

PLEASE NOTE THAT THERE WILL BE A PRE-MEETING FOR MEMBERS OF THE CHILDREN AND YOUNG PEOPLE SELECT COMMITTEE AT 1.30PM.

County Hall
The Rhadyr
Usk
NP15 1GA

1st July 2015

Notice of Meeting:

Children and Young People Select Committee

Thursday 9th July 2015 at 2.00pm
The Council Chamber, County Hall, The Rhadyr, Usk NP15 1GA

AGENDA

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Item No	Item
1.	Apologies for absence.
2.	Declarations of Interest.
3.	To confirm and sign the Children and Young People Select Committee minutes dated 21 st May 2015 (copy attached).
4.	Public Open Forum.
5.	Scrutiny of the following reports (copies attached): <ul style="list-style-type: none">(i) Draft Revenue & Capital Outturn 2014/15 report.(ii) Revenue and Capital Monitoring 2015/16 Period 1 Outturn Forecast Statement.
6.	Scrutiny of the performance of the Children and Young People Directorate – Chief Officer’s Annual Report (copy attached).

7.	Scrutiny of Performance Report: 2014/15 Improvement Objectives and Outcome Agreement (copy attached).
8.	Work Programming (copies attached): i) The Select Committee's Work Programme for 2015 – 2016. ii) The Cabinet Forward Work Planner.
9.	To note the date and time of the next meeting of the Children and Young People Select Committee: Thursday 17 th September 2015 at 10.00am.

**Paul Matthews,
Chief Executive**

Children and Young People Select Committee

County Councillors:

P.R. Clarke
P.S. Farley
L. Guppy
R.G. Harris
M. Hickman
S.G.M. Howarth
D.W. H. Jones
P. Jones (Chairman)
M. Powell

Added Members

Voting on Education Issues Only

Canon Dr. S. James (Church in Wales)
Vacancy (Catholic Church)
Mr. M. Fowler (Parent Governor Representative)
Mr. C. Robertshaw (Parent Governor Representative)

Added Members

Non-Voting

Vacancy (NAHT)
Vacancy (ASCL)
Vacancy (NUT)
Vacancy (Free Church Federal Council)
Vacancy (NASUWT)
Mr. K. Plow (Association of School Governors)

Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goal

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the Children and Young People Select Committee
held at County Hall, Usk on Thursday 21st May 2015 at 2.00 p.m.**

PRESENT: County Councillor P. Jones (Chairman)

County Councillors: P.S. Farley, L. Guppy, R.G. Harris, D.W.H. Jones and M. Powell.

County Councillors M. Hickman and S.G.M. Howarth attended the meeting by invitation of the Chairman.

CO-OPTED MEMBERS:

Mr. M. Fowler	-	Parent Governor Representative
Mr. C. Robertshaw	-	Parent Governor Representative
Mr K. Plow	-	Monmouthshire Association of School Governors

OFFICERS IN ATTENDANCE:

Ms. C. Sheen	-	21 st Century Schools Client Liaison Officer
Mrs. N. Wellington	-	Finance Manager
Ms. T. Thomas	-	Youth Service Manager
Ms. R. Kent	-	Monmouthshire Youth Service
Ms. H. Jones	-	Monmouthshire Youth Service
Mr. J. Kline	-	Monmouthshire Youth Service
Ms. E. Archer	-	Gwent Music
Ms. H. Ilett	-	Scrutiny Manager
Mr. R. Williams	-	Democratic Services Officer

1. ELECTION OF CHAIR

We noted the appointment of County Councillor P. Jones as Chair.

2. APPOINTMENT OF VICE-CHAIR

We appointed County Councillor P. Farley as Vice Chair.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from County Councillors D. Blakebrough and P.R. Clarke and from Canon Dr S. James and Tracey Jelfs.

The Chair welcomed Mr. Fowler and Mr. Robertshaw to their first meeting of the Select Committee as parent governor representatives. The Chair also welcomed County Councillors M. Hickman and S.G.M. Howarth to the meeting as they would be officially joining the Children and Young People Select Committee at the next meeting.

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4. DECLARATIONS OF INTEREST

County Councillor L. Guppy declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct in respect of:

- a) Monmouthshire Youth Services, as she is an LEA member of Zone Youth Centre.
- b) She has family members accessing Gwent Music Service.

5. MINUTES

The Committee confirmed and signed the minutes of the Children and Young People Select Committee meeting held on 16th April 2015.

6. PUBLIC OPEN FORUM

There were no Members of the public present.

7. MONMOUTHSHIRE YOUTH SERVICE MANDATE UPDATE

Context:

To provide the Select Committee with a performance report on progress made in regard to budget Mandate 42 (brought to the Children and Young People's Select Committee in December 2014), which outlined proposals to generate income within Monmouthshire's Youth Service.

To inform the Select Committee of ongoing pressures faced by the Youth Service in the delivery of new income generation projects to further support services to young people in Monmouthshire.

Key issues:

Monmouthshire wants to see innovative and enterprising opportunities that will benefit and make a difference to the lives of young people, whilst attracting income from a wider range of sources so that the service is less dependent on Local Authority funding. The current financial climate requires all to undertake a wider service review to look at a more cost effective model and delivery within the Youth Service. The Youth Service has been asked to explore new ways of working that will contribute to the budget savings of the Local Authority, whilst realising consistent and retained service delivery to young people in Monmouthshire.

To date, income generation projects have been initiated under the umbrella headings of:

- I. Propel - Training opportunities for both internal and external business and professionals.

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- II. Wellbeing - To provide activities and opportunities to the most vulnerable young people in Monmouthshire, and to offer training and awareness raising workshops to workers and professionals within the Therapeutic field.
- III. Community Kitchen - Abergavenny Youth and Community Centre has a fully equipped and functional kitchen that will be available for catering purposes for users of the centre; training courses; volunteering opportunities and community groups.
- IV. Skate shop in Abergavenny Youth and Community Centre (The Youth Service is working with a local business regarding hosting a skate shop for young people in the centre) which will be supported by a designated member of the Youth Service.
- V. European Social Fund – a funding application for pre and post 16 engagement to reduce NEET figures and give young people the best opportunity during their educational years.

Member scrutiny:

- Members questioned the impact on service delivery of the income generation initiative and were advised the Youth Service will limit the impact on service delivery where possible. The Youth Service has a skilled team that can undertake dual roles when required.
- Members asked why schools had not bought into the schools youth work programme from September 2015 and questioned what effect this will have on young people in relation to NEETS and on the Youth Access Programme itself. Members felt there could be implications for the youth workers in schools and queried how this could be sustained financially. They were advised that to mitigate any loss of support for these young people, the Youth Service has sourced ESF monies and if successful, will supplement the pre and post 16 work of the service.
- Members queried progress relating to the Youth Access Programme and were advised that for 14 years the Youth Access Programme has been run with each of the four comprehensive schools within Monmouthshire. Until recently, during the last three years, this service had also been run with Mounton House School but the school has now bought into the system itself and employs its own youth workers. There is one worker in each of the schools that works with young people who are at risk and who are not engaging in the mainstream curriculum. For the last three years this has been funded via the Youth Service Budget. Initial discussions have been held with the schools regarding the Pupil Deprivation Grant. Further discussions will continue after Whitsun.
- Members asked how schools could be persuaded to use the programme and heard that in order for schools to make the programme work effectively, schools

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should be investing around £28,000 per school to cover the costs of salary for the year.

- Members were advised that schools are aware of the proposals and are pleased with the service provided by the Youth Service. However, the support of the schools was required in order to maintain the youth workers within the schools.
- Members heard that the ESF Programme is currently £1.5M overspent. If successful ESF monies would equate to £151,000 per annum for three years for pre and post 16 work, collectively.
- ESF Funding is outcome driven so there has to be stringent and robust systems in place to achieve the funding. Funding is based on demographics so Monmouthshire receives a smaller portion of the funding compared to other authorities.
- Abergavenny Centre was at capacity but this was due to the way the centre was operated with Adult Education. The Pupil Referral Service also operates from the Centre. The Youth Service works in collaboration with all users of the Centre.
- Additional staff have been put into the Youth Centre to ensure it works correctly.
- The Youth Service is currently in the process of submitting a bid to provide a training centre in Gilwern.
- Courses for young people are free of charge.
- Members questioned how the budget costs of running the Abergavenny Centre are apportioned and were advised that the costs are split equally between Adult Education and Monmouthshire Youth Service. The Pupil Referral Unit pays rent to help alleviate costs. Any other users will have a rental charge applied.
- Members suggested that the EQIA section of the report should have identified the concerns raised by the Youth Service at this meeting and felt that in future, EQIA's should be highlighting implications in a clear manner.
- Members heard that the Youth Service is currently looking at operating joint programmes regarding Park Street and the Enterprise Programme.
- Currently, Monmouthshire Youth Service has not been required to spend any money apart from spending on staff time. Support is being received from the Enterprise Directorate.

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- The Committee was reassured that the ESF match funding has been identified and secured for the next three years.

Committee's Conclusion and report recommendation:

Refer to the Committee's conclusion and report recommendation in Minute 9.

8. MONMOUTHSHIRE COUNTY COUNCIL YOUTH SERVICE – EUROPEAN SOCIAL FUND (ESF) PROJECTS – Inspire2Achieve and Inspire2Work

Context:

To provide Select Committee Members with a performance report on the Inspire2Achieve and Inspire2Work projects led by Monmouthshire County Council's Youth Service utilising European Social Fund monies to deliver pre and post 16 support, intervention and employment opportunities. The delivery of these projects is in line with Priority 3 'Youth Employment and Attainment' Specific Objective 2 – the Inspire2Achieve project aiming to reduce the number of those at risk of becoming NEET (not in Employment, Education or Training) amongst 11-24 year olds and the Inspire2Work project aiming to reduce the number of 16 -24 year olds who become NEET.

Key issues:

- ESF funding will support pre 16 work in four Secondary Schools, Mounton House Special School and the Pupil Referral Service preventing young people from becoming NEET. The Youth Access Programme (Youth Workers in School) which is currently funded by the Youth Service, can't be sustained due to financial pressures. However, secondary schools have not bought into the programme for the next academic year.
- If the Youth Service is successful in securing ESF monies, this will supplement the pre and post 16 work of the service.
- If unsuccessful, provision will be substantially reduced across the authority.
- The Youth Service needs to commit match funding of 50% of the total project costs.
- Anticipated start date for Inspire2Achieve and Inspire2Work is 1st September 2015. The duration of the project is initially 3 years.

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Member scrutiny:

- Members questioned whether all staff are registered within their field and regulated by Health Care professionals and were advised this was the case.

Committee's Conclusion and report recommendation:

Refer to the Committee's conclusion and report recommendation in Minute 9.

9. MONMOUTHSHIRE COUNTY COUNCIL YOUTH SERVICE – MONMOUTHSHIRE NEET REDUCTION STRATEGY

Context:

To consult the Children and Young People's Select Committee on the draft Monmouthshire NEET Reduction Strategy (Not in Employment, Education or Training) and action plan.

Key issues:

- The Monmouthshire NEET Reduction Strategy sets out its commitment to creating better outcomes for young people aged 11-25 through increasing engagement and progression of existing and future provision, with the aspiration of creating a NEET free county.
- Schools, Education Welfare Service, Pupil Referral Service, Youth Service and Careers Wales with the Local Authority will work together with a single goal, to support and improve outcomes for young people at risk of becoming NEET or who are NEET. This model has reduced Monmouthshire NEET figures to 1.7% in 2014 (2nd lowest in Wales).
- This strategy will build on schools' contribution and will work towards an early identification system, a suitable curriculum and learning pathway to support skills development and qualifications.
- Primary Schools have a key role to play in the early identification of children at risk of becoming NEET.

Member scrutiny:

- Members questioned the feedback that had been received through the consultation undertaken and were advised that a number of responses had been received and that the information received had been captured and would be incorporated into the final draft of the Strategy.

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- Members expressed concern relating to the Common Pupil Tracking System and were advised that there had been limited progress regarding this. Members were advised that originally, a system was being developed through the Education Achievement Service (EAS) but that the system was now to be developed 'in house'. The system is anticipated to be in place by June 2015. Members agreed this area would require further scrutiny to ensure there is an effective pupil tracking system in place. Members heard that support was being received via the Children and Young People Directorate to ensure that the system will be in place as soon as possible.

Committee's Conclusion:

The Chair summed up as follows:

The Select Committee recognises the excellent work being undertaken via by the Monmouthshire Youth Service but advised that it had been difficult to scrutinise the three reports in advance of the meeting due to the lack of detail provided within the body of the reports, particularly in relation to the viability of the projects. Whilst the Committee are reassured from the presentation and scrutiny undertaken at the meeting that the Youth Service is performing satisfactorily, the Committee is uncertain regarding the following:

- 1) Can the youth service achieve its overall objectives?
- 2) Are the projects financially viable?
- 3) What are the outcomes and how sure can we be that these will be achieved?

The Committee advised that their primary concern is that the Youth Service delivers outcomes to young people in Monmouthshire, in particular, those who are at risk of becoming NEET. The Committee considers it needs substantive financial detail to be provided in order to form a view as to the cost effectiveness and viability of the projects discussed at the meeting. The Chair requested the service returns to the committee with this information.

The Committee also remains concerned about the progress of implementing a Common Pupil Tracking System irrespective of who devises such a system, given that the need for a system has been highlighted by both the Select Committee and Estyn.

Committee's Recommendation:

The Committee agreed that the Youth Service Manager would be invited to attend the September 2015 Select Committee Meeting to provide:

- A detailed report on progress of these projects
- A financial breakdown of each project
- An assessment of the implications for the Youth Service (financial and other) should the projects not deliver in line with the figures projected.

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The Committee agreed to convey their concerns around the Common Pupil Tracking System to the Cabinet Member and to prioritise this for discussion during the next scrutiny of the Children and Young People's directorate performance reporting.

The Committee agreed to discuss the quality of information being reported to the Select Committee with the Chief Officer.

10. GWENT MUSIC SERVICEContext:

The Select Committee received a verbal update on progress / achievements of the Gwent Music Service.

Key issues:

The following issues were noted:

- Music and creative arts should be more integrated into the schools' curriculum.
- The Gwent Music Service is being used as a good practice toolkit. An open learning plan would be available later in the year.
- The Gwent Music Service held a music festival in March 2015 that was held in Newport.
- Areas to develop next year – delivering impact in schools on music therapy, working with Looked After Children, NEET children and children on the verge of exclusion.
- The Service has been working to ensure mechanisms were in place for children who fall between the two categories, i.e., parents of children who can afford for their children to play an instrument and those that have free school meals. There are some children who fall between the two in which there are families with two or three children who play an instrument that find it difficult to continue to afford to allow their children to play. There is a proposal to put music access funding in place for the new academic year, the criteria for this is yet to be fine-tuned.
- Gwent Music Financial detail – Current funding this year is £162,000. Of this, £110,000 goes towards school tuition, £44,000 is directly put into schools budgets, the subsidy for individual tuition is £7,000, £15,000 comes off Music Centre Provision, £30,000 goes towards subsidising the Service's Greater Gwent Structure.
- With regard to the proposed £50,000 saving, Gwent Music Service has been charging for Music Centres for a year at £15.50 per term.

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- Last year only 60% of pupils paid for the services received via Gwent Music, bringing in £11,000, a vacant post has not been filled providing a saving of £13,000 over the two terms, the hourly rate to schools has been increased from 30 to 31 over the last financial year providing a saving of £4,000. Additional savings include not replacing instruments in certain projects and Music Centres providing a saving of £22,000. This was how the £50,000 saving was achieved last year.
- Music Centre Charges this term - continued with the £15.50 providing £5,000. From September the charge will increase to £32.00 per term for pupils. It was hoped that a further saving could be achieved by improving the collection of these monies.
- The Greater Gwent Membership Charge will be a new charge from September 2015 in the sum of £47.00 per term.
- 2016/17 – Remove PLASC based school subsidy providing a saving of £44,000. Other savings to be identified in the sum of £6,000.

Member scrutiny:

- In response to a Select Committee Member's question, it was noted that creative arts had been put back onto the school curriculum and the Gwent Music Service was in a strong position to ensure that it had a part to play in school life.
- Private lessons would not be cheaper than that provided via the Gwent Music Service.
- Sponsorship was available via Greater Gwent Activities in which bids for funding could be made.
- The Greater Gwent Patronage Scheme had been established to identify sponsorship but the entire structure required support.
- The Music Access Fund report would be presented to Cabinet in June 2015. If approved, funding would be available from September 2015. Members requested that a position update be emailed to the Committee in the autumn to ensure funding was available. **Action: Emma Archer/Hazel Ilett.**
- Members expressed significant concern that the payment collection system was not robust enough and that an increase in fees might lead to a reduction in pupils accessing the service. Gwent Music Service advised that they are attempting to improve the payment collection service and could only hope that these attempts would lead to greater success in collecting fees.

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Committee's Conclusion:

The Chair summed up as follows:

The Select Committee appreciate the attendance of Emma Archer at the meeting and for the level of useful financial detail provided which assisted their understanding of the complexities of achieving the necessary savings. The Chair requested that any future information brought to the Committee be tabled in advance so that Members can frame their questions accordingly.

Committee's Recommendation:

The Committee agreed that Gwent Music Service would be invited to provide a progress update in the Spring of 2016.

The Committee requested that a position statement on future funding be emailed to the Committee following Cabinet's consideration of the Music Access Fund report in June 2015 to ensure funding is available from September 2015 onwards. **Action: Emma Archer / Hazel Ilett.**

11. WORK PROGRAMMING**i) SELECT COMMITTEE WORK PROGRAMME FOR 2015-2016**

We scrutinised the Select Committee Work Programme. In doing so, the following points were noted:

- The report by the Education Achievement Service (EAS) regarding outcomes for Quarters 3 and 4 – Foundation Phase Key Stages 4 and 5 had been deferred to the next meeting of the Select Committee, which would be a special meeting of the Children and Young People Select Committee to be held on 23rd June 2015 at 2.00pm. At this meeting, Members would also scrutinise reports on ICT Provision in Schools and on Safeguarding.

ii) CABINET FORWARD WORK PLANNER

Select Committee Members noted the Council and Cabinet Forward work planner.

12. FOR INFORMATION – SOCIAL CARE AND HEALTH IT SYSTEMS

The Select Committee was provided with two reports, for information purposes, regarding future of Monmouthshire's Social Care and Health IT systems. The reports had been presented to the Departmental Management Team for discussion.

Members resolved that officers from the Social Care and Health Directorate would be invited to attend a future meeting of the Select Committee to provide an update on

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progress regarding the first phase of this matter. Select Committee Members agreed to forward any questions that they might have in respect of this matter directly to the Chief Officer for Social Care and Health.

The Independent Member for Llanelly Hill informed the Select Committee that at a school governors meeting recently, children in Key Stages 1 and 2 had been sitting exams which were currently being marked. However, the results of these exams would not be available until the start of the summer recess. Therefore, consultation with the parents and children will not take place until the new school term in September / October. The Member considered that this was illegal as the Welsh Government had said that the consultation of the results had to take place as soon as possible. The Member asked whether this matter should be raised with the Education Achievement Service (EAS).

Members agreed to raise this matter be raised with Sharon Randall-Smith (Children and Young People Directorate) and the Select Committee will be able to discuss this matter with the EAS at a future meeting of the Select Committee.

13. DATE AND TIME OF NEXT MEETING

Members noted that the next Children and Young People Select Committee Meeting would be held on Thursday 9th July 2015 at 4pm.

The meeting ended at 4.00 pm.

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REPORT

SUBJECT	DRAFT REVENUE & CAPITAL OUTTURN 2014/15
DIRECTORATE	Chief Executive's Unit
MEETING	Children and Young People Select Committee
DATE	9th July 2015
DIVISIONS/WARD AFFECTED	All Authority

1. PURPOSE

- 1.1 The purpose of this report is to provide Members with information on the outturn position of the Authority for the 2014/15 financial year. The position is regarded as draft prior to external audit of Statement of Accounts.
- 1.2 It also seeks to provide summary information about the Council's reserve position as a consequence of year end movements and given recent reports in last quarter that have significant future implications.
- 1.3 This report will also be considered by Select Committees as part of their responsibility to,
- assess whether effective budget monitoring is taking place,
 - monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
 - challenge the reasonableness of projected over or underspends, and
 - monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

2. RECOMMENDATIONS PROPOSED TO CABINET

- 2.1 That Members consider the information contained within this report noting that the figures may be subject to adjustment through the external audit process.
- 2.2 That Members consider the position concerning revenue monitoring outturn resulting in the favourable replenishment of Council Fund reserves by £31,000 compared to the budgeted draw of £296,000.
- 2.3 That Members agree to the review of earmarked reserves resulting in the following adjustments:
- 2.3.1 Single status and Equal pay reserve - £1.052 million, redistributed to the following reserves:
- Fixed Assets disposal reserve - £257k
 - Pension and Redundancy reserve - £600k
 - Schools library reserve - £195k to extinguish a deficit balance
- 2.4 That Members approve the redundancy payments identified in paragraph 3.1.6 included within the outturn figures
- 2.5 That Members consider the position concerning school balances and the implications on 2015-16 school budgets.
- 2.6 Members note the progress concerning the delivery of the saving mandates in 2014/15 and seek further reports to identify alternate savings and virements proposed by Directors to replace original proposals to ensure further pressure on the 2015/16 budget is reduced.

- 2.7 That Members consider the position concerning outturn capital monitoring resulting in an overall underspend
- 2.8 That Members approve the slippage schedule as identified in Appendix 2, building upon the recommendation at month 9 to review these at outturn.
- 2.9 That Members approve the planned capital financing position as reported in para 3.7.
- 2.10 That Members approve the use of the capital outturn underspend to fund the capital priorities identified in 3.5.6 and therefore obviate the need for 2015/16 capital budgets to be top sliced.

3. MONITORING ANALYSIS

3.1 Revenue Position

3.1.1 Revenue budget monitoring information for each directorate's directly managed budgets is provided together with information on corporate areas.

3.1.2 Responsible Financial Officer's Summary of Overall Position

Table 1: Draft Council Fund Outturn 2014/15 – Summary Total Net Expenditure Position at Outturn	Appendix	Actual Outturn	Annual Budget @ Month 9	Revisions since month 9	Annual Budget @ Outturn	Forecast Over/(Under) Spend at Outturn	Forecast Over/(Under) Spend at Month 9	Comparative Forecast Over/(Under) Spend at Month 6	Comparative Forecast Over/(Under) Spend at Month 3
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Social Care & Health	6&7	38,092	36,604	(37)	36,567	1,525	1,261	797	613
Children & Young People	7	52,163	52,150	28	52,178	(15)	93	45	26
Enterprise	5	10,169	10,080	107	10,187	(18)	132	55	232
Operations	4	17,851	17,861	172	18,033	(182)	103	182	385
Chief Executives Unit	4	6,954	7,376	(13)	7,363	(409)	(385)	(208)	(133)
Corporate Costs & Levies	4	17,367	17,941		17,941	(574)	(183)	(116)	(94)
Net Cost of Services		142,596	142,012	257	142,269	327	1,021	755	1,029
Attributable Costs – Fixed Asset Disposal	4	145	224		224	(79)	(92)	(47)	1
Interest & Investment Income	4	(89)	(29)		(29)	(60)	(59)	(58)	(48)
Interest Payable & Similar Charges	4	3,538	3,773		3,773	(235)	(241)	(235)	(231)
Charges Required Under Regulation	4	5,576	5,610		5,610	(34)	(35)	(35)	(35)
Capital Expenditure Financed from Revenue		138	16	122	138	0	0	0	0
Contributions to/(from) Reserves	4	(2,037)	(2,073)	(379)	(2,452)	415	1	2	5
Amounts to be met from Government Grants and Local Taxation		149,867	149,533	0	149,533	334	779	764	721
General Government Grants	4	(69,540)	(69,544)	0	(69,544)	4	0	0	0
Non-Domestic Rates	4	(28,984)	(28,984)		(28,984)	0	0	0	0
Council Tax	4	(57,158)	(56,780)		(56,780)	(378)	(389)	(415)	(348)
Council Tax Benefits Support	4	5,784	6,071		6,071	(287)	(246)	(233)	(154)
Council Fund (Surplus)/Deficit		(31)	296	0	296	(327)	144	116	219
Budgeted contribution from Council Fund		0	(296)		(296)	296	0	0	0
		(31)	0	0	0	(31)	144	116	219

3.1.3 The bottom line situation is a favourable £31,000 variance. The expectation in setting the 2014/15 budget required a contribution of £296,000 from the Council Fund. So the outturn position evidences an improvement to the anticipated outturn Council fund balance of £327,000. Other notable changes during the last quarter included net cost of services pressure reduced to £327,000 at outturn, an improvement of £694,000 during the last 3 months. Social Care, and predominantly Children's services continued to evidence financial pressures, and that adverse situation rose by a further £264,000 on the levels predicted at month 9.

3.1.4 However that additional volatility in costs was mitigated in full by improvements in the Operations Directorate, Chief Executives office and corporate costs during the last quarter.

3.1.5 Redundancy payments have been made during the year and are included in the outturn figures. Such costs appear as an overspend in comparison to the annual budget. Redundancy payments require Member approval and whilst this has been sought for some, there are some payments that still require approval and they are identified below in the table. The traditional approach is, unless specific reserve funding is sought, that services bear such costs initially to be mitigated where possible through the year, and for any net balance to be considered and borne through a use of reserves during the outturn process.

This is a little different for schools where instead a resource of £300,000 is provided for by CYP, with schools only bearing any costs above that level. School redundancy costs amount to £391,000, of which schools have borne £91,000.

3.1.6 The redundancy costs for 2014-15 incurred in respect of non school activity amounted to,

Directorate	Amount £'000	Approved Reserve Funding	Approval required see Recommendation 2.4
Children & Young People	83	7	76
Social Care & Health	0	0	0
Chief Executives Office	107	42	65
Enterprise	165	59	106
Operations	407	81	326
Total	762	189	573

Of this £189,000 related to a caveated request for reserve funding at outturn and the funding adjustment has been made. This left £573,000 which is currently included within outturn figures and for which no budget provision existed.

3.1.7 In addition to the unbudgeted redundancy payments above, mandated savings that have not been made in respect of 2014-15 total £571,000. In order to achieve an outturn of £31,000 surplus there have been compensatory savings over budget of £1.2 million within services, treasury and council tax recovery.

3.1.8 Given the financial challenges that will continue to face the Authority for the foreseeable future, Chief Officers continue to be tasked with ensuring that services live within the budgets and savings targets set for the current financial year. Monitoring reports will seek to contain the information on what is being done to manage the overspends identified and the positive action that is required to ensure that the budget is not breached.

3.1.9 Summary pressures and underspends within the net cost of services include:

Service area	Indicative Forecast Position exclusive of savings not yet achieved Red=Adverse Green = Favourable	2014-15 savings not yet made	Forecast Position net of savings not achieved Red=Adverse Green = Favourable	Headline Cause
	£'000	£'000	£'000	
Social Care & Health (SCH)				
Children's Services	1,375	32	1,407 (worsening of 187)	Looked after children activity and additional team and conveyance of client costs
Adult Services	1	117	118 (worsening of 77)	Most notably historic Monnow Vale partnership cost apportionments and residential care costs exceeding recovery due to means testing considerations. The worsening position is mainly attributable to additional transport and staffing costs incurred in Day Centre provision
Sub Total SCH	1,376	149	1,525	

Children and Young People (CYP)				
Standards	-23	107	-84 (improvement of 67)	Increased costs apparent in breakfast club administration (£102k), compensated by net underspends in ALN, improvement, inclusions and education achievement service expenditure
Individual schools budget	-32	0	-32 (improvement of 86)	Reserve funding anticipated and budgetted for not utilised by end of financial year.
Resources and Performance	82	53	135 (worsening of 52)	Effect of Recovery Board and tribunal costs, unbudgeted IT migration costs. Previous Directorate predictions assumed a breakeven position for its SLA arrangement with schools, the outturn indices a deficit of £23k
Youth Services	-33	0	-33 (improvement of 5)	Additional income and reduced transport costs
Sub Total CYP	-175	160	-15	

Enterprise (ENT)				
Community Led Delivery	-113	0	-113 (improvement of 160)	Additional net income, predominantly cemeteries, a reduction in the pressure experienced in Community Education (this still remains a volatility to the Council going forward given a volatility in Coleg Gwent funding), and the positive effect (£50k) caused by the ongoing reorganisation of 1 stop shops and libraries
Commercial & People Development	48	0	48 (worsening of 82)	The net effect of business enterprise costs and building costs of Innovation section that were presumed to be funded from Property maintenance budget.
Tourism, Life & Culture	81	37	118 (improvement of 34)	Continued pressure in tourism services, and in particular Caldicot Castle, together with net costs of cycling initiatives. There are £39k net costs evident on sports development that weren't forecast at month 9.
Enterprise management	14	0	14 (worsening of 14)	
Development Plans	-85	0	-85 (improvement of 52)	
Sub Total ENT	-55	37	-18	
Operations (OPS)				
Highways	-554	116	-438 (improvement of 65)	Extra agency income
Property	-117	69	-48 (improvement of 81)	Schools meals service transfer from CYP with significant pressure, main improvement in schools cleaning area caused by removing unbudgetted contract consultancy costs
Passenger transport	294	40	334 (improvement of 25)	Past budget saving reviews of home to school and SEN haven't taken place. Overspends are in Council provided transport, mainly employee and transport maintenance costs. External transport provider costs tenders are anticipated to provide net savings to compensate for Council's SEN transport overspend.

				A bad debt assumption has been made in respect of historic debts of £50,000
Transport	33	0	33 (improvement of 61)	Predominantly car parking income deficit
Waste & Streetscene	-62	0	-62 (improvement of 72)	Waste exhibits predominantly breakeven position, improvement the net effect of subsuming grounds and training unit with division.
Registrars	-1	0	-1	
Sub Total OPS	-407	225	-182	

Regulation & Central Support Services				
Chief Executives Office (CEO)	-409	0	-409 (improvement of 25)	Staff savings and increased income predictions in democratic services. Savings in audit and revenues team costs and housing benefit administration below budget levels
Corporate (CORP)	-574	0	-574 (improvement of 391)	Corporate includes a variety of costs that only crystallise in the last quarter. The underspend reported is caused by national park levy underspend £11,000, additional dividend from Joint Crematoria Committee £105,000, reduced audit fee (£135,000), NNDR refunds in respect of Council property appeals £116,000, Income received in respect of previously written off debts £110,000, additional Pension strain costs of £97,000 compensated in part by saving in single status budget £76,000), Underspends in the Council's insurance account from reduced level of claims £67,000, contract extension renegotiation £26,000, and staffing savings of £17,000.
Sub Total Regulatory Services	-983	0	-983	
Total – Net Cost of Services	-244	571	327	

3.1.10 More detailed monitoring information together with a narrative of more significant variances over £25,000 is provided in the Select Appendices 4 to 7.

3.2 Schools

3.2.1 Each of the Authority's Schools is directly governed by a Board of Governors, which is responsible for managing the school's finances. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools. Below is a table showing the outturn forecast Schools' balances position together with month 9 projections.

Draft Council Fund Outturn 2014/15 – Summary Forecast Year-end School Balances Position at Outturn	Opening Reserves (Surplus)/Deficit 14-15	In year forecast at Month 9 (Surplus)/Deficit	Difference reported from Outturn to Month 9 (Surplus)/Deficit	Outturn position (Surplus)/Deficit	Reserves to be carried forward to 2015-16 (Surplus)/Deficit
	£'000	£'000	£'000	£'000	£'000
Clusters					
Abergavenny	(-285)	173	(-300)	(-128)	(-412)
Caldicot	(-242)	67	(-251)	(-184)	(-426)
Chepstow	(-14)	255	(-143)	112	98
Monmouth	(-394)	57	(-87)	(-30)	(-424)
Special	(-54)	65	14	78	24
	(-988)	616	(-768)	(-152)	(-1,140)

3.2.2 School balances at the beginning of the financial year amounted to £988,000 credit. The replenishment of balances has been identified as being £152,000 resulting in closing school balances budgeted to be £1,140,000. This is a very significant change to that reported in the previous quarters, where schools predicted a draw upon balance of the order of £600,000 to £700,000 rather than a replenishment.

3.2.3 Part of this prudence can be attributed to the volatility in improvement grant awards during the year, in that Welsh Government announced cuts in funding during the year, which schools predicted would have an adverse effect on their general activities in not being able to divorce themselves of costs in the same timeframe as cuts. However the EAS and Gwent Councils have worked hard to mitigate the effect on individual schools, largely with savings falling to EAS, and the use of reserved core contributions from partnering local authorities. Similarly £105,000 additional grant resources was passported to Monmouthshire schools during March 2015, which has provided additional headroom to schools general activities budgets. However grant administration in a wider sense remains part of the problem in accurate forecasting, as schools will tend to incur costs on their general codes, and not transfer such costs to the grant codes in a timely fashion, but effectively presuming their grants would be fully spent when it comes to monitoring, thereby effectively double counting expenditure. It is the intention to look at how the Authority can better aggregate grant considerations alongside general school accounts so that the combined position is reported.

3.2.4 Within these summary figures, of particular note, is the deficit reserve position experienced in the Chepstow cluster, caused by the significant deficit balance at Chepstow secondary school of £389,000. The school has provided a recovery plan which has been endorsed by Governors, which clears the deficit within 3 years, which the LEA is prepared to accept. Parties appreciate that the level of deficit balance remains a risk going forward that will necessitate close monitoring and regular review of assumptions.

3.2.5 6 schools exhibited a deficit position at the start of 2014/15, and alongside Chepstow Comprehensive, Llandogo is predicted to exhibit a worsening position. Conversely Llanvihangel Crocorney and Castle Park continue to repay their deficit and at a faster rate than anticipated at month 9. It is also pleasing to note that Ysgol Gymraeg Y Ffin and Deri View have come out of deficit at outturn.

3.2.6. Conversely Mounton House has moved into a deficit position as anticipated at month 9 but to a greater extent. The Directorate report that the main cause for this is the appointment of a youth worker anticipated to be funded by a neighbouring LA, which proved to be only part funded.

3.2.7 All year a concern has been reported about the reducing trend in school balances, given the annual extent of draw made upon them by schools, with the suggestion that this was unlikely to be a sustainable position.

Year	Net level of school balances
2011-12	(965)
2012-13	(1,240)
2013-14	(988)
2014-15	(1,140)

3.2.8 The significant shift experienced in the latter quarter allays those fears somewhat for 2015-16 with most schools having now reported their formal budget for 2015-16 in advance of statutory deadline of end May. Other than Chepstow, the secondary schools are still to report, but early examination suggests that school reserves will sustain the call upon them anticipated by schools in 2015-16. This situation will be updated and reported as part of quarter 1 monitoring 2015-16.

3.2.9 Further information on Schools is provided in Children & Young People Select appendix 7.

3.3 2014/15 Savings Progress

3.3.1 The monitoring above reflects the outturn progress in achieving necessary savings agreed as part of the 2014/15 budget process. Appendix 1 provides details of specific savings initiatives and progress made in delivering them in full by the end of 2014/15 financial year.

In summary they are as follows,

2014/15 Budgeted Service Savings Mandates Progress at Outturn								
DIRECTORATE	Saving included in 2014/15 Budget £'000	Savings reported achieved month 3 £'000	Savings reported achieved month 6 £'000	Savings reported achieved month 9 £'000	Savings achieved @ outturn £'000	% progress in achieving savings	Delayed savings £'000	Savings not achievable £'000
Children & Young People	722	639	669	669	652	90%	0	70
Social Care & Health	1,030	877	877	887	881	86%	0	149
Enterprise	1,366	1,126	1,025	1,306	1,329	97%	0	37
Operations	1,412	990	1,007	1,167	1,187	84%	156	69
Chief Executive's	923	923	923	923	923	100%	0	0
Total Budgeted Service Savings 2014-15	5,453	4,555	4,501	4,952	4,972	91%	156	325

3.3.2 Of £5.5 million savings agreed as part of 2014-15 budget process £5 million have been delivered by the end of the year, leaving £156,000 delayed, and £325,000 regarded as non deliverable by the services.

3.3.3 The amount of savings achieved overall is marginally more than reported at month 9. The changes are shown in detail for each mandate in appendix 1, but the main contributing factors are,

Operations (OPS)

- Improvement of £20,000, caused by delayed saving against transfer of facilities to other providers now being achieved.

Enterprise (ENT)

- Improvement of £23,000, caused by unachievable ICT saving in respect of building rationalisation being found through savings in staff vacancies.

Children and Young People (CYP)

- Worsening of £17,000, caused by a pressure to the ALN contingency mandate experienced during the last quarter following a backpayment to staff. However overall the savings performance has been fully met in ALN, which exhibits £193,000 underspend at outturn, but the favourable situation is caused predominantly by a reduction in out of county significant costs.

Social Care & Health (SCH)

- Worsening of £6,000, caused by outturn community meal volumes being short of that forecast at month 9.

3.4 **Capital Position**

3.4.1 The summary Capital position at outturn is as follows

Select Portfolio	Provisions B/F	Expenditure Incurred	Provisions	Annual Outturn	Budget Slippage b/fwd from 2013-14	Original Budget 2014-15 reported @ qtr 3	Budget Virements & Revisions since last quarter	Total Approved Budget	Provisional Budget Slippage C/F to 2015-16	Revised Budget 2014-15	Variance Over/ (Under) Outturn	Variance Over/ (Under) Month 9
	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000
Children and Young people	(509)	5,429	810	5,730	3,067	10,022	(69)	13,020	7,268	5,752	(22)	(2)
Adult	(3)	317	10	324		273	82	355	35	320	5	1
Economy & Development	(232)	245	96	108	732	82		814	531	283	(175)	(18)
Stronger Communities	(890)	7,660	839	7,609	7,192	3,821	82	11,095	2,940	8,156	(547)	(168)
Grand Total	(1,634)	13,651	1,755	13,772	10,991	14,198	94	25,284	10,773	14,511	(739)	(187)

3.4.2 Revisions to the capital programme during the last quarter reflect combined property maintenance virements between Select areas, the addition of Intermediate Care scheme (£82,000), an additional budget of £26,000 to progress a foster carers property adaptation, £74,000 additional resources to progress sc106 schemes, £58,000 reduction in Infrastructure maintenance budgets and £122,000 to finance Fixed assets purchased originally from revenue which better meets capital definitions.

3.4.3 The extent of progress and level of spend incurred has been questioned in each of the quarterly monitoring reports. Managers collectively reported that they would spend £7.7m in the last 3 months of year, when they only spent slightly more than this over the first 9 months (net £8.2m). The reality was a spend of £3.8 million in the last 3 months and creation of provisions worth £1.7 million which combined equates to £5.5 million, thereby increasing slippage requests proportionately at outturn.

3.5 **Proposed Slippage to 2015-16**

3.5.1 Slippage requests from managers totalled £11.1 million. Given the principles agreed with Cabinet at month 9 to more zealously review progress of schemes when considering the merits of approving slippage requests the same convention has been applied as established at month 9, namely where,

- there has been little or no progress in 12 month,
- the level of expenditure incurred this year has been less than in year budget and slippage b/fwd., to consider any opportunity to realign the budget to more realistic levels or reprofile budget more accurately over multiple years,
- or where there are identified problems/barriers to progress e.g. no agreement over scheme, archaeological considerations, planning considerations not yet satisfied or where the manager hasn't really evidenced why this should be slippage in the narrative etc.

3.5.2 Appendix 2 indicates slippage requested by managers, alongside progress narratives, spending activity over the year, whether the budget has slipped forward from previous years and an indication of how the particular capital project is financed to recommend whether it could be easily recycled into alternate schemes or is of a more restrictive nature.

3.5.3 The analysis at month 9 indicated £9.1 million slippage proposed by managers. By outturn this has risen to £11.1 million.

3.5.4 Of this £10.77million reflects schemes of an active nature, and where a use of slippage is recommended.

3.5.5 Conversely £339,000 worth of schemes exhibit limited progress. This is less than recommended for decommitment at month 9 predominantly due to the tender for Access for All works to be carried out 2015-16 despite knowing that combined access for all resources totalling £397,000 was scheduled for review at outturn. It would have been sensible to get Cabinet affirmation as a capital priority before doing this, but

the essence of recommending a more zealous stance towards the slippage review was designed to encourage managers to progress projects in a timely fashion, so the end result is consistent with that motivation.

- 3.5.6 It was reported that any additional headroom resulting from this activity could be held as a source of headroom to facilitate any capital investment required to deliver further revenue savings in the MTFP or used to fund the additional priorities for the 2015-16 capital programme i.e.

To afford the following capital priorities totalling £395,000 in 2015-16

- *Community Hubs – £300k capital investment required to achieve revenue budget savings and create the Hubs in Caldicot by creating the Hub in the existing Library, in Chepstow by creating the Hub in the existing building, in Monmouth by creating the Hub in the Market Hall or Rolls Hall and in Usk by creating the Hub in the building with the Youth service. It is assumed that the proposal in Abergavenny will be funded from the capital already allocated to the Library.*
- *Rights of way issues – current allocation of £40k to be increased by £30k to enable some mitigation measures to be undertaken*
- *Monmouth sports ground - £25k required to ensure the drainage meets all statutory requirements*
- *Caldicot castle kitchen - £40k to bring kitchen up to date and comply with environmental health requirements to enable income targets to be met*

That latter would obviate the need to reduce 2015-16 capital allocations in the following areas,

£136k from Property maintenance

£159k from Infrastructure maintenance

£100k from County farms maintenance

- 3.5.7 The capital programme evidences a significant underspend £739,000 at the end of 2014-15 due to genuine underspends where schemes have finished and managers haven't requested slippage (£184,000), where slippage hasn't been approved totalling £339,000 and a grant based highways scheme totalling £216,000, which provides no additional spending capacity as it was grant funded and the grant needs to be returned.

3.6 Outturn

- 3.6.1 As mentioned the capital programme for 2014-15 evidences an underspend of £739,000, largely the consequence of,

Children and Young People – **underspend** in SIMS development costs (£5,000) and an underspend in Property Maintenance costs (£13,000)

Adult – net **overspend** in Property Maintenance cost of £5,000

Economy & Development – net **underspend** (£90,000) in development schemes and a credit of £84,000 against the Abergavenny regeneration project following successful legal defence and reimbursement of the Council's fees. Court action totalling £84,000 compensating for legal costs incurred in successfully defending the Council practice in Abergavenny regeneration project. Colleagues are exploring whether and to what extent the Council could reclaim our legal expenses.

Stronger Communities – net **underspend** of £547,000, predominantly the effect of an underspend of £216,000 against an abortive highways scheme which ultimately isn't a net underspend as its financing will need to be returned to Welsh government, underspends on IT projects totalling £59,000, infrastructure £151,000 and development schemes £27,000, net savings of £124,000 in property maintenance costs, £13,000 underspend on maintenance to County Farm portfolio, which mitigate £15,000 additional drainage costs at Caldicot school and leisure centre site, £7,000 temporary Sc106 overspend, and an overspend of £21,000 in respect of "new" County Hall. A large proportion of these underspends are caused by the rejection of particular slippage requests.

Given the return of transport grant and sharing of “old” County Hall saving with TCBC, Stronger Communities capital schemes more transparently indicate a £329,000 underspend for the reasons described above.

3.7 Capital Financing and Receipts

3.7.1 Given the capital spending profile reported in para 3.4.1, the following financing mechanisms are expected to be utilised.

Financing Stream	Annual Forecast Financing	Approved Slippage B/F	Original Budget	Budget Virements	Budget Revisions	Total Approved Budget	Provisional Budget Slippage C/F to 2015-16	2014-15 Adjusted Budget	Increased / (Reduced) Financing
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Supported Borrowing	2,420		2,420			2,420		2,420	0
General Capital Grant	1,473		1,473			1,473		1,473	0
Grants and Contributions	1,579	53	1,247		4,452	5,751	3,952	1,799	-220
S106 Contributions	452	556			580	1,136	690	445	7
Unsupported borrowing	5,607	6,710	3,492		-3,317	6,886	1,274	5,611	-4
Earmarked reserve & Revenue Funding	370	656			144	800	409	392	-22
Capital Receipts	1,844	2,957	1,707		2,096	6,759	4,414	2,345	-500
Low cost home ownership receipts	27	60				60	33	27	0
Grand Total	13,772	10,991	10,338	0	3,954	25,285	10,773	14,512	-739

3.7.2 The effect of slippage and underspends identified above are anticipated to predominantly delay the need to utilise capital receipts.

3.8 Useable Capital Receipts Available

3.8.1 In the table below, the effect of the changes to the forecast capital receipts on the useable capital receipts balances available to meet future capital commitments is shown. This is also compared to the balances forecast within the 2014/18 MTFP capital budget proposals.

Movement in Available Useable Capital Receipts Forecast

TOTAL RECEIPTS	2014/15	2015/16	2016/17	2017/18
	£000	£000	£000	£000
Balance b/f 1 st April	7,854	17,487	12,778	22,202
Receipts forecast to be received in year as 2014/18 MTFP	21,165	13,556	4,000	2,000
Increase / (decrease) in actual receipts / forecast receipts forecast at outturn	(9,693)	(2,766)	21,200	0
Deferred Capital Receipts	5	4	4	4
Less: Set aside Capital Receipts	0	0	(10,452)	0
Less: Receipts to be applied	(1,844)	(2,891)	(76)	(538)
Less :21C Schools programme excluding Raglan	(0)	(12,612)	(5,252)	(11,207)
TOTAL Actual / Estimated balance c/f 31st March	17,487	12,778	22,202	12,471
TOTAL Estimated balance reported in 2014/18 MTFP Capital Budget proposals	14,062	26,923	30,851	32,317
Increase / (Decrease) compared to MTFP Capital Receipts Forecast	3,425	(14,145)	(8,649)	(19,846)

3.8.2 The Council has agreed to the inclusion of 21c schools initiative within the capital programme. This relies on utilising £29 million receipts during this next 4 year MTFP window, and a further £600,000 in 2018-19. Consequently the balance of capital receipts available during this MTFP window has reduced compared to the original 2014/18 MTFP predictions due to the anticipated resourcing of the 21st Century Schools programme.

3.8.3 Despite changes in the timing of individual receipts, which remains a risk to the Council to ensure it has sufficient receipts to fund its expenditure aspirations in the years necessary and avoid temporary borrowing costs, after factoring in £28.8 million receipts usage in relation to 21c schools projects, the balance of capital receipts available to fund capital expenditure at the end of this next MTFP window has been revised by circa £8.5 million, as a consequence of additional receipts predominantly LDP related.

3.9 Reserves Position

3.9.1 In a change from previous outturn reports, the updated position concerning Council reserve balances is being reported, so that members can better understand the holistic position concerning the sustainability of Council finances, and the implications to reserve balances from the net use of reserves reported in the revenue monitoring above of £2.04 million and capital financing of £232,000, the replenishment of £152,000 to school balances and the transfer of bottom line surplus to Council Fund of £31,000.

3.9.2 The effect on individual balances is shown in Appendix 3. The following table indicates the summary position together with an indication of reserve usage already approved in respect of 2015-16,

	2013-14 year end b//fwd.	Activity during Year	2014-15 year end	Anticipated activity during year	2015/16 year end
	£'000	£'000	£'000	£'000	£'000
Council Fund	(7,080)	(31)	(7,111)		(7,111)
Schools Reserves	(988)	(152)	(1,140)		(1,140)
Sub Total General Reserves	(8,068)	(183)	(8,251)		(8,251)
Specific Reserves	(11,342)	1,324	(10,018)	2,980	(7,038)
Minor & Restricted use reserves	(1,907)	945	(962)	(4)	(966)
Sub Total Earmarked Reserves	(13,249)	2,269	(10,980)	2,976	(8,004)
Total	(21,317)	2,086	(19,231)	2,976	(16,255)

3.9.3 To give an indication of relative sustainability, the Council uses Council Fund balance as a proportion of net budgeted revenue expenditure. This provides a value of circa 4.75% at the end of 2014-15, which complies with tolerance the Council has set for such an indicator of between 4% and 6%, although it is towards the lower end appreciating the wider financial environment affecting the public sector.

3.9.4 The draw on earmarked reserves over the two years shown is considerable and shows that three reserve balances go into deficit. The full list of reserves is shown in Appendix 3. Following review, it is anticipated that the Single Status and Equal Pay (£1.052 million) reserve is no longer needed as it is now 6 years since job evaluation was implemented in 2009. It is therefore proposed to redistribute this reserve to the three reserves:

- Fixed asset disposal reserve - £257k
- Pension and Redundancy reserve - £600k
- Schools library service £195k to extinguish a deficit balance

3.9.5 Members may note the significant insurance fund balance (£2.3 million) in Appendix 3. The purpose of such a reserve is to reflect and fund likely liability for claims. The level of reserve is established independently through actuarial assessment. The last such assessment was undertaken in 2010. It is proposed to undertake a new assessment during 2015-16, following re tender of the Council's insurance and broker contracts.

3.9.6 Draw upon reserves can come in one of two forms, either,

- a budgeted request for a draw upon reserves, where the amount concerned is certain and the debit budget is adjusted in service account with a corresponding credit shown in appropriations.
- a caveated request for a draw upon reserves, where the amount is less certain or where the initial presumption is for service department to incur costs during the year, with the intention of mitigating them and for the actual call on reserves to be actioned on the net cost during the closure of accounts process.

3.9.7 In respect of 2014-15 the following requests were made

Budgeted Requests	Amount Revenue £'000	Amount Capital £'000
Service Transformation Adult Social Care	212	
Movement of expenditure from capital to revenue	175	
Centre of Innovation	130	6
Up Front Investment for savings - Highways Street Scene Systems Review	43	
Vehicles - invest to save advances	60	
Monmouthshire Cycling Strategy - Cabinet 5th November 2013	40	
Up Front Investment for savings - Fuel Saving Technology HGV's	40	
Council tax additional recovery	11	
Up Front Investment for savings - Museums Income Generation	27	
HR Restructure - 28.01.13 Cabinet	23	
Informing the Future of Cultural Services	6	
Sub total – Invest to Redesign reserve	767	6
Oracle Licensing - Non compliance	104	
Capital Scheme Funding		203
Sub total – Information technology reserve	104	203
Fixed Asset Disposal, Capital Receipt Generation reserve	133	8
Treasury Equalisation Reserve	338	
Pension Strain Costs, Redundancy & pension reserve	455	
Capital scheme funding, Capital Investment reserve		15
Raising Education Standards	94	94
CYP Development Fund/Key Priorities 14/15	27	27
SCH Development Fund 14/15	100	100
Raising Education Standards Slippage from 13/14	130	130
Innovation Centre - People Strategy	44	44
Movement of expenditure from capital to revenue	35	35
Head of School improvement	34	34
ICT Technicians in Schools slippage from 13/14	28	28
Sub total – Priority investment reserve	492	492
Grass Routes Bus Service reserve	26	26
School Library Service reserve	104	104
Education Achievement Service reserve	69	69
Total Budgeted Call on Reserves 2014-15	2,488	232

Caveated Requests	Amount	Amount
	Revenue	Capital
	£'000	£'000
To finance funding gap in implementing savings initiatives (DNA Definitive), Invest to Redesign reserve	37	
Redundancy Costs, Redundancy & pension reserve	189	
Eisteddfod, Priority investment reserve	5	
Total Caveated Call on Reserves 2014-15	231	

4 REASONS

4.1 To improve budget monitoring and forecasting information being provided to Senior Officers and Members.

5 RESOURCE IMPLICATIONS

5.1 As contained in the report.

6 EQUALITY AND SUSTAINABLE DEVELOPMENT IMPLICATIONS

6.1 The decisions highlighted in this report have no equality and sustainability implications per se.

7 SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

7.1 The decisions highlighted in this report have no safeguarding or corporate parenting implications per se, although monitoring does cover a commentary about Children's Services as part of holistic reporting.

8 CONSULTEES

Strategic Leadership Team
All Cabinet Members
All Select Committee Chairman
Head of Legal Services
Head of Finance

9 BACKGROUND PAPERS

9.1 Outturn monitoring reports, as per the hyperlinks provided in the Select Appendices

10 AUTHORS

Mark Howcroft – Assistant Head of Finance

11 CONTACT DETAILS

Tel. 01633 644740
e-mail. markhowcroft@monmouthshire.gov.uk

Appendices

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Appendix 2 Capital Slippage Analysis
Appendix 3 Summary Reserves Position at Outturn 2014-15
Appendix 4 Strong Communities Select Committee portfolio position statement
Appendix 5 Economy and Development Select Committee portfolio position statement
Appendix 6 Adult Select Committee portfolio position statement

2014/15 Budgeted Service Savings Mandates Progress at Outturn								
DIRECTORATE	Saving included in 2014/15 Budget £'000	Savings reported achieved month 3 £'000	Savings reported achieved month 6 £'000	Savings reported achieved month 9 £'000	Savings achieved @ outturn £'000	% progress in achieving savings	Delayed savings £'000	Savings not achievable £'000
Children & Young People	722	639	669	669	652	90%	0	70
Social Care & Health	1,030	877	877	887	881	86%	0	149
Enterprise	1,366	1,126	1,025	1,306	1,329	97%	0	37
Operations	1,412	990	1,007	1,167	1,187	84%	156	69
Chief Executive's	923	923	923	923	923	100%	0	0
Total Budgeted Service Savings 2014-15	5,453	4,555	4,501	4,952	4,972	91%	156	325

2014/15 Budgeted Service Savings Mandates Progress at Outturn

CHILDREN & YOUNG PEOPLE							
Budget proposals 2014/15	Narrative	Saving included in 2014/15 Budget £'000	Value of Saving Forecast at Month 12 £'000	Delayed savings £000s	Savings not achievable £000s	Assessment of progress as at Month 12	Risk of current forecast saving NOT being achieved (High / Medium / Low)
Schools delegated budgets	Proposal is about finding opportunities to reduce costs in schools. Schools budgets will be protected at cash limit, this means no pay inflation and or non pay inflation is provided for in funding,	434	434	0	0	Fully Achieved	Low
Review ISB - ALN contingency	Currently a contingency budget is held centrally, proposals to reduce this budget by £75k and reduce staffing in the service by £65,000	140	123	0	17	£17k relates to back pay for a member of staff.	Medium
Grants to micro finance and rationalise numerous grants to single organisations	Reducing the amount of grants paid annually to third sector bodies. Options will include reduction, micro-finance and introducing business plans. SCH mandate for £100k in 2014/15, R & C/CEO target of £100k. Further £300k in 2015/16 is not now considered feasible	37	0	0	37	These savings cannot be found from the grant areas as our grants cover a statutory provision.	High
School library service - combine with general library service	£50k is MCCs contribution to full year running costs of school library service, changes to service needs to be considered with TCBC	30	30	0	0	MCC savings have been achieved. Torfaen alongside MCC schools have now decided to withdraw from service, which will introduce additional severance costs (unquantified at present). These together with assets and deficit reserve balance of £100k, will need to be apportioned between MCC and TCBC	High

2014/15 Budgeted Service Savings Mandates Progress at Outturn							
CHILDREN & YOUNG PEOPLE							
Budget proposals 2014/15	Narrative	Saving included in 2014/15 Budget £'000	Value of Saving Forecast at Month 12 £'000	Delayed savings £000s	Savings not achievable £000s	Assessment of progress as at Month 12	Risk of current forecast saving NOT being achieved (High / Medium / Low)
School Music service - reduction in subsidy	Total MCC contribution to schools music service is £260k, exploration of alternative models to reduce the subsidy required	50	50		0	Saving achieved, working with the service to achieve future savings identified within the budget mandate.	Low
Review of additional payments	Target a 10% reduction in additional payments made eg overtime, standby etc	31	15	0	16	Given current pressures we are not able to achieve anymore of this saving.	High
		722	652	0	70		

2014/15 Budgeted Savings progress at outturn							
SOCIAL CARE & HEALTH							
Budget proposals 2014/15	Narrative	Saving included in 2014/15 Budget £'000	Value of Saving Forecast at outturn £'000	Delayed savings £000s	Savings not achievable £000s	Assessment of progress at outturn	Risk of current forecast saving NOT being achieved (High / Medium / Low)
Community meals increase take-up	Mainly about increasing customer base	30	8	0	22	Weekly sales are 1,271, 179 below target.	High
Grants to micro finance and rationalise numerous grants to single organisations	Reducing the amount of grants paid annually to third sector bodies. Options will include reduction, micro-finance and introducing business plans. SCH mandate for £100k in 2014/15, R & C/CEO target of £100k. Further £300k in 2015/16 is not now considered feasible	100	100	0	0		Low
Practice change - reduction in flexible budget/contingency	Working with individuals, families and communities to find sustainable solutions	277	277	0	0		Low
Redesign day provision in line with My Day/My Life	Reconfiguring day provision for people with Learning disability	160	160	0	0	Whilst mandate has been made in full, additional staffing and transport costs have compromised the botom line for the service	Low
SCH restructuring: Direct care (£89k), Children's/Adults teams (£50k), Commissioning team (£31k)	Staffing efficiencies	163	163	0	0		Low

SCH Transition project staff transfer to Bright New Futures	Combining our initiative with Bright new futures to establish a shared service model	14	14	0	0		Low
Review of additional payments	Target a 10% reduction in additional payments made eg overtime, standby etc	95	0	0	95	Work not undertaken corporately on issues such as reviewing bank holidays.	High
Sustaining Independent Lives in the community	Cabinet report and business case presented on 2nd Oct 2013, aim is to divert people from needing statutory services through Local Area Co-ordination and small local enterprises	123	123	0	0		Low
TOTAL ADULTS SELECT		962	845	0	117		
CHILDREN & YOUNG PEOPLE SELECT							
SCH children's staff restructuring	Rationalising service delivery within children's services	68	36	0	32	Due to Dr Paul Thomas one of the two posts was reinstated, but mandate and/or additional funding not adjusted for.	High
		1,030	881	0	149		

2014/15 Budgeted Service Savings Mandates Progress at Outturn							
ENTERPRISE							
Budget proposals 2014/15	Narrative	Saving included in 2014/15 Budget £000	Value of Saving at Outturn £000	Delayed savings £000	Savings not achievable £000	Assessment of progress at Outturn	Risk of current forecast saving NOT being achieved (High / Medium / Low)
DEVELOPMENT OF LEISURE SERVICES	Income maximisation and staff review, developing the cycling offer, broaden leisure offer and explore new service provision options and models in the context of 'whole place'	125	125	0	0	Savings achieved in full	Low
Collaboration on housing services and development of careline services	Commercialisation of careline service, one housing solutions service with TCBC focussed on enabling wider access to housing options and providing greater scope for increasing the resources with which to address housing need and homelessness	30	30	0	0	Savings achieved in full	Low
Sustainable energy initiatives	Investing in biomass boilers, solar farms and reduction in Carbon Reduction Commitment budget	133	133	0	0	Savings achieved through reduction in Asset Management Expenditure	Low
Museums, Shirehall & Castles and Tourism	Consolidation of tourism and culture offer throughout the County through considering shared services models; making attractions self-sustainable and income generation. This relates to the museum business plan and explores roll-out of some community ownership models. Member consultation has indicated that the aspect of merging of museums and TIC (£150,000 in 2014/15) was not a preferable model, and will necessitate driving even further savings on other aspects of this mandate	245	208	0	37	TIC's 13k not achieved due to ambitious income targets & reduced opening hours Caldicot Castle savings of 24k will not be met.	TIC's medium Castle high

Grants to micro finance and rationalise numerous grants to single organisations	Reducing the amount of grants paid annually to third sector bodies. Options will include reduction, micro-finance and introducing business plans. SCH mandate for £100k in 2014/15, R & C/CEO target of £100k. Further £300k in 2015/16 is not now considered feasible	50	50	0	0	Achieved	Low
Strategic Property Review (phase 2)	Target to be achieved by the Accommodation working group and reduction in office accommodation, consolidate in Usk	75	75	0	0	Savings achieved through reduction in Asset Management Expenditure	Low
R & C Staffing restructures	Senior management restructure to include new service groupings and alignments and green space concept	70	70	0	0	Achieved	Low
R&C - OSS and libraries - 10% reduction in staff budget	The aim is to have one access point for customer service in each of the 4 towns and create efficiencies through a management restructure	116	116	0	0	Savings achieved	Low
Additional Libraries and communications saving	Libraries driver redundancy and media position deleted	80	80	0	0	Savings achieved	Low
Review of additional payments	Target a 10% reduction in additional payments made e.g. overtime, standby etc.	48	48	0	0	Savings achieved	Low
ICT	Staffing efficiencies, integrate enterprise agreement, reduce supplies and services budget	300	300	0	0	Savings achieved through negotiation of Enterprise agreement and maintaining staff vacancies	Low
Adult Education	Cost reduction through reducing overheads and premises costs	90	90	0	0	Achieved	Low
Planning, place and enterprise	Increase in income from development plans (part of combined £32k savings)	4	4	0	0	Achieved	Low
		1,366	1,329	0	37		

2014/15 Budgeted Service Savings Mandates Progress at Outturn

CHIEF EXECUTIVE'S UNIT & OPERATIONS								
Budget proposals 2014/15	Savings Proposal Narrative	Saving included in 2014/15 Budget £'000	Value of Saving Forecast at Month 6 £'000	Value of Saving at Outturn £'000	Delayed savings £000s	Savings not achievable £000s	Assessment of progress as Outturn	Risk of current forecast saving NOT being achieved (High / Medium / Low)
OPERATIONS								
School meals -increase price, market and expand service	Increase in school meal to £2.00, currently £1.65 infants and £1.80 junior based on an estimated 397,058 meals	69	0	0	0	69	Savings plan was based on increase meal take up, for the first 9 month of the financial year the section saw a reduction in meal take up due to the increased meal price and implementation of a compliant A4L menu. Since appointing an A4L co-Ordination meal numbers have started to increase in the final 3 month of the financial year allowing a partial saving to be achieved.	High
Grants to micro finance and rationalise numerous grants to single organisations	Reducing the amount of grants paid annually to third sector bodies. Options will include reduction, micro-finance and introducing business plans. SCH mandate for £100k in 2014/15, R & C/CEO target of £100k. Further £300k in 2015/16 is not now considered feasible	13	13	13	0	0	Achieved	Low
Highways - review of management arrangements, gritting schedules, verge maintenance, use of sub contractors	Reduction in management team and operate from 2 depots, reducing stand by payments and gritting frequencies. Reduce sub contractors and biodiversity policy on verges	405	274	289	116	0	Full mandate saving not achieved but the shortfall from the delayed element has been funded by savings found elsewhere within Highways.	High
Street Light savings	Review of turning off street lights at designated times	180	180	180			Achieved	Low

Street scene and pest control	Reduction in sweepers and number of cleaning rounds, opportunity for Town & Community Councils to contribute to service and full withdrawal of subsidy for pest control.	195	170	195			Achieved	Low
Home to School Transport - fundamental review of policy	Fundamental policy change - £420k - based around nearest school policy. Withdrawal of subsidy for post 16 transport.	47	47	47	0	0	Even though cost centre overall is overspent the saving has been achieved.	Low
Facilities - transfer functions to other providers	Engaging with town and community councils, friends clubs to take on service related costs - Linda Vista, Bailey Park, Public Conveniences	100	0	100	0	0	Achieved	Medium
Transport review and fleet rationalisation	Increased income from private hire (Passenger Transport Unit), management and staff reduction	105	25	65	40	0	Cost centre over all is over spent partly due to unachievable income targets therefore the saving has not been achieved	Medium
Property services and procurement	Staff efficiencies, systems review and procurement savings	115	115	115	0	0	Achieved	Low
Cost neutral waste service	Route optimisation, green waste charges up from £8 to £10 and reduce spend on bags	60	60	60	0	0	Achieved	Low
Review of additional payments	Target a 10% reduction in additional payments made eg overtime, standby etc	123	123	123	0	0	Achieved	Medium
TOTAL		1,412	1,007	1,187	156	69		

2014/15 Budgeted Service Savings Mandates Progress at Outturn							
CHIEF EXECUTIVE'S UNIT							
Budget proposals 2014/15	Savings Proposal Narrative	Saving included in 2014/15 Budget £000	Value of Saving at Outturn £000	Delayed savings £000s	Savings not achievable £000s	Assessment of progress at Outturn	Risk of current forecast saving NOT being achieved (High / Medium / Low)
CEO Staffing restructures	Senior management restructure to include new service groupings and alignments and green space concept	70	70	0	0	Achieved	Low
CEO - efficiencies, including on line services, staffing structures	Staffing efficiencies and improving on line services, reduction in democratic services will mean that only decision making committees can be serviced, merging of roles supporting area work	595	595	0	0	Achieved	Low
CEO - Restructure (Customer Access) - 10% reduction in staff budget	The aim is to have one access point for customer service in each of the 4 towns and create efficiencies through a management restructure	64	64	0	0	Achieved	Low
Review of additional payments	Target a 10% reduction in additional payments made eg overtime, standby etc	40	40	0	0	Achieved. In general managers have seen this saving as just a straight cut in budget and have reorganised	Low
Public protection	Service Reductions in Public Protection Division	89	89	0	0	Achieved	Low

Legal	Reduction in Legal Services employee hours and Commons and Village Green Inquiries – Inspectors’ fees	37	37	0	0	Split £30k Legal & Land Charges, £7k Emergency Planning	Low
Planning, place and enterprise	Increase in income from building control & development control (part of combined £32k savings)	28	28	0	0	Achieved	Low
TOTAL		923	923	0	0		

SLIPPAGE ANALYSIS 2014-15

APPENDIX 2

Project Code	Project Description	Slippage Requested	Recommended Approved	Recommended Rejected
98219	Upgrade School Kitchens	18,899	18,899	
96619	New Raglan Primary, 21st Century Schools Programme	488,317	488,317	
96625	New Monmouth Comp – 21c Schools	2,740,000	2,740,000	
96626	New Caldicot Comp – 21c Schools	3,211,000	3,211,000	
98621	ESR: Access For All	136,491	136,491	
98628	Rogiet Primary	12,681	12,681	
98638	Caldicot Castle Park (St Mary's Remodelling)	4,000	4,000	
98645	New School Caldicot Green Lane Site	38,285	38,285	
98650	New Thornwell Primary	27,091	27,091	
98674	Monmouth Comp – 21C Feasibility	143,004	143,004	
98675	Caldicot Comp – 21C feasibility	116,538	116,538	
98676	Raglan VC Primary feasibility			
	Sub Total Children and Young People Select	6,936,306	6,936,306	0
96624	SWIFT Replacement System (and Sub Total Adult Select)	35,000	35,000	
90038	Replacement Cattle Market	226,796	226,796	
90320	Caerwent House, Major Repairs	300,000	300,000	
97285	Woodstock Way Linkage Scheme	3,939	3,939	
	Sub Total Economy and Development Select	530,735	530,735	0
90307	Shire Hall - Furniture and Equipment Costs	11,439	11,439	
98058	County Farms Fixed Asset Disposal Costs	6,577	6,577	0
98060	Non County Farms Fixed Asset Disposal Costs	356,034	356,034	
98222	Improve Income Gen – Museums Rec/Retail Facilities	10,000	10,000	
95803	Ifton Common Sewerage Treatment Plant	10,070	0	10,070
91100	Access For All	260,935	260,935	
97236	Area Management (Combined)	24,496	24,496	
98822	PV Scheme - Usk Primary	29,334	29,334	
98826	Car Park Granville St & Wyebridge St	200,000	200,000	
98834	PV Scheme - Thornwell Primary	45,900	45,900	
98835	PV Scheme - Rockfield Community Centre	5,304	5,304	
97215	Reconstruction of Bridges & Retaining Walls	516,725	516,725	
97302	Signing Upgrades And Disabled Facilities	78,447	0	78,447
97304	Implementation & Review Of TRO's	3,337	0	3,337
97305	Parking Studies	31,779	0	31,779
97306	Structural Repairs - PROW	74,087	74,087	
97351	Accessibility Enhancements	72,643	40,000	32,643
97352	Road Safety & Trafficman Programme	39,736	39,736	
96055	Agile Working	39,634	0	39,634
96605	Highways Asset Management & Road	37,913	37,913	
96612	Land Charges - M3 System	31,750	13,500	18,250
96617	Purchase of Sharepoint and Active Directory Licences	30,000	30,000	0
96620	Upgrade to the Agresso system	23,788	23,788	0
96621	Provision of online facilities Revenue's section	13,000	13,000	0
98223	Imp. Physical & Virtual Access-Museums Collections	28,365	28,365	0
96020	Internet / Intranet Functionality	35,104	35,104	0
83700	Low Cost Home Ownership	33,000	33,000	0
98059	County Farms Maintenance & Reinvestment	145,000	145,000	0
99202	Disabled Facilities Grants (Private)	54,069	54,069	0
90723	Magor & Undy Community Hall	32,346	32,346	0
90752	Multi Use Games Area Bayfield Open Space	70,470	70,470	0
90757	Castle Oak, Usk	25,871	25,871	0
90759	S106 – Recreation Croesonen	40,000	40,000	0
90760	S106 - Llanfoist and Llanwenarth Ultra	117,982	117,982	0
90761	Section 106 – Caldicot new 3G ATP	17,654	17,654	0
90762	S106 – Church Road Caldicot – Offsite Rec	4,494	4,494	0
90795	S106 - Pedestrian Improvement RE Land off Sudbrook Road	28,334	28,334	0
90797	S106 - Adult and Youth Recreation Portskewett	1,162	1,162	0
90799	S106 - Croesonen Infants Site, Abergavenny	23,374	23,374	0
90807	S106 – Combined 3 Monmouth Developments	343,516	343,516	0
	Sub Total Stronger Communities Select	2,953,669	2,739,509	214,160

Project Code	Project Description	Slippage Requested	Recommended Approved	Recommended Rejected
<u>Maintenance Schemes - Property</u>				
98725	Castle Park - Repl end of life fitting with energy efficient	32,915	32,915	
98735	Ysgol Y Finn - Replace end of life fittings	19,215	19,215	
98763	Undy Primary - Improve site fencing	12,362	12,362	
98693	Hilston Park - Repairs to Windows, door at fire escape and remedy water penetration in	11,350	11,350	
95912	Thornwell Primary - Re-render panels	19,812	19,812	
98717	Cross Ash - install biomass boiler	9,077	9,077	
98718	Trellech Primary - install biomass boiler	73,470	73,470	
98721	Various School Kitchens - Provisions of gas interlocks	42,315	42,315	
98830	Park Street School - H&S Works *1	42,499	0	42,499
98831	Thornwell Sewerage Division	110,825	110,825	
95895	Penyrhiw - improvements to treatment plant	62,335	0	62,335
98699	Slaughterhouse Arches - Continue Stonework repairs & repointing	26,277	26,277	0
98703	Various Properties - Removal of Asbestos Materials from various buildings 14-15	19,512	0	19,512
98708	Abergavenny LC - Replace CHP Plant	77,450	77,450	0
98711	Chepstow LC - Replace CHP plant, Flues. Heat curtain to entrance	93,685	93,685	0
98768	Jubilee Way Toilets	2,838	2,838	0
	Sub Total Property Services	655,937	531,591	124,346
	TOTAL	11,111,647	10,773,141	338,506

*1 Park Street School costs recorded against another project, slippage request to repay other budget

SUMMARY RESERVE POSITION. Year ending 2014-15 (prior to Statement of Accounts Audit)

			2013/14	2014/15				2015/16			
Account	Cat2	Cat2(T)	C/F	Contributions From Revenue To Reserves	Contributions From Reserves to Revenue	Contributions From Reserves to Capital	C/F	Contributions From Revenue To Reserves	Contributions From Reserves to Revenue	Contributions From Reserves to Capital	C/F
Council Fund											
		Council Fund (Authority)	-7,080,000	-31,000			-7,111,000				-7,111,000
		School Balances	-988,044	-152,000			-1,140,044				-1,140,044
			-8,068,044	-183,000	0	0	-8,251,044	0	0	0	-8,251,044
Earmarked Reserves:											
		Sub-Total Invest to Redesign	-2,208,161	-84,772	803,591	5,820	-1,483,521	-60,228	397,362	402,095	-744,292
		Sub-Total IT Transformation	-946,845	0	104,357	202,648	-639,840	0	0	103,091	-536,749
		Sub-Total Insurance and Risk Management	-1,968,388	-282,000	0	0	-2,250,388	0	0	0	-2,250,388
		Sub-Total Capital Receipt Generation Reserve	-244,246	-357,048	133,390	7,562	-460,342	0	153,845	79,512	-226,985
		Sub Total Treasury Equalisation Reserve	-1,124,693	-203,506	338,175	0	-990,024	0	0	0	-990,024
		Sub-Total Redundancy and Pensions Reserve	-744,243	-500,000	644,307	0	-599,936	0	325,434	0	-274,502
		Sub-Total Capital Investment Reserve	-1,636,445	0	0	15,500	-1,620,945	-15,500	518,541	10,070	-1,107,834
		Sub-Total Priority Investment Reserve	-2,468,935	0	495,451	190	-1,973,294	0	417,000	648,877	-907,417
YG33	38886	Single Status & Equal Pay Reserve	-1,051,834		1,051,834		0				0
YG33	38910	Museums Acquisitions Reserve	-59,798				-59,798				-59,798
YG33	38924	Elections Reserve	-58,183	-25,000			-83,183	-25,000	0		-108,183
YG33	38949	Grass Routes Buses Reserve	-186,528		25,913		-160,615	-5,000	25,913		-139,702
Restricted Use Reserves											
YG33	38901	Chairman's Reserve	-36,754				-36,754				-36,754
YG33	38916	Youth Offending Team	-382,226				-382,226				-382,226
YG33	38919	Building Control trading reserve	4,416	-4,906			-490				-490
YG33	38926	Outdoor Education Centres Trading Reserve	-157,017	-33,263			-190,280				-190,280
YG33	38927	School Library Service Trading Reserve	90,573	-194,786	104,213		0				0
YG33	38890	Education Achievement Service	-69,469		69,469		0				0
YG33	38891	I Learn Wales	0	-48,674			-48,674				-48,674
			-550,477	-281,629	173,682	0	-658,423	0	0	0	-658,423
		Total Earmarked Reserves	-13,248,776	-1,733,955	3,770,701	231,720	-10,980,311	-105,728	1,838,095	1,243,645	-8,004,299
		TOTAL USEABLE REVENUE RESERVES	-21,316,820	-1,916,955	3,770,701	231,720	-19,231,355	-105,728	1,838,095	1,243,645	-14,955,343

1. Revenue Outturn Forecast

1.1 The combined budget and outturn forecast for this portfolio is,

Service Area	Budget Mth 9	Virements	Outturn Budget	Outturn Actual	Variance Outturn	Variance Mth 9	Variance Mth 6	Variance Mth 3
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive's office	7,376	(13)	7,363	6,954	(409)	(384)	(207)	(133)
Operations	17,861	172	18,033	17,851	(182)	103	232	385
Corporate	17,941		17,941	17,367	(574)	(183)	(116)	(94)
Appropriations	7,521	(257)	7,264	7,271	7	(243)	8	(307)
Financing	(149,237)		(149,237)	(149,898)	(661)	(635)	(648)	(502)
Total	(98,538)	(98)	(98,636)	(100,455)	(1,819)	(1,342)	(731)	(651)

1.2 The more significant over and underspends are,

	Overspend predicted £'000	Underspend predicted £'000	Cause
Chief Executives Office		409 (25 improvement)	Policy Division breakeven, reduced costs in Democracy Division (£133,000) and £276,000 savings in Finance division
Operations – Highways		438 (64 improvement)	Predominantly extra highway agency income, supplemented by additional fee income earned in traffic management and traffic & development and reduced costs in highways operations
Operations – Property		48 (81 improvement)	Pressures from schools meals continues but has improved and is now £57,000, cost of maintaining public conveniences exhibits a £38,000 overspend. These pressures are mitigated by £30,000 savings in maintenance, £103,000 savings in public accommodation, and staff savings in procurement team of £57,000, compensating for extra net costs in main property budget of £38,000 and office services (£11,000)
Operations – Home to school transport	334 (25 improvement)		Predominantly the pressures experienced in home to school transport of £472,000, compensated by net savings from external contract e.g. taxis tenders (£69,000) and net income from public transport subsidy grant (£69,000). The breakdown of Home to school transport overspend equates to £235,000 employees, £170,000 vehicle costs, £17,000 supplies and services and reduced income £50,000.
Operations – Transport	33 (61 improvement)		Predominantly car parking income deficit

Operations – Waste & Streetscene		63 (52 improvement)	Streetscene, training unit and waste financial reporting has been amalgamated into one Division, such that the favourable position is effectively due to the additional income from Grounds maintenance experienced this year compensating for cost pressure in the other 2 areas. There has been widespread re-engineering of services within this Division which has involved £264,000 redundancy costs that they've managed to absorb within year.
Corporate		574 (391 improvement)	Corporate includes a variety of costs that only crystallise in the last quarter. The underspend reported is caused by national park levy underspend £11,000, additional dividend from Joint Crematoria Committee £105,000, reduced audit fee (£135,000), NNDR refunds in respect of Council property appeals £116,000, Income received in respect of previously written off debts £110,000, additional Pension strain costs of £97,000 compensated in part by saving in single status budget £76,000), Underspends in the Council's insurance account from reduced level of claims £67,000, contract extension renegotiation £26,000, and staffing savings of £17,000.
Appropriations	7 (42 worsening)		Predominantly net reduction in interest payable (£235,000). Asset sale slippage results in £79,000 savings in disposal costs deferred. £60,000 interest receivable due to higher rolling investment balance than anticipated, and £34,000 reduction in anticipated borrowing repayment costs caused by slippage of previous years capital programme which covers for a further reduced net call from reserves of £415,000.
Financing		661 (26 improvement)	Extra Council tax receipts and reduced CT benefits
Total		1,819	

2. 2014-15 Savings Progress

- 2.1 The savings required by 2014-15 budget process, identified in appendix 1, are not fully secured.
- 2.2 Operations savings totalling £1,412,000, £1,187,000 (an increase of £20,000 against that reported at month 9) are anticipated to be made, £156,000 deferred to 2015-16 and £69,000 reported as still not achievable.
- 2.3 At outturn, Operations Directorate exhibit a favourable outturn of £182,000, so even though it hasn't made savings totalling £225,000, it has effectively made ad hoc savings of £407,000 to compensate, but it really needs to convert these ad-hoc savings more formally into replacing savings unlikely to be made.
- 2.4 Of Chief Executives savings totalling £923,000, the full extent continues to be reported as delivered.

3. **Director's Commentary (Head of Operations – Roger Hoggins)**

The out turn figure of £182,000 underspend on budget demonstrates a commitment by officers to bring the Operations services below budget in support of the known corporate budget pressures, apparent during the financial year. However whilst the overall performance is creditable there are aspects of the budget that have caused ongoing concern in year. In particular budget decisions surrounding passenger transport have proven unrealistic such as a reduction in SEN transport costs, unrealistic income improvements and reductions in overtime payments. Furthermore the school meals budget has shown improvement in the last quarter of the year but this will need further efforts to retain this performance going forward. The car parking budget has also improved with the charge increase agreed during the year but more work is required to produce the new order and implement the modernisation of the service.

On a positive note the highway budget has out performed the budget largely due to increased fee income and reduced operational costs, coupled with extra income from our trunk road agency agreement. This is welcome but we are aware that Welsh Government is reviewing the trunk road management arrangements and this will affect the funding we associate with providing services to SWTRA. It should also be noted that the waste and street scene underspend of £63,000 has absorbed one off redundancy costs of £264,000 demonstrating a major improved performance against budget but once again looking forward there are potential budget pressures, especially surrounding the processing of recyclates that will need careful budget management and forecasting in the coming years.

The out turn underspend should be viewed as positive performance particularly in the knowledge of significant budget reductions within Operations services and the reduced staffing available to implement the changes. It will be an even greater challenge to achieve such a performance in the coming financial years.

4. **Capital Outturn Forecast**

- 4.1 The capital budget has been revised to £8,156,000 from £8,487,000. This was made up of £6,235,000 2014-15 allocation, £7,192,000 slippage from 2013-14 (although £3,433,000 related to the new library provision and was decommitted from budget at month 9 in favour of revised projects being brought forward through 2015-16) less slippage accepted to move budget into 2015-16 of £2,940,000. The 2014-15 working budget has decreased net since December by £331,000, the effect of net £82,000 additions to the programme and £413,000 in the form of additional slippage requests to 2015-16. The latest additions comprise

	£'000
Increase to Sc 106 budgets	74
Budget creation Fixed asset costs purchased from revenue that better meet capital definitions	122
Reduction in property maintenance (comprising net effect of virements to other Select areas and also moving expenditure to revenue)	(56)
Reduction in infrastructure budgets	(58)
Total	82

- 4.2 Slippage at month 9 equated to £2,527,000 at month 9, approved manager requests at outturn equate to £2,940,000

	Outturn £000	Month 9 £'000
Fixed asset disposal	364	342
Access for all scheme	261	270
Infrastructure repairs	671	287
IT systems	181	297
Section 106 schemes	705	661
Development Schemes	126	75
Granville St & Weybridge St Car Parks	200	200
County Farms maintenance	145	100
Low cost home ownership	33	8
Property maintenance	200	287
Renovation Grants	54	
Total	2,940	2,527

- 4.3 The outturn exhibits a net underspend of £547,000, however £216,000 of this relates to a transport grant scheme not progressing which was highlighted as early as month 6 that it wouldn't be spent and for which we will need to repay WG grant so there isn't a saving that can be offset against other schemes in reality, and of the £5,000 saving evident against the "old" County Hall demolition, half of any additional costs and half of any underspend are shared equally between MCC and Torfaen CBC.

So the more transparent position concerning Stronger Communities portfolio at outturn was a net underspend of £328,500 (i.e. £547,000-£216,000-£2,500).

5 **Supporting Financial Monitoring Workbooks (ctrl click to access)**

Important: Please do not Check Out Files

[Revenue Monitoring Chief Executives Office Outturn](#)

[Revenue Monitoring Operations Outturn](#)

[Revenue Monitoring Corporate Outturn](#)

[Capital Monitoring Outturn](#)

1. Revenue Outturn Forecast

1.1 The combined budget and outturn forecast for this portfolio is,

Service Area	Budget Mth 9	Virements	Outturn Budget	Outturn Actual	Variance Outturn	Variance Mth 9	Variance Mth 6	Variance Mth 3
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Community led delivery	2,458		2,458	2,344	(113)	47	70	107
Commercial & people development	4,040	104	4,144	4,192	48	(34)	(16)	79
Enterprise management	103		103	117	14	0	0	0
Development Planning	408		408	323	(85)	(33)	(100)	0
Tourism, life & culture	3,071	3	3,074	3,193	118	152	101	46
Total	10,080	107	10,187	10,169	(18)	132	55	232

1.2 The more significant over and underspends are,

	Overspend predicted £'000	Underspend predicted £'000	Cause
Community led delivery		113 (160 improvement)	Net underspends in Asset Management (£58,000), Housing (£100,000) and Community Hubs (£9,000), compensating for pressures in whole place costs (£37,000) and Community Education (£17,000).
Commercial & people development	48 (82 worsening)		Savings in People Services (£55,000), and net IT cost savings (£18,000) compensating for additional rates and maintenance costs on Innovation building (£36,000), an increased net cost on business growth and enterprise (£84,000)
Tourism, Leisure & culture	118 (34 improvement)		Net saving/income within cultural services of £26,000. Leisure and sports development exhibits an adverse £53,000 situation, predominantly the net effect of cycling events. But the main cost pressure remains in Tourism (£92,000) and most significantly Caldicot Castle and Country park, the overspend has reduced by £27,000 since month 9 largely through Countryside team and Rights of way savings.

Development Plans		85 (52 improvement)	Reduced draw upon reserve funded expenditure in 2014-15 to be undertaken in 2015-16
Enterprise management	14 (14 worsening)		Additional staffing costs incurred by Directorate over and above that reported in Divisions
Total		18	

2. 2014-15 Savings Progress

- 2.1 The savings required by 2014-15 budget process, identified in Appendix 1, are not all fully secured.
- 2.2 Of Enterprise savings totalling £1,366,000, £1,329,000 are manifest at outturn (an increase of £23,000 since month 9 following improvement in ICT savings).
- 2.3 £37,000 of savings remain reported as unachievable and reflects a shortfall in Shire Hall, Museums, Castles and Tourism mandate.

3 Director's Commentary (Kellie Beirne)

I am pleased to report a positive outturn position with a year-end surplus of £18k. The effort to generate over £1.3m worth of sustainable efficiencies and new income has been a remarkable one and achieving over 97% of the total contribution required of Enterprise – much of which has been income generation is a positive and encouraging result. Services such as Leisure, Estates, Housing and IT etc are focussing increasingly on new opportunities for income generation and demonstrate the potential that lies ahead for further development in new ways of working. Not only does this work impact our bottom line, it creates enormous social and economic value for our communities and shows that our efforts to develop an enterprise culture are paying dividend.

4 Capital Outturn Forecast

- 4.1 The working capital budget for the year is £283,000, a reduction on £14,000 budget reported at month 9, caused by an increase in the level of slippage approved at outturn over that reported at month 9. The original budget was made up predominantly from slippage brought forward from 2013-14 and £82,000 worth of in year revisions reported previously in respect legal costs incurred in relation to Abergavenny regeneration. The Council has successfully defended the claim and the Abergavenny regeneration project exhibits a net £85,000 underspend against budget as a significant element of the costs incurred have been transferred to the plaintiff.
- 4.2 The capital programme in respect of Economy and Development portfolio exhibited an £175,000 favourable variance, split between the credit on Abergavenny regeneration of £85,000 and the underspend of £90,000 in respect of regional development plan work.
- 4.3 The £531,000 slippage relates to

	Outturn £'000	Month 9 £'000
Cattle market	227	198
Brewery Yard retentions		3
Caerwent House	300	300
Rural development plan work		16
Sc106 scheme	4	
Total	531	517

5 Supporting Financial Monitoring Workbooks (ctrl click to access)

Important: Please do not Check Out Files

[Revenue Monitoring Enterprise Outturn](#)

[Capital Monitoring Outturn](#)

**Adult Select Committee Portfolio
Position Statement and Prospective Scrutiny Points**

Appendix 6

1. Revenue Outturn Forecast

1.1 The combined budget and outturn forecast for this portfolio is,

Service Area	Budget Mth 9	Virements	Outturn Budget	Outturn Actual	Variance Outturn	Variance Mth 9	Variance Mth 6	Variance Mth 3
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Adult Services	6,830		6,830	7,125	294	131	163	128
Community Care	19,840		19,840	19,767	(73)	(47)	(38)	(8)
Commissioning	1,950		1,950	1,944	(5)	12	10	(6)
Partnerships		347	347	347				
Resources & Performance	1,028	(37)	991	892	(98)	(55)	(83)	(83)
Total	29,648	310	29,958	30,075	118	41	52	31

1.2 The more significant over and underspends are,

	Overspend predicted £'000	Underspend predicted £'000	Cause
Social Care – Adults			
Disability Equipment (Gwices)	4 (3 worsening)		
Day Centres	71 (83 worsening)		Effect of staffing and additional transport costs, the latter the service presumed would be picked up from elsewhere in the Directorate
Residential care	182 (49 worsening)		Employee efficiencies and savings not deliverable, Mardy Park partnership pressure
Community Meals	22 (6 worsening)		Shortfall in income
Domiciliary care		8 (4 improvement)	Predominantly the effect of one off intermediate care funding
Transition cooperative partnership		46 (static)	Secondment cost borne by partner
Management team	11 (10 worsening)		
Monnow Vale partnership	59 (static)		Net staffing cost increase due to primarily to increased customer volume subject to an historic agreement that precludes passing equitable cost proportion to partner
Community Care		73 (26 improvement)	Net effect of regional Frailty programme not spending to plan, results in loan repayment to WG being less than budgeted
Commissioning		5 (17 improvement)	

Resource and performance		99 (44 improvement)	Reduced premises, IT and net salary saving
Total	118		

2. **2014-15 Savings Progress**

- 2.1 The savings required by 2014-15 budget process, identified in Appendix 1, are not fully secured. Of Social Care savings affecting Adults totalling £962,000, £845,000 are anticipated to be made, none deferred to 2015-16 but £117,000 not achievable. This exhibits a £6,000 adverse effect since month 9, consequential to community meal volume expectations not meeting mandate savings levels.

3. **Director's Commentary (Social Care & Health – Simon Burch)**

The final outturn position for 2014/15 delivered an overspend of £1.524m, an increase of £230K on month 9 predictions.

The main division contributing to the overspend is Children's Services of £1.407m, as a result of 34 external placements and 5 fostering placements over and above the budget. In addition, legal costs and the continued use of agency staff still represent a pressure plus £36K DNA costs to be met from reserves. On a more positive note £900K has been provided to the 2015/16 Children's Services budget and on 6th May Cabinet agreed a further £421K to the budget. Additional reserve funding of £153K is in place to address the agency pressures and strengthen our in house fostering and how we respond to Special Guardianships. These proposals are designed to impact on demand from 2016 onwards.

In terms of Adult Services, we had a year-end overspend of £117K representing 0.4% of the budget, as a result of not being able to meet the £95K additional payments mandate and falling short by £22K of the £30K Community Meals mandate. Community Meals has embarked on a new active marketing and rebranding campaign in order to increase sales.

On a positive note the Community Care budgets continue to exhibit good news and despite demographic pressures, it is pleasing to note at outturn delivering a £72K underspend.

4. **Capital Outturn Forecast**

- 4.1 The working capital budget for the year is £320,000, a net increase since December of £47,000. There was no slippage from 2013-14, and is predominantly relates to upfront funding of Swift software replacement of £200,000 which will ultimately be funded from IT licence revenue savings within SCH.
- 4.2 The net increase is caused by the introductions of Intermediate Care funded scheme (£82,000) previously administered through the SCH revenue budget, and reduction to the 2014-15 budget from the slippage requested in respect of Swift IT project totalling £35,000.
- 4.3 The outturn exhibited a £5,000 overspend in property maintenance costs consequential to Mardy Park replacement boiler costs.

5. **Supporting Financial Monitoring Workbooks (ctrl click to access)**

Important: Please do not Check Out Files

[Revenue Monitoring Social Care & Health Outturn](#)
[Capital Monitoring Outturn](#)

1. Revenue Outturn Forecast

1.1 The combined budget and outturn forecast for this portfolio is,

Service Area	Budget Mth 9	Virements	Outturn Budget	Outturn Actual	Variance Outturn	Variance Mth 9	Variance Mth 6	Variance Mth 3
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Children's Services (Social Care)	6,957	(347)	6,610	8,017	1,407	1,220	745	583
Youth Offending Team Partnership		347	347	347	0			
Sub Total Social Care	6,957	0	6,957	8,364	1,407			
Individual schools budget (CYP)	44,165	28	44,193	44,161	(32)	54	(225)	0
Resources (CYP)	1,506		1,506	1,640	134	83	45	(12)
Standards (CYP)	5,682		5,682	5,598	(84)	(17)	250	38
Youth services (CYP)	797		797	764	(33)	(28)	(25)	0
Sub Total CYP	52,150	28	52,178	52,163	(15)	92	45	26
Total	59,107	28	59,135	60,527	1,392	1,312	790	609

1.2 The more significant over and underspends are,

	Overspend predicted £'000	Underspend predicted £'000	Cause
Social Care – Children			
Looked after children	932 (120 worsening)		Proportion of more significant unit cost cases
Joint adoption	6 (1 improvement)		Reflective of anticipated activity
Fostering & allowances	67 (static)		Predominantly foster carers travel allowances – no budget
Disability equipment (Gwices)		26 (2 improvement)	Reduced activity against budget
Therapeutic services		9 (static)	
Counsel costs	56 (14 improvement)		Anticipated in line with 2013-14 activity
Young person's accommodation		46 (12 worsening)	Reduced activity
Respite home		60 (5 improvement)	Premise closed whilst new carers identified and assessed
Team Costs	519 (85 worsening)		Staffing costs, predominantly use of agency staff and conveyance of client pressure
Unaccompanied asylum seeking children, local		32 (8 improvement)	

safeguarding board and misc. underspends			
Sub Total SCH	1,407		

	Overspend predicted £'000	Underspend predicted £'000	Cause
Children and Young People			
Resources delegated to schools		32 (86 improvement)	Outturn reflects further unutilised reserve funding offsetting additional delegation to schools of £42,000
Standards		84 (67 improvement)	The favourable variance belies the extent of contra over and underspends evident in the Division. Breakfast club overspends for the year were £102,000, and significantly affected by expenditure in last quarter caused by extra staffing incurred in meeting demand for places. There was also a £6,000 pressure in early year's service. These overspend is mitigated by savings within ALN service of £193,000.
Resources	134 (51 worsening)		The outturn is reflective of a variety of cost pressures e.g. Recovery Board and tribunal costs, unbudgeted IT migration costs, and reduction in SEG grant in year impacting adversely upon the level of grant administration costs that are recoverable. SLA contracts with schools overspent by net £23,000 and management experienced an excess of post 16 SEN costs than anticipated.
Youth services		33 (5 improvement)	General underspend in service, improvement since month 9 caused by staff vacancy
Subtotal CYP		15	
Total Children and Young People	1,392		

2. 2014-15 Savings Progress

- 2.1 The savings required by 2014-15 budget process, identified in Appendix 1, are not fully secured.
- 2.2 Of Social Care - Children savings totalling £68,000 £36,000 are anticipated to be made, none deferred to 2015-16 but £32,000 are regarded as not achievable. This exhibits no change since month 9.
- 2.3 Of Children & Young people Directorate savings totalling £722,000, £562,000 are reported to be made none deferred but £160,000 regarded as not achievable. This exhibits an adverse change to the ALN contingency mandate of £107,000 since month 9.

3. Schools reserves

- 3.1 Schools balances, as indicated in the main report from para 3.2 onwards exhibits a significantly different position than forecast through the year. Whilst this would generally be positive, this volatile effect is caused by improvement grant administration and efforts will need to be made to consider how best to report combined position to avoid the potential for “double counting”. The following table indicates anticipated reserve levels for each school. Bracketed amounts indicate a surplus position and non-bracketed amounts a deficit.
- 3.2 One notable change is the creation of the first cluster based reserve for the Chepstow area as a practical example of how schools are intent to share ideas and resources.

	Opening Reserves (Surplus)/ Deficit 14-15	In year forecast at Month 9 (Surplus)/ Deficit	Difference reported from Outturn to Month 9 (Surplus)/ Deficit	Outturn position (Surplus)/ Deficit	Reserves to be carried forward to 2015-16 (Surplus)/ Deficit	Notes
Abergavenny cluster						
E003 King Henry VIII Comprehensive	(114,518)	219,285	(147,732)	71,553	(42,965)	Significant positive variance to Month 9 wholly attributable to expenditure that was transferred to the school's grant cost centre at year end. More information to follow from the school's Business Manager.
E073 Cantref Primary	(68,138)	18,260	(4,525)	13,735	(54,403)	£7k planned building and materials expenditure not undertaken by year end, £4k income received from EAS at year end in respect of teaching and learning support and excellence in numeracy programme, £3k additional savings realised against utility budgets set, all offset by an overspend against the school's grant cost centre that was written back to school budget.
E072 Deri View Primary	79,952	(65,358)	(36,357)	(101,715)	(21,763)	Approval sought for £12k ICT costs to be transferred to PDG. Utility savings of £13k and additional lettings income of £5k as a result of increased community usage. £3k additional ALN funding received to support a pupil where costs were already forecasted.
E035 Gilwern Jnr & Inf	(41,057)	18,097	(15,953)	2,144	(38,913)	£8k less expenditure incurred on supplies and services, £2k savings against utilities, £2k additional ALN funding received, plus £1k teaching and learning support funding received at year end.
E037 Goytre Fawr Jnr & Inf	(4,709)	(5,270)	(18,854)	(24,124)	(28,833)	£4k received at year end from EAS for the excellence in leadership programme, £3k utilities savings, £8k staffing costs transferred to grant cost centre.
E041 Llanfair Kilgeddin CV Jnr & Inf	(22,611)	20,712	(10,022)	10,690	(11,921)	Premises savings of £4k compared to M9 as a result of lower utility costs and the non-requirement of the R&M contingency. £3k teaching and learning support funding received at year end from the EAS.
E093 Llanfoist Fawr	(32,933)	(21,572)	(19,761)	(41,333)	(74,266)	Positive variance to Month 9 wholly attributable to the deferral of ICT investment into 15-16.
E044 Llantilio Pertholey Jnr & Inf	(65,340)	28,173	(10,058)	18,115	(47,225)	£7k savings on buildings R&M budget not fully required, plus £3k savings on utilities.
E045 Llanvihangel Crocorney Jnr & Inf	40,656	(19,768)	(5,849)	(25,617)	15,039	£3k staffing savings due to the lesser requirement for agency cover. £1k teaching and learning support funding received at year end from the EAS. £1k additional savings on utilities.
E090 Our Lady and St Michael's RC Primary School	(23,663)	(29,314)	12,163	(17,151)	(40,814)	Forecasting variance wholly attributable to increased costs of supply cover at the school.
E067 Ysgol Gymraeg Y Fenni	(32,161)	9,415	(43,457)	(34,042)	(66,203)	£9k savings on buildings R&M budget not fully required, plus £10k savings on utilities. £8k received at year end in respect of a healthy schools grant, Welsh interventions and teaching and learning support. £5k lower than anticipated music provision costs that will now impact on 15-16. £4k savings on staffing as a result of a lesser than anticipated cost of supply cover, plus supplies and services spend £4k less than forecasted at Month 9.
Caldicot cluster						
E001 Caldicot Comprehensive	(60,620)	46,338	(67,086)	(20,748)	(81,368)	Majority of variance to Month 9 relates to additional income being received late in the financial year: £21k additional ALN funding received; £17k maternity and sickness compensation; £8k PF income, £7k mentoring grant. In addition £15k utilities savings were achieved.
E068 Archbishop Rowan Williams Primary	(21,991)	(7,837)	(8,019)	(15,856)	(37,847)	£3k teaching and learning support funding received at year end from the EAS. £3k more music tuition monies received than anticipated at M9. £2k donation received from PTU at year end to offset specific expenditure.
E094 Castle Park	97,998	(49,122)	(9,148)	(58,270)	39,728	£6k funding towards Read Write Inc. project received, plus £2k teaching and learning support funding received at year end from the EAS.
E075 Dewstow Primary School	(106,113)	56,284	(76,766)	(20,482)	(126,595)	Significant positive variance to Month 9 due mainly to the transfer of £29k staff costs & professional fees to the school's grant cost centre. In addition, £17k of premises and supplies and services spend has been deferred to 15-16 and the costs of supply cover were £9k less than anticipated. The school also received £11k ALN funding in Q4 to support a statemented pupil where costs were previously factored in and other smaller income streams included teaching and learning support, nursery top up and numeracy and literacy support.
E034 Durand Jnr & Inf	(44,725)	19,075	(28,111)	(9,036)	(53,761)	Considerable savings due to a maternity absence being covered at a lower rate. £9k salaries transferred to PDG at year end. £3k teaching and learning support funding received at year end from the EAS.
E048 Magor Vol Aided Jnr & Inf	(31,137)	12,984	(18,309)	(5,325)	(36,462)	Positive variance to Month 9 due to income being received late in the financial year - this included £7k for the Read Write Inc. project, £7k CRAMP grant and £5k ALN funding to support a statemented pupil.
E056 Rogiet Jnr & Inf	(83,152)	33,548	(20,274)	13,274	(69,878)	£13k salaries transferred to SEG at year end. Other small savings due to outdoor play investment being deferred to 15-16 and utility costs being lower than anticipated.
E063 Undy Jnr & Inf	(10,117)	(12,511)	(19,052)	(31,563)	(41,680)	£9k savings against premises as a result of lower building and utilities costs. Supplies and services planned spend was revised in Q4 in light of draft 15-16 budgeted deficit. The school also received £4k additional ALN funding in Month 12.
E069 Ysgol Gymraeg Y Ffin	17,914	(32,173)	(3,893)	(36,066)	(18,152)	£5k income received at year end from the EAS re teaching and learning support and Welsh interventions, offset partially by additional staffing costs.

	Opening Reserves (Surplus)/ Deficit 14-15	In year forecast at Month 9 (Surplus)/ Deficit	Difference reported from Outturn to Month 9 (Surplus)/ Deficit	Outturn position (Surplus)/ Deficit	Reserves to be carried forward to 2015-16 (Surplus)/ Deficit	Notes
Chepstow cluster						
E002 Chepstow Comprehensive	214,589	170,411	3,687	174,098	388,687	As per month 9.
E091 New Pembroke Primary School	(79,671)	66,215	(20,093)	46,122	(33,549)	Additional savings to Month 9 as a result of sickness and maternity absences compensated and covered at lower costs.
E057 Shirenewton Jnr & Inf	(81,568)	27,026	(23,737)	3,289	(78,279)	Balance of projects transferred to new cost centre E096.
E058 St Mary's Chepstow RC Jnr & Inf	(813)	(13,131)	(4,564)	(17,695)	(18,508)	£2k teaching and learning support funding received at year end from the EAS. Additional small saving due to slightly lower utility costs.
E060 The Dell Jnr & Inf	(50,107)	7,593	(40,696)	(33,103)	(83,210)	Staff costs were £8k less than forecasted at Month 9 mainly due to supply and PPA cover being lower than anticipated. £12k worth of premises improvements have been deferred to 15-16 and utilities were £3k lower than expected. ICT costs were reviewed and savings of £4k materialised, plus the school also utilised £4k less of their consumables budget than was previously reported. The school also received funding at year end for teaching and learning and numeracy support.
E061 Thornwell Jnr & Inf	(16,136)	(3,099)	(29,763)	(32,862)	(48,998)	£9k additional ALN funding received, £14k of staff costs were transferred to the school's grant cost centre after approval sought from the EAS Challenge Advisor, £3k funding allocated to support the Read Write Inc. initiative, £2k grant funding received to support a traveller, plus £2k teaching and learning support funding received at year end from the EAS.
E096 Chepstow Alliance	0	0	(28,092)	(28,092)	(28,092)	Balance of projects transferred from E057.
Monmouth cluster						
E004 Monmouth Comprehensive	(130,975)	0	21,124	21,124	(109,851)	Overspend in-year mainly as a result of departmental capitation spend that had been deferred from previous financial year.
E032 Cross Ash Jnr & Inf	(47,987)	13,415	(31,316)	(17,901)	(65,888)	£13k saving compared with Month 9 against staffing as a result of lower than anticipated levels of supply and maternity absence covered at a lower grade, utilities expenditure £9k less than anticipated, £4k PTFA monies donated to offset expenditure, and cost of music provision £2k less than forecasted.
E092 Kymin View Primary School	(34,355)	12,151	(22,430)	(10,279)	(44,634)	£9k savings achieved against utilities, £5k of staffing costs moved to PDG, £5k income received at year end to support teaching and learning and the Read Write Inc. project. Cost of music provision also lower than previously forecasted.
E039 Llandogo Jnr & Inf	5,780	16,937	(10,370)	6,567	12,347	Improved position compared to Month 9 as a result of £7k staffing costs moved to the school's grant cost centre and £3k income received at year end to support teaching and learning.
E074 Osbaston Church In Wales Primary	(48,712)	7,955	(15,239)	(7,284)	(55,996)	In Q4 the school were given approval to transfer £5k ICT costs to their grant cost centre. In addition, £4k staffing costs were also transferred. £3k of utilities savings were realised and the school also received £3k for the spring term in respect of the Read Write Inc. project.
E051 Overmonnow Jnr & Inf	(33,729)	25,893	7,510	33,403	(326)	Negative variance to Month 9 is due to the requirement of additional supply staff as a result of course attendance and higher levels of sickness.
E055 Raglan Jnr & Inf	(41,259)	(9,311)	(12,176)	(21,487)	(62,746)	£12k saving compared to Month 9 forecast as a result of the school deferring spend on supplies and services into 15-16 in conjunction with the move to their new site.
E062 Trellech Jnr & Inf	(33,605)	(15,063)	(24,220)	(39,283)	(72,888)	£10k savings on utilities. £5k income received at year end from the EAS re teaching and learning support and excellence in leadership. £4k ICT costs attributable to PDG and transferred at year end.
E064 Usk CV Jnr & Inf	(28,687)	5,036	(165)	4,871	(23,816)	As per Month 9.
	(933,700)	551,274	(781,603)	(230,329)	(1,164,029)	
Special Schools						
E020 Mounthou House	(18,464)	33,952	10,466	44,418	25,954	Negative variance to Month 9 is due to funding only being received for a Youth Worker from a neighbouring LA that was, in the end, only funded to August 31 st (where we were led to believe the full 12 months would be covered).
E095 PRU	(35,992)	30,627	3,406	34,033	(1,959)	As per Month 9.
	(54,456)	64,579	13,872	78,451	23,995	
	(988,156)	615,853	(767,731)	(151,878)	(1,140,034)	

4. Directors' Commentaries

4.1 Social Care & Health (Simon Burch)

The final outturn position for 2014/15 delivered an overspend of £1.524m, an increase of £230K on month 9 predictions.

The main division contributing to the overspend is Children's Services of £1.407m, as a result of 34 external placements and 5 fostering placements over and above the budget. In addition, legal costs and the continued use of agency staff still represent a pressure plus

£36K DNA costs to be met from reserves. On a more positive note £900K has been provided to the 2015/16 Children's Services budget and on 6th May Cabinet agreed a further £421K to the budget. Additional reserve funding of £153K is in place to address the agency pressures and strengthen our in house fostering and how we respond to Special Guardianships. These proposals are designed to impact on demand from 2016 onwards.

In terms of Adult Services, we had a year-end overspend of £117K representing 0.4% of the budget, as a result of not being able to meet the £95K additional payments mandate and falling short by £22K of the £30K Community Meals mandate. Community Meals has embarked on a new active marketing and rebranding campaign in order to increase sales.

On a positive note the Community Care budgets continue to exhibit good news and despite demographic pressures, it is pleasing to note at outturn delivering a £72K underspend.

4.2 Children & Young People (Sarah McGuinness)

Schools' commentary:

Given another difficult budget settlement for schools, I am encouraged that the level of school balances at outturn is £152,000 higher than at the beginning of the financial year. The impact of budget recovery plans and opportunities for schools to make in year savings and utilise grant funding have made a significant contribution to the end of year position for many of the schools.

I am delighted that the number of schools in a deficit position has decreased from six to five, and I am pleased that the majority of those schools remaining in a deficit have made considerable progress during 14/15 to reduce their deficits and have robust recovery plans in place, that are being monitored closely by the CYP Finance team.

School based redundancy costs were high for the authority in 2014/15 and are likely to remain high in 2015/16 as schools lose staff due to challenging financial settlements.

CYP Directorate commentary:

The Directorate's outturn position is an under spend of £15,000, which, given the challenging settlement awarded, represents a significant improvement on the prior few financial years' performance.

Additional Learning Needs (ALN) remains a volatile area for the Directorate where movement in pupil placements has a considerable impact on budget. A decrease in the need for pupil placements outside of the Authority has resulted in a reduced spend for 14-15 as we have been successful in finding local provision at a lower cost.

Cost centre managers have increased efforts to improve value for money and have utilised their budgets with greater efficiency, where each service area has been able to contribute in some way. This continual and collective review will be brought to the fore in 15-16 as the Directorate's settlement becomes even tighter.

5 **Capital Outturn Forecast**

- 5.1 The capital budget for the year is £5,752,000, a reduction on £1,256,000 reported at month 9. This was made up of £4,044,000 2014/15 allocation, £3,067,000 slippage from 2013/14, revisions of £5,909,000 (a net reduction of £69,000 on month 9 levels), less slippage proposed to transfer budget into 2015-16 of £7,268,000.

The net reduction in budget is the consequence of,

	£'000
Budget creation Attic Conversion for foster carer	26
Reduction in property maintenance (comprising net effect of virements to other Select areas)	(96)
Total	69

- 5.2 Slippage requests approved at outturn increased to £7,268,000 from £6,081,000 reported by managers at month 9.

	Outturn £'000	Month 9 £'000
21 c schools feasibility	260	813
21 c schools build	6,439	4,962
Access for all scheme	136	150
Thornwell school works	27	33
Green Lane school works	38	25
Rogiet school works	13	
Castle Park school works	4	
Upgrade school kitchens	19	
Property maintenance	331	98
Total	7,268	6,081

- 5.3 The capital outturn for Children and Young People portfolio exhibits a £22,000 underspend.

5. **Supporting Financial Monitoring Workbooks (ctrl click to access)**

Important: Please do not Check Out Files

[Revenue Monitoring Social Care & Health Outturn](#)
[Revenue Monitoring Children & Young People Outturn](#)
[School Balances Outturn](#)
[Capital Monitoring Outturn](#)

REPORT

SUBJECT	REVENUE & CAPITAL MONITORING 2015/16 PERIOD 1 OUTTURN FORECAST STATEMENT
DIRECTORATE	Chief Executive's Unit
MEETING	Children & Young People Select Committee
DATE	9th July 2015
DIVISIONS/WARD AFFECTED	All Authority

1. PURPOSE

- 1.1 The purpose of this report is to provide Members with information on the forecast revenue outturn position of the Authority at the end of period 1 which represents month 2 financial information for the 2015/16 financial year. Revenue and Capital forecasting is being brought forward by a month against the usual timescale to provide members with relevant financial information before summer recess.
- 1.2 This report will also be considered by Select Committees as part of their responsibility to,
- assess whether effective budget monitoring is taking place,
 - monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
 - challenge the reasonableness of projected over or underspends, and
 - monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

2. RECOMMENDATIONS PROPOSED TO CABINET

- 2.1 That Members consider the position concerning the first period of revenue monitoring in 2015/16 (£252,000 deficit) and seek assurance of the action Chief Officers are taking to address the over spends in their service areas.
- 2.2 A caveated use of reserves is sought in relation to redundancy costs incurred by services this year totalling £13,000, whilst services will continue to find compensatory savings additional to the mandates to mitigate the net cost pressure by end of financial year.
- 2.3 Members consider the position concerning period 1 capital monitoring with a revised budget of £58.406 million for the 2015/16 financial year.

3. MONITORING ANALYSIS

3.1 Revenue Position

- 3.1.1 Revenue budget monitoring information for each directorate's directly managed budgets is provided together with information on corporate areas.

3.1.2 Responsible Financial Officer's Summary of Overall Position Period 1

Table 1: Council Fund 2015/16 Outturn Forecast Summary Statement at Period 1 (Month 2)	Annual Forecast @ Month 2	Revised Annual Budget @ Month 2	Forecast Over/(Under) Spend @ Month 2
	£'000	£'000	£'000
Social Care & Health	38,315	37,796	519
Children & Young People	51,527	51,253	274
Enterprise	10,195	9,857	338
Operations	16,732	16,098	634
Chief Executives Unit	6,716	6,837	(121)
Corporate Costs & Levies	18,364	18,351	13
Net Cost of Services	141,849	140,192	1,657
Attributable Costs – Fixed Asset Disposal	233	233	0
Interest & Investment Income	(81)	(51)	(30)
Interest Payable & Similar Charges	3,454	3,656	(202)
Charges Required Under Regulation	5,610	5,610	0
Contributions to Reserves	90	90	0
Contributions from Reserves	(1,404)	(1,314)	(90)
Amounts to be met from Government Grants and Local Taxation	149,751	148,416	1,335
General Government Grants	(67,642)	(67,642)	0
Non-Domestic Rates	(26,737)	(26,737)	0
Council Tax	(60,594)	(60,094)	(500)
Council Tax Benefits Support	6,004	6,097	(93)
Net Council Fund (Surplus) / Deficit	782	40	742
Budgeted contribution from Council Fund	0	(40)	0
	0	0	0

3.1.3 The bottom line situation, a £742,000 potential overspend, has continued to be mitigated significantly by anticipated net Council Tax receipts and favourable treasury considerations. The net cost of services pressure is £1,657,000.

3.1.4 Redundancy costs this financial year that require reserve funding have been identified as £13,000 within the Social Services directorate. This call on reserves is expected to increase as the year progresses and further restructures are approved. This is a little different for schools where instead a resource of £300,000 is provided for by CYP, with schools only bearing any costs above that level.

- 3.1.5 As part of the outturn report presentation to Cabinet and Selects it was explained that it would be prudent to review adhoc savings made during the year in more detail to assess those that could be of a permanent or long term nature that could be considered by members as replacing the mandated savings not made in 2014-15 totalling £571,000.
- 3.1.6 However more recently, Cabinet on 17th June 2015 approved additional funding to Childrens Social Care of £400,000 over and above the £900,000 additional resources provided to the service for 2015-16. The consequence of which being that Directors have volunteered one off savings to fund the investment and this has delayed the review identified above, which will now take place before the next report.
- 3.1.7 The £400k has not been reflected in the month 2 financial reports as the report was only considered by Cabinet very recently on 17th June 2015, and Directorates would not yet have formally amended their forecasts.
- 3.1.8 But in terms of manually adjusting the situation for the purpose of this monitoring report, the outturn deficit can be reduced by £400,000 and £90,000 in respect of approved use of reserves. So the revised deficit at month 2 can be calculated as £252,000.
- 3.1.9 In respect of the Social Services & Health overspend (£519,000). As mentioned this overspend will be managed by temporary budget contributions of £400,000 and an approved use of Reserves (£90,177) from a maximum authorised draw of £153,347. This would alter the Social Care deficit to £29,000.
- 3.1.10 Given the financial challenges that will continue to face the Authority for the foreseeable future, Chief Officers continue to be tasked with ensuring that services live within the budgets and savings targets set for the current financial year. Monitoring reports will seek to contain the information on what is being done to manage the over spends identified and the positive action that is required to ensure that the budget is not breached.
- 3.1.11 A summary of main pressures and under spends within the Net Cost of Services Directorates are presented here:

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Social Care & Health (SCH)					
ADULT SERVICES					
Aids for Daily Living	(99)	0	(99)	(99)	Underspend is a result of reduced partner contributions due to stock purchases from the Intermediate Care Fund
Severn View DC	(31)	0	(31)	(31)	Underspend due to low Superannuation take up and manager temporarily reduced to a 3 day week.
Mardy Park Rehabilitation Unit	(29)	0	(29)	(29)	Section 33 income is running ahead of budget
Mardy Park	95	0	95	95	Overspend as a result of Employee Savings not being met and income budget now grossly overstated as

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
					resident numbers continue to dwindle. A report on the future provision of services at Mardy is currently being compiled.
Severn View Residential	73	0	73	73	Combination of mandate savings not being achieved plus lower income charges from less full paying clients.
Transition Co-operative	(32)	0	(32)	(32)	Relates to income from staff seconded to an external agency. This underspend has been earmarked to fund overspends within Children's Services
Adult Services Man/Support	(59)	0	(59)	(59)	One off Intermediate Care Funding of £59K to pay for the Direct Care team manager
Monnow Vale	39	0	39	39	Due to the PFI and contribution charges being more than budget.
CHILDREN SERVICES					
Fostering Allowances and Payments For Skills	168	0	168	168	We are paying out an additional £91K this year in allowances for an extra 7 SGO's being £59K and £32K due to age related rate increases. The age mix of children has altered meaning children moving into higher age categories thus attracting higher allowance rates.
Younger People's Accommodation	(99)	0	(99)	(99)	A vast amount of work has been undertaken in this budget over the past two years to deliver, at present, an underspend. This budget is prone to volatility and we will continue to monitor over the year before deciding on viring budget to a different cost centre.
Ty'r Enfys	(44)	0	(44)	(44)	This facility is currently closed and we anticipate reopening in January 2016.
Counsel Costs	73	0	73	73	Present activity levels are the same as last year and as such exhibiting a similar overspend.
Therapeutic Service	(26)	0	(26)	(26)	Vacant Play Therapist post until August 2015
External Placements - LAC	411	0	411	411	Current activity is 47 placements and we are seeing a full year effect of placements that only entered the system in the latter part of last year.
External Placement - Non-LAC	(76)	0	(76)	(76)	This cost centre is generally used to fund the over spend within S026.
SCYP - Placement & Support Team	85	0	85	85	There is an over spend of £15K against staff travel and employee

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
					efficiency savings not being achieved. The remainder is connected to conveyance of children and assessment costs in excess of the budget.
SCYP - Supporting Children & Young People Team	68	0	68	68	£31K relates to staff travel and employee efficiency savings not being achieved. The remainder is attributable to conveyance of children over and above the budget.
Disabled Children	66	0	66	66	Large part of overspend relates to the continued use of agency staff to cover sickness absenteeism.
FRS – Family Support Team	(92)	0	(92)	(92)	A large element of the under spend is within section 20 and conveyance of children costs. We will consider moving some budget to other cost centres prior to the month 6 forecast.
Bus Cases / Temp Funding - Cabinet 06/05/15	212	0	212	212	4 Social Workers for 6 months (Oct-Mar) over and above establishment. It has been agreed these costs will be met with reserve funding.
COMMUNITY CARE					
Community Learning Disability Team (CLDT)	(118)	0	(118)	(118)	Due to continued success of achieving Continuing Care Funding for clients
Other see Appendix 6	(66)	n/a	(66)	(66)	
Total SCH at Month 2	519	0	519	519	Total SCH Outturn at Month 2

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse Green = Favourable	Headline Comment
Children & Young People (CYP)					
Management	44	n/a	44	44	Efficiency savings for the directorate still to be identified
Support Services	11	n/a	11	11	ICT server and database upgrades necessary
Additional Learning needs	32	n/a	32	32	Reduced SLA Income and staffing changes have resulted in a projected overspend
Primary Breakfast Initiative Grant	61	n/a	61	61	Take up continues to increase and therefore resulting in additional

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse Green = Favourable	Headline Comment
					staffing requirements.
Community Education Youth General	0	114	114	114	Progression made towards mandate saving. Additional funding avenues being explored in order to reduce current forecasted overspend.
Other see Appendix 7	12	n/a	12	12	
Total CYP at Month 2	160	114	274	274	Total CYP Outturn at Month 2

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Enterprise (ENT)					
Sustainability	29	33	62	62	Sections' inability to achieve the expected income targets.
Cemeteries	(40)	n/a	(40)	(40)	Increase in budgeted income along with lower than anticipated expenditure.
County Farms Unit	(30)	n/a	(30)	(30)	Lower than anticipated maintenance costs
Markets	40	70	110	110	Overspend on employee costs due to delayed implementation of restructure along with unbudgeted overtime. The section is also forecasting an inability to meet the increase income target (Mandate £50k Markets Income)
Community Hubs	(73)	125	52	52	Increase staffing costs are due to the delayed implementation of the Community Hubs restructure and the mandated savings of £250k relating to a full year of savings. The community Hubs are likely to achieve savings of six months from September 2015.
Whole Place	(26)	n/a	(26)	(26)	Staff vacancies - Delayed appointment
ICT General Overheads	(20)	120	100	100	The 100k savings that were to be achieved through in-house software development and the sale of products will not occur. Other options to look for alternative savings are being actively sought.
Museums ,Shirehall, Caldicot Castle & Country Parks	60	20	80	80	Budget does not reflect the cost to run the service. Historic budget assumptions along with 24k savings from 13-14 carried forward will not be made. Income on target for 15-16 but spend to achieve this income will be over budget.

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Other see Appendix 8	30	0	30	30	
Total ENT at Month 2	(30)	368	338	338	Total ENT Outturn at Month 2

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Operations (OPS)					
Home To School Transport	185	115	300	300	The over spend against budget is due to similar issues to that in 2014-15, in particular the assumed ALN transport savings have proven unachievable, budgeted increased income levels were not made whilst at the same time corporate budget decisions regarding reductions in overtime costs were imposed. A mandate has been put forward to highlight the fact that the service cannot operate within its existing budget and has requested further funding via the MTFP in 2016-17.
Building Cleaning	(40)	90	50	50	Overspend due to delayed implementation of the mandate saving - transferring public conveniences to town councils.
Schools Catering	55	n/a	55	55	increased costs due to the councils need to comply with Healthy Eating In Schools agenda, along with additional training courses and a reduction in budgeted meals
Procurement	(72)	n/a	(72)	(72)	Underspend due to reduced third party expenditure.
Resources	300	n/a	300	300	Review of the eligibility of property services professional fees being charged to Capital projects
Accommodation	(125)	n/a	(125)	(125)	Underspend due to a reduction in premises and supplies and services costs on all accommodation
Highways	(25)	25	0	0	Advertising income will not be fully achieved as Cabinet approval was only granted in May. Early estimates are that 50% of original £50k income will be generated. It is anticipated that this will be found by other mitigating underspends.
Refuse & Cleansing	42	86	128	128	There are two mandates that will not be fully achieved in 15-16.

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Operations					£86k on mandate 36 "Route Optimisation", where there was £50k of transport leasing costs built into the saving but we own the vehicle that we reduced from the fleet and therefore no leasing savings can be achieved. Also, the mandate originally cut 6 FTE posts, but only 5 FTE posts could be cut leaving a pressure of £26k. Also £40k shortfall on additional external income budget, (£50k in 14-15 and a further £50k in 15-16 was introduced). We have secured an additional £60k of this increase. There is also one other mandate in 15-16, mandate 37b "Modernising Trade Waste Services", where there is £40k of additional income to be received from the introduction of Trade waste recycling, to start in September 15.
Other see Appendix 9	(2)	0	(2)	(2)	
Total OPS at Month 2	318	316	634	634	Total OPS Outturn at Month 2

Chief Executive's Office (CEO)					
Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Reduced benefits activity and bad debt provision	(120)	n/a	(120)	(120)	Total CEO Outturn at Month 2

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position <u>net</u> of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Corporate (COL)					
Audit Commission Fees (Certification Grant)	(35)	n/a	(35)	(35)	Forecasted saving in relation to the auditing of grant claims

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position net of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Claims)					
Early Retirement Pension Costs	130	n/a	130	130	Additional cost of redundancies notified in latter part of 2014/15
Crematoria Dividend	(50)		(50)	(50)	Additional dividend over and above that presumed in para 3.1.7 above. The forecast is based on 2014-15 activity.
Insurance Premium Payment(Direct)	(34)	n/a	(34)	(34)	Based on potential 5% increase in premium. Dependent on Insurance tender for new period starting 1st October
Other see Appendix 11	2	0	2	2	
Total COL at Month 2	13	0	13	13	Total COL Outturn at Month 2

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position net of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Appropriations (APP)					
Attributable Costs - Fixed Asset Disposal	(30)	n/a	(30)	(30)	Investment income forecast to be higher than budget as advantageous short term loan deals were entered into earlier in the year, but the main spend on the 21C schools program is now expected to be at least mid-year
Interest Payable and Similar Charges	(202)	n/a	(202)	(202)	Reduction in rate on temporary borrowing offset by higher level of debt at 01/04/15 due to loans being taken out early when at attractive rates
Priority Investment Reserve	(90)	n/a	(90)	(90)	9/5/15 Cab report Children's Services development - funded from reserves - part apportioned to 2015-16.
Other see Appendix 12	0	0	0	0	
Total APP at Month 2	(322)	0	(322)	(322)	Total App Outturn at Month 2

Financing (FIN)					
Council Tax	(500)	n/a	(500)	(500)	Surplus due to projected better CT Collection rates
Benefit Support	(93)	n/a	(93)	(93)	Forecast extrapolated from CT Benefits system based upon benefits awarded to date
Total Financing	(593)	0	(593)	(593)	See also Appendix 13

Directorate / Service area	Forecast Outturn Position exclusive of savings not yet achieved £'000	Targeted 2015-16 Savings not yet realised £'000	Forecast Outturn Position net of savings not achieved £'000	Movement since Period 0 Red= Adverse (Green) = Favourable	Headline Comment
Grand Total @ Month 2	165	798	863	863	

3.1.12 More detailed monitoring information together with a narrative of more significant variance over £25,000 is provided in the Select Appendices 2 to 5.

3.2 SCHOOLS

3.2.1 Each of the Authority's Schools is directly governed by a Board of Governors, which is responsible for managing the school's finances. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools. Below is a table showing the outturn forecast Schools' balances position based on month 2 projections.

Draft Council Fund Outturn 2015/16– Schools Summary outturn position at Month 2 (Period1)	(A) Opening Reserves (Surplus) / Deficit Position 2015/16 £'000	(B) Budgeted Draw on School Balances 2015-16 £'000	(C) Variance on Budgeted Reserve Draw £'000	(D) Draw Forecasted on School Balances @ Month2 £'000	Forecasted Reserve Balances at 2015-16 Outturn (A+D) £'000
Clusters					
Abergavenny	(412)	124	(24)	100	(312)
Caldicot	(426)	275	(23)	252	(174)
Chepstow	98	36	9	45	143
Monmouth	(424)	166	27	193	(231)
Special	24	(18)	(10)	(28)	(4)
	(1,140)	583	(21)	562	(578)

3.2.2 School balances at the beginning of the financial year amount to £1,140,000. The Schools budgeted draw upon balances is forecasted to be £562,000 for 2015/16, therefore leaving £578,000 as forecasted closing reserve balances.

3.2.3 Within these summary figures, of particular note, is the deficit reserve position forecasted for the Chepstow Cluster, although Chepstow Comprehensive School are budgeted to reduce their own school balance through the school recovery plan, the other primary schools within the cluster all plan to draw upon their balances. The draw on school balances to balance school budgets is forecasted for 24 out of the total 37 Monmouthshire Schools.

3.2.4 5 schools exhibited a deficit position at the start of 2015/16; Chepstow Comprehensive (£388,688) and Llandogo (£12,346) were the only schools that showed an increased deficit reserve balance during 2014/15 and these two schools are forecasted to remain in deficit, albeit with an improving position, at the end of 2015/16 by (£314,793) and (£3,581) respectively. Llanvihangel Crocorney (£15,040) is forecasted to increase its deficit in 2015/16 to (£20,382) and Castle Park (£39,730) to (£37,418) a slight improvement on 2014/15. Mounon House Special School (£25,593) moved into a deficit position at the end of 2014/15, but is now forecasted to move to a positive £3,988 balance by the end of 2015/16. The only school currently forecasted to move into deficit balance from a credit balance position is Rogiet Junior and Infants (£4,584).

3.2.5. Schools balances are exhibiting a fluctuating trend with some schools showing a continuing reduction in schools balances which is of concern and others a more balanced trend.

Financial Year-end	Net level of School Balances
2011-12	(965)
2012-13	(1,240)
2013-14	(988)
2014-15	(1,140)
2015-16 (Forecast)	(578)

3.2.6 There has been a significant reliance on reserve balances to supplement school spending plans in the last 4 years across individual schools with a certain amount of replenishment. As a rough guide, prior to 2010, Welsh Government advocated that school balance levels equated to 5% of budget share. Using 2015/16 delegated budget levels, this would equate to £2.18 million. Members may wish to seek a comfort that balances aren't being used to subsidise and sustain core costs such as staffing.

3.27 Further information on Schools is provided in Children & Young People Select appendix 5.

3.3 **2015/16 Savings Progress**

3.3.1 This section monitors the specific savings initiatives and the progress made in delivering them in full by the end of 2015/16 financial year as part of the MTFP budgeting process.

In summary they are as follows,

2015/16 Mandated Budgeted Savings Progress at Month 2

DIRECTORATE	Specific Savings Initiatives 2015/16 £'s	Savings Identified @ Month 2 £'s	% Progress In Savings Achieved	Delayed Savings to 2016/17 £'s	Savings Unachievable in 2015/16 £'s
Children & Young People	1,514,000	1,400,000	93%	0	114,000
Social Care & Health	274,000	274,000	100%	0	0
Enterprise	1,392,983	1,024,983	73.5%	145,000	223,000
Operations	1,517,000	1,191,000	83%	115,000	211,000
Chief Executives Office	85,000	85,000	100%	0	0
Total Budgeted Savings	4,782,983	3,974,983	83%	260,000	548,000

3.3.2 Forecasted mandated savings are currently running at 83%, with £548,000 being deemed unachievable at the end of month 2, and a further £260,000 unlikely to crystallise in 2015-16.

3.3.3 The emphasis of reporting savings has changed from previously where savings were reported when they were manifest, however the judgement is now whether saving is forecast to be achieved.

3.3.4 The savings appendix also has a traffic light system to indicate whether savings are likely to be achieved or have reasons explaining the mandates delayed implementation. The following savings mandates are still reported to be high or medium risk.

Operations (OPS)

- The Home to School Policy Changes of £115,000 have been delayed due to other budget pressures within the Transport Section
- The £50,000 saving for the Transfer of Public Conveniences to Town Councils has not been achieved and £40,000 of additional external income has not been achieved within the Waste section.
- Delay in income generation of £10,000 in regard to Trade Waste re-cycling, This will hopefully be recovered in the second half of the financial year
- Highways advertising income forecasting a £25,000 shortfall due to later than expected implementation during the financial year following Cabinet Approval
- Route Optimisation has £86,000 of unachievable costs due to unattainable savings in regard to leasing costs and delay in restructuring

Enterprise (ENT)

- Museums, Shirehall & Castles and Tourism – the Tourism aspects exhibit a £20,000 shortfall due to unattainable green screen savings and staffing contracts
- The delayed implementation of the Community Hubs project has led to a £125,000 savings shortfall.
- Sustainable Energy Initiatives is reporting £33,000 of unachievable income targets
- In House development of ICT systems and associated income generation estimated at £100,000 will not occur which additional savings of £20,000 still be found from software contracts.
- MCC Markets are indicating that the extra income of £70,000 from the Markets and associated activities is unachievable

Children and Young People (CYP)

- The Youth Service are forecasting to achieve £86,000 of the mandated savings (£200,000) and are trying to identify the shortfall which has been reported as an over spend at month2.

Social Care & Health (SCH)

- The Mandates for Adult Social Care Service re-design and the transfer of SCH Transition project staff to Bright New Futures are forecast to be fully achieved.

Chief Executive's Office

- All current financial year savings have been identified within the Chief Executive's section of responsibility.

3.4 Capital Position

3.4.1 The summary Capital position as at month 2 is as follows

MCC CAPITAL BUDGET MONITORING 2015-16 AT MONTH 2 by SELECT COMMITTEE						
CAPITAL BUDGET SELECT PORTFOLIO	Annual Forecast £'000	Slippage Brought / Forward £'000	Total Approved Budget 15/16 £'000	Provisional Capital Slippage to 2016/17 £'000	Revised Capital Budget 2015/16 £'000	Forecasted Capital Expenditure Variance £'000
Children & Young People	33,058	7,267	43,101	(17,310)	33,058	0
Adult	81	35	46	0	81	0
Economic & Development	531	531	0	0	531	0
Strong Communities	7,426	2,940	4,486	0	7,426	0
Capital Schemes Total	41,096	10,773	47,633	(17,310)	41,096	0

MCC CAPITAL BUDGET MONITORING 2015-16 AT MONTH 2 By SCHEME CATEGORY

CAPITAL BUDGET SCHEME	Annual Forecast £'000	Slippage Brought / Forward £'000	Total Approved Budget 15/16 £'000	Provisional Capital Slippage to 2016/17 £'000	Revised Capital Budget 2015/16 £'000	Forecasted Capital Expenditure Variance £'000
Asset Management Schemes	3,047	889	2,158	0	3,047	0
Future Schools	31,586	6,699	42,197	(17,310)	31,586	0
Other School development Schemes	269	219	50	0	269	0
Infrastructure & Transport	2,782	670	2,112	0	2,782	0
Regeneration Schemes	947	947	0	0	947	0
Sustainability Schemes	81	81	0	0	81	0
County Farm Schemes	352	151	201	0	352	0
Inclusion Schemes	1,198	248	850	0	1,198	0
ICT Schemes	188	188	0	0	188	0
Other Schemes	646	581	65	0	646	0
Capital Schemes Total	41,096	10,773	47,633	(17,310)	41,096	0

3.4.2 There have been no revisions to the Capital programme in the first two months of the financial year.

3.5 Proposed Slippage to 2016-17

3.5.1 The only proposed slippage apparent at month 2 relates to 21c schools initiative, and reflects the latest cashflow profile provided by CYP colleagues.

3.6 Capital Outturn

3.6.1 After allowing for the slippage volunteered by services, the capital programme for 2015-16 is forecasting to spend to budget at Month 2.

3.6.2 This prediction is unlikely to be the reality because the levels of actual expenditure incurred by the end of month 2 doesn't provide a sufficiently robust measure on which to base a greater accuracy of forecast.

3.6.3 A significant factor in this is that the overall spending at month 2 hasn't even been sufficient to clear the provisions for work completed during 2014-15 but not invoiced by the end of the year, which you may expect to be cleared rather promptly in 2015-16.

Net provision made in respect of 2014-15 works (£1,754,734)
Expenditure to end of month 2 £1,147,502

3.7 Capital Financing and Receipts

3.7.1 Given the anticipated capital spending profile reported in para 3.1.1, the following financing mechanisms are expected to be utilised.

MCC CAPITAL FINANCING BUDGET MONITORING 2015-16 AT MONTH 2 By FINANCING CATEGORY						
CAPITAL FINANCING SCHEME	Annual Forecast Financing	Slippage Brought / Forward	Total Approved Financing Budget 15/16	Provisional Budget Slippage to 2016/17	Revised Financing Budget 2015/16	Forecasted 2015/16 Capital Financing
	£'000	£'000	£'000	£'000	£'000	£'000
Supported Borrowing	2,420	0	2,420	0	2,420	0
General Capital Grant	1,462	0	1,462	0	1,462	0
Grants and Contributions	20,769	3,953	16,816	(8,655)	12,114	0
S106 Contributions	690	690	0	0	690	0
Unsupported borrowing	16,585	1,274	15,311	(8,655)	7,930	0
Earmarked reserve & Revenue Funding	898	409	489	0	898	0
Capital Receipts	15,549	4,414	11,135	0	15,549	0
Low cost home ownership receipts	33	33	0	0	33	0
Unfinanced	0	0	0	0	0	0
Capital Financing Total	58,406	10,773	47,633	(17,310)	41,096	0

3.8 Useable Capital Receipts Available

3.8.1 In the table below, the effect of the changes to the forecast capital receipts on the useable capital receipts balances available to meet future capital commitments is shown. This is also compared to the balances forecast within the 2015/19 MTFP capital budget proposals.

Movement in Available Useable Capital Receipts Forecast

TOTAL RECEIPTS	2015/16	2016/17	2017/18	2018/19
	£000	£000	£000	£000
Balance b/f 1 st April	17,440	7,084	21,408	11,697
Receipts forecast to be received in year as 2015/19 MTFP	10,235	25,220	2,150	0
Increase / (decrease) in forecast receipts forecast at month 2	(4,576)	4,880	(150)	2,000
Deferred Capital Receipts	4	4	4	4
Less: Set aside Capital Receipts	0	(10,452)	0	0
Less: Receipts to be applied	(2,937)	(76)	(509)	(509)
Less :21C Schools programme	(12,612)	(5,252)	(11,207)	(650)
TOTAL Actual / Estimated balance c/f 31st March	7,084	21,408	11,697	12,542
TOTAL Estimated balance reported in 2015/19 MTFP Capital Budget proposals	11,660	21,104	11,542	10,388
Increase / (Decrease) compared to MTFP Capital Receipts Forecast	(4,576)	304	(154)	(2,154)

Points to note: The decrease in the Capital receipts balance of £4.5m compared to the MTFP at 31/3/2016 is mainly due to the delay in the receipt of one LDP receipt.

3.8.2 The Council has agreed to the inclusion of 21c schools initiative within the Capital Program and this relies on utilising £29.721 million of capital receipts during this next 4 year MTFP period. Consequently the balance of capital receipts available for other schemes during this MTFP window has considerably reduced.

3.8.3 Despite changes in the timing of individual receipts, which remains a risk to the Council to ensure it has sufficient receipts to fund its expenditure aspirations in the years necessary and avoid temporary borrowing costs, the balance of capital receipts available to fund capital expenditure, at the end of this next MTFP window has been revised to circa £10.3 million, as a consequence of additional receipts predominantly LDP related.

3.9 Reserve Usage

3.9.1 Revenue and capital monitoring reflects an approved use of reserves. Building upon the inclusion of a reserve summary provided as part of 2014-15 the following table indicates the anticipated position both at the end of 2015-16 but also the predicted position for 2016-17 based on decisions already made.

SUMMARY EARMARKED RESERVES POSITION 2015-16									
Earmarked Reserves:	2014-15	Revenue Approved Usage		Capital usage	2015-16	Revenue Budget Usage		Capital usage	2016-17
	b/fwd	Replenishment of Reserves	Draw on Reserves		c/fwd	Replenishment of Reserves	Draw on Reserves		c/fwd
Invest to Redesign	(1,483,521)	(60,228)	583,362	402,095	(558,292)	(96,827)	60,737		(594,382)
IT Transformation	(639,840)	0	0	103,091	(536,749)				(536,749)
Insurance and Risk Management	(2,250,388)	0	0		(2,250,388)				(2,250,388)
Capital Receipt Generation Reserve	(460,342)	0	233,357	79,512	(147,473)			135,191	(12,282)
Treasury Equalisation Reserve	(990,024)	0	0		(990,024)				(990,024)
Redundancy and Pensions Reserve	(599,936)	0	325,434		(274,502)		192,196		(82,306)
Capital Investment Reserve	(1,620,945)			528,611	(1,092,334)			518,541	(573,793)
Priority Investment Reserve	(1,973,294)	0	446,223	648,877	(878,194)				(878,194)
Museums Acquisitions Reserve	(59,798)				(59,798)				(59,798)
Elections Reserve	(83,183)	(25,000)	0		(108,183)	(25,000)	100,000		(33,183)
Grass Routes Buses Reserve	(160,615)	(5,000)	25,913		(139,702)	(5,000)			(144,702)
Sub Total	(10,321,887)	(90,228)	1,614,289	1,762,186	(7,035,640)	(126,827)	352,933	653,732	(6,155,802)
Restricted Use Reserves									
Chairman's Reserve	(36,754)				(36,754)				(36,754)
Youth Offending Team	(382,226)				(382,226)				(382,226)
Building Control trading reserve	(490)				(490)				(490)
Outdoor Education Centres Trading Reserve	(190,280)				(190,280)				(190,280)
I Learn Wales	(48,674)				(48,674)				(48,674)
Total Earmarked Reserves	(10,980,311)	(90,228)	1,614,289	1,762,186	(7,694,064)	(126,827)	352,933	653,732	(6,814,226)

3.9.2 This indicates that by the end of 2016-17 the Council is likely to utilise over 40% of the useable earmarked reserves brought forward from 2014-15.

4 REASONS

4.1 To improve budget monitoring and forecasting information being provided to Senior Officers and Members.

5 RESOURCE IMPLICATIONS

5.1 As contained in the report.

6 EQUALITY AND SUSTAINABLE DEVELOPMENT IMPLICATIONS

6.1 The decisions highlighted in this report have no equality and sustainability implications.

7 CONSULTEES

Strategic Leadership Team
All Cabinet Members
All Select Committee Chairman
Head of Legal Services
Head of Finance

8 BACKGROUND PAPERS

8.1 Month 2 monitoring reports, as per the hyperlinks provided in the Select Appendices

9 AUTHOR

Mark Howcroft – Assistant Head of Finance

Dave Jarrett – Senior Accountant Business Support

10 CONTACT DETAILS

Tel. 01633 644740

e-mail. markhowcroft@monmouthshire.gov.uk


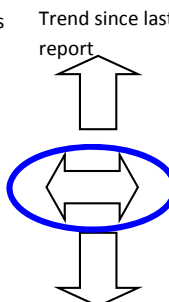

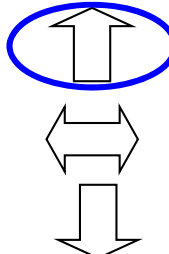
Appendices


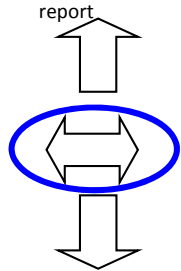
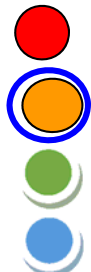
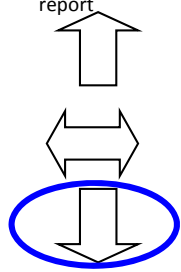
- Appendix 1 Mandated Savings Progress Report
- Appendix 2 Strong Communities Select Committee portfolio position statement
- Appendix 3 Economy and Development Select Committee portfolio position statement
- Appendix 4 Adult Select Committee portfolio position statement
- Appendix 5 Children and Young People Select Committee portfolio position statement













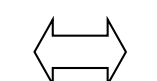

Mandate Summary	RAG Month 10	RAG Month 2
1 Leisure		
2 Housing		
5 Sustainable Energy Initiatives		
6 Museums & Castles		
14 Home to School Transport		
15 Facilities		
16 Schools Delegated budgets		
18 School Library Service		
20 Gwent Music		
24 Transition – Bright New Futures		
25 Fleet Rationalisation		
26 Property Rationalisation		
28 Community Hubs		
31 ICT savings		
33 Adult Social Care (&34)		
35 Transformation of ALN		
36 Route Optimisation		
37a Waste Services		
37b Trade Waste		
37c Grey Bag & Nappy Collection		
40a Democracy		
41 Highways		
41a Abergavenny Markets		
42 Youth Service		


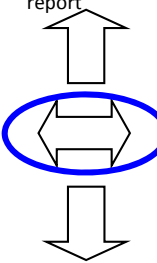

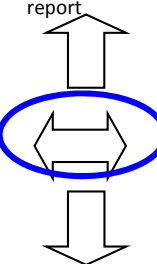
Budget Mandates


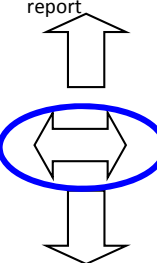

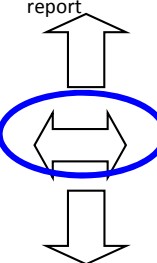
Progress and Next Steps at Month 2


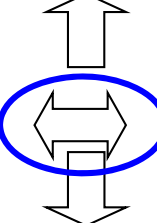

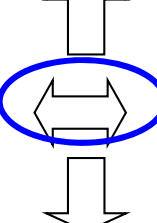
Mandate RAG	Progress for month one and two	Next Steps	Type	Year-end target	Forecasted to be achieved	Variance	Owner
<p>Mandate 1 Leisure.</p> <p>Current status  Trend since last report </p>	<p>Restructure process complete. All departments have individual service plans. All plans tracked and monitored by the individual service area. Full ownership of delivery by individual teams. All Leisure income targets are on track to meet budgets and will continue to be monitored.</p>	<p>Continue to review the 3 G pitch project and review its income generation targets. Continue to review all business plans. Work with finance on e-payments.</p> <p>3G income - red (being supported by other income areas)</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>155,000</p> <p>265,983</p> <p>420,983</p>	<p>155,000</p> <p>265,983</p> <p>420,983</p>	<p>0</p> <p>0</p> <p>0</p>	Ian Sanders
<p>Mandate 2 Housing</p> <p>Current status  Trend since last report </p>	<p>Commercialisation of the care line service. One housing solutions service with TCBC, expansion of shared housing scheme, B&B reduction and a restructure.</p> <p>Detailed plans in place for all projects to ensure they remain on track. The long term average trend has been reversed in the first two months of 15/16 with an average of 24 installs per month and a removal rate of 16 so the trend is definitely positive and if maintained would result in us hitting our target of 800 clients. Projections indicate the service will generate the income necessary to meet the budget. All non-financial benefits - Green</p>	<p>Continue to drive marketing plan and further develop the website and on line payment options. Continue to work with Social Care teams to raise awareness of care line's benefits and functionality. Continue to develop the cultures of both teams to develop a one team ethos.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>25,000</p> <p>30,000</p> <p>55,000</p>	<p>25,000</p> <p>30,000</p> <p>55,000</p>	<p>0</p> <p>0</p> <p>0</p>	Ian Bakewell

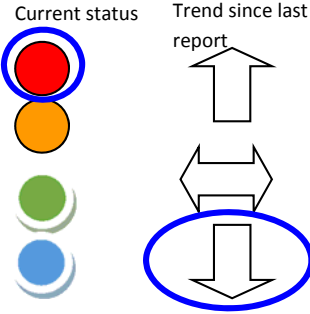
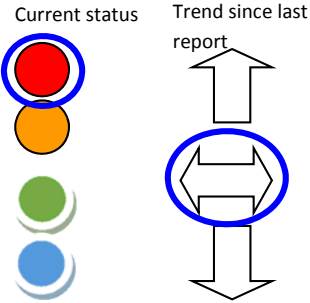
<p>Mandate 5 *</p> <p>Sustainable Energy Initiatives</p> <p>Current status  Trend since last report </p>	<p>2014/15 & 2015/16 – savings*</p> <p>Investing in biomass boilers, solar farms and reduction in Carbon Commitment.</p> <p>Expected income targets not achieved.</p>	<p>Review target for 15/16.</p> <p>Review delivery plan and mandate.</p> <p>Cabinet report out for consultation currently to create a solar farm.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>33,000</p> <p>33,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>0</p> <p>33,000</p> <p>33,000</p>	<p>Ben Winstanley</p>
<p>Mandate 6</p> <p>Museums & Castles</p> <p>Current status  Trend since last report </p>	<p>Fully integrate cultural services, tourism services and attractions within tourism, leisure and culture section. Maximise synergies & achieve a sustainable long term business footing.</p> <p>Income generation target for 15/16 10K shortfall.</p> <p>Weddings – Amber</p> <p>Countryside savings – Green</p> <p>Savings from Volunteers – Red</p> <p>Income made by fundraiser – Green.</p> <p>Fundraiser in place.</p> <p>Income from learning – Green.</p> <p>Savings from shared service model at Chepstow TIC – Green.</p> <p>Income from green screen – Red</p> <p>Income from rental of Abergavenny Red Square window - Green</p>	<p>Castle reporting an 80K overspend</p> <p>Review the budgets to reflect the cost to run the service.</p> <p>Review budget savings from 13/14 that have been carried forward as these will not be made.</p> <p>Review the spend in order to achieve the income and re-model the targets.</p> <p>15/16 salary budget only supports the service until October 2015/16, potential overspend but will not know the full effect until a decisions is made regarding the future of the TIC.</p> <p>Review marketing plan for Green screen.</p> <p>Continue to review the use of volunteers.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>81,000</p> <p>109,000</p> <p>190,000</p>	<p>71,000</p> <p>99,000</p> <p>170,000</p>	<p>10,00</p> <p>10,000</p> <p>20,000</p>	<p>Ian Saunders</p>


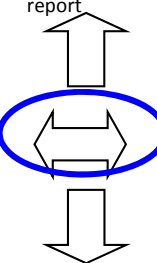

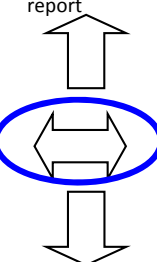
<p>Mandate 14</p> <p>Home to School Transport</p> <p>Current status  Trend since last report </p> <p>  </p> <p> </p>	<p>Post 16 travel grant removed. - Green Removal of the non-statutory element of travel grants to post 16 students by July – Green</p> <p>Increase in post 16 charging – achieved increase in costs in 14/15 and will sustain however the 29k target for 15/16 will not be delivered as already realised.</p> <p>Transport Policy on hold.</p> <p>There is currently no progress on change of policy on statutory distances and pick up points due to members exploring other options.</p>	<p>Waiting for further steer on policy direction for home to school transport.</p> <p>Pressure mandate being submitted to address current underfunded budget for 16/17</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>115,000</p> <p>115,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>0</p> <p>115,000</p> <p>115,000</p>	<p>Roger Hoggins/ Richard Cope</p>
<p>Mandate 15 *</p> <p>Facilities - transfer functions to other providers</p> <p>Current status  Trend since last report </p> <p>  </p> <p> </p>	<p>2014/15 mandate*</p> <p>Building Cleaning / Community Services Engaging with town and community councils, ‘friends of’ and clubs to take on service related costs. Considerable work has already been undertaken e.g. Linda Vista, Bailey Park, public conveniences.</p> <p>Activities during 2015/16 will be more challenging and this will need to be approached in a more flexible way. It is highly unlikely that we will achieve full year savings on this for 2015/16.</p>	<p>Review the delivery plan and consider opportunities for 2016/17. Contain in mandate proposal to re-align.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>100,000</p> <p>0</p> <p>100,000</p>	<p>10,000</p> <p>0</p> <p>10,000</p>	<p>90,000</p> <p>0</p> <p>90,000</p>	<p>Roger Hoggins</p>


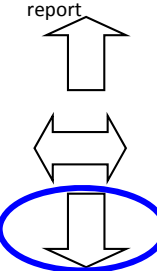

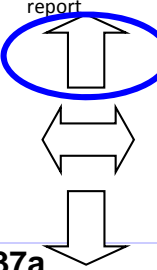

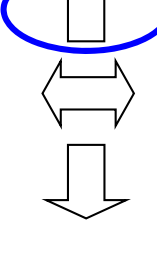
<p>Mandate 16</p> <p>schools delegated budgets</p> <p>Current status  Trend since last report </p>	<p>Schools being supported to seek opportunities for savings. Cluster led meetings. All schools being supported with performance management. Training needs have been identified for Head Teachers to address any skill gaps when managing their budgets. All schools continue to engage.</p>	<p>Ensure the identified 'quick wins' are developed and continue to be published, shared and evaluated throughout all schools. Highlight schools who need more significant support and agree action to mitigate any financial challenges. Continue to review resource impact for foundation phase. Monitor schools closely to ensure they follow their budget plans and more schools do not fall into a deficit.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>1,124,000</p> <p>1,124,000</p> <p>1,124,000</p>	<p>1,124,000</p> <p>1,124,000</p> <p>1,124,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Nikki Wellington</p>
<p>Mandate 18 *</p> <p>School library service - combine with general library service</p> <p>Current status  Trend since last report </p>	<p>2014/15 mandate with 2015/16 savings*</p> <p>Savings achieved – mandate delivered</p>	<p>No next steps necessary</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>20,000</p> <p>20,000</p>	<p>0</p> <p>20,000</p> <p>20,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Sharon Randall – Smith</p>

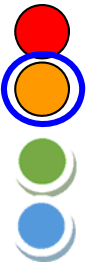
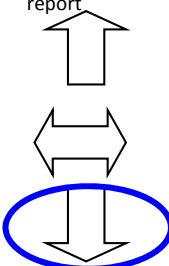
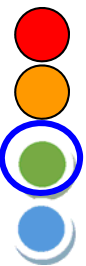
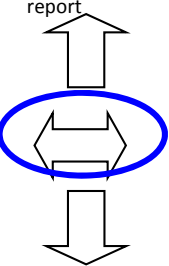
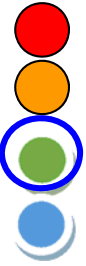
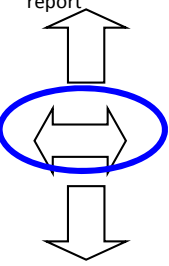
<p>Mandate 20 Gwent Music</p> <p>Current status  Trend since last report </p>	<p>Gwent Music is a joint service hosted by Newport. The plan is to refocus the service to make them more efficient and increase the value by :-</p> <p>Increase charging to parents per term to bring it in line with other LA's delivering the same service i.e. Newport. Introduce an instrument charge. Not fill the vacant post. Music access fund agreed as of 19th June by cabinet.</p>	<p>To continue to work with Gwent music to develop the music provision for Monmouthshire schools in light of the reductions. To launch the access fund to all schools from September</p> <p>Gwent music have worked very successfully on income generation and very closely with Monmouthshire to achieve this.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>50,000</p> <p>50,000</p>	<p>0</p> <p>50,000</p> <p>50,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Nicky Wellington</p>
<p>Mandate 24 * Transition - Bright New Futures (SC&H)</p> <p>Current status  Trend since last report </p>	<p>2014/15 mandate*</p> <p>In 2014 we combined our Transitions Project Team within Bright New Futures Project. (based in Bridges)</p> <p>This has established a shared service model.</p> <p>No action necessary in relation to the mandate savings.</p> <p>We continue to deliver savings with this partnership working.</p>	<p>Plan to review near the end of the five year project. Review to include :- Budgets Service Resource / secondments. Etc...</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>14,000</p> <p>14,000</p>	<p>0</p> <p>14,000</p> <p>14,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Julie Boothroyd</p>

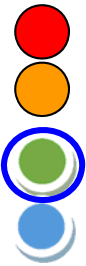
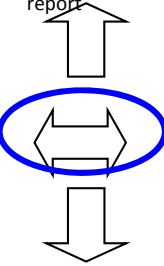

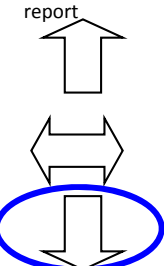
<p>Mandate 25</p> <p>Fleet Rationalisation</p> <p>Current status  Trend since last report </p>	<p>The savings for this mandate were being achieved from the reduction of fleet vehicles across the authority.</p> <p>This fleet reduction has been achieved therefore the budget mandate is on target to be achieved by year end. The restructure element due to protection of employment policy did not achieve 100% however shortfalls will be made from other savings within the service.</p> <p>There are other operational opportunities currently being considered :- ICT 22 – the connected worker has made progress, this is at the trailing stage, ICT 13– the pool car booking system – this has not progressed.</p>	<p>No next steps for fleet reduction as complete.</p> <p>Continue to review the 2 ICT projects and report progress.</p> <p>Ensure shortfall in restructure savings are met within service area.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>62,000</p> <p>62,000</p>	<p>0</p> <p>62,000</p> <p>62,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Debbie Jackson</p>
<p>Mandate 26</p> <p>Property rationalisation</p> <p>Current status  Trend since last report </p>	<p>These savings are predicted on the need to reduce our operational portfolio and maximise revenue streams from our investment holdings. Revenue savings are largely accrued through the reduction in utilities costs, rates, repairs and maintenance.</p> <p>Rental of buildings – Green Release of Boverton house – 9 K short due to exam commitment. Rates Savings on vacant buildings - Green Rental Grant reductions – Dedicated member of staff now responsible for this.</p>	<p>Review the property rationalisation delivery plan and amend to account for Boverton House shortfall. Permissions for any disposal will continue through the usual council process. Work alongside agile working policy owner to explore further opportunities for greater agile working.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>20,000</p> <p>80,000</p> <p>100,000</p>	<p>20,000</p> <p>80,000</p> <p>100,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Ben Winstanley</p>

<p>Mandate 28</p> <p>Community Hubs</p>  <p>Current status</p> <p>Trend since last report</p>	<p>It's about delivering services in a different way and aligning them with the Whole Place philosophy. This will introduce major changes to how the library and one stop shop services are delivered. We will create a hub in each town where face to face services will be delivered. The contact centre will sustain a reliable and informed first point of contact for people contacting us other than face to face.</p> <p>Employee consultation / selection and resource management is underway.</p> <p>Budget saving shortfall mainly due to the delay of the implementation of the restructure. The mandate describes the full year's savings and now only 50% will be achieved due to the Sept implementation date.</p>	<p>Project plan requires continuous monitoring, updating and adjusting to reflect the project developments.</p> <p>Review training plan for both operations (ensure training fits the needs of the new services)</p> <p>Continue to review the reporting lines of both new services to ensure consistency and synergy between the two.</p> <p>Continue to support the staff to ensure open 2 way communication. Ensure HR are available to offer consistent advice and guidance and support to staff where and when appropriate in order to support the project timelines.</p> <p>There is a 73K mitigating underspend included that offsets the mandate saving.</p>	<table border="1"> <tr> <td>Income</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Savings</td> <td>250,000</td> <td>125,000</td> <td>125,000</td> </tr> <tr> <td>Total</td> <td>250,000</td> <td>125,000</td> <td>125,000</td> </tr> </table>	Income	0	0	0	Savings	250,000	125,000	125,000	Total	250,000	125,000	125,000				<p>Deborah Hill-Howells</p>
Income	0	0	0																
Savings	250,000	125,000	125,000																
Total	250,000	125,000	125,000																
<p>Mandate 31</p> <p>ICT Savings (SRS & custom built software solutions)</p>  <p>Current status</p> <p>Trend since last report</p>	<p>The mandate's aim was to :- Drive cost efficiencies and income generation opportunities within the Shared Resource Service (SRS). This will subsequently result in MCC benefiting from reduced budget without any significant impact to service. And generate ongoing savings and user benefit from custom built software solutions being generated, then productised and sold commercially.</p> <p>SRS have found 130K of their proposed 150K. They hope to make 20k by year end on employee savings. The software solutions savings will not occur and other options are being considered for alternative savings.</p>	<p>Continue to work with SRS to identify and deliver savings where possible.</p> <p>Continue to develop options for alternative savings.</p>	<table border="1"> <tr> <td>Income</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Savings</td> <td>250,000</td> <td>130,000</td> <td>120,000</td> </tr> <tr> <td>Total</td> <td>250,000</td> <td>130,000</td> <td>120,000</td> </tr> </table>	Income	0	0	0	Savings	250,000	130,000	120,000	Total	250,000	130,000	120,000				<p>Peter Davies</p>
Income	0	0	0																
Savings	250,000	130,000	120,000																
Total	250,000	130,000	120,000																

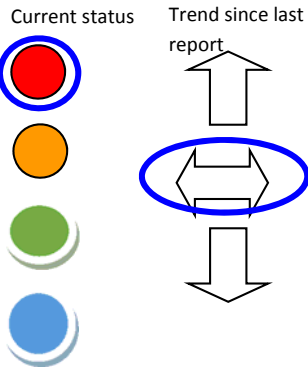
<p>Mandate 33&34</p> <p>Adult Social Care</p> <p>Current status  Trend since last report </p>	<p>The service is continuing its journey on practice change and restructuring itself to meet future mandate savings with community links and innovative approaches to domiciliary care, coupled with less reliance on admissions to residential care.</p> <p>The size of the saving is challenging however the service is working together as a whole team in order to continue to review its performance in order to meet the targets. Change in practice will need to continue at pace and be significant, this will continue to take time. It is still uncertain if following re-assessment savings will be realised due to dependency and acceptance of different solutions available. All targets currently on track to deliver. Dementia care matters training has commenced with vigour and early signs are that it will support the changes in practice required.</p>	<p>Continue to review the structures and workforce to establish the resource, knowledge and skills moving forward.</p> <p>Service transformation will continue to evolve and approval sought as the programme develops.</p> <p>Continue to deliver and ongoing evaluation of the training.</p> <p>Continue to capture and work with savings ideas from the teams.</p> <p>Continue to review IT build.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>260,000</p> <p>260,000</p>	<p>0</p> <p>260,000</p> <p>260,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Julie Boothroyd</p>
<p>Mandate 35</p> <p>Transformation of ALN</p> <p>Current status  Trend since last report </p>	<p>We are undertaking a review of Additional Learning Needs. Its forms a 3 stage process.</p> <p>Savings fully met for this year. Stages 1 and 2 are complete and the team have commenced consultation with families as part of the stage 3. Community consultation is considered robust and well evidenced. Difficulty in predicting the outcome of consultation until full consultation is complete. All options present opportunities for delivering the target savings.</p>	<p>All timescales of delivery of the mandate to stay in line with the 'complete review' timetable. Continue to review and adapt the consultation both internally and in the community and families. Finance milestone to be built into the delivery plan. Ensure stage 3 is monitored and kept on track.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>120,000</p> <p>120,000</p>	<p>0</p> <p>120,000</p> <p>120,000</p>	<p>0</p> <p>120,000</p> <p>120,000</p>	<p>Sharon Randall-Smith</p>

<p>Mandate 36 * Route Optimisation</p> <p>Current status: </p> <p>Trend since last report: </p>	<p>Mandate from 2014/15</p> <p>Due to the changing to routes the mandate related to the reduction in fleet.</p> <p>There were 50K of transport costs built into the saving but as MCC owned the vehicle that we reduced from the fleet therefore there were no leasing savings achieved. The mandate reduced 6 FTE posts but operationally only 5 FTE could be lost leaving a further pressure.</p>	<p>Review the on-going operation and budgets and re-align in line with service needs.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>270,000</p> <p>270,000</p>	<p>0</p> <p>184,000</p> <p>184,000</p>	<p>0</p> <p>86,000</p> <p>86,000</p>	<p>Rachel Jowitt</p>
<p>Mandate 37 Waste – Project Gwyrdd</p> <p>Current status: </p> <p>Trend since last report: </p>	<p>5 authority partnership whose purpose is to provide the best environmental, cost effective and practical solution for waste after recycling and composting has been maximised in each area</p>	<p>Regular review</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>250,000</p> <p>250,000</p>	<p>0</p> <p>250,000</p> <p>250,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Rachel Jowitt</p>
<p>Mandate 37a Waste Services</p> <p>Current status: </p> <p>Trend since last report: </p>	<p>The mandate is about re-aligning the service in order to be as customer focused and efficient as possible. To reduce duplication of services which provide clarity on responsibility and service delivery. To remove duplication and harmonise working practices.</p> <p>Vacancies have been deleted therefore savings have been achieved.</p>	<p>No relevant Next Steps</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>50,000</p> <p>50,000</p>	<p>0</p> <p>50,000</p> <p>50,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Rachel Jowitt</p>

<p>Mandate 37b Trade Waste</p> <p>Current status  Trend since last report </p>	<p>This mandate has 2 elements. The introduction of trade waste recycling. And Realignment of 2 schedule changes.</p> <p>It has been identified that this may possibly be a pressure and this will continue to be reviewed. More detail will be available in month 6.</p>	<p>Continue to review operational impact. Establish any potential mitigating actions.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>30,000</p> <p>10,000</p> <p>40,000</p>	<p>20,000</p> <p>10,000</p> <p>30,000</p>	<p>10,000</p> <p>0</p> <p>10,000</p>	<p>Rachel Jowitt</p>
<p>Mandate 37c Grey bag & nappy collection.</p> <p>Current status  Trend since last report </p>	<p>This mandate relates to the removal of the free supply of grey refuse bags and the removal of the hygiene/ nappy collection.</p> <p>The mandate has been delivered the savings have been achieved.</p>	<p>Continue to review as still early stages. No other next steps relevant.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>0</p> <p>180,000</p> <p>180,000</p>	<p>0</p> <p>180,000</p> <p>180,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Rachel Jowitt</p>
<p>Mandate 40a Democracy</p> <p>Current status  Trend since last report </p>	<p>This mandate purpose was to reduce the budget requirement in a number of areas through a range of actions including :- Management restructure – Green. Increased income generation – Green Removal of a vacant post – Green Reduction in mileage budget – Green All action plans delivered in order to achieve the savings.</p>	<p>In relation to budget delivery no next steps</p> <p>Non budget Service improvements.</p>	<p>Income</p> <p>Savings</p> <p>Total</p>	<p>24,000</p> <p>85,000</p> <p>109,000</p>	<p>24,000</p> <p>85,000</p> <p>109,000</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Tracy Harry</p>

<p>Mandate 41 Highways</p> <p>Current status</p>  <p>Trend since last report</p> 	<p>This mandate was made up of :-</p> <p>Employee restructure – Green Material savings – Green Plant saving – Green. Re-negotiating with sub-contractors – Green Additional income from skips & scaffolding – green. Operational fuel, stores & procurement savings - Green. Commercial advertising – Red.</p>	<p>Advertising income will not be fully achieved as cabinet only recently approved it. Early estimates are that 50% of the income will be generated. This shortfall will be found by other mitigating underspends.</p>	<table border="1"> <tr><td>Income</td><td>55,000</td><td>55,000</td><td>0</td></tr> <tr><td>Savings</td><td>395,000</td><td>370,00</td><td>25,000</td></tr> <tr><td>Total</td><td>450,000</td><td>425,000</td><td>25,000</td></tr> </table>	Income	55,000	55,000	0	Savings	395,000	370,00	25,000	Total	450,000	425,000	25,000				<p>Tony Wallen</p>
Income	55,000	55,000	0																
Savings	395,000	370,00	25,000																
Total	450,000	425,000	25,000																
<p>Mandate 41a Abergavenny Markets</p> <p>Current status</p>  <p>Trend since last report</p> 	<p>The objective was to run additional market stalls on existing market days in Neville street and St Johns Square, Abergavenny. Expansion of flea markets and boot sales and to hold special markets/events in Cross Street Abergavenny.</p> <p>The service has been unable to generate the additional income. This mainly due to operational, resource and PR challenges.</p> <p>Welsh Classes (10K) Finders fees (10K)</p>	<p>Critically review current structures and operation and business model.</p>	<table border="1"> <tr><td>Income</td><td>70,000</td><td>0</td><td>70,000</td></tr> <tr><td>Savings</td><td>0</td><td>0</td><td>0</td></tr> <tr><td>Total</td><td>70,000</td><td>0</td><td>70,000</td></tr> </table>	Income	70,000	0	70,000	Savings	0	0	0	Total	70,000	0	70,000				<p>Ben Winstanley</p>
Income	70,000	0	70,000																
Savings	0	0	0																
Total	70,000	0	70,000																

**Mandate 42
Youth Service**



The Youth Service is exploring new ways of working. They are embracing this opportunity in an innovative way. Small groups are exploring ideas to generate income streams and savings whilst ensuring quality service is maintained.

Sourced and secured ESF funding for pre and post 16 for a period of 3 years. 130k per year secured and runs an academic year so circa 70k will be in this financial year.

Secured 10k from Supporting People's Programme to assist with Post 16 support for 1 year

Community Kitchen in Abergavenny has been awarded 5 star rating by Environmental Health and is now operational. Taking bookings for buffets; children's parties and lunches for community members

Skate Park Shop in Abergavenny is near opening
Finalising details with Legal on contract with local business
Audit and accounts have been set up
Marketing ready to go out

Propel is steadily progressing
Courses ready to advertise
Staffing being trained currently to deliver

Wellbeing is steadily progressing
Courses being written
Staff who have expertise in this area are finding it difficult to fit in this as well as working with young people on their case load as these are the priority

Meetings with all schools to look at new roles for staff and outcomes required to meet funding criteria.
Planning and writing of resources and courses to be completed over summer period
Programme to start delivery on 2nd September 2015

Meet with SPP to finalise grant.
Case load young people to be supported. Commence project in July 2015.

Market and promote menus and packages available
Official opening in September 2015 in Kitchen.

Set income targets once steady business flow is established.
Shop to be operational by September 2015
Set income targets once steady business flow is established

Still awaiting for HUB section to promote courses.
On-line payment will be crucial and awaiting developments on this work.

Still awaiting for HUB section to promote courses
Meeting with staffing team to look at where time can be found in order to free staff up to deliver specialised courses and offer more packages to families and young people

Income	200,000	100,000	100,000
Savings	0	0	0
Total	200,000	100,000	100,000

Tracey Thomas

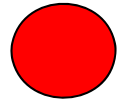
Summary Month 10

Summary – Month 2

Key

Current status

Current status



Concerns identified with delivery of target.
Continue to closely review & monitor.



Monitoring & required to keep on track



On target to achieve budget



On target and over acceding.

Strong Communities Select Committee

Portfolio Position Statement Month 2 (2015/16)

1 Head of Operations Commentary

1.1 This is a month 2 report so is early in the financial year. Nevertheless the report highlights some significant budgetary issues that continue from the 2014/15 financial year, including the PTU budget assumptions and those for school meals. The pressures have been assessed and in some instances have been listed as pressures within the wider budget setting process. If they are not managed through the corporate process then it will fall back upon the Operations department to find alternative savings or greater income during the year to balance the department's budget overall. A pressure has arisen through a review of Property services charging, resulting in some Property Services costs no longer being able to be allocated to the capital budget. This is a change from established custom and practice and officers are investigating how this may best be managed. At present the income assumptions surrounding grounds maintenance and SWTRA are modest and performance in these areas will improve the projected out turn, officers will revise these assumptions further into the year when turnover becomes clearer.

2 Revenue Outturn Forecast

2.1 The combined budget and outturn forecast for this portfolio is

Service Area	Budget at Month 2 £000's	Forecast Outturn £000's	Variance at Month 2 £000's
Chief Executive's Office	6,837	6,716	(121)
Operations	16,098	16,732	634
Corporate	18,351	18,414	63
Appropriations	8,224	7,976	(248)
Financing	(145,376)	(145,969)	(593)
Total	(95,866)	(96,131)	(265)

2.2 The most significant over and underspends are

Service	Overspend Predicted £000's	Underspend Predicted £000's	Commentary on forecasted outturn
CEO			
Benefits		(120)	£57,000 under spend against the Benefits budget reflecting current activity levels. £49,000 underspend against the budget that was earmarked for topping up the bad debt provision (this is based on last year's activity) £13,000 additional Admin Grant from DWP

Service	Overspend Predicted £000's	Underspend Predicted £000's	Commentary on forecasted outturn
Operations – Passenger Transport Unit	300		Assumed ALN transport savings have proven unachievable, budgeted increased income levels were not made whilst at the same time corporate budget decisions regarding reductions in overtime costs were imposed. A mandate has been put forward to highlight the fact that the service cannot operate within its existing budget and has requested further funding via the MTFP in 2016-17.
Operations – Building Cleaning	50		Delayed implementation of mandate saving of transferring public conveniences to Town Councils.
Operations – School Catering	55		Increased costs to comply with Healthy Eating in Schools Agenda and a reduction in budgeted meals
Operations – Procurement		72	Vacancy savings and reduced third party expenditure
Operations – Property Services	300		A review of property service charging which means that overheads cannot be charged to capital schemes
Operations – Accommodation costs		125	Maintenance costs for Magor and Usk are underspent mainly due to reduced costs as buildings are relatively new.
Operations - Waste	126		Savings from mandates could not be achieved – leasing costs could not be saved as vehicles were already owned and therefore a budget did not exist. Only five out of six posts could be removed. Additional income of 40k from trade waste will be delayed as the implementation date is September 2015.

Corporate Services	Overspend Predicted £000's	Underspend Predicted £000's	Commentary on forecasted outturn
CORPORATE			
Audit Commission Fees (Certification)		(35)	Forecasted saving in relation to the auditing

Grant Claims)			of grant claims
Early Retirement Pension Costs	130		Additional cost of redundancies notified in latter part of 2014/15
Insurance Premium Payment(Direct)		(34)	Based on potential 5% increase in premium. Dependent on Insurance tender for new period starting 1st October
APPROPRIATIONS			
Attributable Costs - Fixed Asset Disposal		(30)	Investment income forecast to be higher than budget as advantageous short term loan deals
Interest Payable and Similar Charges		(202)	£128k - Reduction in rate on temporary borrowing offset by higher level of debt at 01/04/15 due to loans being taken out early when at attractive rates; Plus £10k saving relating to a budget reduction in 2014/15 for the Abergavenny library. Also reduction in saving of £16k due to the delay of an LDP receipt into 2016/17
Charges Required Under Regulation	74		The shortfall mainly relates to MRP payable relating to vehicles purchased from borrowing (unbudgeted) in 1415.
Contribution from Reserves	90		9/5/15 Cab report Children's Services development - funded from reserves - part apportioned to 2015-16.
FINANCING			
Council Tax		(500)	Surplus due to projected better CT Collection rate
Benefit Support		(93)	Forecast extrapolated from CT Benefits system based upon benefits awarded to date

2.3 Please see Appendix 9,10,11,12 and 13 for further analysis of the directorate expenditure at month 2.

3 2015-16 Savings Progress

3.1 The savings required by the 2015-16 budget mandates have not yet been fully secured.

3.2 Operations Budgeted savings were £1,517,000 and at month 2, £1,201,000 have been identified. Of the remaining savings, £115,000 are delayed until 2016/17 and currently £201,000 are deemed to be unachievable.

3.3 Chief Executives budgeted savings were £85,000. These have all been achieved.

Man. No.	Description	Target Savings £'s	Forecast Savings Identified £'s	Delayed Till 2016/17 £'s	Unachievable £'s
	STRONG COMMUNITIES				
14	Home to School Policy Changes	115,000	0	115,000	0
15	Facilities - Transfer functions to other providers	100,000	10,000	0	90,000
25	Transport Review and Rationalisation	62,000	62,000	0	0
36	Cost Neutral Waste Service	270,000	184,000	0	86,000
37	Project Gwyrdd	250,000	250,000	0	0
37a	Waste Mgt - Efficiency & Realignment	50,000	50,000	0	0
37b	Waste Mgt - Modernising Trade Waste Services	40,000	40,000	0	0
37c	Waste Mgt - Collection changes, Grey bags and nappies	180,000	180,000	0	0
41	Highways	450,000	425,000	0	25,000
	Total Operations	1,517,000	1,201,000	115,000	201,000
	CHIEF EXECUTIVES'				
40a	Democracy & Regulation	85,000	85,000	0	0
	Total CEO	85,000	85,000	0	0

Please see Savings Mandate Progress Appendix 1 for further details on savings

4 Capital Outturn Forecast

4.1 The capital budget of £4,485,758 had been increased by slippage from 2014/15 of £2,939,759 to a new total of £7,425,517. The budget is separated under the following headings

Strong Communities	Annual Forecast £000's	Original Budget £000's	Slippage from 2014/15 £000's	Total Approved Budget £000's	Annual Overspend / (Underspend) Month 2 £000's
Development Schemes Over £250k	11	0	11	11	0
Development Schemes Under £250k - Essential Works	783	410	373	783	0
Development Schemes Under £250k - Other Recommend	836	270	566	836	0
Infrastructure	2783	2112	671	2783	0
IT Schemes - Infrastructure/Hardware	147	0	147	147	0
IT Schemes - Web Related	35	0	35	35	0
Low Cost Home Ownership	33	0	33	33	0
Maintenance Schemes - General	346	201	145	346	0
Renovation Grants	654	600	54	654	0
Section 106	705	0	705	705	0
Specific Grant Funded	0	0	0	0	0
Maintenance Schemes - Property	1093	893	200	1093	0
Grand Total	7,426	4,486	2,940	7,426	0

5 Supporting Financial Monitoring Workbooks (ctrl click to access)

Important: Please do not Check Out Files

[Revenue Monitoring Month 2 Chief Executives Office](#)

[Revenue Monitoring Month 2 Operations](#)

[Revenue Monitoring Month 2 Corporate](#)

[Revenue Monitoring Month 2 Appropriations](#)

[Capital Monitoring Month 2 Strong Communities Select](#)

Economy & Development Select Committee

Portfolio Position Statement Month 2 (2015-16)

1 DIRECTOR'S COMMENTARY

2015-16 is a year in which Enterprise is charged with delivering on some of its most challenging efficiency and income generation targets. As such, it's difficult to provide accurate commentary on a forecast position taken at month 2. The early position however does reflect the lead-in time taken to develop new Community Hubs and whilst ground can be re-gained on implementation now that the HR processes have been all but worked through, a shortfall in the target is likely. It is envisaged that this will be offset with additional income through Estates and Housing and delaying appointment/holding open vacant posts wherever possible. In relation to a further pressure point, Community Education, the franchise agreement has been recently reduced significantly and as such, a staff restructure report is currently making its way through the Select process in readiness for July cabinet. Caldicot Castle continues to exhibit pressures in relation to inability to hit income targets in light of the overall investment needs attached to running a scheduled ancient monument and whilst SRS efficiencies have been identified in the main, £100k of new income remains unidentified around software development. Given that the replacement social care system will soon be up and running, a commercialisation opportunity exists which will be explored and further work continues on the integration of legacy software systems across partners. In short, whilst an over-spend is evident at this early stage, I remain confident in the efforts taken to redress this.

2 Revenue Outturn Forecast

2.1 The combined budget and outturn forecast for this portfolio is

Service Area	Budget at Month 2 £000's	Forecast Outturn £000's	Variance at Month 2 £000's
Community led Delivery	1,928	2,066	138
Commercial and People Development	4,101	4,201	100
Enterprise Management	397	397	0
Development Planning	931	931	0
Tourism, leisure and Culture	2,500	2,600	100
Total	9,857	10,195	338

2.2 The most significant over and underspends are

Service	Overspend Predicted £000's	Underspend Predicted £000's	Commentary on forecasted outturn
Markets	110		Delayed implementation of restructure, increased overtime demands and inability to meet budget mandate savings of increasing income by 50k
Sustainability	62		Inability to meet income targets from PV schemes etc.

Cemeteries		40	Increase in income
County Farms		40	Lower than anticipated maintenance costs
Industrial Units	20		Higher than anticipated maintenance costs
Community Hubs	52		Delays in implementation of Community Hubs Restructure – likely to be in place September
Whole Place		26	Staff Vacancies
ICT Technology	100		Savings from budget mandate about income generation of 100k from software sales will not occur
Museums	10		Green screen savings will not occur
Caldicot Castle	80		Historic budget underfunding and savings from previous year not achieved
Tourism	10		Overspend due to staff costs. Efforts are being made to reduce this further by use of volunteers
TOTAL	444	106	Net Total 338

2.3 Further analysis of Economic and Development Select Expenditure can be found in the workbook link provided below

3 2015-16 Savings Progress

3.1 The savings required by the 2015-16 have not yet been secured.

3.2 Enterprise budgeted savings were £1,392,983 and at month 2, £1,024,983 have been identified. Of the remaining savings £145,000 are delayed and currently £223,000 are deemed to be unachievable.

Man. No.	Description	Target Savings £'s	Forecast Savings Identified £'s	Delayed Till 2016/17 £'s	Unachievable £'s
	ECONOMY & DEVELOPEMNT				
1	Dev of Leisure & Outdoor services	420,983	420,983	0	0
2	Collaboration of Housing services	55,000	55,000	0	0
5	Sustainable Energy Initiatives	33,000	0	0	33,000

6	Museums, Shirehall, Castles & Tourism	190,000	170,000	20,000	0
26	Property Review	100,000	100,000	0	0
28	Community Hubs & Contact Centre	250,000	125,000	125,000	0
31	ICT Savings	250,000	130,000	0	120,000
40	Planning income	24,000	24,000	0	0
41a	Market Income	70,000	0	0	70,000
	TOTAL ENTERPRISE	1,392,983	1,024,983	145,000	223,000

3.3 Further detailed analysis of Savings mandates are contained in Appendix 1.

4 Capital Outturn Forecast

4.1 There was no original budget for capital schemes within this portfolio however capital slippage from 2014/15 of £530,735 has been allowed into 2015/16. The budget is separated under the following headings

Economy & Development	Annual Forecast £000's	Original Budget £000's	Slippage from 2014/15 £000's	Total Approved Budget £000's	Annual Overspend / (Underspend) Month 2 £000's
Development Schemes Over £250k	4	0	4	4	0
Section 106	527	0	527	527	0
Grand Total	531	0	531	531	0

Further details of all the schemes are contained in capital workbook link below.

5 **Supporting Financial Monitoring Workbooks (ctrl click to access)**

Important: Please do not Check Out Files

[Revenue Monitoring Month 2 Enterprise](#)

[Capital Monitoring Month 2 Economy and Development Select](#)

Adult Select Committee Portfolio Position Statement Month 2 (2015-16)

1 DIRECTOR'S COMMENTARY

- 1.1 Even though very early in the year, we are set to deliver an outturn overspend of £157,503, with £90,277 reserve funded. This is different to the reported position due to the additional Children's Services funding agreed by Cabinet on 6th May which has yet to be adjusted for.
- 1.2 Looking at Children's Services, after the additional budget allocation we are set for a £254,579 overspend, with £90,277 subject to reserve funding. We are still experiencing budgetary pressures from external placements and the full year cost burden of placements that started part way through 2014/15. Continued work on current placements may allow us to reduce the outturn downwards as we progress through the year.
- 1.3 On a positive note Adult Services is exhibiting an under spend of £97,076 after allocating £60,000 to Children's Services. The Community Care division is still reporting good results with another year set to deliver an under spend, being £106,846. This division is continuing its journey on practice change and restructuring itself to meet future mandate savings with community links and innovative approaches to domiciliary care, coupled with less reliance on admissions to residential care.

2 Revenue Outturn Forecast

- 2.1 The combined budget and outturn forecast for this portfolio is

Service Area	Budget at Month 2 £000's	Forecast Outturn £000's	Variance at Month 2 £000's
Adult Services	7,067	7,049	(18)
Community Care	19,668	19,561	(107)
Commissioning	1,971	1,967	(4)
Resources & Performance	946	918	(28)
Total before £60k budget reallocation to Children's services	29,652	29,495	(157)

2.2 The most significant over and underspends are

Service	Overspend Predicted £000's	Underspend Predicted £000's	Commentary on forecasted outturn
Disability Equipment (GWICES)		(99)	Advanced stock purchases in 2014/15 by the Intermediate Care Fund
Monnow Vale	39		Historic budget did not fully account for pooled costs.
Transition secondment		(32)	Staffing cost budgeted but secondment continues to be met by 3 rd party
Management team		(59)	Intermediate Care Funding has paid for Direct Care team manager post
Direct Residential Care	139		Employee efficiency and previous mandate savings not deliverable along with falling client numbers resulting in lower income
Domiciliary Care and Community meals	8		Net effect of past savings not made in full
Day Centres		(14)	Net employee cost savings at Severn View
Community Care		(107)	Net effect of savings within Community Learning Disability Team from continuing Health Care applications transferring client funding to Health Board
Commissioning		(4)	Small net saving associated with Drybridge Gardens
Resources		(28)	Net underspend in IT and Finance provision
TOTAL	186	(343)	Net Total (157)

2.3 Further analysis of the Costs centres contained within the Adult Select Service areas can be obtained from the detailed budget monitoring in the links included below.

3 2015-16 Savings Progress

3.1 As at month 2 we are on track to meet our mandated savings as illustrated below: -

Man. No.	Description	Target Savings £'s	Forecast Savings Identified £'s	Delayed Till 2016/17 £'s	Unachievable £'s
	SOCIAL CARE & HEALTH				
24	Bright new futures	14,000	14,000	0	0
33	Sustaining Independent Lives in the Community	260,000	260,000	0	0
	TOTAL SCH	274,000	274,000	0	0

3.2 Further details on the savings mandates can be found in Appendix 1.

4 Capital Outturn Forecast

4.1 A summary of this year's capital schemes are shown below: -

Social Care & Health	Annual Forecast	Original Budget	Slippage from 2014/15	Total Approved Budget	Annual Overspend / (Underspend) Month 2
	£000's	£000's	£000's	£000's	£000's
IT Schemes – Infrastructure/Hardware	35	0	35	35	0
Maintenance Schemes - Property	47	47	0	47	0
Grand Total	82	47	35	82	0

4.2 Further details of all the schemes are contained in the workbook link below.

There is a potential additional scheme involving the Mardy Park carpark reconfiguration that secured capped and finite Intermediate Care Funding from Welsh Government in 2014-15. This scheme did not feature in capital programme during 2014-15 as it did not obtain necessary planning consensus to proceed in the fashion advocated. The resources granted must be spent by end of March 2016, the project is due to receive further planning consideration shortly and may necessitate an urgent recommendation to Cabinet for inclusion in 2015-16 capital programme.

5 **Supporting Financial Monitoring Workbooks (ctrl click to access)**

Important: Please do not Check Out Files

[Revenue monitoring Month 2 Social Care and Health](#)

[Capital monitoring Month 2 Adult Select](#)

Children & Young People Select Committee Portfolio Position Statement Month 2 (2015-16)

1.1 CYP DIRECTOR'S COMMENTARY

The Directorate's Month 2 position is a forecasted over spend of £274,000, which we are anticipating will fall as we progress through the year. The Youth Service remains a volatile area having been subject to a £200,000 saving mandate. Whilst a significant amount of this saving has been identified, the service is working hard to recoup the remaining amount.

1.2 SCH DIRECTOR'S COMMENTARY

Looking at Children's Services, after the additional budget allocation to be received, we are set for a £254,579 overspend, with £90,277 subject to reserve funding. We are still experiencing budgetary pressures from external placements and the full year cost burden of placements that started part way through 2014/15. Continued work on current placements may allow us to reduce the outturn downwards as we progress through the year

2 Revenue Outturn Forecast

2.1 The combined budget and outturn forecast for this portfolio is

Service Area	Budget at Month 2 £000's	Forecast Outturn £000's	Variance at Month 2 £000's
21st Century Schools	0	0	0
Individual School Budget	43,783	43,783	0
Resources	1,424	1,485	61
Standards	5,449	5,548	99
Youth	597	711	114
CYP Directorate	51,253	51,527	274
Children's Services	7,796	8,471	675
Total C&YP Select	59,049	59,998	949

2.2 The most significant over and underspends are

Service Heading	Overspend Predicted £000's	Underspend Predicted £000's	Commentary on forecasted outturn
STANDARDS			
Management	44		Efficiency savings for the directorate still to be identified
Support Services	11		ICT server and database upgrades necessary
Additional Learning needs	32		Reduced SLA Income and staffing changes have resulted in a projected overspend
RESOURCES			

Primary Breakfast Initiative Grant	61		Take up continues to increase and therefore resulting in additional staffing requirements.
YOUTH			
Community Education Youth General	114		Progression made towards mandate saving. Additional funding avenues being explored in order to reduce current forecasted overspend.
CHILDRENS SERVICES			
Fostering Allowances and Payments For Skills	168		We are paying out an additional £91K this year in allowances for an extra 7 SGO's being £59K and £32K due to age related rate increases. The age mix of children has altered meaning children moving into higher age categories thus attracting higher allowance rates.
Younger People's Accommodation		(99)	A vast amount of work has been undertaken in this budget over the past two years to deliver, at present, an under spend. This budget is prone to volatility and we will continue to monitor over the year before deciding on viring a budget to a different cost centre.
Ty'r Enfys		(44)	This facility is currently closed and we anticipate reopening in January 2016.
Counsel Costs	73		Present activity levels are the same as last year and as such exhibiting a similar overspend.
Therapeutic Service		(26)	Vacant Play Therapist post until August 2015
External Placements – LAC	411		Current activity is 47 placements and we are seeing a full year effect of placements that only entered the system in the latter part of last year.
External Placement - Non-LAC		(76)	This cost centre is generally used to fund the over spend within S026.
SCYP - Placement & Support Team	85		There is an over spend of £15K against staff travel and employee efficiency savings not being achieved. The remainder is connected to conveyance of children and assessment costs in excess of the budget.
SCYP - Supporting Children & Young People Team	68		£31K relates to staff travel and employee efficiency savings not being achieved. The remainder is attributable to conveyance of children over and above the budget.
Disabled Children	66		Large part of overspend relates to the continued use of agency staff to cover sickness absenteeism.
FRS – Family Support Team		(92)	A large element of the under spend is within section 20 and conveyance of children costs. We will consider moving some budget to other cost

			centres prior to the month 6 forecast.
Bus Cases / Temp Funding - Cabinet 06/05/15	212		4 Social Workers for 6 months (Oct-Mar) over and above establishment. It has been agreed these costs will be met with reserve funding.

2.3 Further analysis of the Service Areas contained within CYP Select can be found in the workbook link provided below.

3 2015-16 Savings Progress

3.1 The savings required by the 2015-16 have not yet been secured.

3.2 Children & Young People's budgeted savings were £1,514,000 and at month 2 £1,400,000 have been identified. Of the remaining savings £114,000 are currently deemed to be delayed in year..

Man. No.	Description	Target Savings £'s	Forecast Savings Identified £'s	Delayed In year £'s	Unachievable £'s
	Children & Young People				
16	Delegated Schools Budget	1,124,000	1,124,000	0	0
18	School Library Service	20,000	20,000	0	0
20	School Music Service	50,000	50,000	0	0
35	CYP / Additional Needs / Mounton House	120,000	120,000	0	0
42	Youth Service	200,000	86,000	114,000	0
	TOTAL C&YP	1,514,000	1,400,000	114,000	0

3.3 Further analysis of the Savings mandates can be found in Appendix 1.

4. **SCHOOLS**

4.1 Each of the Authority's Schools is directly governed by a Board of Governors, which is responsible for managing the school's finances. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools. Below is a table showing the outturn forecast Schools' balances position based on month 2 projections.

Draft Council Fund Outturn 2015/16– Schools Summary outturn position at Month 2 (Period1)	(A) Opening Reserves (Surplus) / Deficit Position 2015/16 £'000	(B) Budgeted Draw on School Balances 2015-16 £'000	(C) Variance on Budgeted Reserve Draw £'000	(D) Draw Forecasted on School Balances @ Month2 £'000	Forecasted Reserve Balances at 2015-16 Outturn (A+D) £'000
Clusters					
Abergavenny	(412)	124	(24)	100	(312)
Caldicot	(426)	275	(23)	252	(174)
Chepstow	98	36	9	45	143
Monmouth	(424)	166	27	193	(231)
Special	24	(18)	(10)	(28)	(4)
	(1,140)	583	(21)	562	(578)

4.2 School balances at the beginning of the financial year amount to £1,140,000t. The Schools budgeted draw upon balances is forecasted to be £562,000 for 2015/16, therefore leaving £578,000 as forecasted closing reserve balances.

4.3 Within these summary figures, of particular note, is the deficit reserve position forecasted for the Chepstow Cluster, although Chepstow Comprehensive School are budgeted to reduce their own school balance through the school recovery plan, the other primary schools within the cluster all plan to draw upon their balances. The draw on school balances to balance school budgets is forecasted for 24 out of the total 37 Monmouthshire Schools.

4.4 5 schools exhibited a deficit position at the start of 2015/16; Chepstow Comprehensive (£388,688) and Llandogo (£12,346) were the only schools that showed an increased deficit reserve balance during 2014/15 and these two schools are forecasted to remain in deficit, albeit with an improving position, at the end of 2015/16 by (£314,793) and (£3,581) respectively. Llanvihangel Crocorney (£15,040) is forecasted to increase its deficit in 2015/16 to (£20,382) and Castle Park (£39,730) to (£37,418) a slight improvement on 2014/15. Mounton House Special School (£25,593) moved into a deficit position at the end of 2014/15, but is now forecasted to move to a positive £3,988 balance by the end of 2015/16. The only school currently forecasted to move into deficit balance from a credit balance position is Rogiet Junior and Infants (£4,584).

4.5 Schools balances are exhibiting a fluctuating trend with some schools showing a continuing reduction in schools balances which is of concern and others a more balanced trend.

Financial Year-end	Net level of School Balances
2011-12	(965)
2012-13	(1,240)
2013-14	(988)
2014-15	(1,140)
2015-16 (Forecast)	(578)

- 4.6 There has been a significant reliance on reserve balances to supplement school spending plans in the last 4 years across individual schools with a certain amount of replenishment. As a rough guide, prior to 2010, Welsh Government advocated that school balance levels equated to no more than £50,000 for a primary school and £100,000 for a secondary school. Members may wish to seek a comfort that balances aren't being used to subsidise and sustain core costs such as staffing.
- 4.7 Individual School Balances are available in the workbook link provided below.

5 Capital Outturn Forecast

- 5.1 The total budget for Capital Schemes within the Children & Young People portfolio is £50,368,595 comprising an original budget of £43,100,948 together with authorised capital slippage from 2014/15 of £7,267,647. The budget is separated under the following headings

CHILDREN & YOUNG PEOPLE	Annual Forecast £000's	Original Budget £000's	Slippage from 2014/15 £000's	Slippage to 2016/17 £000's	Total Approved Budget £000's	Annual Overspend / (Underspend) Month 2 £000's
Development Schemes Over £250k	19	0	19		19	0
Education Strategic Review	31,855	42,247	6,917	(17,310)	31,855	0
Maintenance Schemes Property	1,185	854	331		1,185	0
Grand Total	50,369	43,101	7,268	(17,310)	33,059	0

The only slippage identified as needing to be slipped to 2016-17 at month 2 relates to 21c schools expenditure, and accords with the latest cashflow projection.

- 5.2 Further details of all the schemes are contained in the workbook link below.

6 Supporting Financial Monitoring Workbooks (ctrl click to access)

Important: Please do not Check Out Files

[Revenue monitoring Month 2 Social Care and Health](#)

[Revenue monitoring Month 2 Children & young people](#)

[Schools reserves](#)

[Capital monitoring Month 2 Children & Young people Select](#)



MONMOUTHSHIRE'S CHILDREN & YOUNG PEOPLE'S DIRECTORATE ANNUAL REPORT 2015



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FOREWORD:



The last year has been one of driving forward and improvement as we have achieved a great deal of progress in aligning our procedures and practice with corporate plans. The education and learning opportunities for all our children and young people is a central part of Monmouthshire's Improvement Plan and our Single Integrated Plan (SIP). We deliver our services in accordance with Welsh Government policy, implementing their policies including, Qualified for Life; Successful Futures; The Literacy and Numeracy Framework; The National Model for School Improvement. We are driving forward better standards in the context of Wales, the UK and globally. Our statutory duties impel what we do and our local Single Integrated Plan informs how we apply these to the Monmouthshire's children and young people. Our Education Improvement Objectives have been informed directly by the Partnership Agreement and the Single Integrated Plan. The four principles of our Education Improvement Objectives which propel our activity are:

- Redesigning our Schools and making them fit for purpose
- Offering a more flexible education system that meets the needs of pupils, their families and employers
- Improving access to education for vulnerable groups
- Addressing key factors to underachievement.

Over the last three years there has been a shift from complacency, through challenge to changing practice for continuous improvement. Central to our drive in the last year is the continuing emphasis on accountability at all levels and with all partners. The Directorate has been delivering on the priorities of the previous Annual Report throughout the last year.

Our changing practice has resulted in real improvements in standards across all Key Stages where Monmouthshire secured 1st place in four indicators in all Wales. We have ended the year with a small financial surplus and made real progress in our 21st Century Schools Programme. This has been achieved against the need for fiscal prudence through embedding our performance management measures and through realistic target setting.

While the Authority remains in Special Measures we continue to work closely with the Ministerial Board and have, since the last report have had three formal monitoring visits from Estyn. The feedback from Estyn has been encouraging but we remain focused and vigilant as we continue our work to ensure that we move out of Special Measures. The final outcome will be known later in 2015 when Estyn are scheduled to make their final visit to Monmouthshire.

Our successes in the last year has been as a result of a series of factors:

- o Deeper alignment with the Single Integrated Plan (SIP)
- o Accountable partnership with the EAS
- o Greater challenge and accountability to our schools
- o Realistic target setting to deliver improved outcomes
- o Performance Management of individuals and teams
- o Setting individual targets aligned to SIP and Departmental Plan
- o Securing a funding stream for our 21st Century Schools programme

The achievements of the last year would not have been possible without the clear direction provided by the Cabinet Member, Cllr. E.J. Hackett Pain, support from colleagues in the Senior Leadership Team and the dedication of the Departmental Management Team and directorate colleagues.

The report opens with our vision for future travel with our key priorities for the coming year. This is followed by key facts relating to the CYP Directorate, and an overview of the last year following the four strands of my own performance management review; Strategic Focus; Leading Challenge; Educational Opportunity & Resilience; Partnerships and Collaboration. This is followed by a table reporting progress of our performance indicators in the last year. The final section sets out how we have progressed with the priorities set out in the last annual report.

Sarah McGuinness
Chief Officer
Children & Young People



THE YEAR AHEAD 2015/16

The learning and teaching opportunities of curricula offered by digital environments requires the necessary investment to prepare our children and young people for the connected global environment in the context of pupils using their own hand-held devices in the classroom. The main stages in the delivery of are:

1. ICT Strategy Development Plan
2. Network Connectivity Enhancement
3. Equipment Refresh
4. Wireless Access
5. All school migration to the Shared Resource Service

The first phase will be complete by July 2016 with implementation of all phases in an estimated 24-30 month period.

Notwithstanding our good progress in the past year in respect of our standards and other indicators, we will remain focused on the achievement of our Educational Improvement Objectives as follows:

- Redesigning our Schools and making them fit for purpose
- Offering a more flexible education system that meets the needs of pupils, their families and employers
- Improving access to education for vulnerable groups
- Addressing key factors to underachievement.

We need to maintain and strengthen the gains we have made in our end of key stage performance over the last three years and work towards accelerating progress in the years ahead. Closing the gap in attainment and opportunity is a key theme of the year ahead as we continue to focus on improving the performance of e-FSM pupils to reduce the impact of deprivation. We are committed to develop and implement an effective funding model to maintain our collaborative alliances and extend to other identified schools. There will be monitoring of the uptake in Monmouthshire schools and impact of Excellence in Leadership Programme on outcomes for learners and overall categorization as it is implemented and embedded.

While we have improved our practice and processes regarding Safeguarding we need to continue to develop self evaluation and critical challenge in respect of the impact of safeguarding practice throughout the authority and with external partners. We will apply lessons learned from the external validation review of safeguarding practice to set direction, prioritise and improve planning.

In addition, we will analyse, learn and apply findings from the Young People's Safeguarding Survey 2015. The 2nd phase of the Safeguarding Audit Framework Evaluation (SAFE) will be implemented to develop the training programme for Monmouthshire to ensure that all staff have access to safeguarding / child protection training at a suitable level and to support the development of the Well-Being group under the partnership.

We will continue to implement the Quality Assurance Framework as a challenge to EAS in securing improved levels of achievement in our children and young people. In all our partnerships and collaborations we need to ensure that standards of practice meet our own high expectations of ourselves. While much has been achieved in the last year we are fully committed to continue our focus on the challenges facing us. As we go forward, a new challenge will be to ensure that the work we do aligns to the authority's early adopted approach on the Wellbeing and Future Generations Bill.

We have reviewed and redesigned the way we deliver our ALN service to schools through the introduction of a Service Level Agreement (SLA) with schools, based on a cluster model. The SLA will be implemented in full from September 2015. This will ensure that our services work effectively together to provide an inclusion package for schools and that identification of appropriate pathways for intervention for our children and young people with special educational needs is optimum.

The Youth Service will undertake a wider service review to look at a more cost effective model of delivery that will contribute to budget savings of the LA whilst realising consistent and retained service delivery to young people in Monmouthshire.

Managing our finances and resources will remain vital to ensuring our provision and resilience. A central activity in this will be the continued development of Headteachers and Business Managers in tandem with targeted challenge and support. The impact of these actions will be thoroughly evaluated.



KEY PRIORITIES 2015/16

1. Increased performance in the number of pupils getting five good GCSEs including Maths & English at the end of KS4 whilst maintaining a particular focus on performance at the end of KS3.

Intended outcome: The Authority remains the top local Authority in Wales against this measure at KS4 with performance at KS3 improving.

Time: August 2015

2. Closing the gap in attainment between those pupils eligible for free school meals and those who are not.

Intended outcome: The gap between eFSM pupils and non-FSM pupils is less than the gap across Wales as a whole by August 2016 for all key indicators across all phases.

Time: August 2016

3. Continue to reduce the number of schools in financial deficit and those with a surplus budget greater than agreed limits

Intended outcome: Schools to become self sufficient in Financial Management

Time: August 2016

4. 21st century secondary schools building programme (First Phase)

Intended outcomes: Raglan Primary School to open in Sept 2015; Secondary Welsh Medium Provision on the Duffryn High School site in September 2016 and Monmouth and Caldicot Secondary Schools to open in September 2017.

Time: Sept 2015 to Sept 2017

5. Strengthen collaborative arrangements to build capacity in all schools and reduce the variation between schools across Monmouthshire.

Intended outcome: All schools in Monmouthshire will be good schools with the capacity to be self-improving, self-sustaining organisations.

Time: September 2017

6. Production of Digital learning and teaching strategic plan to include access to SIMS in every classroom

Intended outcome: Strategic plan for delivery of digital curriculum published

Time: Sept 2017

KEY FACTS:

Number of pupils in MCC Schools*	11,546
In Post 16	926
Primary Schools	31
Secondary Schools	4
Special School	1
Pupil Referral Unit	1
Children's Centre	1
*incl Nursery	

Our Youth Service caters for 5,302 young people aged 11 – 25 (these numbers will increase over the summer period) in 4 Full Time & 7 Part Time centres plus providing support at 4 centres run by volunteers.

MCC Schools work collaboratively in four clusters around a secondary school alongside their traditional feeder schools. The table below breaks down the number of pupils in each phase in the Cluster from Foundation Phase (FP) through Key Stages (KS) 2 - 5.

Cluster	FP	KS2	KS3	KS4	KS5
Abergavenny	745	927	465	341	165
Caldicot	758	935	639	451	209
Chepstow	519	728	449	271	208
Monmouth	654	906	777	571	344

Cabinet Member CYP:

Cllr E.J. Hackett Pain

Departmental Management Team

Sarah McGuinness	Chief Officer
Deborah Mountfield	Head of Service: Resources
Sharon Randall Smith	Head of Service: Standards
Simon Kneafsey	Programme Manager 21st Century Schools

WG Recovery Board:

Jonathan Morgan
David Williams
Steve Phillips

Accountability	Frequency
Chief Officer one to one with Cabinet Member	Every 2 Weeks
CYP activity scrutinised by Select Committee	Every 6 Weeks
MCC Senior Managers present PIAP progress to Internal Monitoring Board & WG Recovery Board	Every 6 Weeks
Chief Officer &; Head of Service Performance Management with Leader, Cabinet Members for CYP, Social Services and CEO	Annually
CYP Annual Report to Council	Annually

CYP Select Committee

Cllr S. Howarth
 Cllr P.R. Clarke
 Cllr P.S. Farley
 Cllr L. Guppy
 Cllr R.G. Harris
 Cllr D.W. H. Jones
 Cllr P. Jones (Chairman)
 Cllr M. Powell
 Cllr A.E. Webb



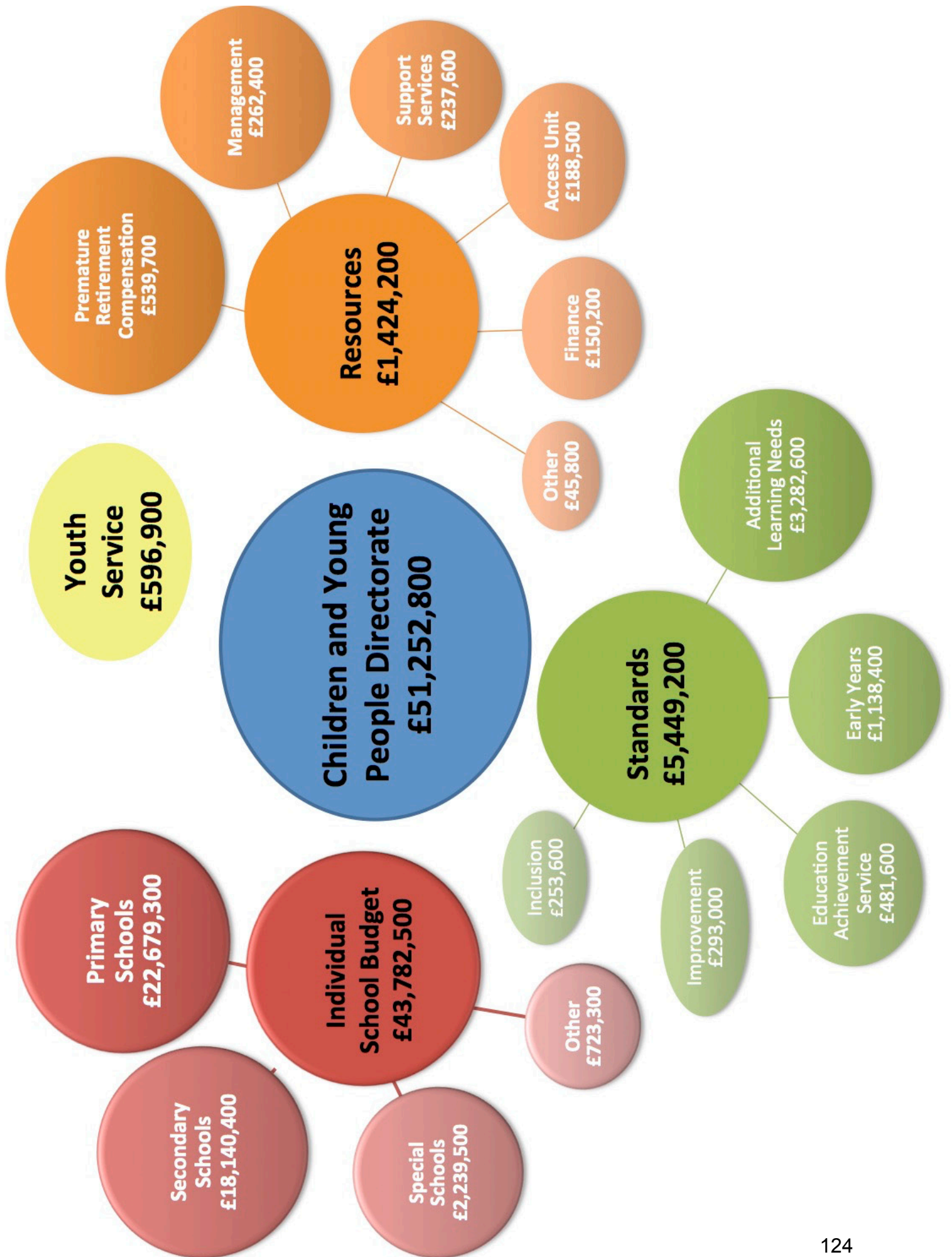
Added Voting Members (Educational Issues)

Rev. Canon. Dr. S. James (Church in Wales)
 Vacancy (Catholic Church)
 Mr. M. Fowler (Parent Governor Representative)
 Mr. C. Robertshaw (Parent Governor Representative)

Added Non-Voting Member

Mr K Plow (Monmouthshire Association of School Governors)

FINANCE:



STRATEGIC FOCUS:

Summary Points

- We have refocused CYP Service Plans on learner outcomes and aligned them to priorities, targets, timescales and risks in the SIP and Monmouthshire's Improvement Plan.
- We have rationalized our data reporting and analysis to CYP Select Committee to ensure clarity and transparency.
- Training and development has been delivered to the CYP Select Committee to ensure their effectiveness in scrutiny and challenge to the Cabinet Member and Chief Officer.
- The new Employee Performance Assessment System, Check-in Check-Out, has strengthened the alignment to improved educational standards and corporate objectives as well as measuring whether targets have been achieved.
- Heads of Service in CYP have taken part in the newly formed Heads of Service Challenge in the last year which has led to greater focus in work plans.

The Directorate's strategic objectives are set and more clearly communicated to all teams. Over the last year we have become more sophisticated in measuring our achievements and our self-evaluative approach and our commitment to robust performance management has provided a much clearer sense of purpose which has improved our effectiveness. Over the last year the Directorate has delivered on the priorities of Children and Young People's Annual report presented to Council in summer 2014. These priorities have been strategically aligned to broader corporate goals and frameworks contained in Monmouthshire's Single Integrated Plan 2013-2017 and in the Council's Improvement Plan 2015-17, both of which support building sustainable and resilient communities.

Senior officers and their teams have developed their business area service plans to ensure that we have a strong and resilient service. The Directorate drives these improvement strands through the corporate improvement framework. The strategic focus since the Estyn inspection report in 2012 has been on delivering a post inspection action plan in response to the six recommendations made by Estyn to ensure that Children and Young People's services will be out of Special Measures by the end of 2015. The Directorate has continued to work with Ministerial Recovery Board which has provided high levels of challenge and the Internal Monitoring Board which has provided scrutiny and robust challenge to the Directorate. This has ensured the opportunity for earlier scrutiny and challenge.

LEADING CHALLENGE:



Summary Points

- Our framework for categorising schools has been reviewed in line with the National Model for School Categorisation and has been fully operational since October 2014.
- We have refined our processes for identifying schools in need of challenge in partnership with EAS, leading to a more effective focus in securing necessary improvements in standards.
- Financial challenge and to our Schools and Business Heads has been more focused and effective.
- The introduction of an Annual Stocktake of KS2 and KS4 in our primary and secondary schools from 2013 onwards contributed greatly to improved standards.
- Our approach in providing sustainable leadership in our schools is more systematic, informed and is underway.
- We have initiated collaborative alliances to provide executive leadership across schools in order to leverage excellence in leadership to deliver optimum standards in learning achievement.
- We have invoked our powers in three schools by issuing necessary warning notices and in two of these invoked our full powers in order to secure better learner outcomes for our pupils.

The CYP Directorate, after the appointment of a new management team in 2013 have thoroughly embraced changing practice in order to improve the life chances of our Children and Young People.

As mentioned in the 2013-14 Annual Report challenge replaced complacency and our challenge to schools and to EAS has been rigorous. Our Performance Management Framework, where individual and team targets are aligned with the SIP and the Departmental Plan, has been a key part of this challenge. This change in practice has led to a greater sense of cohesion with the entire Local Authority and enhanced performance. Through the Performance Management framework we have set targets which have led to actual improvements both educational outcomes and service delivery.

PARTNERSHIP AND COLLABORATION:

Summary Points

- We have in partnership with the EAS provided each school with a data pack of relevant data in order that they can identify strengths and appropriate priorities in raising standards.
- Safeguarding surveys of our children and young people have been carried out to inform us in setting further actions and direction.
- External commission of our safeguarding has been used to provide a critique to the authority as a whole on our entire process.
- A wellbeing group has been established to address issues such as bullying prevention and mental health pathways for young people.
- Over 1000 individuals have been trained in basic awareness of safeguarding alongside training designated officers to provide training in their own settings.
- We have provided group supervision for designated officers of secondary schools in MCC in respect of safeguarding.
- We have attended both Early Years and schools cluster meetings to advise on best practice in safeguarding.
- We have provided additional support for settings dealing with complex safeguarding concerns and information regarding legislation and guidance.
- We have provided guidance to organisations to help them develop their child protection operational procedures.
- We have given guidance on the inclusion of safeguarding statements in job descriptions.
- Training has been developed and implemented in all directorates regarding safer recruitment and HR practices which replaced the three yearly re-checks.

CYP's closest partner is the EAS and this relationship is central to the success we have achieved towards ensuring improved educational standards and in providing challenge to schools. Our collaboration and partnership has gone from strength to strength and has matured to such a level that both partners are clear about our leadership and delivery and what we are seeking to achieve.

Safeguarding our children and young people is at the core of our activities as they receive our services in our schools, nurseries and in our youth service. An extensive review of Monmouthshire's policy was carried out in 2012 and informs our actions now. This policy was reviewed again in 2013 to strengthen the whole Council approach to safeguarding. Evaluation of effectiveness is ongoing through a two year rolling programme. CYP works more closely with the Social Services Directorate and other parts of the Council to ensure that no child or young person is at risk in receipt of our services. The importance attached to this is evidenced by the establishment of a Whole Authority Safeguarding Group chaired by the CEO and attended by leaders of all council directorates.

We work with a range of organisations in providing services to young people under the umbrella of our Youth Service. All of these are important and valuable in ensuring that our young people receive the best possible service beyond statutory requirements.

EDUCATIONAL OPPORTUNITY & RESILIENCE

Summary Points

- A new community primary school will be completed and ready to open in September 2015.
- The first phase of rebuilding our secondary schools is underway.
- Tracking systems have been developed to identify impact of interventions on those who have additional learning needs.
- Our revised ALN policy has transformed the way we meet the needs of pupils through the introduction of School Action Plus Resource Assist (SAPRA) which enables us to use our resources effectively to ensure that children and young people receive the right support at the right time rather than on statutory processes.
- We moved from an overspend of £172K in 2013/14 to a surplus of £15K in 2014/15 despite an overall reduction in our budget of £127K.
- At the end of 2013-14 schools collectively had a surplus balance of £988,000. This has increased to £1,140,000 at the end of 14-15. The number of schools in a deficit balance has fallen from 6 to 5.
- Since September 2014 All Headteachers and Business Managers have access to a Benchmarking Tool which allows them to compare costs against other schools and look to make savings.

The 21st Century schools programme is an all school strategy designed to deliver sustainable, inclusive and meaningful change to teaching and learning in Monmouthshire. Besides the schools programme it is a timely investment into our wider communities which meets the Council's Whole Place Agenda. The partnering contractor for the building programme is committed to providing local apprenticeships and the engagement of local SMEs in the supply chain. In tandem with the building programme we are committed to harnessing the digital opportunities for teaching and learning that the programme can deliver and we are working closely with our ICT service provider and other experts to research and publish our plan for the digital learning offer.





The Additional Learning Needs Service has been thoroughly reviewed and has undergone a re-focus to align it with our corporate plan. The principle shift in emphasis is towards local delivery linked to individual learning outcomes supported by the allocation of resources. We have focused on re-evaluating our services to those who have Additional Learning Needs to ensure that we deliver the optimum provision.




Beyond our statutory duties we have built upon services to our young citizens with many worthwhile initiatives being undertaken which have added value to our young people in Monmouthshire.


Our managers have received clear training on budget monitoring, and our finance team meet with all managers at least once a quarter to review all budgets in detail. Managers are much more focused on the financial challenges and are developing services around these to support our citizens while looking for efficiencies and areas of savings. Savings offered in the budget mandate process are reviewed regularly and redirected appropriately. For instance our strategic review of ALN shifted provision to within the locality so that pupils can benefit from family support. Savings in placement fees have been redirected to develop staff in school settings to meet the needs of ALN pupils. We have in place a systematic system of development, support and challenge to schools in the area of financial management and all our work in finance is led by the objective of achieving value for money. This includes challenge to the EAS. We have improved our support for better financial planning in our schools and have developed 3 year draft budgets for schools.



HOW WELL DID WE DO IN 2014?

Indicator	2011/12	2012/13	2013/14	Comments
Foundation Phase Core Indicator	86.7%	89.5%	91.2%	There has been a steady increase year on year in the Foundation Phase Indicator in line with increases across Wales. Monmouthshire has consistently been ranked first in Wales for this measure.
MCC Wales Ranking	1	1	1	
Key Stage 2 Core Indicator	86.5%	89.3%	89.5%	Performance at the end of Key Stage 2 has improved over the last three years. In 2014, the CSI only increased by 0.2% points which was slower than Wales as a whole and as a result, our ranking dropped from first to third.
MCC Wales Ranking	2	1	3	
Key Stage 3 Core Indicator	77.7%	80.5%	84.2%	There has been a significant upward trend in performance at the end of Key Stage 3 over the last three years. Whilst this is good news, there is still room for further improvement as Monmouthshire is not improving as fast as other authorities in this area. This is a focus for our work with our commissioned school improvement service in the coming year. We will be extending our stocktaking scrutiny to include Key Stage 3 in 2015.
MCC Wales Ranking	4	6	6	
Performance at the higher levels across all phases for the majority of indicators has improved significantly over the last three years.				
Key Stage 4 Level 2 Threshold including English and Mathematics	56.3%	57.3%	65.6%	There has been an upward trend in performance for this indicator over the last three years but particularly in 2014 and as a result, Monmouthshire is now ranked first in Wales. The targets we have agreed with schools for 2015 build on this improvement to ensure that we maintain our position in Wales and continue to increase the percentage of pupils achieving this measure year on year.
MCC Wales Ranking	3	5	1	

Key Stage 4 Level 2	74.1%	74.2%	87.4%	Performance for this indicator shows a significant upward trend over the last three years and our position in Wales has improved significantly. There is still room, however, for improvement as we are not within our expectations of being ranked third or above.
MCC Wales Ranking	12	16	5	
Key Stage 4 Level 1	92.2%	92.2%	96.4%	Performance for this indicator shows a steady upward trend over the last three years and our position in Wales has significantly improved significantly. There is still room for improvement, however, as we are not within our expectations of being ranked third or above.
MCC Wales Ranking	12	18	5	
Percentage of pupils not in education, employment or training (NEET)	3.8%	3.8%	2.2%	The proportion of young people becoming NEET in Monmouthshire shows an improving trend over that last three years. The implementation of the Engagement and Progression Framework and the introduction of the NEET Reduction Strategy will continue to drive this number down further so that we can achieve our ultimate goal of no young people in Monmouthshire being classed as NEET.
Percentage of pupils leaving school with no qualifications	0.1%	0.2%	0.1%	The percentage of pupils in Monmouthshire leaving school without qualifications has been low for the last three years. Our aspiration remains consistently that no pupil will leave school without a qualification.
Primary Attendance	94.7%	94.4%	95.8%	The LA have worked with schools to agree attendance targets in quartile 1 or 2 compared to similar schools and as a result we have seen a rising upward trend over the last three years. Levels of attendance in primary schools have been consistently high over the last three years with Monmouthshire being ranked first in Wales in 2014.
MCC Wales Ranking	2	2	1	

Secondary Attendance	93.2%	93.5%	94.6%	Similarly, the levels of attendance in our secondary schools has improved over the last three years and is now the best in Wales.
MCC Wales Ranking	2	2	1	
Percentage of statements of special educational needs issued within 26 weeks	42%	56%	64%	We have worked closely with Health to increase the percentage of statements we issue without exceptions. We will continue to work with our colleagues in Health to ensure that we continue to improve in this area.
The number of schools categorised as green or yellow against the Welsh Government National Categorisation System	n/a	n/a	21	This is the pilor year for the Welsh Government National Categorisation System. In this first year, 21 out of our 36 schools have been categorised overall as green or yellow. Schools in these two categories require the least support to continue to improve.
Number of schools categorised as red against the Welsh Government National Categorisation System	n/a	n/a	3	We have three schools that have been placed in red, the lowest category. These schools have been identified as requiring intensive support, challenge and intervention compared to other schools. All red category schools wil have an intervention plan in place. The progress against support and intervention plans is regularly monitored by LA and the EAS in line with our agreed Schools Causing Concern Policy 2014/15.
Number of schools above the free school meal benchmark quartile median for the Foundation Phase Indicator	17	19	21	There has been an upward trend over the past three years in the number of schools in the upper two quartiles for the Foundation Phase indicator when compared to similar schools.



Number of schools above the free school meal benchmark quartile median for the Key Stage 2 Core Subject Indicator	13	15	13	The number of schools placed above the median for the Key Stage 2 CSI has remained constant over the last three years. The number of schools in the lowest quartile, however, has fallen.
Number of schools above the free school meal benchmark quartile median for the Key Stage 3 Core Subject Indicator	1	2	1	Similarly, quartile positions for the Key Stage 3 CSI have varied each year and are now the same as in 2012.
Number of schools above the free school meal benchmark quartile median for the Key Stage 4 Level 2 threshold including English and Mathematics	1	2	3	The most significant improvement in quartile positions over the last three years has been at the end of Key Stage 4. A much higher proportion of our schools are above the median in 2014 compared to 2012 and this is consistent for all the indications below. The proportion of schools below the median at the Level 1 threshold and the CSI, however, is higher than it should be. Overall the trend is upwards and we expect that all of our schools will be above the median over the next two years.



PROGRESS ON PRIORITY ACTIONS FROM 2014/15

1. Raise standards of attainment for all children especially at KS4 through persistent challenge of the commissioned service EAS. ★★★★★

The intended outcome was there would be no gap in attainment between any groups of learners; Performance at the end of KS3 & KS4 improves sufficiently to be ranked 3rd or above in line with FSM expectations when compared with other authorities in Wales; No MCC school in the lowest quarter for any key indicator.

Time 2014 – 2017

We have achieved our goal of being ranked third or above at the end of KS4 for the Level 2 threshold, including English and mathematics and the Core Subject Indicator. At the end of KS3 where performance is ranked fifth in English, ninth in mathematics and sixth in science and the core subject indicator, we have not quite reached our intended outcome. This is an area of focus for the coming year with the introduction of a KS3 Stock take and further support and challenge provided from the EAS, particularly at the point of transition. The performance of pupils eligible for free school meals (eFSM) has improved over the last three years in the Foundation Phase where the gap between eFSM pupils and non-FSM is below the all Wales average. However, the performance of eFSM pupils in the core subject indicator at the end of KS 2 has declined over the last three years and is now greater than Wales as a whole.

There has been a significant improvement in the performance of eFSM pupils at the end KS 3 over the last three years and as a result, the gap in performance have been below the all Wales average for the past two years. Performance of eFSM pupils in the Level 2 threshold including English and mathematics has declined slightly since 2012. During the same period the performance on non-FSM pupils increased significantly and at a much faster than Wales. This meant that the gap between the two groups also increased and was well above the Wales average for this indicator. The trend for the Level 2 Threshold and Level 1 Threshold is an improving one with the gap between eFSM pupils and non-FSM pupils reducing over the last three years. Despite this, the gap between the two groups for both indicators is greater than across Wales. We have made some progress towards reducing the number of our schools in the lowest free-school mean benchmark quartile since at the end of KS2 in for the K 4 Level 2 threshold including English and mathematics. The overall number of schools has remained the same in the Foundation Phase and for the Level 2 Level 1 Thresholds but increased for the KS3 CSI.

2: Review Additional Learning Needs strategy to improve provision and support. ★★★★★☆

The intended Outcomes were to:

- Reduce expenditure on out of county placements;
- All schools enabled to develop the capacity to meet the needs of the majority of ALN pupils in mainstream;
- Effective and consistent tracking of ALN pupils to evaluate pupil progress and identify targeted resources.

Time: Oct 2014 – Sept 2016

Over the past three years we have reduced our Statements of Special Education Need and the number of out of county placements. We expect this trend to continue as we complete our review of provision and new processes become embedded across Monmouthshire.

During the last year all SENCOs in our schools received extensive training in ALN delivery. Twelve of our schools have completed the first cycle of 'Dyslexia Friendly Schools' self-evaluation and 134 teachers across three of our secondary schools and fifteen of our primary schools have been trained in ASD Friendly Schools.

We have piloted a pupil tracker for ALN pupils with eight of our schools. We are in the process of evaluating the outcomes to inform the final version in time for the beginning of the academic year in September 2015. We continue to work closely with our commissioned service (EAS) to ensure that processes align.

3: Implement robust procedures for monitoring and reporting on the Directorate's expenditure against the budget in line with the Corporate timetable. ★★★★★★

The Intended Outcome was to:

Ensure Cost Centre managers undergo training to enable effective budget and finance management; Managers enabled to review service budgets to identify savings by remodeling service provision.

Time: Sept 2014

All Cost Centre Managers in the Directorate received training from the finance team within the financial year 2014/15. All managers are now in a position to manage budgets effectively.

4. Develop robust procedures for monitoring, analyzing and reporting performance to senior officers and Members that lead to corrective measures. ★★★★★★

The intended outcome was that:

Performance would be regularly monitored and reviewed involving key strategic and political leadership to mandate improvements.

Heads of Service in CYP have completed the process for the Head of Service Challenge in September 2014.

5. Provide Access to SIMS (Student Management Information System) from the classroom. ★★★★★☆

The intended outcome was that:

School leaders and all school staff could identify individual pupil performance and take appropriate action to support pupil performance and outcomes.

Time: March 2017

This priority has formed part of a wider plan to provide digital access to curricula Cabinet agreement is being sought for a 'one off' investment in technology (c£700k) to bring all Monmouthshire schools up to a suitable standard for delivery of the learning and teaching tools as well as individual pupil tracking tool (SIMS).

6. Secure Consortium led provision for a Welsh medium Secondary School for MCC pupils. ★★★★★☆

The intended outcome was that:

There would be sustained and secure Welsh Medium education for MCC pupils for the duration of their school careers.

Time: September 2016

We have reached agreement with our consortium partners to extend capacity for secondary Welsh Medium provision across the south of the region. Good progress is being made with design plans in place and the Consultation Report and Statutory Notice have been published. It is expected that the school will open to Year 7 pupils in September 2016.

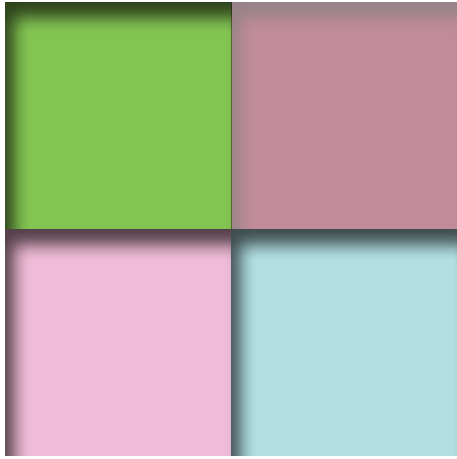
7. Review Secondary School catchment for MCC pupils who are currently being transported out of county. ★★★★★★

The intended outcome was that:

MCC children and young people have the opportunity to be educated in county

Time: August 2017

A review of catchment areas for secondary pupils has been completed. The outcomes from this review indicated that the current arrangements should remain in place at the present time.



monmouthshire
sir fynwy

SUBJECT: Performance Report: 2014/15 Improvement Objectives and Outcome Agreement

MEETING: Children and Young People Select Committee

DATE: 9th July 2015

DIVISIONS/WARDS AFFECTED: All

1. PURPOSE

1.1 To present the end of year data for 2014/15 on the Improvement Objective and Outcome Agreement themes under the remit of the Children and Young People's Select Committee (Appendix A):

- Improvement Objective 1: We will provide an improved education provision for Monmouthshire
- Outcome Agreement theme 1: Improving school attainment
- Outcome Agreement theme 3: Tackling Poverty
- Outcome Agreement theme 5: Improving early years' experiences

1.2 To present the wider set of key performance measures and targets under the committee's remit as published in the Council's strategic performance plans (Appendix B)

2. RECOMMENDATIONS

2.1 That members scrutinise the information to assess progress and performance against the objective and themes.

2.2 That members identify any areas of concern in relation to future activities and seek clarity from those responsible on whether performance can improve.

2.3 That members consider the accuracy of the evaluation scores based on the evidence provided.

2.4 That members scrutinise the targets and any revisions to those originally set on key performance indicators.

3. KEY ISSUES

3.1 The Outcome Agreement and the Improvement Objectives have a different focus:

- Improvement Objectives are set annually by the Council to deliver on prioritised improvements. Despite objectives being long term focused, the specific activities that support them are particularly focussed for the year ahead
- The Outcome Agreement is with the Welsh Government for a three year period and the council needs to deliver on performance activity and associated targets

that contribute to the Wales Programme for Government. The current agreement covers the period from 2013 to 2016. The council is awarded funding each year from the Welsh Government based on the performance achieved.

3.2 Performance against the Improvement Objectives and the Outcome Agreement is assessed using separate evaluation criteria.

3.3 Improvement Objectives:

Improvement Objectives are scored based on the Council's Self-evaluation framework as set in the Improvement Plan 2015/17 and in Table 1 below. Performance against them is reported in the Stage 2 Improvement Plan published in October each year.

Level	Definition	Table 1: Description
6	Excellent	Excellent or outstanding – All performance measures will have achieved the target set and all actions will have been delivered.
5	Very Good	Major strengths – A significant majority of actions and measures are on track. No more than one or two falling short.
4	Good	Important strengths with some areas for improvement – The weight of evidence shows that successes are greater than the areas which have not been achieved.
3	Adequate	Strengths just outweigh weakness – The evidence of success marginally outweighs areas which are not on track. Some actions are behind schedule and some measures are falling short of planned targets.
2	Weak	Important weaknesses – The majority of measures and actions have not been achieved.
1	Unsatisfactory	Major weakness – In most areas performance is assessed as moving in the wrong direction and the vast majority of actions have not been delivered

3.4 The Score based on performance in 2014/15 shows that Improvement Objective 1 has been scored at Level 3 – Adequate. This is in the light that the authority is still in Special Measures out of the Estyn inspection at the end of 2012.

3.5 The Outcome Agreement:

Performance on the Outcome Agreement is evaluated annually using the Welsh Government scoring mechanism as in Table 2 below. The performance assessed for 2014/15 will be reported to the Welsh Government in the summer 2015.

Table 2: Outcome Agreement Scoring	
Definition	Points award
Fully Successful	2
Partially Successful	1
Unsuccessful	0

To achieve 100% funding for the Outcome Agreement we must achieve at least 8 points from the potential total of 10 across all 5 themes within the agreement

- 3.6 The Score and summaries on performance in 2014/15 show that:
- Outcome Agreement theme 1 has been scored as Partially Successful – 1 point
 - Outcome Agreement theme 3 has been scored as Fully Successful – 2 points
 - Outcome Agreement theme 5 has been scored as Fully Successful - 2 Points
- 3.7 The scorecards giving more detail are set out in appendix A, however the key issues are drawn out below:

Improvement Objective and Outcome Agreement theme 1:

- a) Within the Secondary schools build programme an ICT Consultation Forum is held on a monthly basis with all 4 secondary schools and a detailed phase of design has commenced with key stakeholders. The Welsh Government has indicated that Band A funding is secure, pending the approval of the Full Business Cases. A meeting has been held with Coleg Gwent and there is regular ongoing liaison with the EAS to discuss 14 -19 requirements. ALN outcomes have been incorporated within the design of the new secondary schools. Planning approval for both Caldicot and Monmouth Comprehensives has been approved and the new Raglan primary school is on schedule to open by September 2015
- b) There is now an overarching Monmouthshire Safeguarding and Child Protection Policy in place to give clear guidance on safeguarding and child protection. Also, an audit programme is in place to ensure that settings apply the policy. However, some associated actions in the Safeguarding Unit service plan are behind schedule, particularly on building effective partnerships to join up protection for children and young people.
- c) We have fully implemented the national model for school improvement. In addition we have revised and implemented our policy for working with schools causing concern. The overall categorisation shows that for the primaries 3 schools were in Green, 14 were in yellow, 12 in Orange and 2 in Red. For the secondary schools, for the overall intervention 1 school was in Amber and 3 schools in Yellow. For the PRU and Mounton House, the scores show that the PRU achieved an overall category of Yellow, whereas Mounton House was Red - these do not have standards categorisations.
- d) CYP DMT has adopted a more structured regime in its meetings to manage the directorate's business. This has ensured a more robust approach to business planning, monitoring and reviewing performance and securing intervention in services as needed.
- e) We are working with the EAS to ensure that the gap in performance between pupils with FSM and those not receiving fsm is narrowed and to ensure a greater scrutiny of the Pupil Deprivation Grant (PDG) expenditure to tackle the impact of poverty on pupil learning and performance. Our concern is particularly around KS2 where the gap widened from 15.4% in 2013/14 to 22.2% in 2014/15 and in KS4 level 2 including English / Welsh and Maths where the gap widened from 34.9% in 2013/14 to 46.0% in 2014/15
- f) A Youth Engagement and Progression Framework and also a common reporting mechanism has been agreed with all four secondary schools and implemented since

2014 to help reduce the level of NEETs. A 14- 19 Transition Worker supported year 11 pupils most at risk of becoming NEET to secure a destination post 16. This support has been continued to ensure engagement and progression. The latest data shows 1.7% NEETs in 2014/15 which has reduced dramatically from 2.8% in the previous year.

- g) Target setting procedures have been reviewed with the EAS to determine one overall target to replace the separate minimum and challenging targets. However, there is still a need to ensure the process is exact and consistent across strategic and operational planning.

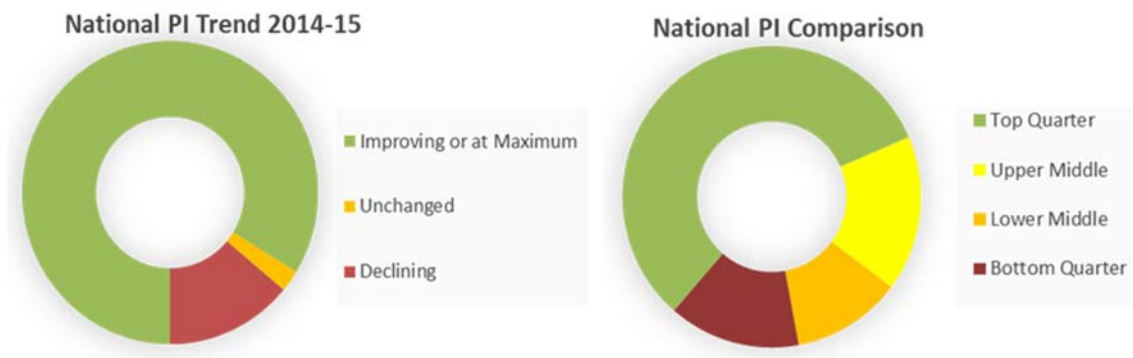
Outcome Agreement Theme 3:

- a) 85% of children on the Flying Start scheme are reaching or close to their development milestones at 2 years, which is slightly below targets and 81% of children are reaching or close to their development milestones at 3 years, which is below the 83% targeted. 88 parents completed Incredible Babies/Toddlers programmes with 99% demonstrating a positive distance was travelled.
- b) For the acorn project 90% of parents reported an improvement in parenting skills and 92% reported improved confidence in support in their children after receiving Acorn Project support, both are above the targets. 100% of parents reported an improvement in their child's development.
- c) A Monmouthshire Business Growth and Enterprise Strategy has been implemented as planned, which focusses delivery on providing the right services to help the county's businesses develop.
- d) Monmouthshire Business and Enterprise continue to enhance their work with partners to develop a pipeline for pre-start businesses in Monmouthshire. While average wage levels in the County increased by £39 to £466.
- e) We have developed an Anti-Poverty Programme of Intent which highlights the key anti-poverty themes of the Single Integrated Plan. We have nominated a corporate champion, established governance arrangements and set key performance indicators to measure progress. Two of Welsh Government's flagship programmes responding to the anti-poverty agenda are: Flying Start which supports families with children under 4 years of age in selected areas (based on deprivation) of Abergavenny, Caldicot, Chepstow and Monmouth and Families First which has been re-commissioned to focus on needs.

Outcome Agreement Theme 5:

- a) Actions to encourage young people to become ambassadors for sport and to further develop inclusive sport provision are meeting targets.
- b) The Child Care Sufficiency assessment highlights that the overall picture of childcare in Monmouthshire is a healthy one, with all types of childcare being available in all areas. However, there are some specific areas that require close monitoring, particularly where there is future housing development planned. Also, there is a need for more childcare for children aged 11-14 years, particularly holiday care and a need for extended hours of childcare to meet the needs of working parents.

- c) The school sport survey completed in 2013/14 continues to be acted upon with the full survey being completed again this year.
 - d) Physical activity through the 5x60 scheme is currently projected to meet target, however final data will not be available until August 2015. Similarly work to develop swimming helped 76% of children to swim 25 metres at Key Stage 2 in 2013/14, although 2014/15 data is not yet available to understand if the 78% target has been met. There is potential for this data once finalised to influence the overall score for the theme however based on current evidence this is not anticipated.
 - e) Visitor numbers to leisure centres have slightly declined in 2014/15 but remain above the target which anticipated a potential decline and are still approximately 15% higher than visitors achieved before 2013/14.
 - f) The action plan developed as a result of the play sufficiency audit is being taken forward, and an externally facilitated review of all our play delivery is being undertaken. Although funding has been secured for the development of two destination play areas in Monmouth this is behind the target set to develop one play area in the year.
- 3.8 Performance across all five themes of the Outcome Agreement indicates the overall assessment is “Fully Successful” based on scoring 9 points out of a possible 10. If agreed by the Welsh Government this means the Council will receive 100% of the funding. However, this is also subject to whether the Welsh Government withholds any portion of the grant due to the support provided on the Estyn inspection.
- 3.9 Appendix B sets out two tables of Key Performance Indicators under the committee’s remit. The first highlights the indicators published in the council’s strategic performance plans and gives the performance achieved in 2014/15 and targets for 2015/16. In some instances targets have changed and so the select committee’s attention is drawn to these.
- The second table gives the service indicators (SIDs) for the Children’s service as reported for national benchmarking purposes. These are not statutorily published, but give a more rounded picture of performance across social care provision for children and young people.
- Where indicators relate to performance within the portfolio of other committees, the information will be reported to them also.
- 3.10 The indicators in Appendix B will by implication reflect some performance associated within the Partnership Administration’s Continuance Agreement.
- 3.11 In relation to these national indicators we see a positive improvement trajectory for the third consecutive year with 84% of indicators improving since March 2014. Around 57% of measures are forecast to be in the top quartile based on the latest available data. These are represented by the following charts:



3.12 Members should be aware that not all performance information has been finalised through audit and therefore may change before being published.

4. REASONS:

- 4.1 To ensure that select committees have an overview of the most onerous indicators within their remit and are able to hold officers and the executive to account.
- 4.2 To maximise the funding achieved as part of the Outcome Agreement 2013-16 with the Welsh Government.

5. AUTHOR:

Teresa Norris, Policy and Performance officer
 Tel: 01633 644063
 E-mail: teresanorris@monmouthshire.gov.uk

Matthew Lloyd, Data Analysis Officer
 E-mail: matthewlloyd@monmouthshire.gov.uk

Sian Schofield, Data Analysis Officer
 E-mail: sianschofield@monmouthshire.gov.uk

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MCC Improvement Objective and Outcome Agreement Theme		Improvement Objective 1: We will provide an improved education provision for Monmouthshire
		Outcome Agreement Theme 1: Improving school attainment
Monmouthshire Single Integrated Plan Outcomes:		People have access to practical and flexible learning People in Monmouthshire benefit from education, training and skills development
Wales Programme for Government theme and Outcome: Education: Improving school attainment		
MM Projected Score 2014/15		IO: Level 3 Adequate - Strengths just outweigh weaknesses (in light of still being in Estyn Special Measures) OA: Partially Successful - 1 point (as above)
Plan Ref	What the Single Integrated Plan identifies that we will contribute to	
IO & OA	<p>To provide practical and flexible learning we need to:</p> <ul style="list-style-type: none"> • Redesign our schools and make them fit for purpose • Offer a more flexible education system that meets the needs of pupils, their families and employers • Improve access to education for vulnerable groups • Address key factors to underachievement 	
	What do we want to achieve?	
IO	In 2014-15 we want to continue to re-focus the whole education service to ensure that it responds to the needs of all children and young people and address the concerns of Estyn, the education inspectorate.	
OA	<p>The Outcome Agreement states as above but additionally re-emphasises key bullets in the Single Integrated Plan</p> <ul style="list-style-type: none"> • To redesign our schools and make them more fit for purpose • To offer a more flexible education system that meets the needs of the pupil, their families and employers • Improved access to education for vulnerable groups 	

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	<ul style="list-style-type: none"> To address key factors to underachievement Improved 'life skills' to be taught to young people, for example how to get mortgages and how to budget To ensure children and young people have access to flexible and appropriate play opportunities
	Why we chose this objective
IO	Learning is an absolute priority but our responsibility to children and young people goes wider than this. In setting this objective we want to coordinate the contributions of everyone who works with us so that we can provide the best support to respond to all children and young people's needs. Within this, we aim to provide an education offer that will stand the test of any measure. Our intention is to re-cast the whole education service to ensure that our actions all sit comfortably within a service framework designed to take us forward over the next decade.

During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
Deliver our 21 st Century Schools programme in line with funding arrangements with the Welsh Government	To be completed by 2017	That targeted schools are rebuilt or modified sustainably, provide a safe and modern teaching and learning environment for young people, are affordably maintained and anticipate current and future education needs	Secondary schools build programme – An ICT Consultation Forum is held on a monthly basis with all 4 secondary schools. A detailed phase of design has commenced with key stakeholders. The Welsh Government has indicated that Band A funding is secure, pending the approval of the Full Business Cases. In addition WG has already requested information on the proposed Band B projects. Meeting held with Coleg Gwent and regular ongoing liaison with the EAS to discuss	A programme of change management is ongoing at Raglan school to prepare teachers and pupils for the new school environment. To date the engagement undertaken has been received very positively by all the key stakeholders and has helped to shape the new teaching and learning environments for the new schools. These have been tested against the emerging changes to the Welsh education Curriculum and the outcome is	On target

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			<p>14 -19 requirements. ALN outcomes have been incorporated within the design of the new secondary schools.</p> <p>Planning approval has been given for Caldicot comprehensive and consent has been applied for on Monmouth Comprehensive. This will be considered in July 2015.</p> <p>The new Raglan primary school is on schedule to open by September 2015 and Thornwell Primary School is completed and occupied.</p> <p>Welsh Medium Education Strategy - The Outline Business Case has been submitted to the Welsh Government to seek 50% funding contribution towards the project and awaiting approval. The Outline Business Case has been submitted to Welsh Government; awaiting</p>	<p>very positive.</p> <p>These projects cannot yet show any impact to standards and attainment but this will be tested out of the post occupation surveys that we will complete on the schools in 2017. Past experience shows an average of just over 54% positive impact.</p>	

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			approval. A draft Statutory Consultation Document required as part of the process has been prepared.		
Implement and assure our new Safeguarding Policy to ensure compliance in all maintained and non-maintained education settings.	To be completed in line with the Estyn monitoring programme and ongoing	That everyone involved in safeguarding children and young people as part of delivering education is appropriately trained, is clear on their accountabilities and acts responsibly.	The Safeguarding policy has been widely disseminated. Tracking is in place to ensure that the revised policy is adopted through school Governing Bodies. Work has continued to include grant funded, commissioned and third sector organisations in the audit programme. A revised framework is on track for the 2 nd round of audit implementation from March 2015. Also, a comprehensive reporting framework for safeguarding to provide relevant information at different levels within the authority is ongoing. A range of additional actions are targeted in the Safeguarding Unit service plan and progress is evident on a number of	There is now an overarching Monmouthshire Safeguarding and Child Protection Policy to give clear guidance for all settings on safeguarding and child protection. Also, an audit programme is in place to ensure that settings apply the policy and provide information on how they meet their child protection and safeguarding responsibilities. In line with this safe recruitment and DBS checks on staff and volunteers is in place to respond to any concerns arising from professional allegations or organised abuse. However, some associated actions in the Safeguarding Unit service plan for 2014/15 were behind schedule, particularly on building partnership relationships to join up protection for children and young people.	Behind target on some activities

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			<p>these. However, some critical actions are behind schedule, for instance supporting the CYP Inclusion Service on an anti-bullying group in Monmouthshire; providing additional help for young people (and their carers) to stay safe on-line and contributing to the Monmouthshire Local Domestic Abuse Forum to protect children at risk.</p>		
<p>Re balance the relationship we have with our schools to ensure we provide an appropriate level of challenge and support. In line with this determine the level of intervention to be used in each school.</p>	<p>To be completed in line with the Estyn monitoring programme and ongoing</p>	<p>Well run schools that provide effective education and support children and young people accountably and safely.</p>	<p>We have fully implemented the national model for school improvement incorporating three stages. In addition we have revised and implemented our policy for working with schools causing concern. The stages are: Step 1 on performance and standards, step 2 on self evaluation /capacity to self improve, leadership and the quality of teaching and learning, step 3 on the categorisation and level of</p>	<p>This model uses categories, steps and traffic light colours. A higher category number / letter reflects a higher performing school and the level of concern ranges from Green as lesser to Red as higher concern.</p> <p>For step 1: 8 schools were in category 1, 14 schools in category 2, 9 schools in category 3 and no primary schools in category 4.</p> <p>For step 2:</p>	<p>On target in implementing the new framework.</p>

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			<p>support, challenge and intervention.</p>	<p>4 schools were in category A, 13 schools in B, 12 schools in C and 2 in D.</p> <p>In these terms, the overall categorisation for the primaries shows that 3 schools were in Green, 14 were in yellow, 12 in Orange and 2 in Red.</p> <p>For the secondary schools, for step 1: 2 schools were in category 2, 1 in category 3 and 1 in category 4.</p> <p>For step 2: 3 schools were in B and 1 in C.</p> <p>For the overall intervention, 1 school was in Amber and 3 schools in Yellow.</p> <p>For the PRU and Mounon House, the scores show that the PRU was a B in step 2 and achieved an overall category of Yellow, whereas Mounon House was D and in Red. These do not have standards categorisations.</p> <p>All schools that have been revisited as part of follow up inspections by Estyn have been removed from monitoring after</p>	

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
				<p>this revisit.</p> <p>Two schools have been placed in a category for needing improvement since the last update and they are now subject to Estyn monitoring. Since the year end, we have issued a 3rd school with a warning notice and invoked powers of intervention in a 2nd school.</p>	
<p>Strengthen service planning and review Children and Young Peoples services under a refreshed service planning and performance management framework. Implement this under more robust management to ensure the outcomes</p>	<p>To be completed in line with the Estyn monitoring programme and ongoing</p>	<p>Services that support education effectively in line with the strategic direction set by the authority and continuously measuring and assessing how well they are doing with schools and key partners.</p>	<p>All managers' service plans align with corporate plans and have been updated quarterly via the Hub as expected. All Check-in, Check-out appraisals have been completed and regular 1/1 appraisals completed also. Estyn fed back out of their March assessment of the CYP service plans that there is a need for increased detail and closer attention to analysis within some of them.</p> <p>CYP DMT has adopted a more structured regime in its meetings to manage the</p>	<p>Feedback from the IMB, MRB and from Estyn out of their follow up monitoring visits support that self evaluation by the CYP Services and performance management overall has improved significantly since the November 2012 inspection.</p> <p>Estyn fed back in their recent April visit 2015 that there is still room for improvement and particularly noted a need for clarity of actions in some service plans and need for more robust analysis of information and data and in some cases.</p>	<p>On target</p>

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			<p>directorate’s business. This has ensured a more robust approach to business planning, monitoring and reviewing performance and securing intervention in services as needed.</p>		
<p>In partnership with the Education Achievement Service build the capacity of schools to meet a wider range of pupils needs, for example by reviewing services for pupils with Additional Learning Needs.</p>		<p>That the gap in attainment between learners who face the challenge of poverty and those who don’t will be narrowed.</p>	<p>We are working with the EAS to ensure:</p> <ul style="list-style-type: none"> • That the gap in performance between pupils with FSM and those not receiving fsm is narrowed • Greater scrutiny of the Pupil Deprivation Grant (PDG) expenditure to tackle the impact of poverty on pupil learning and performance <p>We continue to review MCC’s strategy and policy for ALN. The first stage of a new policy was adopted by Cabinet in November 2014. The full review is aimed at securing associated budget mandate</p>	<p>On using free school meal (FSM) benchmark data to compare the performance of similar schools, the outcomes for 2014 showed the number of Monmouthshire schools in Foundation Phase increased above the median for most indicators and was above the average in all indicators.</p> <p>In KS2 the number of Monmouthshire schools above the median declined slightly in 2014 for the CSI and English, but increased for Welsh (first language) and Mathematics. However, performance remained slightly below average for the CSI and English with less than 50% of schools above the median and less than 25% schools in the top</p>	<p>On target</p>

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			<p>savings in ALN provision over 2015 and 2016.</p>	<p>quarter. The proportion of schools in the bottom quarter remained below average in all indicators and decreased for English, but increased for mathematics in 2014.</p> <p>In KS3, the number of Monmouthshire schools above the median declined in 2014 for the CSI, English and Mathematics and was below average. Half the schools were in the bottom quarter for all three indicators and no schools were in the top quarter.</p> <p>At KS 4 for both Level 2 inclusive and the CSI there were no schools in the bottom fsm school bench quartile and 25% (1 school) was in the top quartile. For Level 2, 75% (3 schools) were above the median and 50% (2 schools) above for the CSI. For level 1 and for the capped points score, 50% of schools remained in the bottom quartile and 75% below the median. However, this was an improvement on the previous year.</p>	

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
Identify pupils at risk of leaving school without qualifications as early as possible and ensure that appropriate learning pathways and support are provided		That no Monmouthshire pupils will leave full-time education without a qualification	A Youth Engagement and Progression Framework and also a common reporting mechanism has been agreed with all four secondary schools and implemented since 2014.	<p>The risk of pupils leaving school without qualifications was maintained to a low level and only 1 pupil did not gain a qualification in 2014, despite that this was above the target of 0%</p> <p>The Quarter 4 performance update on the Youth Service team plan 2014 showed:</p> <ul style="list-style-type: none"> • 14-16 years - 39 were in accredited programmes e.g. BTEC Levels 1-2 • 14-16 years - 34 were supported to achieve accreditation delivered by schools • 16 years plus - 25 were in access to employment / training programmes • 13 years plus – 1,173 were in award programmes i.e. Duke of Edinburgh <p>Those partially achieved:</p> <ul style="list-style-type: none"> • 14-16 years (qualifications) – 34 	On target

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
				<ul style="list-style-type: none"> • 16 years plus (employment programmes) – 8 • 13 years plus (Duke of Edinburgh awards) – 192 <p>Those completed achievement:</p> <ul style="list-style-type: none"> • 14-16 years (qualifications) – 8 • 16 years plus (employment programmes) – 3 • 13 years plus (Duke of Edinburgh awards) – 48 <p>The latest figures released by Careers Wales showed that 9 young people were within Tier 1 of the engagement model. The KIT group now need to identify lead workers to track and engage them.</p> <p>2014 quarter 4 Job Seekers Allowance figures for 18 – 24 year olds in Monmouth showed 225 claimed, at a percentage of 3.4%. This still fell below the Welsh average of 4.3%.</p>	

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
<p>Continue to review processes for target setting and processes for monitoring and scrutinising progress on performance as pupils move through the school system.</p> <p>In tandem with this develop a data system to give teachers more immediate availability to data, so that they can readily assess every pupil's performance</p>		<p>Improved attainment at key stage 4 across all indicators and no schools in the bottom free school meal benchmark quartile</p>	<p>Target setting procedures have been reviewed with the EAS to determine one overall target to replace the separate minimum and challenging targets.</p> <p>All Monmouthshire schools submitted targets by the agreed date of 17th October 2014. These targets were challenged as necessary and stocks takes for KS 4 and KS 2 were completed. The targets have been signed off by the CYP DMT.</p>	<p>Issues were still apparent in using the new process as uncovered during the preparation of the new Improvement Plan for 2015. Discussions on this were raised by the P&P team with the CYP DMT in May. Further discussion with the EAS has been instigated to bottom out the teething issues and improve the process.</p>	<p>On target</p>
<p>Support and challenge schools in Bands 4 and 5 to raise standards through targeted intervention plans.</p>		<p>That all Monmouthshire schools will be in Band 3 or above.</p>	<p>The new National Categorisation system has replaced Secondary School Banding. The new metrics show four categories of traffic light evaluation using Red, Yellow, Amber and Green. As with primary schools, this is an absolute model.</p> <p>We have reviewed our policy for schools causing concern. We currently have two primaries and one special</p>	<p>Within this new system, schools that demonstrate improvement against their own baseline can move up, but does not mean that another school will have to move down in the system to allow for this.</p> <p>The aim is to ensure that Monmouthshire schools do not enter into the Red category, or where they do go into this category, that they are removed</p>	<p>On target</p>

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			<p>school in the Red category in step 3. These schools all have an appropriate intervention plan in place and are under close monitoring and support from the authority and the EAS.</p>	<p>as soon as possible.</p> <p>Of the schools causing concern and therefore currently in the Red category, as a result of authority and EAS monitoring, 1 has been issued with a warning notice and the authority has invoked powers in another.</p>	
<p>Strengthening leadership at all levels to reduce the variation within and between schools.</p>		<p>Leadership should be graded good or better at all schools inspected by Estyn.</p>	<p>We are using the new National Categorisation system to support leadership improvement in schools. The assessment uses Step 2 of the national model on Self evaluation, leadership and quality of teaching and learning.</p> <p>All schools have received a judgement – these have been set out in action 3 above.</p>	<p>This is the first year of implementing the new model of categorisation. Monmouthshire’s results have already been noted in action 3 above. These will be reviewed nationally in the Autumn term 2015.</p>	<p>On target</p>
<p>Ensure regular contact with all young people within the Careers Wales five tier model to facilitate the most appropriate provision suited to their needs</p>		<p>A reduction in the number of children and young people not in education, training or employment (NEET)</p>	<p>A 14- 19 Transition Worker supported year 11 pupils most at risk of becoming NEET to secure a destination post 16. This support has been continued to ensure</p>	<p>The percentage of 16 year olds not in education, employment and training for 2014/15 was 1.7% against the authority’s target of 3.3% compared to 2.8% in 2013/14.</p>	<p>On target</p>

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During the period of the activity we will:	Timescale/ milestone	If we are successful what will we expect to see?	What have we done so far?	What difference has it made so far?	Progress
			engagement and progression.		

		2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG Trend	Comment
How much did we do?								
IO OA	The percentage of all pupil attendance in schools: Primary Schools: (i) Attendance Secondary Schools: (ii) Attendance	i) 94.7 ii) 93.2	i) 94.4 ii) 93.4	i) 95 ii) 94	i) 95.8 ii)94.5	i)95.8 ii) 94.5	i)improved/ above target ii)improved/ above target	
IO	The percentage of pupil attendance in schools who receive free school meals: Primaries: (i) Attendance Secondaries: (ii) Attendance	i)92.0 ii)87.8	i)91.8 ii)88.4	i)92.6 ii)89.7	i)93.9 ii) 90.4	i)94.0 ii) 90.6	i)improved/ above target ii)improved / above target	
How well did we do it?								
IO OA	The percentage of pupils achieving the Foundation Phase indicator: i)All pupils ii)Pupils receiving free school meals	i) 86.8 ii) 72.9	i) 89.5 ii) 74.6	i)92.6 ii) 87.5	i)91.2 ii)82.6	i) 94.2 92.0	i)improved/missed target	The EAS proposed targets have revised the authority targets as published in the

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		2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG Trend	Comment
						ii) 94 76.0	ii) improved / missed target	Improvement Plan 2015-18
IO OA	The percentage of pupils achieving the Key Stage 2 Core Subject Indicator: i)All pupils ii)Pupils receiving free school meals	i) 86.3 ii) 62.3	i) 89.3 ii) 75.8	i) 91 ii) 79	i)89.5 ii)70	i) 92.2 90.0 ii) 87.5 72.0	i)improved/missed target ii)declined / missed target	The EAS proposed targets revised the authority targets as published in the Improvement Plan 2015-18
IO OA	The percentage of all pupils achieving Key Stage 4 Level 2 Threshold including English or Welsh and Maths i)All pupils ii)Pupils receiving free school meals	i) 56.3 ii) 25.7	i) 57.3 ii) 26.7	i) 67 ii) 36	i) 65.6 ii) 25	i) 70.5 68 ii)35	i)improved/missed target ii) declined / missed target	
OA	The percentage of schools in the 3rd quartile of the national standards framework (i) Foundation Phase (ii) Key Stage 2 core subject indicator (iii) Key Stage 3 core subject indicator (iv) Key Stage 4 level 2 including English and Maths	(i)29.0 (ii)35.5 (iii)50.0 (iv)50.0	(i)19.3 (ii)32.3 (iii)0 (iv)0	(i)19.3 (ii)16.0 (iii) 0.0 (iv)0.0	i)16.1 ii)38.7 iii)25.0 iv)25.0	i)6.5 ii)9.7 iii)25.0 iv)0.0	(lower is better) i)improved/ above target ii)declined/ missed target iii)declined/ missed target iv)declined/ missed target	Targets were revised for 2014/15 out of a cyclical moderation of targets by the EAS in December 2013.
OA	The percentage of schools in the 4 th quartile of the national standards							Targets were revised for 2014/15 out of a cyclical

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		2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG Trend	Comment
	framework (i)Foundation Phase (ii) Key Stage 2 core subject indicator (iii) Key Stage 3 core subject indicator (iv)Key Stage 4 level 2 including English and Maths	(i)16.1 (ii)22.6 (iii)25.0 (iv)25.0	(i)16.1 (ii)19.3 (iii)50 (iv)50	(i) 0.0 (ii)16.0 (iii)0.0 (iv)0.0	i)16.1 ii)19.3 iii)50.0 iv)0.0	i)6.5 ii)9.7 iii)0.0 iv)0.0	(lower is better) i)static/missed target ii)static/missed target iii) static/missed target iv)improved/hit target	moderation of targets from the EAS in December 2013.
Is anyone better off?								
IO OA	Percentage of pupils leaving education, training and worked based learning without a recognised qualification	0.1	0.4	0	0.1	0.0	improved/missed target	
IO OA	Percentage of pupils who have been looked after leaving education, training and worked based learning without a recognised qualification	0	0	0	0	0	static/hit target	
IO OA	Percentage of 16 year olds who are not in education, employment or training (NEET)	3.8	2.8	3.3 3	1.7	2.8	(lower is better) improved/above target	The actual figure for 2013/14 was reported as 3.8% in the Improvement Plan 2014-17. However, the correct figure is 2.8% as reported in the Outcome Agreement. The target for 2014/15 was revised to 3.3% as published in the

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	2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG Trend	Comment
							<p>Improvement Plan 2014-17. However, it had originally been set at 3%.</p> <p>The target for 2015/16 is likely to be revised during the moderation process with the EAS in December 2015 in light of the performance in 2014.</p>
What resources will we use?							
	The budget for the CYP directorate is £52,178,150.						
Partners we are working with?							
	Education Achievement Service, Estyn and Welsh Government						

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Outcome Agreement Theme	Theme 3: Poverty and material deprivation		
Monmouthshire Theme(s)	People are confident, capable & Our County Thrives		
Wales Programme for Government Theme & Outcome Outcome: Poverty and material deprivation			
MCC Projected Score 2014/15	Successful – 2 points		
What will success look like?			
<p>An increased number of jobs will benefit people throughout the county. This will begin to filter through to child poverty levels - although we need to recognise that changes to the benefit system and the uncertain economic outlook overall will limit potential over the lifetime of this agreement.</p> <p>The Flying Start scheme will continue to impact on the development milestones of young children.</p> <p>The Acorn Project will aim to improve parenting skills and confidence in disadvantaged families.</p>			
During the term of the agreement we will:	What have we done so far?	What difference has it made so far?	Progress
Deliver the Flying Start Scheme, including parenting programmes and early language development	<p>158 children have benefitted from Flying Start nursery provision in 2014/15.</p> <p>The Incredible Babies and Incredible Toddler programmes are being delivered each term in each of the three Flying Start areas of Abergavenny, Caldicot and Monmouth.</p> <p>The benefits of childcare are actively promoted to families by health Visitors and pre School Support Workers.</p>	<p>85% of children on the flying start scheme are reaching or close to their development milestones at 2 years, which is slightly below targets</p> <p>81% of children on the flying start scheme are reaching or close to their development milestones at 3 years, which is below the 83% targeted.</p> <p>88 parents completed Incredible Babies/Toddlers programmes with 99% demonstrating a positive distance was travelled.</p>	Below target

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<p>Deliver the Acorn Project to families in need, including parenting support and early years support.</p>	<p>The service has continued to provide parenting programmes across the county for children from birth to 12 years with 14 in total completed this year. Bespoke packages of care continue with 113 being offered .</p> <p>Informal structured group You and Your Family is now delivered in 4 areas in Monmouthshire on a rolling programme. 14 Chatty Chimps early language programmes have been delivered to support families.</p>	<p>90% of parents reported an improvement in parenting skills and 92% reported improved confidence in support in their children after receiving Acorn Project support, both are above the targets.</p> <p>100% of parents reported an improvement in their child's development.</p>	<p>Above target</p>
<p>Continue to assist pre start and existing business in Monmouthshire to access support through Monmouthshire Enterprise and other partners.</p>	<p>Monmouthshire Business and Enterprise continue to enhance their work with partners to develop a pipeline for pre-start businesses in Monmouthshire. This is evidenced by 122 business start-ups during 2014/2015.</p> <p>Other activity that has taken place includes the delivery of the First Business Breakfast which was oversubscribed by businesses and MCC staff.</p> <p>The third Monmouthshire Business Awards took place in October 2014 and preparations for the 2015 are now well underway.</p>	<p>Assistance from Monmouthshire Business and Enterprise and partners helped create some notable inward investment/job creation opportunities with 311 jobs created in the year. This includes two larger projects that have significantly increased the number of jobs created in the year.</p> <p>The Business awards were attended by 220 guests with 11 award categories presented. The awards promoted new and existing business success and Monmouthshire as the place to set up business.</p>	<p>On target</p>
<p>Develop an Enterprise Strategy</p>	<p>The Monmouthshire Business Growth and Enterprise Strategy has been approved following consultation and development with the business community to help define the needs of businesses in the county.</p> <p>The strategy focuses on three strategic priorities:</p> <ul style="list-style-type: none"> • Supporting business growth • Encouraging inward investment 	<p>Consultation has ensured the strategy is focused on providing the right services to help the county's businesses develop. The strategy addresses customer needs through the provision of a programme of business support, networking and facilitation which will help unlock the potential for growth in the County. The focus will be on the delivery of the three strands of the Monmouthshire Business</p>	<p>On target</p>

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	<ul style="list-style-type: none"> • Growing Entrepreneurs 	Growth and Enterprise Strategy	
Deliver an entrepreneurship programme aimed at first time business people, in particular carers and full – time mums.	A specific entrepreneurship programme has not been created. The Monmouthshire Business Growth and Enterprise Strategy now provides the focus of delivery of a programme of business support, networking and facilitation based on the need defined in the County. This action therefore is superseded by the action above.		Not started
Develop and implement an anti-poverty strategy	<p>We have developed an Anti-Poverty Programme of Intent which highlights the key anti-poverty themes of the Single Integrated Plan. We have nominated a corporate champion, established governance arrangements and set key performance indicators to measure progress:</p> <ul style="list-style-type: none"> ○ Preventing Poverty ○ Helping People into Work ○ Jobs Creation ○ Mitigating the Impact of Poverty <p>We continue to deliver two of Welsh Government’s flagship programmes responding to the anti-poverty agenda:</p> <p>Flying Start supports families with children under 4 years of age in selected areas (based on deprivation) of Abergavenny, Caldicot, Chepstow and Monmouth.</p> <p>Families First which has been re-commissioned to</p>	<p>This is on-going work and enables us to map provision and develop partnerships with the community, service providers, the third sector and employers to ensure tackling poverty is a cross-cutting theme as set out in the Single Integrated Plan and through Local Service Board Partnerships.</p> <p>In particular, the Flying Start and Families First programmes work closely together to ensure seamless universal support for all children (0-4) and not just those living in designated Flying Start areas.</p> <p>Flying Start data:</p> <p>Percentage of children reaching, exceeding or within one age band below the developmental norm at 36 months shows that for 2014/15 the performance was Q2 79% Q3 70% Q4 95%</p> <p>Percentage of children reaching, exceeding or</p>	On target

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	<p>focus on needs and directly aligns to the Single Integrated Plan. Our Projects include:</p> <ul style="list-style-type: none"> • Acorn Project and Watch, Wait and Wonder • Joint Assessment Family Framework • Face 2 Face Counselling • School / Home Family Support • Families Matter Project • Inclusive Projects aimed at working with children with disabilities 	<p>within one age band below the development norm at 24 months for 2014/15 was Q2 83% Q3 83% Q4 88%</p> <p>Percentage of children aged 23-25 months who were more than one age interval below developmental norm who show an improvement at 35-37 months for 2014/15 was Q2 55% Q3 80% Q4 0%</p> <p>Percentage of parents reporting that their ability to support their child has improved following intervention for 2014/15 was Q2 100% Q3 94% Q4 100%</p> <p>Percentage of parents reporting that their child's development has improved in one or more development area following attendance at FS childcare (39 weeks) for 2014/15 was Q2 100% Q3 100% Q4 100%</p> <p>Families First - Acorn Project</p> <p>Multi-agency teams are delivering parenting support, adult learning and advice, early years support and health and well-being services. 220 families supported and 96 parents enrolled on parenting programmes.</p> <p>The data on the Percentage of parents reporting improvement in 2014/15 shows that at Q4 90% improved parenting skills and 92% improved confidence as a parent, there was 100% improvement in child's development</p>	
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						and 94% of women felt better informed to make healthy choices. For the Inclusive Acorn Project , 11 enrolled in child development crèche and 50 enrolled in speech and language programme Data for Q4 2014/15 shows that for the Percentage of parents reporting improvement: 90% improvement in understanding their child’s speech and 90% improvement in their child’s attention and listening. Also, 100% of parents reported an improvement in their child’s development (Child Development Creche) and 80% of parents attending early language programmes reported an improvement in their ability to support their child.	
	2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG & Trend	Comment
How much did we do?							
Number of children benefitting from Flying Start nursery provision	82	119	130	158	150	Improved / above target	
Number of new business start-ups where assistance was provided by Monmouthshire Enterprise and Partners	60	103	70	122	75 To be set	Improved / on target	2015/16 target set based on external market factors that influence development times for projects and knowledge of existing pipeline projects.
How well did we do it?							

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Percentage of children on the flying start scheme reaching, exceeding or within one age band below the developmental norm at 24 months	85%	80%	86%	85%	86%	Improved / below target	In expansion areas, children may have received a SoGS assessment but have not received the full Flying Start offer. The low number of assessments completed, are not necessarily represented within the percentages.
Percentage of Acorn Project parents who report improved parenting skills	79%	88%	82%	90%	85%	Improved / above target	In 2013-14, 133/151 parents who returned distance travelled questionnaires showed a positive impact In 2014-15 this figure was 202/224
Is anyone better off?							
Percentage of Acorn project parents who report improved confidence as a parent	79%	83%	81%	92%	83%	Improved / above target	In 2013-14, 126/155 parents who returned distance travelled questionnaires showed a positive impact In 2014-15 the figure was 240/262
Percentage of children on the flying start scheme aged 23-25 months who were more than one age interval below the developmental norm who show an improvement at 35 – 37 months	63%	71%	64%	33.75% (annual average) tbc	65% tbc	Declined / above target	Due to low numbers of children involved in this measure, it is apparent that it is becoming increasingly more difficult to track children due to the transient nature of the Flying Start population. Children who received a SoGS assessment at two years of age, may not be eligible for a follow up assessment at 3 years of age if they have relocated from the Flying Start target area. Likewise, children may move into the area at 3 years of age and receive a SoGS assessment without having received a service.

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							The actual for 2014/15 and target for 2015 need to be confirmed.
Is anyone better off?	2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG & Trend	Comment
Proportion of children living in low income families ¹	12.5% (2011 data)	11.9% (2012 data)	12.3%	Not available	12.2%	Improved /on target (based on available data)	The latest available data produced by HMRC is from 2012. Based on available data there has been an improvement (decline) from 13.1% in 2010 to 11.9% in 2012
Average wage levels in the county (gross weekly pay by workplace)	£438	£427	£465	£466	£475	Improved /on target	

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Outcome Agreement Theme	Theme 5: Improving early years' experiences		
Monmouthshire Theme(s)	Theme : Our County Thrives		
Wales Programme for Government Theme & outcome Theme: The Culture and Heritage of Wales Outcome: Improving early years' experiences <i>The focus for Monmouthshire, as part of this outcome, is access to physical activity and play for children and young people.</i>			
MCC Projected Score 2014/15	Fully Successful – 2 points		
What will success look like?			
We recognise the importance of play in children's lives, for both its recreational value and for the important part that it plays in children's physical and emotional health, well-being and also in their personal development. <ul style="list-style-type: none"> • Greater participation levels leading to healthier lifestyles and more active people • Development of swimming techniques as a key life skill, working towards every child being a swimmer • Get every child hooked on sport for life • Developing inclusive sport provision, opportunity and practices which will ensure that disabled people gain access to the level of participation they require. • Sufficient childcare and associated play opportunities are available to meet the requirements of parents, as far as possible 			
During the term of the agreement we will:	What have we done so far?	What difference has it made so far?	Progress
Develop a Monmouthshire Walking and Cycling strategy	The cycling strategy is being developed alongside the strategic cycling group and Welsh Cycling strategy. This is being further developed in line with the Active Travel (Wales) Bill. The Cycling strategy is currently out for consultation with key stakeholders. This will link to the Walking Product Development Strategy which helps promote the County as a walking destination. Further work is being undertaken linking cycling and walking as part of the realignment of the Creating an Active	The Walking Product Development Strategy is being implemented with partners. The walking toolkit has been launched which provides practical advice and guidance to support volunteer groups http://monmouthshirewalking.com/community-walking-toolkit/ . The Cycling strategy is not yet completed to assess impact. The National Road Race Championships and a stage of the tour of Britain cycling were held	On target

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	Monmouthshire group with the Single Integrated Plan outcomes.	in Monmouthshire during 2014, evaluations indicate that the Returns on Investment for the Road Race Championships have been estimated at £2.76m and £715k for the Tour of Britain stage.	
Implement a MCC Aquatic Pathway to develop swimming	A Monmouthshire Aquatic Pathway has been implemented and Strategic Swimming development Group has also been established. A 50 week swimming lesson plan for all 4 leisure centres has been introduced	The pathway plan is helping drive the achievement of key targets related to swimming, working towards every child being a swimmer. In 2013/14 76% of children were swimming 25 metres at Key Stage 2.	On target
Complete an individual school sport survey with every Primary and Secondary School and use the findings to plan future service priorities.	The survey was completed in 2013 with a high response rate from every primary and secondary school in Monmouthshire. The findings from the survey are being used to plan future service priorities and develop the 5x60 scheme.	Currently 41% of children & young people are participating in physical activity through the 5 x 60 scheme. The full schools sport survey will be completed again in 2015/16 to determine the impact this has made on children becoming physically active (Hooked on sport for life).	On Target
Encourage young people to become ambassadors for sport inspiring future generations.	There are currently 18 young ambassadors at silver, gold and platinum levels, with a further 62 bronze ambassadors helping to promote, lead and inspire other young people in Monmouthshire to participate in sport.	A total of 1310 volunteer hours have been delivered by the young ambassadors which would have cost an equivalent of approximately £13,100 to deliver.	On Target
Work towards achieving bronze and then silver insport award for inclusive sport provision, including accreditation with community clubs.	Monmouthshire Council's leisure services have achieved the bronze award for inclusive sport provision from Disability Sport Wales. Work is underway to achieve the next stage, the silver award. Currently 16 community sports clubs have achieved insport accreditation with work continuing to identify new sports and community clubs.	The bronze award recognises the progress and commitment made by the Council in providing inclusive sport facilities and opening up opportunities for disabled people to participate in sport.	On Target

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<p>Complete a Monmouthshire Play sufficiency audit and address areas of improvement for play provision identified</p>	<p>The action plan developed as a result of the play sufficiency audit is being taken forward. The action plan is due to be reviewed and refreshed at 12 months. Reflecting the statutory play duty and areas identified in the audit, an externally facilitated review of all our play delivery is being undertaken, particularly focussed on direct play delivery, this will be presented through select committee and cabinet in the autumn and will formulate in a comprehensive action plan for our play provision and equipped play.</p>	<p>The play sufficiency audit has allowed the identification of priority areas for improvement in order to secure sufficient play opportunities. This will be built on by the review in order to deliver a sustainable play service.</p>	<p>Behind Target</p>
<p>Take forward actions related to childcare and associated play from the Monmouthshire Childcare Sufficiency assessment and continue to assess demand and requirements through annual Childcare Sufficiency Refresh and Action Plan Update</p>	<p>A Childcare Sufficiency Assessment (CSA) 2014-17 was produced and published in April 2014, including a gap analysis and action plan.</p> <p>A CSA Refresh is underway and will be submitted to Welsh Government during April 2015. An analysis of progress made against the original action plan shows that all targets for 2014-15 have been met and we are on target to meet all targets by March 2017.</p> <p>During 2014-15 we developed an after school club in Monmouth specifically for children aged 11-14 years; we also extended the age range at an after school club in Abergavenny and opened a holiday club to include provision for older children.</p> <p>In addition, 3 existing settings extended the hours of childcare they offer in order to meet the needs of working parents.</p>	<p>The assessment highlights that the overall picture of childcare in Monmouthshire is a healthy one, with all types of childcare being available in all areas. However, there are some specific areas that require close monitoring, particularly where there is future housing development planned. Also, there is a need for more childcare for children aged 11-14 years, particularly holiday care and a need for extended hours of childcare to meet the needs of working parents.</p>	<p>On target</p>

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How much did we do?	2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG & Trend	Comment
Number of young people aged 11-25 who are young ambassadors for sport	29	71	71	80	75 71	Improved / On target	Target revised based on 2014/15 performance and expected participation in the scheme in 2015/16.
Number of community sports clubs achieving in-sport accreditation	12	14	16 (2 further clubs)	16	18 (2 further clubs)	Improved / On target	
The number of childcare places available, relevant to uptake	5361 Places 27% vacancy rate	5624 Places 24% vacancy rate	Maintain an appropriate level of places and vacancy rate	5544 Places 21% vacancy rate	Maintain an appropriate level of places and vacancy rate	On target	An appropriate level of places has been maintained, as has a healthy vacancy rate. Take up of places has increased slightly leading to an observed drop in vacancy rate.
Complete play sufficiency audit and take forward actions identified	Carried out the audit work	Audit and action plan completed.	Develop one new destination play area with a range of accessible play equipment	Funding secured for 2 play areas in Monmouth	Develop one further destination play area with a range of accessible play equipment	Behind target	Funding has been secured for the development of two destination play areas in Monmouth. The design is being consulted on with local children. These haven't been completed in the financial year, however significant progress has been made in their development.
How well did we do it?	2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG & Trend	Comment
Number of volunteer hours delivered by young ambassadors for sport	410	960	1040	1310	1200 1040	Improved / On target	2013/14 data revised from 1010 previously reported. Target revised based on 2014/15 performance and expected participation in the scheme in 2015/16.

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Number of visits per 1000 of the population to leisure centres where the visitor will be participating in physical activity	6852	8099	7800 7130 (1%)	7893	7600 7201 (1%)	Declined/ on target	Performance remains 15% above the previous highest visits achieved prior to a significant increase in 13/14. Target set lower due to school rebuilding impacting on Monmouth Leisure Centre.
Is anyone better off?	2012/13 Actual	2013/14 Actual	2014/15 Target	2014/15 Actual	2015/16 Target	RAG & Trend	Comment
Percentage of young people who participate in physical activity 5x60 scheme ¹	40%	41%	41%	42% (Indication)	43% - TBC 42%	Improved /on target	Data is for academic year 2014/15 which is autumn term 2014 to summer term 2015. Therefore this is an indication of expected performance. Based on indicative data the target has been revised but will be finalised when full year data will be available by August 2015
Percentage of children swimming 25 metres at Key Stage 2	72%	76%	78%	Annual	78%	n/a	Data is for academic years, full year data will be available by August 2015.
Percentage of children who are physically active (hooked on sport for life)	Baseline set in 2013/14	42% Wales Average 40%	Completed bi -annually	Bi annual	Above Wales average	n/a	Further information is available in a Monmouthshire summary The survey is completed biannually and will next be completed during 2015/16

¹ [HM Revenue & Customs](#) data. The Children in Low-Income Families Local Measure shows the proportion of children living in families in receipt of out-of-work (means-tested) benefits or in receipt of tax credits where their reported income is less than 60 per cent of UK median income.

Appendix B

Key to acronyms:

Department: CEO = Chief Executive's; SCH = Social Care and Health; ENT = Enterprise; CYP = Children and Young People; OPS = Operations; D&R = Democratic and Regulatory Services.

Strategic Plans: IP = Improvement Plan; OA = Outcome Agreement; CO = Chief Officer Report

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept .	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
% of all pupils in local authority schools, aged 15, that leave compulsory education, training or work based learning without an approved external qualification	0.1	0.4	0	0	0.1	0	EDU/002i	National	IP 2015-17 OA	CYP	
% of pupils in local authority care, and in local schools, aged 15, that leave compulsory education, training or work based learning without an approved external qualification	0	0	0	0	0	0	EDU/002ii	National	IP 2015-17 OA	CYP	
% of pupils achieving the Foundation Phase Indicator (FPI) – All Pupils	86.8	89.5	91	92.6	91.2	92 94.2		Local	IP 2015-17 OA	CYP	2015/16 target revised in the OA in agreement with the EAS as published in the Stage 1 Improvement Plan 2015-16
% of pupils achieving the Foundation Phase Indicator (FPI) – FSM Pupils	72.9	74.6	79	87.5	82.6	76 94		Local	IP 2015-17 OA	CYP	2015/16 target revised in the OA in agreement with the EAS as published in the Stage 1 Improvement Plan 2015-16

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
% of pupils assessed at the end of Key stage 2, in schools maintained by the local authority achieving the Core Subject Indicator, as determined by Teacher Assessment – All Pupils	86.3	89.3	89	91	89.5	92.5 90 92.2	EDU/003	National	IP 2015-17 OA	CYP	2015/16 target revised in the OA in agreement with the EAS as published in the Stage 1 Improvement Plan 2015-16
% of pupils assessed at the end of Key stage 2, in schools maintained by the local authority achieving the Core Subject Indicator, as determined by Teacher Assessment – FSM Pupils	62.3	75.8	76	79	70	78 72 87.5		Local	IP 2015-17 OA	CYP	2015/16 target revised in the OA in agreement with the EAS as published in the Stage 1 Improvement Plan 2015-16
% of pupils assessed at the end of Key Stage 3, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	77.7	80.3	82	87.6	84.2	90.0 88.3	EDU/004	National			2015/16 target revised in the OA in agreement with the EAS as published in the Stage 1 Improvement Plan 2015-16
% of pupils assessed, in schools maintained by the local authority, receiving a Teach Assessment in Welsh (first language) at the end of Key Stage 3	0	0	0	0	0	0	EDU/006ii	National			
The average point score for pupils aged 15 at the preceding 31 August, in schools maintained by the local authority	463.7	472.6	not set	not set	526	not set	EDU/011	National			
% of final statements of special education need issued within	55.6	57.1	68	65	64.5	tbc	EDU/015a	National			

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
26 weeks including exceptions											
% of final statements of special education need issued within 26 weeks excluding exceptions	100	100	100	100	100	100	EDU/015b	National			
% of pupil attendance in primary schools	94.7	94.4	94.9	95	95.8	95.8	EDU/016a	National	IP 2015-17 OA		
% of pupil attendance in secondary schools	93.2	93.4	93.26	94	94.6	94.5	EDU/016b	National	IP 2015-17 OA		2014/15 Target of 94% reported in IP14-17 but 93.9% in OA 13-16. We will use the rounded figure of 94%
% of pupils aged 15 at the preceding 31 August, in schools maintained by the local authority who achieved the Level 2 threshold including a GCSE grade A*-C in English or Welsh first language and mathematics – All Pupils	56.3	57.3	65	67	65.6	68 66.3 70.5	EDU/017	National	IP 2015-17 OA	CYP	2015/16 target revised in the OA in agreement with the EAS as published in the Stage 1 Improvement Plan 2015-16
% of pupils aged 15 at the preceding 31 August, in schools maintained by the local authority who achieved the Level 2 threshold including a GCSE grade A*-C in English or Welsh first language and mathematics – FSM Pupils	25.7	26.7	57	36	25	62 35		Local	IP 2015-17 OA	CYP	2015/16 target revised in the OA in agreement with the EAS as published in the Improvement Plan 2015-18
% of 16 year olds who are not in education, employment or training	3.8	2.8	3.3	3.3	1.7	2.8		Local	IP 2015-17 OA		

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept .	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
Percentage of schools in the 3rd quartile of the national standards framework i) foundation phase	29	19.3	9.7	9.7 19.3	16.1	6.5		Local	OA		Target was revised for 2014/15 in agreement with the EAS.
Percentage of schools in the 3rd quartile of the national standards framework ii) Key Stage 2	35.5	32.3	25.8	19.4 16	38.7	9.7		Local	OA		Target was revised for 2014/15 in agreement with the EAS.
Percentage of schools in the 3rd quartile of the national standards framework iii) Key Stage 3	50	0	25	50 0	25	25		Local	OA		Target was revised for 2014/15 in agreement with the EAS.
Percentage of schools in the 3rd quartile of the national standards framework iv) Key Stage 4	50	0	25	0	25	0		Local	OA		
Percentage of schools in the 4th quartile of the national standards framework i) foundation phase	16.1	16.1	12.9	6.5 0	16.1	6.5		Local	OA		Target was revised for 2014/15 in agreement with the EAS.
Percentage of schools in the 4th quartile of the national standards framework ii) Key Stage 2	22.6	19.3	12.9	12.9 16	19.3	9.7		Local	OA		Target was revised for 2014/15 in agreement with the EAS.
Percentage of schools in the 4th quartile of the national standards framework iii) Key Stage 3	25	50	0	0	50	0		Local	OA		

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept .	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
Percentage of schools in the 4th quartile of the national standards framework iv) Key Stage 4	25	50	0	0	0	0		Local	OA		
% of first placements of looked after children during the year that began with a care plan in place		83	100	100	100	100	SCC/001a	National			This measure is not published - removed from PAM set 14/15 so no longer in cabinet report
% of children looked after who have experienced one or more changes of school while being looked after	10.2	11	10	10	21.4	10	SCC/002	National			
% of children looked after on 31 March who have had three or more placements during the year	2.7	10.7	10	9.4	0.9	6	SCC/004	National			
% of initial assessments that were completed during the year where there is evidence that the child has been seen by the social worker	85.6	95.7	90	95	97.3	97.5	SCC/011a	National			
% of initial assessment that were completed during the year where there is evidence that the child has been seen alone by the social worker	22.38	33.21	37.5	42.9 48	57.4	60	SCC/011b	National			Target for 2014/15 was revised up from 42.9 when the all Wales data was released in September. We were aiming above the median of 47.9
% of statutory visits to looked after children due in the year that look place in accordance with regulations	66.9	65.3	80	90.6	84.5	88.2	SCC/025	National			
% of young carers known to social services who were assessed	100	54.5	Not set	100	100	100	SCC/030a	National			This measure is not published - removed from PAM set 14/15 so no

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept .	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
											longer in cabinet report
% of young people formerly looked after with whom the authority is in contact at the age of 19	88.9	92.3	100	100	88.9	100 8/8	SCC/ 033d	National			
% of young people formerly looked after who are known to be in suitable, non-emergency accommodation at the age of 19	100	91.7	80	88.9	87.5	100 8/8	SCC/ 033e	National			
% of young people formerly looked after who are known to be engaged in education, training or employment at the age of 19	25	58.3	60	66.7	25	75 6/8	SCC/ 033f	National			
The average external qualifications point score for 16 year old looked after children in any local authority maintained learning setting	269	222	Not set	165	308	147	SCC/ 037	National			
% of eligible, relevant and former relevant children that have pathway plans as required	68.4	73.3	70	98	98	98	SCC/ 041a	National			
% of reviews of looked after children, children on the CPR and children in need carried out in line with the statutory timetable	59.5	86.1	80	94	93.9	95	SCC/ 045	National			
% of reviews of children on the child protection register that were carried out on time	90.5	93.5	100	100	95.5	100	SCC/ 034	National (SID)			

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept .	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
Number of children benefitting from Flying Start nursery provision ⁱ	82	119	79	130	158	150		National (Anti-poverty)	OA	CYP	
Percentage of children on the flying start scheme reaching, exceeding or within one age band below the developmental norm at 24 months	85	80	86	86	85	86		National (Anti-poverty)	OA	CYP	
Percentage of Acorn Project parents who report improved parenting skills	79 ⁱⁱ	88	88	82	90	85		National (Anti-poverty)	OA	CYP	
Percentage of Acorn project parents who report improved confidence in supporting their children % parents report improvement in confidence as a parent	79 ⁱⁱⁱ	83	79	81	92	83		National (Anti-poverty)	OA	CYP	
Percentage of children on the flying start scheme aged 23-25 months who were more than one age interval below the developmental norm who show an improvement at 35 – 37 months	63	71	64	64	33.75% (average) tbc	65 tbc		National (Anti-poverty)	OA	CYP	The actual data for 2014/15 and target for 2015 need to be confirmed
% of children & young people who participate in physical activity 5 x 60	39 40	40 41	40	41	42 (indication)	42 43		Local	CO	ENT	Data is for academic year 2014/15 which is autumn term 2014 to summer term 2015. Therefore this is an indication of expected performance. Based on indicative data the target has been revised but will be finalised when full year data will be available by

Indicator	2012/13	2013/14	2013/14	2014/15	2014/15	2015/16	Ref	National or Local PI	Plans it features in	Dept .	Reason for target change
	Actual	Actual	Target	Target	Actual	Target					
											August 2015.
Proportion of children living in low income families	12.5 (2011 data)	11.9 (2012 data)	12.4	12.3	Not available	12.2		Local	OA	All	The latest available data produced by HMRC is from 2012. Based on available data there has been an improvement (decline) from 13.1% in 2010 to 11.9% in 2012
Number of young people aged 11- 25 who are young ambassadors for sport	29	71	70	71	80	71 75		Local	OA	ENT	Target revised based on 2014/15 performance and expected participation in the scheme in 2015/16.
Number of volunteer hours delivered by young ambassadors for sport	410	1010 960	940	1040	1310	1040 1200		Local	OA	ENT	2013/14 data revised from 1010 previously reported. The 2015 target has been revised based on 2014/15 performance and expected participation in the scheme.
Percentage of children swimming 25 metres at Key Stage 2	72	76	75	78	Annual data	78		Local	OA	ENT	Data is for academic years, full year data will be available by August 2015.
Percentage of children who are physically active (hooked on sport for life)	Baseline set in 2013/14	42% Wales Av 40%	Baseline	Completed bi - annually	Bi annual	Above Wales average		Local	OA	ENT	Further information is available in a Monmouthshire summary . The survey is completed biannually and will next be completed during 2015/16.

ⁱ Number of children is based on the number of two year olds receiving flying start nursery provision in each year. In 2014/15 and 2015/16 the number of children will increase in line with expansion plans. However, until work commences in these areas an accurate number of predicted two year olds will not be available. Therefore, targets for 2014/15 and 2015/16 will be updated and existing targets are based on current provision.

ii this is only reflective of part of the whole project and is the percentage of parents completing parenting programmes only for baseline and target for 2013/14

iii this is only reflective of part of the whole project and is the percentage of parents completing parenting programmes only for baseline and target for 2013/14

Performance on the measures in the Service Indicator Set (SIDs) for the Children’s Service. These are not systematically reported (not a statutory requirement).

Ref	Definition	2011/12	2012/13	2013/14	2014/15 Target	2014/15	2014/15 Trend	Wales Average 2013/14	Forecast Quartile 2014-15	2015/16 Target
SCC/001(a)	The percentage of first placements of looked after children during the year that began with a care plan in place	100% <i>60/60</i>	Not submitted 2012/13	83.0% <i>44/53</i>	100%	100% <i>37/37</i>	Better	90.9%	Top	100%
SCC/001(b)	For those children looked after whose second review (due at 4 months) was due in the year, the percentage with a plan for permanence at the due date	100%	100%	100%	100%	100%	Maintained	93.4%	Top	100%

SCC/006	The percentage of referrals during the year on which a decision was made within 1 working day	96.7% 704/728	93.9% 399/425	99.0% 411/415	99%	99.2% 478/482	Better	96.3%	Upper Middle	99.2%
SCC/007(a)	The percentage of referrals that proceed to allocation for initial assessment during the year allocated to a social worker for initial assessment	Not Submitted	Not Submitted	74.9%	Not Set	72.6%	Declined	76%	Lower Middle	Not Set
SCC/007(b)	The percentage of referrals that proceed to allocation for initial assessment during the year allocated to someone other than a social worker for initial assessment	Not Submitted	Not Submitted	1.0%	Not Set	3.7%	Declined	7.9%	Upper Middle	Not Set

SCC/007(c)	The percentage of referrals that proceed to allocation for initial assessment during the year did not proceed to allocation for initial assessment	Not Submitted	Not Submitted	24.1%	Not Set	23.7%	-	16.7%	-	Not Set
SCC/010	The percentage of referrals that are re-referrals within 12 months	20.2% 147/728	16.2% 69/425	13.3% 55/415	12-30%	13.5% 65/482	-	22.2%	Top	12-30%
SCC/013(a)i	The percentage of open cases of children with an allocated social worker - on the child protection register	100%	100%	100%	100%	100%	Maintained	99.9%	Top	100%
SCC/013(a)ii	The percentage of open cases of children with an allocated social worker -children looked after	100%	100%	100%	100%	100%	Maintained	95.2%	Top	100%

SCC/013(a)iii	The percentage of open cases of children with an allocated social worker - children in need	87.3%	82.0%	79.0%	>75%	80.6%	Better	76.4%	Upper Middle	77.5%
SCC/013(b)i	The percentage of open cases of children allocated to someone other than a social worker - on the child protection register	0%	0%	0%	100%	0%	Maintained	0%	Top	0%
SCC/013(b)ii	The percentage of open cases of children allocated to someone other than a social worker - children looked after	0%	0%	0%	100%	0%	Maintained	4.5%	Top	0%
SCC/013(b)iii	The percentage of open cases of children allocated to someone other than a social worker - children in need	5.0%	5.6%	14.0%	100%	15.7%	Better	19.6%	Upper Middle	Not Set

SCC/014	The percentage of initial child protection conferences due in the year which were held within 15 working days of the strategy discussion	92.4% 97/105	84.8% 56/66	93.4% 57/61	93.4%	75% 57/76	Declined	89.9%	Bottom	93.2%
SCC/015	The percentage of initial core group meetings due in the year which were held within 10 working days of the initial child protection conference	88.9% 72/81	34.0% 16/47	96.2% 51/53	6.2%	87.1% 54/62	Declined	90%	Bottom	91.5%
SCC/016	The percentage of reviews of child in need plans carried out in accordance with the statutory timetable.	30.2% 189/626	19.5% 89/456	57.5% 104/181	86%	85.2% 190/223	Better	78.8%	Lower Middle	86%
SCC/020	The percentage of looked after children who have had their teeth checked by a dentist during the year.	Not submitted 2011/12	51.4% 38/74	85.5% 59/69	85.5%	93.8% 76/81	Better	85.1%	Top	93.1%

SCC/021	The percentage of looked after children reviews carried out within statutory timescales during the year	100% 282/282	100% 296/296	99.6% 284/285	100%	100% 281/281	Better	95.9%	Top	100%
SCC/022(a)	The percentage attendance of looked after pupils whilst in care in primary schools	91.0% 332/3698	96.4% 314/8813	95.9% 359/8754	95.9%	96.9% 340/11112	Better	95.1%	Top	96%
SCC/022(b)	The percentage attendance of looked after pupils whilst in care in secondary schools	93.1% 683/9951	90.5% 1316/ 13885	93.3% 913/13539	93.5%	94.1% 622/10578	Better	91.6%	Top	94.6%
SCC/024	The percentage of children looked after during the year with a Personal Education Plan within 20 school days of entering care or joining a new school in the year ending 31 March	100% 30/30	81.8% 18/22	67.5% 27/40	77.3%	87.1% 27/31	Better	62.7%	Upper Middle	91.7%

SCC/030(a)	The percentage of young carers known to Social Services who were assessed	85.7%	100%	54.5%	100%	100%	Better	85.9%	Top	100%
SCC/030(b)	The percentage of young carers known to Social Services who were provided with a service	50.0% 21/42	50.0% 1/2	54.5% 6/11	-	100% 24/24	Better	80.1%	Top	100%
SCC/034	The percentage of child protection reviews carried out within statutory timescales during the year	99.1% 230/232	90.5% 181/200	93.9% 155/165	100%	95.5% 126/132	Better	98.1%	Bottom	100%
SCC/035	The percentage of looked after children eligible for assessment at the end of Key Stage 2 achieving the Core Subject Indicator, as determined by Teacher Assessment	50% 1/2	80% 4/5	0% 0/3	50%	66.7% 2/3	Better	51.6%	Top	57% 4/7

SCC/036	The percentage of looked after children eligible for assessment at the end of Key Stage 3 achieving the Core Subject Indicator, as determined by Teacher Assessment	20% 1/5	33.33 2/6	50.0% 3/6	57%	57.1% 4/7	Better	37.2%	Top	66% 4/6
SCC/039	The percentage of health assessments for looked after children due in the year that have been undertaken	Not submitted 2011/12	83.6% 133/159	87.8% 137/156	90%	87.7% 114/130	Declined	81%	Upper Middle	87.7%
SCC/041(b)	The percentage of eligible, relevant and former relevant children that have been allocated a personal advisor	100% 82/82	92.4% 73/79	83.3% 50/60	96%	88.9% 48/54	Better	85.6%	Bottom	97.2%
SCC/042(a)	The percentage of initial assessments completed within 7 working days	77% 523/679	76.5% 277/362	76.4% 214/280	80%	76.8% 285/371	Better	71.9%	Lower Middle	82.2%

SCC/042(b)	The average time taken to complete initial assessments that took longer than 7 working days to complete	47 7362/156	20 1643/84	20 1298/66	<20	21 1,842/86	Declined	19	Bottom	15
SCC/043(a)	The percentage of required core assessments completed within 35 working days	72.7% 117/161	81.3% 74/91	86.7% 78/90	>86.7%	84.7% 138/163	Declined	81.2%	Lower Middle	86.7%
SCC/043(b)	The average time taken to complete those required core assessments that took longer than 35 days	72 3181/44	78 1326/17	66 794/12	55	56 1,405/25	Better	58	Lower Middle	54
SCC/044(a)	The percentage of children looked after who were permanently excluded from school during the previous academic year	0%	0%	0%	0%	0%	Maintained	0.1%	Top	0%

SCC/044(b)	The average number of days spent out of school on fixed-term exclusions for children looked after who were excluded during the previous academic year	15 <i>90/6</i>	2.4 <i>12/5</i>	4.8 <i>24/5</i>	-	3.6 <i>22/6</i>	Better	6.8%	Top	4.8
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Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Special Meeting TBC	Home to School Transport Policy	Cross party advisory panel established, recommendations to be considered by select and their feedback incorporated into the consultation process.	Richard Cope	Policy Development
9 th July 2015	Revenue and Capital Budget Monitoring - Outturn Reports and Budget Monitoring report (month 2)	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Nikki Wellington/ Mark Howcroft	Budget Monitoring
	Chief Officer Annual Report	Scrutiny of the Chief Officer's Annual Report on Education.	Sarah McGuinness	Performance Monitoring
	Improvement Plan 2014-2017 and Outcome Agreements	Full year 2014-15 scrutiny of performance against the Improvement Objectives and the statutory 'all Wales performance indicators'.	Teresa Norris	Statutory Reporting
17 th Sep 2015	Integrated Youth Offer (delivers Partnership Youth Support Service)	<u>Partnership Scrutiny:</u> Single Integrated Plan Theme 2 - Improving Attainment Youth Service to lead, scrutiny of Action Plan	Tracey Thomas Nicola Bowen	Performance Monitoring
	Links to Estyn Recovery	<u>Partnership Scrutiny:</u> Single Integrated Plan Theme 2 - Improving Attainment	Sharon Randall-Smith Nicola Bowen	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2015

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		CYP directorate to lead, scrutiny of Action Plan		
	Play Sufficiency Audit Report - TBC	Performance report - detail TBC	Matthew Lewis	Performance Monitoring
12 th Nov 2015	TBC			
Joint Special Meeting with Adults Select Committee November 2015 TBC	Anti-poverty Families First Programme Various Family Support Programmes Joint Assessment Family Framework (JAFF)	<u>Partnership Scrutiny:</u> Single Integrated Plan Theme 3 - Anti-poverty (Children's Services and partnership team)	Tracey Jelfs Nicola Bowen Will Mclean	Performance Monitoring
Special Dec	TBC			

Meeting Dates to be confirmed for:

- × **ICT in Schools** - Report on supporting future needs and requirements. POSTPONED from 25th March 2015.
- × **Corporate Parenting Report** - Annual scrutiny together with discussion on the issues, actions proposed and strategies in place to manage placements and reduce MCC's dependency upon external agencies.
- × **School Meals** - Pre-decision scrutiny.
- × **Categorisation of schools and results of target setting process**
- × **Review of Collaborative Arrangements** - proposed reduction in spending on 16-17 and 17-18.
- × **Schools Funding Formula** - discussed 27th January 2015, to return in 6 months to discuss implications of the change.
- × **Adoption Process (pan Gwent)** - Progress of the joint process.

Monmouthshire's Scrutiny Forward Work Programme 2015

Items to be emailed to Committee:

- x Youth Offer Annual Report
- x Early Years Offer Policy Revision
- x Youth Offending Service Annual Report
- x Post Estyn Inspection Plan (PIAP) and minutes of the Internal Monitoring Board



Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business

Subject	Purpose	Consultees	Author
3rd JUNE 2015 – CABINET			
Council Tax Reduction Fraud Prosecution Policy	To provide Monmouthshire with a policy that will prevent, deter and/or detect Benefit Fraud		Ruth Donovan
MTFP and Budget Process 2016/17	To highlight the context within which the Medium Term Financial Plan (MTFP) will be developed for 2016/17 to 2019/20.		Joy Robson
Revenue & Capital Monitoring 2014/15 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2014/15 financial year.		Mark Howcroft
Local development strategy RDP			Cath Fallon
Croesonen S106 funding			Mike Moran
Commercial obstruction on the carriageway			Roger Hoggins
Welsh Language Monitoring Report			Alan Burkitt

Subject	Purpose	Consultees	Author
10th JUNE 2015 – INDIVIUDAL CABINET MEMBER DECISIONS			
Access fund for music	To set up a fund to support pupils within our schools to have access to music provision via the Gwent Music Service		Nikki Wellington
Recreational & Public open space developer contributions			Tim Bradfield
Section 106 agreements: funding of major play area and open space maintenance			Tim Bradfield
17th JUNE 2015 – SPECIAL CABINET			
Monmouthshire Participation in a 'City Deal' bid			Kellie Beirne / Peter Davies
Financing arrangements to increase establishment of Children's Social Care			Joy Robson / Simon Burch
Effectiveness of Council Services: quarterly update			Matt Gatehouse
24th JUNE 2015 – INDIVIUDAL CABINET MEMBER DECISIONS			
Homelessness Intentionality Decisions	To consider whether applicants are still intentionally homeless	SLT Cabinet	Ian Bakewell
25th JUNE 2015 – COUNCIL			
Safeguarding report			Jane Rodgers
Monmouthshire Participation in a 'City Deal' bid			Kellie Beirne / Peter Davies
Licensing Act 2003 policy statement			Linda O Gorman
Monmouth Pool			Kellie Beirne / Simon Kneafsey
Setting up the Capital Budget for VVP loans and risk mitigation measures			Rachel Rawlings / Colin Phillips
8th JULY 2015 – INDIVIUDAL CABINET MEMBER DECISIONS			

Subject	Purpose	Consultees	Author
15th JULY 2015 – CABINET			
Income Generation Strategy	To provide a strategy for maximising the income opportunities available to the Council		Joy Robson
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 1 on the 25 th June 2015.		Dave Jarrett
CMC ² Strategic Review and Year 4 Business Plan	To endorse the review of CMC ² and future business strategy and approve year ahead business plan	Cabinet SLT	Peter Davies Sian Hayward
Play sufficiency audit report			Nicola Bowen / Ian Saunders
MTFP and Budget Proposals for 2016/17	To provide Cabinet with revenue budget proposals for 2016/17 for consultation purposes		Joy Robson
Budget Monitoring report – month 2	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2015/16 financial year.		Joy Robson/ Mark Howcroft
Additional Grant Funding for Local Authorities	To provide Members with an update on the Wales Retail Relief Scheme for 2015.		Ruth Donovan
Supporting Monmouthshire Businesses' competitiveness	To assist Monmouthshire businesses to improve their competitiveness and online trade	SLT Cabinet	Peter Davies
Evaluation of community Coordination			Matt Gatehouse
Restructure of Community Learning	To consider a restructure of the Community Learning service in light of evolving user needs and reducing funding position	Cabinet SLT	Deb Hill-Howells / Andrea Charles
Programme board update			Kellie Beirne
Merton Green, Caerwent S106 Funding			Mike Moran
Raglan – Proposed Community Hall	To inform members of the progress that the Raglan Village Hall Association has made in	Cabinet SLT	Deb Hill Howells

Subject	Purpose	Consultees	Author
	developing plans for a new village hall within the Raglan Community		
Major Events Strategy	To set out a Major Events Strategy through which to co-ordinate all local community and organised events in the county	SLT Cabinet	Ian Saunders
ICT in schools			Peter Davies/Sian Hayward
Mardy Park	Review of Mardy Park Resource Centre, Abergavenny		Colin Richings
21 st Century schools Capital Programme	21 st Century schools capital programme		Simon Kneafsey
The future of Llanfair Kilgeddin VA primary	The future of Llanfair Kilgeddit VA primary school		Cath Sheen
Additional funding request for the replacement Social Services IT system	To request additional funding from the invest to redesign reserve to finance the costs of building the Social Care system replacement.		Sian Hayward
Application for Hardship relief			Peter Davies
22nd JULY 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
Draft supplementary planning guidance (SPG) - Primary Retail Frontages	To endorse draft SPG to issue for consultation	SLT Planning Cabinet	Jane Coppock
Social Housing Grant Programme			Shirley Wiggam
Usk park project partnership			Abigail Barton
Local Housing Market Assessment			Shirley Wiggam
30th JULY 2015 – COUNCIL			
Cultural Service Review			Ian Saunders
Chief Officer Report			Sarah McGuinness
Chief Officer Report			Kellie Beirne
Solar Farm Business Case	To secure financial approval for the construction of an Authority owned solar farm at Oak Grove		Ben Winstanley / Ian Hoccom

Subject	Purpose	Consultees	Author
The Future Food Waste Treatment Strategy: Outline Business Case & Inter Authority Agreement	Farm, Crick for the Council to consider the inclusion of MCC in the Heads of the Valleys Anaerobic Digestion Procurement. To agree the Outline Business Case and the Inter Authority Agreement which commits the Council to the procurement and partnership and a 15-20 year contract.	SLT Cabinet	Rachel Jowitt
UKs Rural Wireless Superfast Broadband			
26th AUGUST 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
2nd SEPTEMBER 2015 – CABINET			
Local Development Plan – annual monitoring report	To seek approval to submit the first AMR on the LDP to the Welsh Government	SLT Planning Cabinet	Jane Coppock
Capital Budget Proposals	To outline the proposed capital budget for 2016/17 and indicative capital budgets for the 3 years 2017/18 to 2019/20		Joy Robson
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 2 held on 30 th July 2015		Dave Jarrett
Review of allocation policy		Cabinet Members Leadership Team Appropriate Officers	Ian Bakewell
Affordable Housing SPG			Mark Hand
Options appraisal future service delivery			Kellie Beirne
Monmouthshire Crowdfunding platform	To seek approval for the development of a crowdfunding platform that together with Authority loan finance will support business growth and job creation	Cabinet SLT Member Seminar Pre-scrutiny	Peter Davies
9th SEPTEMBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
SPG Programme annual	To endorse draft SPG programme for 2015/16	SLT	Jane Coppock

Subject	Purpose	Consultees	Author
review		Planning Cabinet	
Expansion of Ysgol Gymraeg Y Fenni to include a nursery class			Susan Hall
23rd SEPTEMBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
SPG Programme annual review	To endorse draft SPG programme for 2015/16	SLT Planning Cabinet	Jane Coppock
24th SEPTEMBER 2015 – COUNCIL			
MCC Audited Accounts 2015/16 (formal approval)	To present the audited Statement of Accounts for 2014/15 for approval by Council		Joy Robson
ISA 260 report – MCC Accounts	To provide external audits report on the Statement of Accounts 2015/16		WAO
Local Development Plan – annual monitoring report	To seek approval to submit the first AMR on the LDP to the Welsh Government	SLT Planning Cabinet	Jane Coppock
Affordable Housing SPG			Mark Hand
7th OCTOBER 2015 – CABINET			
14th OCTOBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
28th OCTOBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
4TH NOVEMBER 2015 – CABINET			
Budget Monitoring Report – Month 6	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2015/16 financial year.		Joy Robson/ Mark Howcroft
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 3 held on 24 th September 2015		Dave Jarrett

Subject	Purpose	Consultees	Author
Effectiveness of Council Services: quarterly update			Matt Gatehouse
11th NOVEMBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
Expansion of Ysgol Gymraeg Y Fenni to include a nursery class			Susan Hall
25th NOVEMBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
NOVEMBER 2015 – COUNCIL			
Gambling Policy			Linda O’Gorman
Casinos report			Linda O’Gorman
2nd DECEMBER 2015 – CABINET			
Council Tax Base 2016/17 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2016/17 and to make other necessary related statutory decisions.		Sue Deacy/ Ruth Donovan
Reviews of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2016/17		Joy Robson
Community Infrastructure Levy			Mark Hand
Revenue & Capital Budget final proposals after public consultation	To present revenue and capital budget proposals following receipt of final settlement		Joy Robson
23RD DECEMBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
Local Government (Wales) Act 1994 The Local Authorities (Precepts)(Wales) Regulations 1995	To seek approval of the proposals for consultation purposes regarding payments to precepting Authorities during 2016/17 financial year as required by statute.		Joy Robson
DECEMBER 2015 – COUNCIL			
Community infrastructure			Mark Hand

Subject	Purpose	Consultees	Author
levy			
6TH JANUARY 2016 – CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 4 held on 19 th November 2015.		Dave Jarrett
21ST JANUARY 2016 – COUNCIL			
Final Budget Proposals			Joy Robson
27TH JANUARY 2016 – INDIVIDUAL CABINET MEMBER DECISIONS			
Local Government (Wales) Act 1994 The Local Authorities (Precepts) (Wales) Regulations 1995	To seek Members approval of the results of the consultation process regarding payments to precepting Authorities for 2016/17 as required by statute		Joy Robson
3RD FEBRUARY 2016 - CABINET			
Budget Monitoring report – month 9	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2015/16 financial year.		Joy Robson/Mark Howcroft
Welsh Church Funding Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 5 held on the 17 th December 2015.		Dave Jarrett
25TH FEBRUARY 2016 - COUNCIL			
Final Composite Council Tax Resolution	To set budget and council tax for 2016/17		Joy Robson
Treasury Management Strategy 2016/17	To accept the annual treasury management strategy		Joy Robson

Subject	Purpose	Consultees	Author
2ND MARCH 2016 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16 meeting 6 held on the 21 st January 2016		Dave Jarrett
2015/16 Education & Welsh Church Trust Funds Investment & Fund Strategy	The purpose of this report is to present to Cabinet for approval the 2016/17 Investment and Fund strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2015/16 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
13TH APRIL 2016 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 7 held on the 25 th February 2016		Dave Jarrett
4TH MAY 2016 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 8 held on the 24 th March 2016		Dave Jarrett