnership &

Subject	Purpose	Consultees	Author
		Appropriate Officers	Engagement Team
Review of MCC Constitution			Murray Andrews
30TH APRIL 2014 – INDIVIDUAL CABINET MEMBER DECISIONS			
Disposal of Agricultural Land & Redundant Barn at Pen y Clawdd, Llangovan	To seek individual member consent for the disposal of agricultural land & redundant barn at Pen Y Clawdd, Langovan, Nr Monmouth	Cabinet Members Leadership Team Appropriate Officers Ward Member	Gareth King
Creation of a long term Service Level Agreement between MCC and Aneurin Bevan Health Board for the provision of grounds services and Winter Maintenance	To advise members of the negotiations with Aneurin Bevan Health Board (ABHB) and the preparation of a 10 year Service Level Agreement between the two bodies for the provision of Grounds and Winter maintenance services.	Cabinet Members Leadership Team	Nigel Leaworthy
Intermediate Care Fund	To seek endorsement for the appointment of the Implementation Lead for the Intermediate Care Fund.	Cabinet Members Leadership Team	Simon Burch
7TH MAY 2014 – CABINET			
Digital Road Map		Cabinet Members Leadership Team Appropriate Officers	Kellie Beirne/Matt Lewis
Section 106 money – Thornwell School.		Cabinet Members Leadership Team Appropriate Officers	Cath Sheen
Restructure Proposals for the Revenues, Systems and Exchequer Team	To agree the restructure proposals for the Revenues, Systems and Exchequer Team as part of the 2014/15 budget setting process.	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
Options for future library provision and capital investment in Abergavenny		Cabinet Members Leadership Team HR, Unions, Finance	Roger Hoggins

Subject	Purpose	Consultees	Author
		Appropriate Officers	
Policy Review	To review and update the Council's HR policies reflective legislative and process changes.	Cabinet Members Leadership Team Appropriate Officers	Marilyn Maidment
Programme Management	To review and update the authority's Programme Management structure.	Cabinet Members Leadership Team Appropriate Officers	Sian Hayward
People Strategy	To review and update the Authority's People Strategy.	Cabinet Members Leadership Team Appropriate Officers	Sian Hayward/ Marilyn Maidment
Cycling – Tour of Britain			Ian Saunders
The Monmouthshire Lottery			Cath Fallon
Revisions to CMC2 Business Plan			Cath Fallon
Monmouthshire Enterprise Redundancy Provisions			Cath Fallon
Usk HGV Order	To implement an Order for HGVs at Usk.	Cabinet Members Leadership Team Appropriate Officers	Paul Keeble
15TH MAY 2014 – COUNTY COUNCIL ANNUAL MEETING – DEFERRED BUSINESS			
Appointment to outside bodies			Tracey Harry
Annual Corporate Parenting Report and Strategy		Cabinet Members Leadership Team Appropriate Officers	Gill Cox
Chief Officer CYP Annual Report	To present Members with the Chief Officer's annual report.		Sarah McGuinness
Addendum to the Council's Pay Policy	To reflect staffing changes due to restructures.	Cabinet Members Leadership Team Appropriate Officers	Marilyn Maidment
School Standards and Organisation (Wales) Act 2013	The Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) (Amendment) Regulations 2013, add the	SLT Head of Legal Services	Murray Andrews/Sarah

Subject	Purpose	Consultees	Author
	responsibility to determine school organisation proposals under the School Standards and Organisation (Wales) Act 2013 (the Act) to the schedule of functions which may be (but need not be) the responsibility of an authority's executive. The County Council has discretion as to whether the function is to be the responsibility of cabinet or the council.		McGuinness
2016 National Eisteddfod	Following an in principle decision by Cabinet to host the 2016 National Eisteddfod, a further report will be presented in due course seeking the approval of Council to agree to host the 2016 National Eisteddfod which will confirm the preferred location and clarifying the full costs of hosting the event.	Cabinet Members Leadership Team Appropriate Officers	Tracey Harry/Deb Hill Howells
Improvement Plan 2014 – 17			Matthew Gatehouse
Estyn Safeguarding Letter			Sarah McGuinness
14TH MAY 2014 – INDIVIDUAL CABINET MEMBER DECISIONS			
Sale of land at Chepstow Road, Raglan	To agree to the sale of the land now it has been allocated for development in the LDP	Cabinet Members Leadership Team Appropriate Officers	Scott Ramsay
SPECIAL COUNCIL – TBC			
Review of MCC Constitution			Murray Andrews
28TH MAY 2014 – INDIVIDUAL CABINET MEMBER DECISIONS			
Proposed 20mph Speed Limits, Thornwell Area, Chepstow	To consider the proposed order subsequent to representations received following advertisement in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1994.	Cabinet Members Leadership Team Appropriate Officers	Paul Keeble

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4TH JUNE 2014 – CABINET			
Welsh Language Annual Monitoring Report 2013 -14	Reporting upon progress in achieving the actions specified in the Council's Welsh Language Scheme.	Cabinet Members Leadership Team Appropriate Officers	Alan Burkitt
Caerwent S106 Off Site Recreation Funding		Cabinet Members Leadership Team Appropriate Officers	Mike Moran
Monmouth S106 Off Site Recreation Funding		Cabinet Members Leadership Team Appropriate Officers	Mike Moran
Changes to the School Budget Forum Terms of Reference	To agree the proposed changes to the terms of reference for the school budget forum, including membership.	Cabinet Members Leadership Team Appropriate Officers	Nikki Wellington
Breakfast Club Proposals and Budget Changes	A full review of the operating of Breakfast clubs and proposals for future provision to ensure sustainability	Cabinet Members Leadership Team Appropriate Officers	Nikki Wellington
Revised budget monitoring arrangements for 2014/15	To review the arrangements for monitoring the budgets through Cabinet and Select Committees and propose a revised timetable and format		Joy Robson
Early Years Offer	To create a common understanding of provision for all pupils from 3-11 years in Monmouthshire.	Cabinet Members Leadership Team Appropriate Officers	Sharon Randall Smith
26th JUNE 2014 – COUNCIL			
Poverty in Monmouthshire			Will McLean
Engagement Framework			Will McLean
21 st Century Schools Capital Programme	Approve Programme of Works.		Simon Kneafsey

Subject	Purpose	Consultees	Author
2ND JULY 2014 – CABINET			
Future of Recycling Services		Cabinet Members Leadership Team Appropriate Officers	Rachel Jowitt
3RD SEPTEMBER 2014 – CABINET			
School Catchment Area Review	To consider the recommendations made by the Member Working Panel and to seek agreement to consult on those proposals.	Cabinet Members Leadership Team Appropriate Officers	Cath Sheen
Review of Public Protection	To review the arrangements for public protection implemented in March 2014 to ensure the service is fit for purpose.	Cabinet Members Leadership Team Appropriate Officers	Dave Jones/Graham Perry