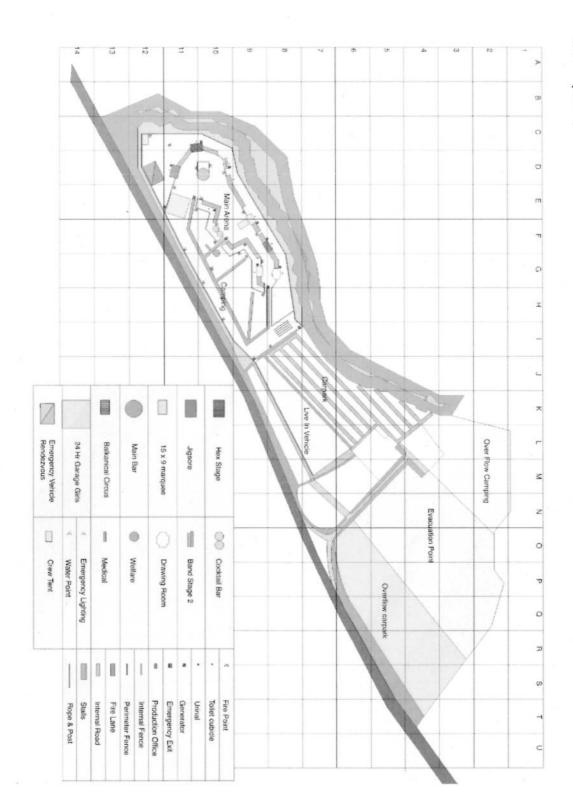


Appendix 3 – Site plan





Appendix 4 - Stewarding plan

Balter Festival Stewarding Plan 2016 Volunteer and Steward Crewing

Balter Festival employs stewards 'work for on a ticket' basis. Members of the public are able apply for to stewarding shift, which is then worked at a predesignated time during the event. Stewards pay deposit of the full face value of a Balter Festival ticket; this deposit is refundable once all stewarding duties have been carried out. The festival management each application reviews and contact suitable candidates.

Stewards will need to prove they:

- Are over 18
- · Have transport to and from the event
- Have a tent and camping equipment
- Are available on the required dates
- Are able to attend the stewards briefing
- Have a good knowledge and experience of stewarding or volunteering at festivals/ events.
- Are physically able to move around site and be mobile
- Have effective communication skills to be able to communicate with a wide range of people
- The ability to carry out and understand verbal and written instructions
- Are able to work methodically and carry out tasks in sequence
- Are prepared to work shorter or longer shifts depending on demand for supply of stewards onsite

Steward and Volunteer Figures
Pre Event information and OnsiteManagementand Training
Pre event information
OnsiteBriefing

Appendix

5 -signage

