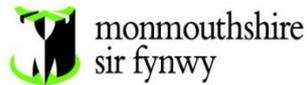


Public Document Pack



Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

Dydd Gwener, 14 Ionawr 2022

Hysbysiad o gyfarfod

Pwyllgor Craffu Oedolion

Dydd Llun, 24ain Ionawr, 2022, 10.00 am
Remote Attendance

AGENDA

BYDD CYFARFOD CYN I AELODAU'R PWYLLGOR 30 COFNODION CYN I'R CYCHWYN Y CYFARFOD

Eitem ddim	Eitem	Tudalennau
1.	Ymddiheuriadau am absenoldeb	
2.	Datganiadau o Fuddiant	
3.	Fforwm Agored i'r Cyhoedd. Canllawiau ~ Fforwm Agored Cyhoeddus y Pwyllgor Dethol Mae ein cyfarfodydd Pwyllgor Dethol yn cael eu ffrydio'n fyw a bydd dolen i'r ffrwd fyw ar gael ar dudalen gyfarfod gwefan Cyngor Sir Fynwy Os hoffech rannu eich barn ar unrhyw gynigion sy'n cael eu trafod gan Bwyllgorau Dethol, gallwch gyflwyno eich sylwadau drwy ddefnyddio'r ffurflen hon <ul style="list-style-type: none">• Rhannwch eich barn drwy lanlwytho ffeil fideo neu sain (uchafswm o 4 munud); neu• Cyflwynwch sylwadau ysgrifenedig (drwy Microsoft Word, uchafswm o 500 gair) Bydd angen i chi gofrestru ar gyfer cyfrif Fy Sir Fynwy er mwyn cyflwyno'r ymateb neu ddefnyddio eich manylion mewngofnodi os ydych wedi cofrestru o'r blaen. Y dyddiad cau ar gyfer cyflwyno sylwadau i'r Cyngor yw 5pm dri	

diwrnod gwaith clir cyn y cyfarfod. Os bydd y sylwadau a dderbynnir yn fwy na 30 munud, bydd detholiad o'r rhain, yn seiliedig ar thema, yn cael eu rhannu yng nghyfarfod y Pwyllgor Dethol. Bydd yr holl sylwadau a dderbynnir ar gael i gynghorwyr cyn y cyfarfod.

Os hoffech fynychu un o'n cyfarfodydd i siarad dan y Fforwm Agored i'r Cyhoedd, bydd angen i chi roi tri diwrnod o hysbysiad i ni drwy gysylltu â Scrutiny@monmouthshire.gov.uk. Y cadeirydd sy'n penderfynu faint o amser a roddir i bob aelod o'r cyhoedd i siarad, ond i'n galluogi i roi cyfle i nifer o siaradwyr, gofynnwn nad yw cyfraniadau yn hirach na 3 munud.

Os hoffech awgrymu pynciau i un o'n Pwyllgorau Dethol graffu arnynt yn y dyfodol, gwnewch hynny drwy e-bostio Scrutiny@monmouthshire.gov.uk

- | | | |
|-----------|--|---------|
| 4. | Craffu'r Gyllideb: Craffu'r cynigion cyllideb ar gyfer 2022/23. Bydd papur crynodeb ar gyfer y Pwyllgor Dethol i Oedolion ar y meysydd o fewn ei gylch gorchwyl yn dilyn. | 1 - 52 |
| | <p>Defnyddiwch y ddolen hon er mwyn medru darllen y papurau ar gyfer yr eitem hon – sydd ar gael fel rhan o agenda'r Cabinet ar gyfer 19eg Ionawr 2022.</p> <p>https://democracy.monmouthshire.gov.uk/ieListDocuments.aspx?CId=144&MId=4674</p> | |
| 5. | Cadarnhau cofnodion y cyfarfod blaenorol | 53 - 58 |
| 6. | Blaenraglen Waith Pwyllgor Dethol i Oedolion. | 59 - 60 |
| 7. | Blaenraglen Waith y Cyngor a'r Cabinet. | 61 - 80 |
| 8. | Cyfarfod Nesaf: Dydd Mawrth 15fed Chwefror 2022 am 10.00am. | |

Paul Matthews

Prif Weithredwr

CYNGOR SIR FYNWY

MAE CYFANSODDIAD Y PWYLLGOR FEL SY'N DILYN:

Cynghorwyr Sir:

L.Brown
R. Edwards
M.Groucutt
R. Harris
S. Howarth
M. Powell
S. Woodhouse
M.Lane

C. Bowie
T. Crowhurst

Gwybodaeth Gyhoeddus

Mynediad i gopïau papur o agendâu ac adroddiadau

Gellir darparu copi o'r agenda hwn ac adroddiadau perthnasol i aelodau'r cyhoedd sy'n mynychu cyfarfod drwy ofyn am gopi gan Gwasanaethau Democrataidd ar 01633 644219. Dylid nodi fod yn rhaid i ni dderbyn 24 awr o hysbysiad cyn y cyfarfod er mwyn darparu copi caled o'r agenda hwn i chi.

Edrych ar y cyfarfod ar-lein

Gellir gweld y cyfarfod ar-lein yn fyw neu'n dilyn y cyfarfod drwy fynd i www.monmouthshire.gov.uk neu drwy ymweld â'n tudalen Youtube drwy chwilio am MonmouthshireCC. Drwy fynd i mewn i'r ystafell gyfarfod, fel aelod o'r cyhoedd neu i gymryd rhan yn y cyfarfod, rydych yn caniatáu i gael eich ffilmio ac i ddefnydd posibl y delweddau a'r recordiadau sain hynny gan y Cyngor.

Y Gymraeg

Mae'r Cyngor yn croesawu cyfraniadau gan aelodau'r cyhoedd drwy gyfrwng y Gymraeg neu'r Saesneg. Gofynnwn gyda dyledus barch i chi roi 5 diwrnod o hysbysiad cyn y cyfarfod os dymunwch siarad yn Gymraeg fel y gallwn ddarparu ar gyfer eich anghenion.

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.
- **Caredigrwydd** – Byddwn yn dangos caredigrwydd i bawb yr ydym yn gweithio gyda nhw, gan roi pwysigrwydd perthnasoedd a'r cysylltiadau sydd gennym â'n gilydd wrth wraidd pob rhyngweithio.

Agenda Item 4

Ref	Adults	Final Pressure £000	Final Saving £000
SCH2	Adult social care - additional staff required to meet care demands	1,004	
SCH6	Fees & Charges		(120)
SCH7	SCWS grant reduction	124	
SCH8	Budget provision and contingency to support fragility in care sector	1,903	
	Adults Totals	4,599	(120)

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Budget Pressures

SCH2	Adult social care - additional staff required to meet care demands
SCH7	Social care workforce sustainability grant reduction
SCH8	Budget provision and contingency to support fragility in care sector

Budget Savings

SCH6	Fees & Charges 2022/23
Fees	Fees & Charges schedule

2022/23 Initial Saving and Pressure Proposal Form

The Senior Responsible Officer (SRO) for the proposal should complete forms

Proposal Title	Adults Operational pressures	Senior Responsible Officer:	Jane Rodgers
Your Ref No:	SCH2 (AS 22/23)	Operational Lead Officer:	Eve Parkinson
Version No:	1	Directorate:	SCH
Date:	31/10/21	Section:	Adults

Note: The Senior Responsible Officer is expected to be a Chief Officer or Head of Service in most circumstances. The operational lead officer is the lead officer responsible for bringing the proposal together and who would ultimately be held accountable for operational delivery.

1. Proposal Scope and Description Please include a brief description of the proposal being explored and the core objectives.

- **Partnership development at Newport Road, Caldicot - £84,000 cost**

This is a development to create a facility within the community for 3 individuals to live independently, but with some care provision to allow for support to enable them to live their own lives. This is a partnership arrangement with Melin who are planning to purchase and convert the property, with the Authority providing the care provision.

- **Staffing (to include In house Homecare) - £685,000**

Due to the demand for community-based care provision and the lack of externally commissioned care providers, the Authority has engaged in a recruitment campaign and recruited additional in-house carers to service the demand and provide the identified care to clients. These carers have already been employed and are "over and above" current budgeted establishment.

- **Increased demand/demographics - £235,000**

Where care can be provided by the external market, the increase has been in the need for 24-hour care provision in the home environment, at present we have 14 at an annual cost of £500,000. The cost is being offset, in part, by use of temporary funding.

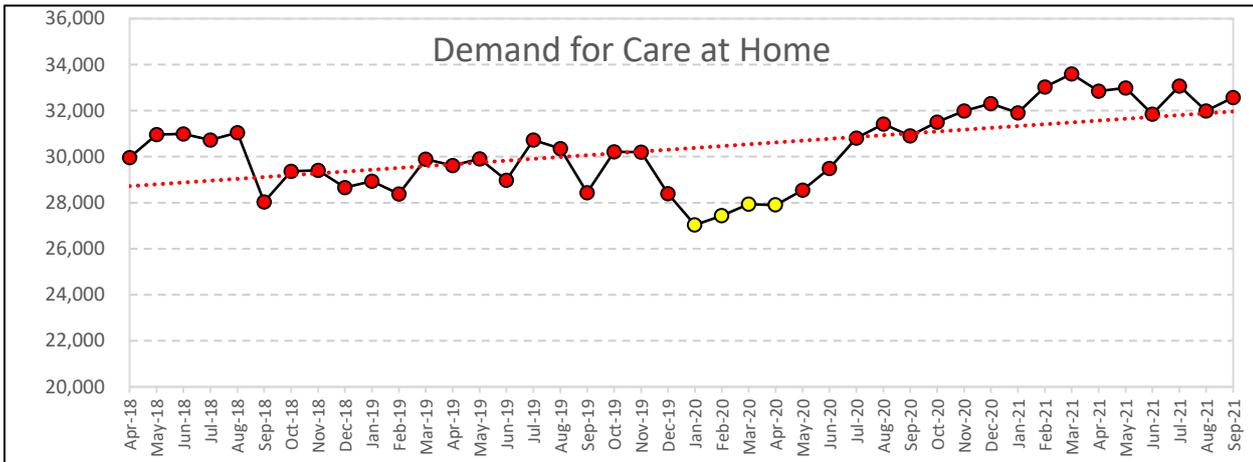
2. Supporting Data and Evidence: Please confirm supporting evidence for the identified saving and/or pressure. Or to discount any saving being available. Append any further information as necessary.

Newport Road development – full cost £187,000 but we can divert funds for services already being received costing £103,000, so it's only the difference being requested of £84,000 to fully fund this scheme. If approved this scheme can offer cost avoidance in the region of £156,000 by avoiding expensive residential placements which will be out of county, taking vulnerable clients out of their familiar surroundings/families/friends.

Staffing and increased demand/demographics

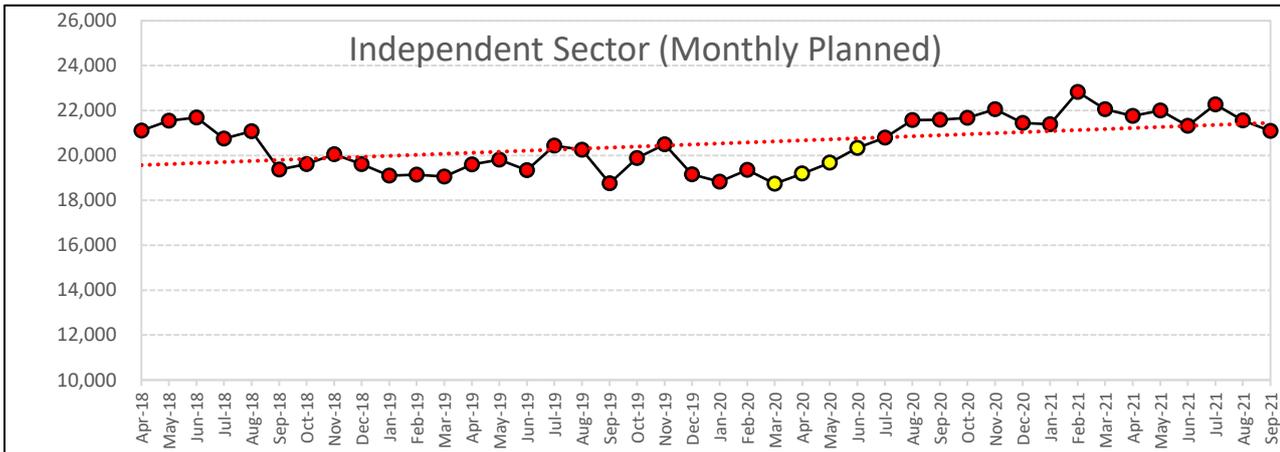
The below graphs show the increased demand, especially since the COVID 19 pandemic, mainly for community based care provision which has resulted in the need to over recruit for in house carers, and for external domiciliary care provision the need is for 24 hour care packages.

• **Demand for care**



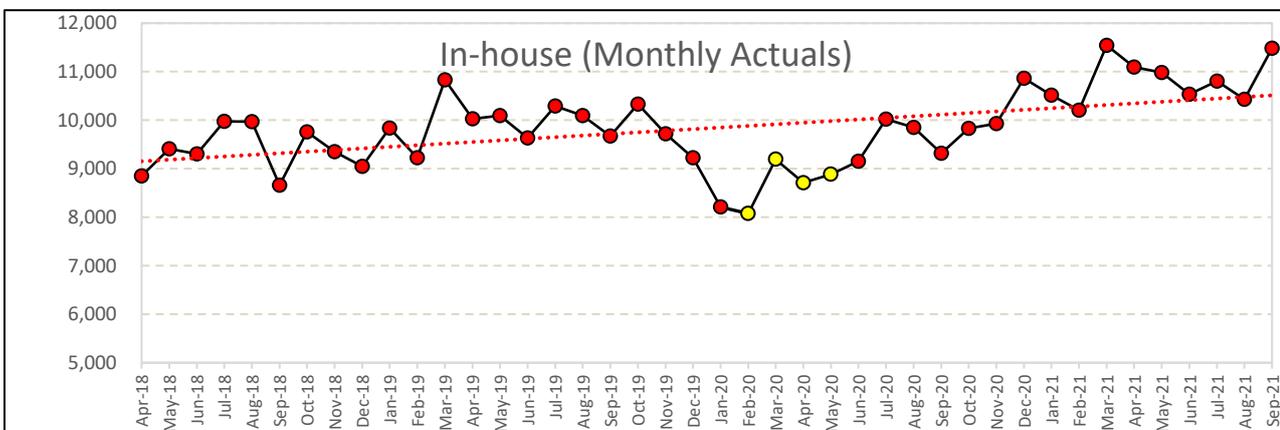
The above graph shows the upward increasing trend on demand for care provision.

• **Independent Sector**



This graph shows an increased trajectory on the external market for care, but also shows that the external market cannot always service demand hence the need to ramp up in house carer staffing to accommodate (see below graph)

• **In house Care at Home**



This graph illustrates the increased trajectory for in house care provision which demonstrates not only an increase in overall care demand, but also in house to service that demand if the external market cannot accommodate.

3. Budget Impact In this section please include the savings and pressures identified and the overall budget impact resulting from this proposal. This must cover each year implicated.

Service area	Current Budget £'000	Proposed Cash Pressure £'000	Proposed Cash Saving £'000	Target year				Total Budget Change Proposed £'000
				2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	
Adults	34,600	1,004		1,004				1,004

4. External Funding: Has this proposal considered the opportunities for external funding? If yes, what funding avenues have been identified?

Funding Identified	Source	Current status (i.e. confirmed, in application, etc)
ABuHB	Integrated Care Fund	To terminate 31 st March 2022, awaiting outcome for its replacement. If no replacement, then this pressure will increase by a further £200,000

5. Corporate Alignment: How does this proposal contribute and align with the current Corporate Plan objectives and have the relevant evaluations been considered and completed? Please consider any implications this proposal may have on our current policies.

Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan ?	Y	
Has an initial Wellbeing & Future Generation Assessment being undertaken?	Y	
Will an option appraisal be required?	N	
Will this proposal require any amendments to MCC policy?	N	

6. Additional Impacts What are the expected impacts of implementing this proposal? Please include the potential impact on other service areas

Description	Who is effected?	Is this impact positive or negative?
Newport Road development	Younger Adults with Learning Disabilities	Positive – will allow these clients to live as independent life as possible in their community
Staffing	Current staff employed over and above establishment	Positive – Enhance our in-house care provision to service client assessed care needs
External care provision	Adults with identified care needs	Positive – Having the financial resources to meet identified care needs

7. Mitigation (for budget pressures only) – What mitigation has been identified to reduce the budget pressure proposed? What further steps could be taken to mitigate the pressure further and what are the consequences of this action?

We have reduced the cost of this pressure to reflect the current use of temporary funding through the Integrated Care Fund.
We are embarking on a care strategy of aligned based care and also shifting Commissioning approach to market intelligence to understand the changing needs of Social Care and how markets can be aligned to reflect our needs and demands.

8. Additional Considerations:

Question	Y/N	Comments/Impact
Will this proposal have any staffing implications?	Y	Give financially assurance that the over recruitment will be met
Will this project have any legal implication for the authority?	Y	Allow us to meet the identified care needs

9. Up-front Investment Requirement

Describe any additional skills, resource and capability needed in order to carry out the proposal successfully. For example, new/additional expertise that will require additional investment etc.

Any additional capability required	Where will this come from	Any other resource/ business need (non-financial)

10. Consultation Describe any initial consultation that has been or needs to be undertaken in order to inform this proposal and any further consultation that will be required throughout proposal delivery

Consultee	Description	Date (delivered/planned)

11. Key Risks and Issues

Are there any potential barriers and risks that will need to be managed in delivering the outcomes expected from investing in or recognising the pressure identified, including any negative impacts identified in section 6 that need to be accounted for. Also, set out the steps that will be taken to mitigate these risks.

Barrier or Risk	Strategic/ Operational	Reason why identified (evidence)	Risk Level (High, Medium or Low) Based on a score assessing the probability & impact	Mitigating Actions
Risk	Both	That the replacement to the Integrated Care Fund will not be adopted	High	Our voice is heard at ABuHB/RPB/Welsh Government

12. Assumptions

Describe any key assumptions made that underpin the justification for the option.

Assumption	Reason why assumption is being made (evidence)	Decision Maker
Integrated Care Fund	Assume that the funding afforded at present will be adopted by the new scheme replacement	ABuHB/RPB

13. Measuring and monitoring performance

How do you intend to measure the impact of this proposal? This will include budget measures and further possible measures that cover process, staff and customers. Targets need to be set over the duration of the proposal where appropriate.

Focus - Budget/Process/Staff/Customer	Indicator	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26
Budget	In year forecast monitoring				
Customer	Meeting care needs and what matters to the client				

14. Additional considerations:

Question	Y/N	Comments/Impact
Will this proposal require procurement of goods, services or works?	Y	
Will this proposal impact on the authorities built assets?	N	
Will this proposal present any collaboration opportunities?	Y	
Will this project benefit from digital intervention?	N	

Full Cost budget adjustment explanations

In addition to specific service pressure and savings mandates, the budget has the potential to also move year on year due to corporate changes. The following briefing note provides details of those revisions.

PRESSURES

SCH7	Social care workforce sustainability grant reduction	124,000
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The Welsh Government provisional settlement received on the 21st December 2021 highlighted that £124,000 of the SCWS grant has been transferred into the main settlement to partly meet real living wage pressures. As this grant is wholly supporting social care base pressures, this cause an immediate funding shortfall for the service.

SCH8	Budget provision and contingency to support fragility in care sector	1,903
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Welsh Government have confirmed that the settlement includes funding to enable authorities to meet the additional costs of starting to pay the Real Living Wage (RLW) of £9.90 an hour to social care workers from April 2022. The Council already commits to paying its paid workforce at the RLW. For commissioned care it is anticipated that market providers are already having to pay staff above RLW and in light of the well publicised challenges with recruitment and retention and at a time when Welsh Government is removing the funding support through its COVID hardship fund. The funding included in the settlement remains unhypothecated within the settlement and therefore assists the Council in making further budget provision and contingency that allow the Council to suitably respond to challenges brought about by the fragility of the care sector and the current levels of unmet need.

2022/23 Initial Saving and Pressure Proposal Form

The Senior Responsible Officer (SRO) for the proposal should complete forms

Proposal Title	Social Care Safeguarding and Health Fees & Charges 2021/22	Senior Responsible Officer:	Jane Rodgers
Your Ref No:	SCH6	Operational Lead Officer:	Tyrone Stokes
Version No:	1	Directorate:	SCH
Date:	19 th November 2021	Section:	Finance

Note: The Senior Responsible Officer is expected to be a Chief Officer or Head of Service in most circumstances. The operational lead officer is the lead officer responsible for bringing the proposal together and who would ultimately be held accountable for operational delivery.

15. Proposal Scope and Description Please include a brief description of the proposal being explored and the core objectives.

As part of the Authority's MTFP process and in setting an annual budget, we have reviewed all of our current fees & charges and if there is any scope to increase them for 2022/23. A part of the review, we have identified a number of fees and charges that have scope for increasing in 2022/23, with an additional annual income projection of £120,000. A schedule of fees and charges has been compiled as part of the exercise, illustrating the current charges, the rationale for the proposed increase, and what the new proposed charges are for 2022/23, with the additional annual income projection also detailed, split by Statutory and Non Statutory.

16. Supporting Data and Evidence: Please confirm supporting evidence for the identified saving and/or pressure. Or to discount any saving being available. Append any further information as necessary.

2022/23 Fees & Charges Schedule

17. Budget Impact In this section please include the savings and pressures identified and the overall budget impact resulting from this proposal. This must cover each year implicated.

Service area	Current Budget £'000	Proposed Cash Pressure £'000	Proposed Cash Saving £'000	Target year				Total Budget Change Proposed £'000
				22/23 £'000	23/24 £'000	24/25 £'000	25/26 £'000	
SCH	52,600		(120)	(120)				(120)

18. External Funding: Has this proposal considered the opportunities for external funding? If yes, what funding avenues have been identified?

Funding Identified	Source	Current status (i.e. confirmed, in application, etc)

19. Corporate Alignment: How does this proposal contribute and align with the current Corporate Plan objectives and have the relevant evaluations been considered and completed? Please consider any implications this proposal may have on our current policies.

Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan ?	Y	
Has an initial Wellbeing & Future Generation Assessment being undertaken?	Y	
Will an option appraisal be required?	N	
Will this proposal require any amendments to MCC policy?	N	

20. Additional Impacts What are the expected impacts of implementing this proposal? Please include the potential impact on other service areas

Description	Who is effected?	Is this impact positive or negative?

21. Mitigation (for budget pressures only) – What mitigation has been identified to reduce the budget pressure proposed? What further steps could be taken to mitigate the pressure further and what are the consequences of this action?

22. Additional Considerations:

Question	Y/N	Comments/Impact
Will this proposal have any staffing implications?	N	
Will this project have any legal implication for the authority?	N	

23. Up-front Investment Requirement

Describe any additional skills, resource and capability needed in order to carry out the proposal successfully. For example, new/additional expertise that will require additional investment etc.

Any additional capability required	Where will this come from	Any other resource/ business need (non-financial)

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24. Consultation Describe any initial consultation that has been or needs to be undertaken in order to inform this proposal and any further consultation that will be required throughout proposal delivery

Consultee	Description	Date (delivered/planned)
Eve Parkinson	Review of Fees and Charges for Adult Care Services	
Dave Jones	Review of Fees and Charges for Public Protection	

25. Key Risks and Issues

Are there any potential barriers and risks that will need to be managed in delivering the outcomes expected from investing in or recognising the pressure identified, including any negative impacts identified in section 6 that need to be accounted for. Also, set out the steps that will be taken to mitigate these risks.

Barrier or Risk	Strategic/Operational	Reason why identified (evidence)	Risk Level (High, Medium or Low) Based on a score assessing the probability & impact	Mitigating Actions

26. Assumptions

Describe any key assumptions made that underpin the justification for the option.

Assumption	Reason why assumption is being made (evidence)	Decision Maker

27. Measuring and monitoring performance

How do you intend to measure the impact of this proposal? This will include budget measures and further possible measures that cover process, staff and customers. Targets need to be set over the duration of the proposal where appropriate.

Focus - Budget/Process/Staff/Customer	Indicator	Target 2020/21	Target 2021/22	Target 2022/23	Target 2023/24

28. Additional considerations:

Question	Y/N	Comments/Impact
Will this proposal require procurement of goods, services or works?	N	
Will this proposal impact on the authorities built assets?	N	
Will this proposal present any collaboration opportunities?	N	
Will this project benefit from digital intervention?	N	

Discretionary Fees And Charges Proposals 2022-2023

The following schedule details the proposed Fees and charge levels for the Authorities chargeable discretionary services applicable to the financial year 2022/23.									
Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
ENTERPRISE DIRECTORATE									
Traffic & Road Safety	Road Closures		£2,050.00	187,178	£2,152.00	3.10%	192,981	5,803	
	Access Markings & Events Signings		Various	9,322	Various	3.10%	9,611	289	
Streetworks	Scaffolding Licence		£82.00	9,372	£84.54	3.10%	9,662	290	
	Skip Licence		£82.00	9,567	£84.54	3.10%	9,864	297	
	Section 50 Licence		£769.00	26,303	£792.84	3.10%	27,118	815	
	FPN & RASWA Fees		Various	59,953	Various	0	59,953	0	
Highways Development	Street Name & Numbering		51.00 - Name Change	36,381	£53.00 - Name Change		37,509		
			£133 - New Address per property		£137 - New Address per property			1,128	
		£Varies – Multiple Plot/Properties		£Varies – Multiple Plot/Properties	3.10%				
	Highways Inspection Fees/278 fees/external/capital		Various	140,172	Various		144,517	4,345	
	Dropped Kerbs		£133.00		£137.00	3.10%			
	Land Search Income		Con 29 Various Charges	3,091	Con 29 Various Charges	3.10%	3,187		
			£41.00 – Highway extents plan		£42.00 – Highway extents plan	3.10%		96	

Floods & SUDS	Ordinary Watercourse Consent Fees		£50.00	34,507	£50.00	0	34,507	0	Fees are set by legislation so MCC have no control over increasing them. No budget increase either.
	SABs Pre-Application Advice								
		Level 1 - Pre-App written advice (Rate by hectare area)	£180.00-£540.00		£180.00-£540.00	0		0	Increasing fees could potentially price ourselves out of the market and lose market share. No budget increase either.
		Level 2 - Pre-App written advice + 1 meeting	£240.00-£660.00		£240.00-£660.00	0		0	
		Pre-App Site Meeting (per Hr)	50		50	0		0	
		Pre-App Additional Advice (Per Hr)	50		50	0		0	

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
Page 15	SABs Application	Set By Statute (rate by hectare area)	£420.00-£1,750.00		£420.00-£1,750.00	0		0	Fees are set by legislation so MCC have no control over increasing them. No budget increase either.
	Car Parking	Charges	Pay and Display Income	1,305,200	£1.50 - 2 hr. stay, £1.90 - 3 hr. stay, £2.40 - 4 hr. stay, £4.80 all day. £3.60 daily charge Tuesday only at Byefield Lane. £2.40 - Daily charge for Rogiet Playing Fields. £1.50 daily tariff charge - Drill Hall, Cinderhill, Rowing Club and The Station 5 day Tariff - £18.00 6 day Tariff - £21.50 Over stay - £6.00 Sunday tariff first 2 hours free then £1 for the remainder of the day	£1.50 - 2 hr. stay, £1.90 - 3 hr. stay, £2.40 - 4 hr. stay, £4.80 all day. £3.60 daily charge Tuesday only at Byefield Lane. £2.40 - Daily charge for Rogiet Playing Fields. £1.50 daily tariff charge - Drill Hall, Cinderhill, Rowing Club and The Station 5 day Tariff - £18.00 6 day Tariff - £21.50 Over stay - £6.00 Sunday tariff first 2 hours free then £1 for the remainder of the day	0	1,305,200	0

	Contravention Fees	£25/£50 – Low Contravention Fee £35/£70 - High Contravention Fee	351,600	£25/£50 – Low Contravention Fee £35/£70 - High Contravention Fee	0	351,600	0	
	Residential Street Permits	£60	2,850	£60	0	2,850	0	
	Residential Off Street Permits	£60	7,150	£60	0	7,150	0	
	Season Ticket Off Street – Car Park Specific. (Drill Hall, Cinderhill, Rowing Club and The Station)	£137.50	91,700	£137.50	0	91,700	0	
	Season Tickets Off Street - Long Stay	£430 pa. £220 6 months or £110 3 months		£430 pa. £220 6 months or £110 3 months	0		0	
	Season Tickets Off Street - Short Stay	£540 pa. £275 6 months or £138 3 months		£540 pa. £275 6 months or £138 3 months	0		0	
	Rents letting of car parks	£1,500 per visit depending on what it will be used for.	3,450	£1,500 per visit depending on what it will be used for.	0	3,450	0	
	Recovery Fees	Various	2,050	Various	0	2,050	0	
	Wayleaves & Easements	Various	1,050	Various	0	1,050	0	

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
Catering	School Meals	Meal Price	£2.50	978,000	£2.50	0	978,000	0	No increase due to the uncertainty of future income levels as a result of Covid pandemic impact on service
Waste	Sale of Garden Bags to residents	Garden waste bags to residents	£28 / bin	500,000	£28 / bin		500,000	0	No increase, was agreed to remain at this rate due to the large increase in the previous years. Budget remaining unchanged.

Page 17	Sale of bags to Trade	Green trade bags for residual waste	£2.70	22,000	£2.80	3.1% rounded	22,000	0	Budget will remain unchanged
	Sale of bags to Trade	Trade sacks Red and Purple recycling	£17.50	12,000	£18.00	3.1% rounded	12,000	0	Budget will remain unchanged
	Sale of Trade Bins SCHOOLS	Charge for collection and disposal	£12.25, £15.40, £18.50 and £24.30 for coll and disposal	105,000	£12.65, £15.90, £19.10 and £25.05 for coll and disposal	3.1% rounded	105,000	0	Budget will remain unchanged
	Trade Notes	One off annual chg	£31	12,000	£32	3.1% rounded	12,000	0	Budget will remain unchanged
	Sale of Trade Bins EXTERNAL	Charge for collection and disposal	£12.25, £15.40, £18.50 and £24.30 for coll and disposal	315,000	£12.65, £15.90, £19.10 and £25.05 for coll and disposal	3.1% rounded	315,000	0	Budget will remain unchanged
	Sale of glass boxes to Trade	£26 per box per year to be collection per fortnight for 44L box	£27	0	£28	3.1% rounded	0	0	Recycling service under review in 22/23. Budget unchanged (within the £315k budget)
	Sale of glass wheelie bins to Trade	Charge per bin for collection and disposal for 140L £5 and 240L £8.00 collected fortnightly	Charge per bin for collection and disposal for 140L £5.25 and 240L £8.50 collected fortnightly	0	Charge per bin for collection and disposal for 140L £5.45 and 240L £8.80 collected fortnightly	3.1% rounded	0	0	
	Sale of trade cardboard tape	£7.50 per roll	£7.75	0	£8.00	3.1% rounded	0	0	
Transport	Private MOTs	Fixed nationally	£54.85 for a Car MOT - Price Fixed centrally. Prices increase depending on size of vehicle	8,000	£54.85 for a Car MOT - Price Fixed centrally. Prices increase depending on size of vehicle	0	8,000	0	Rate is fixed

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
Planning	Building Control Fees	Varies depending on type and size of work	Varies depending on type and size of work - Contact Building Control	413,150	Varies depending on type and size of work - Contact Building Control	0	413,150	0	Fees are already a lot higher than adjacent authorities, if we put the fees up any further we could price ourselves out of the market and lose market share. No budget increase either.
Planning	Development Control	Pre planning advice non statutory		60,500		3.10%	60,500	0	

		FAST TRACK PLANNING APPLICATIONS R1		3,050		3.10%	3,050	0	
		COMPLETION/PRE-PURCHASE CERTIFICATES R1	Varies depending on type and size of work - Contact Planning Department	2,050	Varies depending on type and size of work - Contact Planning Department	3.10%	2,050	0	Currently not achieving income target so will just increase pressure next year
		Section 106 Admin Fee		20,000		3.10%	20,000	0	
		Planning Searches		2,100		3.10%	2,100	0	
		Planning Applications - amending applications		2,000		0	2,000	0	
Housing	Careline Alarms non business	Weekly equipment rental	£4.50 per week per client	178,500	£4.50 per week per client	0	178,500	0	Increasing the fee for this could make it unaffordable for clients, most clients who require these services are of pensionable age and not in receipt of high incomes.
		Charge for equipment installation	£45 per installation est. of 200	9,000	£45 per installation est. of 200	0	9,000	0	
		Charge to client for arranging and administering home adaptation work.	£950 per grant	84,500	£950 per grant	0	84,500	0	
		Disabled Facility Grant Admin Fee							
Sub-Total ENTERPRISE				5,007,746			5,020,809	13,063	
CHIEF EXECUTIVES									
Community Education			Various	89,500	Various	0	89,500	0	Price adjustment included as part of income mandate.

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
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Libraries	Talking Books			3,766		0	3,766	0	Prices are at a maximum, any more increases will impact on library usage.
	Video/DVDS			7,550		0	7,550	0	
	Sales Commission			17,600		0	17,600	0	
	Discards			910		0	910	0	
	Overdue Charges		22p per day, max charge £15.00	10,500	22p per day, max charge £15.00	0	10,500	0	
			For concessionary groups, 12p per day, max charge £7.50		For concessionary groups, 12p per day, max charge £7.50	0		0	
	Internet Usage		£1.04 per half hour for non members	12,900	£1.04 per half hour for non members	0	12,900	0	
	Photocopying		From 21p to 36p per sheet	3,170	From 21p to 36p per sheet	0	3,170	0	
	Reservation Fees (Inter Library Loans)		£4.30 per reservation	570	£4.30 per reservation	0	570	0	
	Promotional Sales Commission			3,646		0	3,646	0	
Hire of Facilities			2,000		0	2,000	0		
Sub-Total CEO			152,112			152,112	0		
RESOURCES DIRECTORA	E								

Markets	Markets-Caldicot	Per stall						0	No increase due to the uncertainty the markets have faced due to Covid pandemic, also the disruption from building works at Abergavenny.
	Markets - Monmouth	Per stall						0	
	Markets-Abergavenny	Per stall or Sq ft of space						0	
	Tuesday Market inside per table		£15.76		£15.76	0%		0	
	Tuesday Market Outside per foot of floor space		£2.40		£2.40	0%		0	
	Wednesday Market per table		£9.45		£9.45	0%		0	
	Friday Market per table		£10.51	327,505	£10.51	0%	327,505	0	

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
Page 20	Saturday Market inside per table		£15.76		£15.76	0%		0	
	Saturday Market Outside - Small		£11.56		£11.56	0%		0	
	Saturday Market Outside - Large		£23.11		£23.11	0%		0	
	Sunday Market per table		£10.51		£10.51	0%		0	
Cemeteries	Cemeteries Service Charge	Discretionary		197,482			197,482	0	No increase in budget as target not being achieved and even with price increases target not due to be achieved
	INTERMENT IN EARTHEN GRAVE: PERSONS 17 YEARS OF AGE OR UNDER:								
	Stillborn and non viable foetuses (New ERB)		No Charge /No Charge		No Charge /No Charge			0	
	New single depth grave in children's section (New ERB)		No Charge /No Charge		No Charge /No Charge			0	
	New Single Depth (New ERB)		No Charge /No Charge		No Charge /No Charge			0	

New Double Depth (New ERB)	No Charge /No Charge	No Charge /No Charge	0
New Treble Depth (New ERB)	No Charge /No Charge	No Charge /No Charge	0
PERSONS 18 YEARS OF AGE AND OVER:			0
New Single Depth (New ERB)	1667/3333	1719/3438	Increase by 3.1%
New Double Depth (New ERB)	1953/3907	2014/4028	Increase by 3.1%
New Treble Depth (New ERB)	3175/6352	3273/6546	Increase by 3.1%
Re-opened grave to single depth - (New ERB)	1141/1808	1176/1864	Increase by 3.1%
Re-opened grave to single depth (Transfer ERB)	1057/1057	1090/1090	Increase by 3.1%
Re-opened grave to double depth - (New ERB)	1486/2152	1532/2220	Increase by 3.1%
Re-opened grave to double depth - (Transfer ERB)	1332/1332	1373/1373	Increase by 3.1%
Cremated remains in Garden of Remembrance	722/1444	744/1488	Increase by 3.1%
Re-opened cremated remains - (New ERB)	722/1178	744/1213	Increase by 3.1%
Re-opened cremated remains (Transfer ERB)	667/667	687/687	Increase by 3.1%
Cremated Remains in new full grave	1217/2433	1255/2510	Increase by 3.1%
BRICKED GRAVE:			0
Single Depth	2091/4180	2156/4312	Increase by 3.1%
Double Depth	2848/5696	2936/5873	Increase by 3.1%

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
	Treble Depth		3600/7199		3712/7423	Increase by 3.1%		0	

Page 22	RESERVATION OF GRAVE SPACE							0	
	Normal		300/748		309/771	Increase by 3.1%		0	
	Cremated Remains		190/475		196/490	Increase by 3.1%		0	
	RIGHT TO ERECT MEMORIALS							0	Budget not increased as actuals are not reaching current budget targets.
	Normal Grave Space							0	
	All memorials for Children's Interments		No Charge					0	
	Headstones		242/484		250/500	Increase by 3.1%		0	
	Memorial Vases or Tablets		152/303		157/314	Increase by 3.1%		0	
	Re-Erection of Memorial following safety testing failure		No Charge		No Charge			0	
	Replacement of existing memorial		97/194		100/200	Increase by 3.1%		0	
	Cremation Plots							0	
	Memorial Vases or Tablets		152/303		157/314	Increase by 3.1%		0	
	ADDITIONAL INSCRIPTIONS ON MEMORIALS							0	
	Re- gilding of existing Inscriptions on all memorials		97/97		100/100	Increase by 3.1%		0	
			97/97		100/100	Increase by 3.1%		0	
	EXCLUSIVE RIGHT OF BURIAL FOR FULL GRAVE PLOT							0	
	Initial Issue		667/1333		688/1376	Increase by 3.1%		0	
	Each subsequent transfer		584/584		602/602	Increase by 3.1%		0	
	EXCLUSIVE RIGHT OF BURIAL FOR CR PLOT							0	
	Initial Issue		455/911		469/938	Increase by 3.1%		0	
Each subsequent transfer		400/400		412/412	Increase by 3.1%		0		
Form of Assignment		40/40		41/41	Increase by 3.1%		0		
Allotments	Allotment plots	Annual Increase	£28.30 Per Plot	2,419	£29.18 Per Plot	3.10%	2,419	0	
Central Finance	External Fees	Staff Time Recovery	Various	19,500	Various	3.10%	19,500	0	No budget increase as actual charges below budget
Audit	External Fees	Staff Time Recovery	Various	2,250	Various	3.10%	2,250	0	No budget increase as actual charges below budget

Sub-Total Resources				549,156			549,156	0	
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Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
MONLIFE									
Leisure Sites	Sporting Equipment		£1.60-£24.30	21,850	£1.60-£24.30	0	21,850	0	
	Swimming Badges		£2.95-£3.80	7,700	£2.95-£3.80	0	7,700	0	
	Children's Clothing Resale		£10.50-£11.60	2,200	£10.50-£11.60	0	2,200	0	
	Cafeteria		£0.65 - £10.70	263,050	£0.65 - £10.70	0	263,050	0	
	Vending		£0.30-£1.40	27,300	£0.30-£1.40	0	27,300	0	
	Swimming Lessons		£5.35 per session	535,000	£5.35 per session	0	535,000	0	
	Swimming Lesson 1-2-1		£17.75-22.20 per session	14,500	£17.75-22.20 per session	0	14,500	0	
	Sport classes with Instruction		£3.90 per session£153.75 per block	156,400	£3.90 per session£153.75 per block	0	156,400	0	
	Swimming Pool Usage - No Instruction		£0-£85.95	281,800	£0-£85.95	0	281,800	0	
	Casual Bookings		£6.25-£54.95	35,100	£6.25-£54.95	0	35,100	0	
	Play Centre Admissions		£0-£4.55	52,600	£0-£4.55	0	52,600	0	
	Block Bookings Non Sports Hall		£4.90-£54.95	102,500	£4.90-£54.95	0	102,500	0	
	Outside Facility Hire (no block bookings)		£4.90-£60.85	72,900	£4.90-£60.85	0	72,900	0	
	Sports Hall Hire (no block bookings)		£6.70-£54.95	129,900	£6.70-£54.95	0	129,900	0	
	Hire of Sporting Facilities		£4.90-£60.85	17,700	£4.90-£60.85	0	17,700	0	

	Hire of Swimming Pool		£4.05-£85.95	21,200	£4.05-£85.95	0	21,200	0
	Lettings (Room Only)		£18.95-£32.50	69,450	£18.95-£32.50	0	69,450	0
	Advertising		£5.95-£339.20	1,300	£5.95-£339.20	0	1,300	0
	Beauty Treatments		£3.20-£47.30	52,500	£3.20-£47.30	0	52,500	0
	Personal Instruction		£0-£210.15	200	£0-£210.15	0	200	0
	Sauna		£2.55-£20.40	16,700	£2.55-£20.40	0	16,700	0
Leisure Fitness	Advance (Sale of Equipment)		£2.30-£8.20	14,000	£2.30-£8.20	0	14,000	0
	Personal Instruction		£0-£210.15	8,950	£0-£210.15	0	8,950	0
	Fitness Suite membership		£0-£335.00	1,244,840	£0-£335.00	0	1,244,840	0
	Exercise Classes		£0-£4.80	101,600	£0-£4.80	0	101,600	0
	Casual Bookings		£6.25-£54.95	24,300	£6.25-£54.95	0	24,300	0

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
	Advertising		£5.95-£339.20	250	£5.95-£339.20	0	250	0	No increase due to the uncertainty of future income levels as a result of Covid pandemic impact on service
	Fit4Life		£0-£16.40/month	183,100	£0-£16.40/month	0	183,100	0	
	Toning Membership		£8.95-26.25	73,100	£8.95-26.25	0	73,100	0	
Leisure General	Sports Classes with Instruction		Range from 0p - £107.72	15,200	Range from 0p - £107.72	0	15,200	0	
	Raglan CRC Lettings		Range from £14.50 - £26	3,500	Range from £14.50 - £26	0	3,500	0	
Shirehall	Hire of Facilities		Range from £73.54£4203	8,000	Range from £73.54£4203	0	8,000	0	
	Lettings (Room Only)		Range from £73.54-£4203 x2.5% for every good resold	10,000	Range from £73.54-£4203 x2.5% for every good resold	0	10,000	0	
	Sale of goods & equipment		SLA with Monmouth TC	6,600	SLA with Monmouth TC	0	6,600	0	
	Market Rents			4,000		0	4,000	0	

Countryside	Rights of Way Orders		Recovery of Actual Costs	13,100	Recovery of Actual Costs	0	13,100	0
	Recharges External Bodies		Recovery of Actual Costs	102,500	Recovery of Actual Costs	0	102,500	0
Old Station	Old station Tintern Car Parking		£2.00; £17.40 (season).	25,300	£2.00; £17.40 (season).	0	25,300	0
	Old station Tintern Sales		Variable event charges and shop sales	22,600	Variable event charges and shop sales	0	22,600	0
	Old station Tintern Catering		Range from 52p - £57	110,300	Range from 52p - £57	0	110,300	0
Caldicot Castle	Cafeteria		Range from 52p - £57	1,500	Range from 52p - £57		1,500	
	Pay & Display Income		£2.00;£17.40 (season)	30,000	£2.00;£17.40 (season)	0	30,000	0
	General Events		Range from £7.90-£1,579	90,000	Range from £7.90£1,579		90,000	
Chepstow TIC	Sale of goods & equipment		Range from 10p-£208	31,400	Range from 10p-£208	0	31,400	0
	Cafeteria		Range from 52p - £57	25,300	Range from 52p - £57	0	25,300	0
Museums	Sales VAT		Range from 10p-£208	14,000	Range from 10p-£208	0	14,000	0
	Sales Non Vat		Range from 10p-£208	6,000	Range from 10p-£208	0	6,000	0
	Refreshments		Range from £1-£1.57	1,500	Range from £1-£1.57	0	1,500	0
	Hire of Facilities		Range from £0-£1312	1,000	Range from £0-£1312	0	1,000	0
	Educational Events		Range from £105-£210 per school	20,000	Range from £105-£210 per school	0	20,000	0
Learning	Educational Events		Various	26,600	Various	0	26,600	0
Outdoor Education	Lettings	Residential outdoor education visits	Avg Per pupil: Primary £236 Secondary £248	579,800	Avg Per pupil: Primary £236 Secondary £248	0	579,800	0

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
	Souvenirs		Various	2,000	Various	0	2,000	0	
Sub-Total MonLife				4,682,190			4,682,190	0.00	

POLICY & GOVERNANCE									
People & HR	Training	External Training (Raglan Training Centre)	Various	50,000	Various	3.1%	50,000	0	Budget not increased as actuals are not reaching current budget targets.
Sub-Total PG				50,000			50,000	0	
SOCIAL CARE & HEALTH DIRECTORATE									
ADULT SERVICES									
Page 26	Non-residential fees	Actual charge based on Financial Assessment in line with legislation within the SSWB Act 2014	Means tested assessment based on client's ability to pay in line with the Authority's Social Care Charging Policy and SSWB Act financial legislation	£14.64 for an hourly rate of care, day care session or respite night, up to the lower of a client's assessed charge or the weekly maximum cap.	447,811	£15.10 for an hourly rate of care, day care session or respite night, up to the lower of a client's assessed charge or the weekly maximum cap.	3.1	461,693	13,882
	Residential/Nursing Fees which includes Part III own care home being Severn View and Budden Crescent	Actual charge based on Financial Assessment in line with legislation within the SSWB Act 2014	Actual charge based on Financial Assessment	Based on individual ability to pay as means tested (for existing residents in our own care settings will increase from its current £557.92 to £571.87 per week, new entrants will be charged the full charge equivalent to our fair fee level)	2,780,187	Based on individual ability to pay as means tested, but increase budget in line with Government announced rise in benefits and state pension for 2021 of 3.1% (for residents in our own care setting fees that can pay the full charge this will increase in line equivalent to our fair fee level)	3.1	2,866,373	86,186
Public Health	Fee Income	As below	No change from 2020/21	16,243		0	16,243	0	
	Commercial licences	As below		1,967		0	1,967	0	

Commercial Fee Income	As below	25,465	2	25,974	509
	Set internally based upon market rates				
Food Safety training					
Discretionary Advisory Visits					

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
Page 27	Veterinary Inspection Recharge	Riding Establishments Act 1970							
	Riding Establishments	Law requires no more than cost recovery							
	Petrol Station Permits/Licenses	Fixed by Government	<2500 litres £44 in 21/22; 2500 - 50000 litres £60; >50000 litres £125		Petrol Station Permits/Licenses As of April 2021 The Health and Safety and Nuclear (Fees) Regulations 2021 came into force. The previous regulations were in force for five years and operators can pay between 1-10 years in advance	<2500 litres £45 (2.3% inc); 2500 - 50000 litres £61 (1.7% inc); >50000 litres £128 (2.4% inc).			
	Registration for acupuncture, tattooing and ear piercing	Local Govt (misc Provisions) Act 1982							

	Local Authority Pollution, Prevention and Control		No change from 2020/21		As for 21/22. The fees and charges relating to LAPPC have not been updated since 2016 as such the Local Authority Permits for Part B Installations and Mobile Plant and Solvent Emission Activities (Fees and Charges) (Wales) Scheme 2016 remained in effect for 21/22. We have not been informed of a revision for April 2022, as such plan these remaining in force for 2022/23	0			
	Application fee	Mobile plant 1st and 2nd application 3rd to 7th application 8th and subsequent application Reducing fee activities dry cleaning or standalone PVR1 or PVRII PVR 1 and 2 activities carried on at same service station Any other reduced fee activity any reduced fee activity							

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
	Private water supplies (fees set by Council but within max fig defined by EC directive)	Private water supplies per risk assessment (Required every 5 years)			22/23 - £230 1st risk assessment, repeat assessment £155 if on site visit required.	£230 (2.5% inc); 155 (3.4% inc)			

		Sampling (each visit)			As per 21/22 - £100 per visit inclusive of invoice plus: Analysis of sample on a direct recharge basis up to a maximum of £25 if taken under regulation 10 or 11. Analysis of sample on a direct recharge basis up to a maximum of £110 if taken during monitoring for Group A parameters. Analysis of sample on a direct recharge basis up to a maximum of £600 if taken during monitoring for Group B parameters.	The £100 per visit for sampling is the max permitted by the Private Water Supplies (Wales) Regs 2017. The cost of analysis sample on direct recharge has increased substantially in last year in line with the laboratory charges.			
		Investigation (each supply)			22/23 - £155.	3.4% inc			
Trading Standards.	Licences	As below		4,205			4,205	0	
	Fee Income			9,819			9,819	0	
	Explosive Licences								
	New 1 Year	Set by HSE	£111		£111	0			fees set by legislation
	Renewal 1 Year		£55		£55	0			fees set by legislation
	New 2 Year		£143		£143	0			fees set by legislation
	Renewal 2 Year		£87		£87	0			fees set by legislation
	New 3 Year		£176		£176	0			fees set by legislation
	Renewal 3 Year		£122		£122	0			fees set by legislation
	New 4 Year		£210		£210	0			fees set by legislation
	Renewal 4 Year		£155		£155	0			fees set by legislation

	New 5 Year		£242		£242	0	fees set by legislation	
	Renewal 5 Year		£188		£188	0	fees set by legislation	
	Weights & Measures	Weights & Measures Act 1963						

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
	Fee per TSO		£90.34		£93.86	3.9	fees set by legislation		
	Fee per TO		£38.00		£38.00	0	fees set by legislation		
Licensing	Licenses	As below		216,942		0	216,942	0	
	Hackney Licenses	Fees set by Licensing Committee but must operate within laid down EC directive limits	Hackney new £230, renewal £169. Private Hire Vehicle new £224, renewal £175. Private Hire Operator new £788, renewal £784 for 5 years.		The 2022/23 licensing fees will be set by the Licensing and Regulatory Committee on 18th January 2022				
	Lottery and Gambling	Fixed by Govt							
	Licensing	Fixed by Govt							
	Other Licenses	Fees set by Licensing Committee but must operate within laid down EC directive limits							
Registrars	Approved Venue - Marriage & Civil Partnership		Mon to Friday £409, Sat £449, Sun and B/Hol £509	275,694	mon-fri:424, sat:464, sun & B/Hol: 524	mon-fri:3.6%, sat:3.4%, sun & b/hol: 2.94%	284,241	8,547	
	Old Parlour		Mon to Friday £219, Sat £269, Sun and B/Hol £509		mon-fri:229, sat: 279, sun & B'Hol: 524	mon-fri:4.5%, sat:3.7%, sun & b/hol: 5.4%			
	License for approved venues - New		1,500		1,550	all 3:3%			

	License for approved venues - Renewal		1,200		1,250	all 4.1%		
	Registrars attendance @ service (Registrar - Superintendent)	Set by General Register Office	35		35			
Registrars	Service Charge							
	Approved Venue - Marriage & Civil Partnership		£380 - £490		£380 - £490			
	Old Parlour		196		196			
	Celebratory Services at approved or other venues		£380 - £490		£380 - £490			
	Commemorative certificates & wallcharts		5		5			
ADULT SERVICES								
Community Meals	Community Meals & Day centre meals		£4.50 per meal	317,224	£4.64 per meal increasing in line with CPI of 3.1% as at as at September 2021	3.1	327,058	9,834
	Flat rate charges for preventative services							
	Meals @ home, per meal							
	Meals @ home, suppers, per meal							
	Lunch ant day centre establishments, chg per meal							
	Lunch at luncheon clubs, charge per meal							
Mardy Park	Catering		Pricing follows that of Community meals	19,500	Pricing follows that of Community meals	3.1	20,105	605

Service Area	Service being charged for	Charging Policy	Charges 2021/22 £:p	Budget 2021/22	Proposed Charges for 2022/23 £:p	Percentage Increase	Proposed Budget 2022/23	Increased additional budget income identified for 2022-23 budget setting purposes	Reason why inflationary increase is not being considered
Severn View	Mardy Park room hire		To increase in line with CPI as at September 2020	1,030	To increase in line with CPI as at September 2021 of 3.1%	3.1	1,062	32	
	Catering		Pricing follows that of Community meals	8,175	Pricing follows that of Community meals	3.1	8,428	253	
Trading Standards.	Licences			953		3.1	983	30	
	Fee Income								
	Animal Licences								
	Boarding Establishment	Animal Boarding Establishments Act 1963	132		136				
	Dog Breeding	Dog Breeding (Wales) Regulations 2014	132		136				
	Home Boarding		63		65				
	Dangerous Wild Animals	Dangerous Wild Animals Act 1976	168		173				
Pet Shop	Pet Animals Act 1951	92		95					
Sub Total SOCIAL CARE & HEALTH DIRECTORATE				4,125,215			4,245,093	119,877	
TOTAL				14,566,420			14,699,360	132,940	

Reference	
SCH2	Adult social care - additional staff required to meet care demands
SCH6	SCH Fees & Charges 2022/23



Integrate Impact Assessment document

(incorporating Equalities, Future Generations, Welsh Language and Socio Economic Duty)

<p>Name of the Officer Eve Parkinson/Ty Stokes</p> <p>Phone no:</p> <p>E-mail: eveparkinson@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>SCH2 - To tackle the increase in demand for social care through a number of initiatives such as development of new facilities/partnerships, increasing in-house care at home service and strengthening our partnership arrangements to meet the needs of our service users through person centre planning.</p>
<p>Name of Service area</p> <p>Adult Services</p>	<p>Date 24th December 2021</p>

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1. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Will ensure that financial resources are made available to provide services for our assessed Adult population to access care, helping to achieve their personal outcomes.	Without further investment the Adult's budget will remain in an overspend situation	Review of care provision, ensuring the best services at the right price

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Disability	Ensuring financial resources are made available to provide services to adults with disabilities to access care, helping to achieve their personal outcomes.	Without further investment the Adult's budget will remain in an overspend situation	Review of care provision, ensuring the best services at the right price
Gender reassignment			
Marriage or civil partnership			
Pregnancy or maternity			
Race			
Religion or Belief			
Sex			

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Sexual Orientation			

2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

Page 36	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Socio-economic Duty and Social Justice	Having financial resources available will ensure services can be provided to those Adults most vulnerable in Society.		

Policy making and the Welsh language.

How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p>Policy Making</p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	<p>Careful consideration is given as to allowing adults that require our support to be able to access in the Welsh language</p>		
<p>Operational</p> <p>Recruitment & Training of workforce</p>	<p>When assessing the requirements for recruitment, all posts are considered as to the ability to speak/knowledge of the Welsh language</p>		
<p>Service delivery</p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>	<p>When publicising services they are on both the media of English and Welsh</p>		

4. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	Positive – expand our current skilled workforce and strengthen services and assets available within the Community to best support our service users.	Secure any funding opportunities to maximise the achievement of our goals, whilst reducing the financial burden upon the Authority
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)		
A healthier Wales People’s physical and mental wellbeing is maximized and health impacts are understood	Positive – Look at how service users and/or their Community can support them. Focus on the health and well-being and “what matters” most to individuals.	
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Positive – Build upon, develop and utilise place-based services to better integrate communities	
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing		
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation		
A more equal Wales People can fulfil their potential no matter what their background or circumstances	Positive - Focus on supporting individuals to achieve what matters to them via a person centred approach	

4. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>This proposal is not just seeking to address the immediate needs of the individual, but also looks for a more long-term sustainable service that retains and promotes independence</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>With Health, third sector and voluntary organisations, as well as internal partners to meet the needs of the population</p>	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>Will have a direct and more positive impact on the services being received.</p>	
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>To promote health and well-being, independence and a sense of purpose, whilst managing the legacy left behind by the COVID 19 pandemic</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p data-bbox="331 213 510 480">Considering impact on all wellbeing goals together and on other bodies</p>	<p data-bbox="533 213 1330 277">A more cohesive approach to delivering care with the individual at the centre.</p>	

5. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	At the forefront when considering or when working with our Adult population	.	
Corporate Parenting			

6. What evidence and data has informed the development of your proposal?

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- Demand data
- Unmet need data
- Health data such as hospitalisation, long COVID, bed usage
- Case allocation
- Brokerage
- Ageing and growing population data

7. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

- **Positive – bolster services in order to meet client demand for adult care provision and addressing the effects of long COVID and the legacy of the pandemic, as well as an ever growing and ageing population.**
- **Negative – the proposal is predicated on the securing of ongoing external funding, from Health and Welsh Government, to limit the cost of this proposal. Should these external funding sources cease the financial cost to the Authority will be much greater.**

8. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible

9. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

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Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	<i>Head of Service</i>	14 th December 2021	

Integrated Impact Assessment document

(incorporating Equalities, Future Generations, Welsh Language and Socio Economic Duty)

<p>Name of the Officer Tyrone Stokes</p> <p>Phone no: 01633644589 E-mail: tyronestokes@Monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>SCH6 - As part of the Authority's Medium Tern Financial Plan process and in setting an annual budget, we have reviewed all of our current fees & charges and if there is any scope to increase this for 2022/23.</p>
<p>Name of Service area</p> <p>Finance</p>	<p>Date 24th December 2021</p>

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Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Charging for Social Care is a legal requirement as laid down in the Social Services and Wellbeing Act (SSWB) 2014. Charging in Wales is for Adult services only and as such affects those clients 18 years +. By ensuring charging is in line with basic inflation allows for that increased income to be diverted back into services for that age client group	Those adults 18+ with a charge may have to pay slightly more for their services that the previous financial year.	As part of the SSWB Act each person can elect for a means tested financial assessment which determines what a person can afford to pay, thereby mitigating, for those people on low incomes, by limiting charges to what they can pay.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Disability	The SSWB Act does not distinguish charging for Adults dependent on disability, so the impacts are similar to that above	The SSWB Act does not distinguish charging for Adults dependent on disability, so the impacts are similar to that above	The SSWB Act does not distinguish charging for Adults dependent on disability, so the mitigation is similar to that above
Gender reassignment	.The SSWB Act does not distinguish charging for gender reassignment, so the impacts are similar to that above	The SSWB Act does not distinguish charging for gender reassignment, so the impacts are similar to that above	The SSWB Act does not distinguish charging for gender reassignment, so the mitigation is similar to that above
Marriage or civil partnership	The SSWB Act does not distinguish charging for marriage or civil partnerships, so the impacts are similar to that above	The SSWB Act does not distinguish charging for marriage or civil, so the impacts are similar to that above	The SSWB Act does not distinguish charging for marriage or civil partnerships, so the mitigation is similar to that above
Pregnancy or maternity	The SSWB Act does not distinguish charging for pregnancy or maternity, so the impacts are similar to that above	The SSWB Act does not distinguish charging for pregnancy or maternity, so the impacts are similar to that above	The SSWB Act does not distinguish charging for pregnancy or maternity, so the mitigation is similar to that above
Race	.The SSWB Act does not distinguish charging for race, so the impacts are similar to that above	The SSWB Act does not distinguish charging for race, so the impacts are similar to that above	The SSWB Act does not distinguish charging for pregnancy or maternity, so the mitigation is similar to that above
Religion or Belief	.The SSWB Act does not distinguish charging for religion or belief, so the impacts are similar to that above	The SSWB Act does not distinguish charging for religion or belief, so the impacts are similar to that above	The SSWB Act does not distinguish charging for religion or belief, so the mitigation is similar to that above

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Sex	The SSWB Act does not distinguish charging for sex, so the impacts are similar to that above	The SSWB Act does not distinguish charging for sex, so the impacts are similar to that above	The SSWB Act does not distinguish charging for sex, so the mitigation is similar to that above
Sexual Orientation	The SSWB Act does not distinguish charging for sexual orientation, so the impacts are similar to that above	The SSWB Act does not distinguish charging for sexual orientation, so the impacts are similar to that above	The SSWB Act does not distinguish charging for sexual orientation, so the mitigation is similar to that above

2. The Socio-economic Duty and Social Justice

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The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions This duty aligns with our commitment as an authority to Social Justice.

Protected Characteristics	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Socio-economic Duty and Social Justice	Legally we have to comply with charging under the SSWB Act and as charging is means tested, this allows for the levying of Adult care charges to be applied based on a person's ability to pay.		

3. Policy making and the Welsh language.

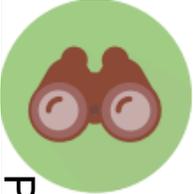
How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p>Policy Making</p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	<p>The SSWB Act is available in both Welsh and English, and any communication we issue is freely available in Welsh</p>		
<p>Operational</p> <p>Recruitment & Training of workforce</p>			
<p>Service delivery</p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>			

4. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Allows for the fees and charges we levy to be uplifted to reflect current prices, or for means tested services, to only pay for what they can afford, in line with benefits and pensions predicted uplift</p>	<p>Ensure the SSWB Act charging legislation is adhered too, so service users are means tested to determine their ability to pay.</p>
<p>A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>		
<p>A healthier Wales People's physical and mental wellbeing maximized and health impacts are understood</p>	<p>By ensuring fees and charges are uplifted to reflect current prices, will allow for income from these fees and charges to be reinvested into maximizing people's physical and mental health needs and wellbeing.</p>	
<p>A Wales of cohesive communities Communities are attractive, viable, safe and well connected</p>		
<p>A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing</p>	<p>Adhere to the charging legislation of the Act will mean a fairer and consistent charging for services across Wales</p>	
<p>A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation</p>		
<p>A more equal Wales People can fulfil their potential no matter what their background or</p>		

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
circumstances		

5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>When reviewing what fees & charges to uplift we have considered this in decided which ones to increase or not</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>		
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>Our annual fees and charges are laid out in a transparent format within the Council budget strategy for the coming year. The proposed fees and charges will be available for discussion as part of the public consultation and political process before any agreement is made.</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Allowing fees and charges to be aligned to current prices will ensure budgets are kept in line with inflation. Having fees and charges at least in line with inflation will prevent income levels from regressing thus contributing to financial resources not getting worse.</p>	
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>.</p>	

6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	As people will be means tested this does should what a person should have financially to support themselves. Should a person's finances not be available this can be one sign of safeguarding used to protect individuals.	.	
Corporate Parenting			

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7. What evidence and data has informed the development of your proposal?

Proposed increases by Department of Works and Pensions on benefits and State Retirement Pension uplifts and Consumer Prices Index as of September 2021.

8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

- Positive impact will be ensuring we at least keep in line with inflation for non means tested charges where applicable

- **Negative impact – for those charges that are means tested some people who have the ability to pay more will do. As the ability to pay is means tested a service user will not pay more than they can afford.**

9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible
Inform service users affected for means tested fees and charges	Following consultation and agreement through the budget setting process	SCH Finance Manager
Non means tested fees & charges	Following consultation and agreement through the budget setting process	Individual budget managers

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10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	<i>Head of Service</i>	19 th November 2021	

Monmouthshire Select Committee Minutes

Meeting of Adults Select Committee held at County Hall, Usk - Remote Attendance on Tuesday, 9th November, 2021 at 10.00 am

Councillors Present

County Councillor S. Howarth (Chairman)
County Councillor L. Brown (Vice Chairman)

County Councillors: R. Edwards, M. Groucutt,
M. Powell, M. Lane and V. Smith

Mr. T. Crowhurst

Officers in Attendance

Ian Bakewell, Housing & Regeneration Manager
Stephen Griffiths, Strategy & Policy Officer
Huw Owen, Principal Environment Health Officer
(Public Health)
Amy Longford, Development Management Area
Team Manager
Hazel Ilett, Scrutiny Manager
Robert McGowan, Policy and Scrutiny Officer

APOLOGIES: County Councillors R. Harris and S. Woodhouse

1. Declarations of interest

There were no declarations of interest.

2. Public Open Forum

No public submissions were received.

3. Empty Homes Strategy - To scrutinise the strategy for addressing empty homes

Ian Bakewell presented the report and answered the members' questions with Amy Langford and Stephen Griffiths.

Challenge:

We have a continuing problem with housing. One of the buildings highlighted is the former nunnery on Old Hereford Road. It has a history of being used as a residential property and has fantastic potential. We, as a council, should take it on and not let it go to private developers.

This building is listed. It has an historic core and more modern element. It had planning permission for conversion to flats, then new builds were constructed to the rear. It could be a fantastic opportunity for a large number of flats. We want to facilitate the use of these historic buildings. If it gives the opportunity for housing that wouldn't be brought forward in other ways, then we need to try to grasp it. It is worth reminding members though that the problem of phosphates remains very large in the north of the county when it comes to delivering housing, but colleagues are working very hard to find solutions.

How many properties are on the at-risk register that could be utilised, rather than building on fresh ground?

We don't have the exact figures to hand. We have around 20 listed buildings at risk that are more rural properties. As part of our service improvement plan, we are going to set up a 'buildings at risk' strategy and action plan. We will identify specific actions within specific timeframes, essentially looking at formal notices. We need to take firm action where we can, but also engage with the owners and encourage them as best as possible.

Does the 15-year rolling loan from Welsh Government in relation to empty properties in the town centres include 'for sale' properties?

We haven't gone into the details of the funding yet, but we see it as an opportunity, albeit with it being a loan and not a grant. One of our challenges is that there's no dedicated funding stream for these levels of enforcement or general work. Regarding properties for sale, we are confident that this loan facility wouldn't support buying properties *per se*, but should support compulsory purchase and enforced sale. With the approach that we're taking there are a number of other potential opportunities e.g. social housing grant that we make available to housing associations for the development of affordable housing. If there were scope to link a housing association with an empty property, it might present an opportunity. Also, new this year is that the council can access the social housing grant, which we will factor into our considerations. There are funding streams through town centre regeneration, for example, though this again probably wouldn't go towards buying a property. In terms of buying properties, we are looking at whether MCC buys accommodation, rather than always relying on housing association partners. Housing Benefit regulations don't allow us to buy a property and then place a homeless applicant in there, with us managing the property – so if we do buy something, we must bring in a managing agent or partner. We found some flats in the south that we are considering now.

Generally, what are the reasons for properties being left empty?

Probate is one reason why empty properties become available but, usually, probate is then over, and they are inherited properties – there are a lot of inherited properties on the list. Properties stay empty for various reasons, including being kept as an asset, due to house prices.

Is Usk classified as a 'town' in the remit of Monmouthshire?

Usk has been factored into our approach. We have approached the owner of one property in the high street which is starting to look in poor condition. Usk might not fall within the criteria of the loan, but we would need to check.

Regarding town centre regeneration and conversion of commercial properties into residential, there is the law surrounding conservation to be considered. Who will change this law?

We are keen to consider commercial to residential opportunities. With such pressure on housing stock, we shouldn't exclude any opportunities. But there are planning criteria to meet, and we would have to come up with a very good business case for conversion. We have an upcoming viewing in the Magor area that might present a homeless opportunity. The housing associations are discussing this matter, too.

From a Planning perspective, the change in uses in our town centres is a pertinent point. In the current LDP we have defined town centres which is about trying to protect commercial properties on the ground floor – we have always been supportive of residential conversions on the upper floors – but people are using town centres very differently. So, in the revised LDP we will reconsider those boundaries concerning town centres and possibly write policies that are more supportive of mixed uses. In terms of conservation and listed buildings, there is a perception that nothing can be done with a listed building or conservation area, but that is no longer true. Policy is now more supportive of bringing historic properties back into use.

Officer and Cabinet member training was mentioned. Which members are these, and have they had the training yet?

The training has been done. There was an officer session during the summer, and half the Cabinet attended. It was not training *per se*, but more about raising awareness that there are a surprising number of pieces of legislation that enable us to take action. Welsh Government has appointed a specialist, Andrew Lavender, who is available to us to answer any queries and provide advice and guidance, which will be very useful.

There will be strict criteria for the 15-year loan. If we don't go down the route of town centre regeneration, will we be unable to apply for the loans?

If we don't follow the criteria, we will be unable to access the loan – Welsh Government is strict on this point. Training was an example of one of the criteria.

Who is on the working group for empty homes? Should we not have one of our members on it?

The working group has been in place for around 2 years. The Action Plan is helpful for the group. Members of this team are on the group, as well as members from Legal – they are important, as they would support us with any potential enforcement action. We are certainly happy to discuss member involvement in the group.

What are the stages for taking a property forward, if it meets the criteria? Will there be match funding? What are the caveats for the loans?

The approach is very much 'carrot and stick.' We start with being supportive and helpful to owners but if they don't engage or respond, then it is now appropriate that we take the process through more formal steps. But we don't want to move towards escalated steps, which will

include other funding streams. This is about bringing in as many funding streams as we can, if it is appropriate to do so.

The loan is geared towards town centre and empty properties – is any funding available for empty properties outside the town centre?

There isn't a specific 'empty property' pot for outside town centres. This is a deliberate and targeted step by Welsh Government to bring town centre properties back into use. Where we identify a property that fall outside those areas, we need to look at other opportunities e.g., social housing grant, and whether the council will have the appetite for buying properties, or whether housing associations will buy anyway. We are working with them on a property using a recycled social housing grant, as an example of not just relying on this loan. Were we to enter into serious enforcement steps on any property, we would probably need Cabinet approval for certain aspects.

Is the loan to the council or the company that has the portfolio?

The loan discussed in the report would be a loan to the council. But we do have another pot that we can make available to property owners. We have participated in a 'home improvement' loan scheme over the last 8-9 years. Originally, it was designed solely for empty properties but has now expanded out to cover home improvement loans for owner occupiers. We have around £1m available to us that has to be paid back to Welsh Government by 2030. So, there are loans for property owners to bring back empty properties anywhere in the county. For the homeowner it is an interest-free fixed fee but for the developer it would depend on what they borrow – they can borrow up to £35k per unit (so if a property can be converted into 2 units, then they can borrow £70k.)

Chair's summary:

The recommendations were agreed.

4. Adults Select Committee Forward Work Programme

The Gypsy and Travellers workshop is likely to happen in the early new year.

5. Cabinet and Council Forward Plan

6. To confirm the minutes of the previous meeting

The minutes were confirmed and signed as an accurate record.

7. Next Meeting: Tuesday 14th December 2021 at 10.00am

It was agreed not to hold the December meeting as it is additional and isn't needed, and to push back the January date for Budget scrutiny as the reports won't be available for 11th January.

The meeting ended at 11.09 am.

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Monmouthshire's Scrutiny Forward Work Programme 2022

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
24 th January 2022	Budget Scrutiny	Scrutiny of the budget proposals for 2022-2023.	Peter Davies	Budget Scrutiny
15 th February 2022	Housing Support Programme Strategy and Homelessness	Scrutiny of the Housing Support Programme Strategy prior to submission to Welsh Government on 31 st March. Report to be accompanied by a Homelessness Update.	Ian Bakewell	Policy Development
29 th March 2022	Budget Monitoring	Scrutiny of the budgetary position (revenue and capital) for services falling within the committee's remit at Month 9.	Jonathon Davies Tyrone Stokes	Budget Monitoring
Mid May 2022				
End June 2022	Budget Monitoring	Scrutiny of the budgetary position (revenue and capital) for services falling within the committee's remit at Outturn position.	Jonathon Davies Tyrone Stokes	Budget Monitoring

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Future Agreed Work Programme Items: Dates to be determined

- ✓ **Disability Provision** ~ suggested by a committee member.
- ✓ **Homelessness** ~ To scrutinise the findings of the Audit Wales Review on the Council's response to an increased demand for homelessness services during the pandemic and plans to develop. Audit Review taking place Autumn 2021, scrutiny early 2022)
- ✓ **Mental Health Services** ~ Jointly with Children and Young People's Select Committee (ABUHB and Eve Parkinson)
- ✓ **Market place for social care** ~ **better understanding of services, play space community staff, integrated workspace, hub services, Turning the world upside down. Housing element.**
- ✓ **Performance reporting (plus Homefirst)**
- ✓ **Housing register allocations policy**
- ✓ **Housing Support Grant** ~ replaces the supporting people grant (children and communities grant ~ Sharran Lloyd) ~ how is the money used (homeless prevention ~ difficult places) ~ homelessness ~ late autumn (discussion with Sharran Lloyd)

Agenda Item 6

Monmouthshire's Scrutiny Forward Work Programme 2022

✓ **Adults Carers Strategy**

Audit Wales National Reporting:

- Care Home Commissioning ~ anticipated publication August 2021
- Warm Homes Programme ~ anticipated publication September 2021
- Unscheduled Care ~ Autumn 2021

Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Council	04/11//2021	Final Statement of Accounts		Peter Davies	07/05/21	
Council	01/12/2022	RLDP Deposit Plan for submission to WG for examination	Approval of Deposit Plan post-consultation for submission to WG for independent examination	Mark Hand / Craig O'Connor	30/07/21	
Council	01/10/23	RLDP for Adoption		Mark Hand	23/01/20	
Council	01/02/23	LDP submission for examination		Mark Hand	23/01/20	
Council	01/07/22	RLDP Deposit Plan endorsement for consultation	Endorsement of Deposit Plan	Mark Hand	23/01/20	
ICMD	15/06/22	Non-moving Traffic Regulation Orders (Amendment No. 4)		Paul Keeble/Cllr J Pratt	17/12/21	

Council	07/06/22	RLDP Preferred Strategy endorsement post consultation	Endorsement of preferred strategy to inform deposit plan	Mark Hand / Craig O'Connor	20/05/20	
Cabinet	06/04/22	Welsh Church Fund Working Group - meeting 9 held on 10th March 2022		Dave Jarrett	27/04/21	
Council	10/03/22	2022/23 Treasury Policy		Jon Davies	07/05/21	
Council	10/03/22	Capital Strategy		Jon Davies	20/05/21	
Council	10/03/22	2022/23 Final Budget sign off including Council Tax Resolution		Peter Davies	07/05/21	
Council	03/03/22	Population Needs Assessment	To seek approval of assessment of the care and support needs of the population carried out jointly by the Local Authority and Local Health Board as required by The Social Services and Well-being (Wales) Act 2014.	Sharran Lloyd / Phil Diamond	07/12/21	
Cabinet	02/03/22	2021/2 Revenue and Capital Monitoring report - month 9		Jon Davies	27/04/21	
Cabinet	02/03/22	2022/23 Final Revenue and Capital Budget Proposals		Peter Davies	27/04/21	

Cabinet	02/03/22	2022/23 WCF/Treasury Fund Investments		Dave Jarrett	27/04/21	
Cabinet	02/03/22	Welsh Church Fund Working Group - meeting 8 held on 27th January 2022		Dave Jarrett	27/04/21	
Cabinet	02/03/22	Changes to the School Funding Formula for pupils with Additional Learning Needs	following a recommendation of the School Budget Forum a review has taken place with schools of the formula for pupils with additional learning needs. This will be consulted on during January and February 2022 with the final recommendations being presented to Cabinet in March with a recommendation to approve the proposed formula	Nikki Wellington	16/12/21	
Cabinet	02/03/22	Childcare Sufficiency Assessment		Susan Hall	07/12/21	
Cabinet	02/03/22	Review of Monmouthshire's Destination Management Plan 2017-2020	Purpose: to approve the revised Destination Development Plan	Matthew Lewis	22/09/20	
Cabinet	02/03/22	Abergavenny Velo Park	CM	Mike Moran	14/10/20	
ICMD	23/02/22	Non-moving Traffic Regulation Orders (Amendment No. 3)		Paul Keeble/Cllr J Pratt	17/12/21	

Cabinet	16/02/22	Cabinet approval of the evidence based three year highway maintenance forward programme		Mark Hand	07/10/21	
ICMD	09/02/22	20mph Speed Limit Traffic Regulation Order (Pilot) (Amendment No. 1)	Deferred to 9/2/22	Paul Keeble/Cllr J Pratt	17/12/21	
ICMD	09/02/21	Interim Pavement Café Policy	Deferred from 26/1/21/moved to 9/2	Paul Keeble/Cllr J Pratt	26/01/21	
ICMD	09/02/22	20mph Speed Limits Traffic Regulation Order (Additional sites) (Amendment No. 2)		Paul Keeble/Cllr J Pratt	17/12/21	
Council	27/01/22	Council Tax Reduction Scheme		Ruth Donovan	07/05/21	
Council	27/01/22	Corporate Parenting Strategy		Jane Rodgers		
Council	27/01/22	CJCs		Frances O'Brien	16/12/21	
ICMD	26/01/22	Interim Pavement Café Policy	Deferred from 26/1/21/moved to 9/2	Paul Keeble/Pratt	26/01/21	
ICMD	26/01/22	20mph Speed Limit Traffic Regulation Order (Pilot) (Amendment No. 1)	Deferred to 9/2/22	Paul Keeble/Cllr J Pratt	17/12/21	

ICMD`	26/01/22	2022/23 Community Council and Police Precepts - final	Deferred from 12 Jan 2022	Jon Davies	07/05/21	
Cabinet	19/01/22	Draft Budget Proposals and Medium Term Financial Strategy		Jon Davies		
Cabinet	19/01/22	UK COMMUNITY RENEWAL FUND OUTCOME/UPDATE ON THE RURAL DEVELOPMENT PROGRAMME/FUTURE FUNDING OPPORTUNITIES		Cath Fallon	15/12/21	
Cabinet	19/01/22	WESP		Sharon Randall Smith	23/12/21	
Cabinet	19/01/22	Welsh Government Business Development Grant		Hannah Jones	23/11/21	
Cabinet	19/01/22	Welsh Church Fund Working Group - meeting 7 held on 16th December 2021		Dave Jarrett	27/04/21	
Cabinet	19/01/22	Consultation on the proposals to establish an all-through school, Abergavenny.	Cabinet to receive objection report and decide whether to proceed with the proposal.	Debbie Graves	26/05/21	
ICMD	12/01/22	Interim Pavement café Policy	Deferred to 26th Jan	Paul Keeble/Cllr J Pratt	17/12/21	
ICMD	12/01/22	Living Levels Partnership	to consider continued involvement in the partnership as it enters a transition stage	Matthew Lewis Lisa Dymock	13/11/21	

IMCD	12/01/22	2022/23 Community Council and Police Precepts - final	DEFERRED TO 26 JAN 2022	Jon Davies	07/05/21	
ICMD	22/12/21	Play and Recreation S106 Capital Funded Schemes 2021/22		Mike Moran		
ICMD	22/12/21	MINOR AMENDMENT TO STREET NAMING AND NUMBERING POLICY REGARDING REPLACEMENT OR ADDITION STREETNAME SIGNS FOR EXISTING STREETS		Mark Hand/Jane Pratt	03/12/21	
ICMD	22/12/21	Welsh Language (Wales) Measure 2011		Alan Burkitt/Lisa Dymock	22/10/21	
IMCD	08/12/21	2022/23 Community Council and Police Precepts draft		Jon Davies	07/05/21	
IMCD	08/12/21	Council Tax Base and associated matters		Ruth Donovan	07/05/21	
Cabinet	01/12/21	Cabinet approval of the methodology for prioritising highway resurfacing and maintenance projects		Mark Hand	07/10/21	
Cabinet	01/12/21	Regional approach to employability		Hannah Jones	04/11/21	
Cabinet	01/12/21	CORONAVIRUS STRATEGY: PROGRESS AND NEXT STEPS		Matt Gatehouse		

Cabinet	01/12/21	Welsh Church Fund Working group - meeting 6 held on 4th November 2021		Dave Jarrett	27/04/21	
Cabinet	01/12/21	2021/22 Revenue and Capital Monitoring report - month 6		Peter Davies/Jon Davies	27/04/21	Didn't arrive
ICMD	24/11/21	SPG S106 Supplementary Planning Guidance	Adoption of SPG clarifying how S106 contributions are calculated following consultation	Mark Hand / Phillip Thomas	26/04/21	
ICMD	10/11/21	AWPOG Capital Funding for Fixed Play Provision		Mike Moran		
Council	04/11/21	Climate and Decarbonisation Strategy	To endorse an updated climate strategy and action plan which will introduce new programmes of activity to achieve the council's clear policy commitment to reduce carbon emissions.	Matthew Gatehouse / Hazel Clatworthy	19/05/21	
Council	04/11/21	Diversity and Democracy Declaration		John Pearson	12/02/21	
Council	04/11/21	Council Diary		John Pearson	29/09/21	
Council	04/11/21	Safeguarding Evaluative Report		Jane Rodgers	20/07/21	

Council	04/11/21	ISA260 - MCC Accounts		Jon Davies		
Council	04/11/21	Statement of Gambling Policy and Proposals for Casinos.		Linda O'Gorman	21/09/21	
Cabinet	03/11/21	Ombudsman's annual letter		Annette Evans	13/10/21	
Cabinet	03/11/21	ICT Security and Resilience		Sian Hayward	07/10/21	
Cabinet	03/11/21	Active Travel Network Maps		Paul Sullivan	13/11/20	
ICMD	27/10/21	Museum object disposal		Rachael Rogers	09/06/21	
ICMD	27/10/21	LDP Annual Monitoring Report and Development Management Annual Performance Report	Endorsements of reports for submission to WG	Mark Hand / Craig O'Connor	26/04/21	
Cabinet	06/10/21	Welsh Church Fund Working Group - meeting 5 held on 23rd September 2021		Dave Jarrett	27/04/21	
Cabinet	06/10/21	Consultation on the proposals to establish an all-through school, Abergavenny.	Cabinet to receive the consultation report and consider recommendations on proposed	Debbie Graves	26/05/21	

			way forward / whether to publish statutory notices.			
Council	23/09/21	Director of Social Services Annual Report		Julie Boothroyd		
Council	23/09/21	Borough Theatre Funding Proposal		cath Fallon		
Council	23/09/21	Corporate Plan Annual Report		Emma Davies	17/08/21	
Council	23/09/21	Audit Committee Annual Report		Phillip White	29/06/21	
ICMD	22/09/21	Leave Averaging & Holiday Pay	Deferred to 13th October	Katherine Cameron		
Cabinet	15/09/21	Placemaking Charter	Council signs up to the Placemaking Charter	Mark Hand / Craig O'Connor	28/04/21	
Cabinet	15/09/21	Borough Theatre Funding Proposal	Needs to go 15 th Sept as won't be ready for 1 st Sept – Cabinet want to endorse this before it goes to Council for funding to be secured on 23 rd Sept	Cath Fallon		

Cabinet	15/09/21	Code of Corporate Governance		Andrew Wathan	20//07/2021	
Cabinet	15/09/21	Welsh Church Fund Working group - meeting 4 held on 22nd July 2021		Dave Jarrett	27/04/21	
Cabinet	15/09/21	Regeneration projects and Placemaking grant submission	To endorse the indicative Placemaking Grant submission for £791,429 made under the Welsh Government Transforming Towns funding	Mark Hand	29/07/21	
Cabinet	15/09/21	Afghan National Relocation Scheme	To re-state Cabinet's commitment to continued participation in the Home Office Afghan National Relocation scheme in line with the desire for Monmouthshire to be a county of sanctuary for those fleeing persecution.	Lisa Dymock/Matt Gatehouse	8/16/2021 - amended 20/8/21	
ICMD	08/09/21	Abergavenny Town Floodlights		Mike Moran	26/06/21	
ICMD	18/08/21	Consultation on the review of school places in Caldicot town		Matthew Jones	21/07/21	23/06/21
ICMD	18/08/21	SPG S106 Supplementary Planning Guidance		Matk Hand / Phillip Thomas	01/05/21	

ICMD	18/08/21	Procurement of PaybyPhone as an additional payment service for our car parks (Jane Pratt)	Agree to procure PaybyPhone	Mark Hand	29/07/21	
ICMD	04/08/21	Planning Policy discretionary service charges (Bob Greenland)	Agree Candidate Site assessment charges	Rachel Lewis	29/07/21	
Cabinet	28/07/21	Securing resources for ICT resilience	To provide appropriate investment for security resilience in ICT systems	Sian Hayward	30/06/21	
Cabinet	28/07/21	Regional Collaboration: Gwent Public Service Board		Richard Jones	14/07/21	
Cabinet	28/07/21	2021/22 Revenue and Capital Monitoring report		Peter Davies/Jon Davies	27/04/21	
Council	22/07/21	investments in Leisure Centres		Marie Bartlett / Ian Saunders		
ICMD	14/07/21	Museum object Disposal		Rachael Rogers/Lisa Dymock	19/05/21	
Cabinet	07/07/21	Welsh Church Fund Working Group - meeting 3 held on 24th June 2021		Dave Jarrett	27/04/21	
Cabinet	07/07/21	Capital Slippage		Jon Davies	11/06/22	

Cabinet	07/07/21	• Mutual Delegation of Strategic Procurement Services		Cath Fallon		
Council	24/06/21	Chief Officer's Report		Will Mclean	19/05/21	
Council	24/06/21	Shire Hall / Monmouth Museum		Matthew lewis	24/05/21	
Council	24/06/21	LDP Preferred Strategy endorsement for consultation		Mark Hand	21/09/20	
Cabinet	09/06/21	2020/21 Revenue and Capital Monitoring outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2020/21 financial year	Peter Davies/Jon Davies	27/04/21	
Cabinet	09/06/21	Welsh Church Fund Working Group - meeting 1 held on 15th April 2021 and meeting 2 held on 13th May 2021		Dave Jarrett	27/04/21	
Cabinet	09/06/21	Digital and Data	To seek approval for the creation of a new Digital Design and Innovation Team, to strengthen our information governance arrangements and to broaden the remit of the existing performance team to include data analytics'.	Emma Jackson	13/05/21	

Cabinet	09/06/21	Shire Hall / Monmouth Museum – to consider the outcome of the feasibility study		Matthew Lewis/Ian Saunders	05/02/21	
Council	13/05/21	Outside Bodies		John Pearson		
Council	13/05/21	Appointment to Committees		John Pearson		
Council	13/05/21	Political Balance		Matt Phillips		
Council	13/05/21	Freedom of the Borough		Joe Skidmore	22/04/21	
Council	13/05/21	Climate and Decarbonisation Strategy and Action Plan		Hazel Clatworthy	14/04/21	
ICMD	12/05/21	A Nation of Sanctuary - Asylum Dispersal Scheme - Moved to Cabinet	To provide Council with an progress update on the Climate and Decarbonisation Strategy and Action Plan which was developed following the passing of a motion to declare a climate emergency.	Matt Gatehouse	19/04/21	
ICMD	12/05/21	Play Action Plan	Cabinet Member Richard John Report originally on Cabinet Agenda	Matthew Lewis/Mike Moran/Ian Saunders	16/03/21	

Cabinet	14/04/21	Leisure Centre Investments		Marie Bartlett	22/03/21	
Cabinet	14/04/21	Statutory Consultation to establish 4-19 school in Abergavenny		Cath Saunders	03/03/21	
Cabinet	14/04/21	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 6 held on 11th March 2021	Dave Jarrett	02/04/20	
Cabinet	14/04/21	Whole Authority Strategic Risk Assessment		Richard Jones	02/03/21	
ICMD	07/04/21	Strategic Procurement		Cath Fallon/P Murphy	09/03/21	
ICMD	24/03/21	SPG S106 Supplementary Planning Guidance	To Clarify how S106 contributions are calculated/ deferred from 13/1/21 and 24/02/21 deferred UFN	Phil Thomas/Mark Hand	01/05/19	
Council	11/03/21	Appointments to outside bodies	To appoint a representative to the Wye Navigation Advisory Committee	Matt Gatehouse	08/02/21	
Council	11/03/21	Council Tax Resolution Report		Ruth Donovan	02/04/20	

Council	11/03/21	Treasury Strategy report		Jon Davies	15/12/20	
Council	11/03/21	Constitution Review		Matt Phillips	14/08/19	
Council	11/03/21	The Annual Pay Policy		Sally Thomas	11/02/21	
ICMD	10/03/21	disposal of land for consideration	Awaiting notification re inclusion DEFERRED UFN	by Cllr Murphy/ Ben Thorpe	09/02/21	
ICMD	10/03/21	Wye Valley AONB Management Plan 2021-26		Matthew Lewis/Richard John	10/02/21	
Cabinet	03/03/21	• EAS Business Plan		Sharon Randall Smith	21/09/20	
Cabinet	03/03/21	Final revenue and capital budget proposals		Peter Davies	21/09/20	
Cabinet	03/03/21	Social Justice Strategy Update		Cath Fallon	17/09/20	
Cabinet	03/02/21	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of	Dave Jarrett	02/04/20	

			Applications 2020/21 - meeting 5 held on 14th January 2021			
Cabinet	03/02/21	Apprenticeship Pay Rates		Gareth James	08/01/21	30/11/20
Cabinet	03/02/21	Outdoor Adventure Provision at Gilwern		Marie Bartlett	30/11/20	
Cabinet	03/02/21	Proposed Disposal of MCC Cottages		Nicola Howells	15/12/20	
ICMD	27/01/21	Approval on Local Government (Wales) Act 1994 - The Local Authorities (Precepts) (Wales) Regulations 1995	Deferred from 13/1 to 27/1	Jon Davies		
Cabinet	20/01/21	• Draft revenue and capital budget proposals for consultation		Peter Davies	21/09/20	
Cabinet	20/01/21	Chippenham Mead Play Area, Monmouth		Mike Moran	15/12/20	
Cabinet	20/01/21	Play Area Assessments and Future Play Area Policy	to advise members of play area assessments carried out last year and suggest a rationalisation of provision	Matthew Lewis	22/09/20	
Cabinet	20/01/21	BUS EMERGENCY SCHEME (BES) – REQUEST TO ALL COUNCILS TO SIGN UP TO THE BES2 SCHEME		Roger Hoggins	24/12/20	

Council	14/01/21	Council Diary 2021/22		Nicola Perry		
Council	14/01/21	Council Tax Reduction Scheme		Ruth Donovan	07/04/20	
Council	14/01/21	Annual Safeguarding Report		Jane Rodgers	21/09/20	
ICMD	13/01/21	Minerals Regional Technical Statement Second Revision (RTS2)		Rachel Lewis	17/12/20	
ICMD	13/01/21	Museum Service Collection Review	To propose the deaccessioning of and disposal actions for the proposed items in line with Section 4 of the Museums Association Disposal Toolkit	Matthew Lewis/Rachael Rogers	22/09/20	
ICMD	13/01/21	Minimum Energy Efficiency Standards in the Private Rented Sector		Gareth Walters	15/12/21	
ICMD	13/01/21	Staffing Changes: Business Support	To seek approval for the voluntary redundancy of the Chief Executive's Personal Assistant, reducing the cost of administrative support arrangements for the senior management team and contribute to budget savings during the 2021-22 financial year./Paul Jordan	Matt Gatehouse	15/12/21	
Cabinet	06/01/21	Budget Monitoring Report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of	Peter Davies/Jon Davies	02/04/20	

			the Authority at end of month reporting for 2020/21 financial year.			
Cabinet	06/01/21	RIPA Policy		Matt Phillips	21/10/20	
Cabinet	06/01/21	Gypsy Traveller Accommodation Assessment 2020		Mark Hand	23/06/20	
ICMD	23/12/20	Wye Valley AONB Management Plan 2020-2025	To approve the review of the Wye Valley AONB Management Plan 2020-2025 Deferred awaiting new date	Matthew Lewis	22/09/2020/	
Cabinet	16/12/20	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 7 held on 3rd December 2020	Dave Jarrett	02/04/20	
Cabinet	16/12/20	Proposal to pause work on a proposed Development Company		Deb Hill Howells	21/10/20	
Cabinet	16/12/20	Local Housing Market Assessment Update		Mark Hand	04/11/20	
Cabinet	16/12/20	Growth Options to Cabinet for endorsement for non-statutory consultation		Mark Hand	21/09/20	

Cabinet	16/12/20	Review of school places in Caldicot town		Matthew Jones	21/10/20	
ICMD	09/12/20	Shire Hall/Monmouth Museum	Paul Jordan	Matthew Lewis	deferred from 11/11	
IMCD	09/12/20	Consultation on Local Government (Wales) Act 1994 - The Local Authorities (Precepts) (Wales) Regulations 1995	To seek Member approval of the proposals for consultation purposes regarding payments to precepting authorities during the 2021/22 financial year as required by statute.	Jon Davies		

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