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County Hall
Rhadyr
Usk
NP15 1GA

Monday, 8 July 2024

Notice of meeting

Performance and Overview Scrutiny Committee

Tuesday, 16th July, 2024 at 10.00 am,

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Public Open Forum Scrutiny Committee Public Open Forum ~ Guidance Our Scrutiny Committee meetings are live streamed and a link to the live stream will be available on the meeting page of the Monmouthshire County Council website If you would like to share your thoughts on any proposals being discussed by Scrutiny Committees, you can submit your representation in advance via this form Please share your views by uploading a video or audio file (maximum of 4 minutes) or; Please submit a written representation (via Microsoft Word, maximum of 500 words)	

You will need to register for a [My Monmouthshire account](#) in order to submit the representation or use your log in, if you have registered previously.

The deadline for submitting representations to the Council is 5pm three clear working days in advance of the meeting.

If representations received exceed 30 minutes, a selection of these based on theme will be shared at the Scrutiny Committee meeting. All representations received will be made available to councillors prior to the meeting.

If you would like to attend one of our meetings to speak under the Public Open Forum at the meeting, you will need to give three working days' notice by contacting Scrutiny@monmouthshire.gov.uk.

The amount of time afforded to each member of the public to speak is at the chair's discretion, but to enable us to accommodate multiple speakers, we ask that contributions be no longer than 3 minutes.

If you would like to suggest future topics for scrutiny by one of our Scrutiny Committees, please do so by emailing Scrutiny@monmouthshire.gov.uk

4. Self-Assessment	To Follow
To scrutinise the self-assessment and identify areas for further scrutiny.	
5. FINANCIAL UPDATE REPORT 2023/24 and 2024/25	1 - 60
Scrutiny of the budgetary position.	
6. Performance and Overview Scrutiny Committee Forward Work Programme	61 - 66
7. Cabinet and Council Planner	67 - 90
8. Minutes of the previous meeting held on 18th June 2024	91 - 94
9. Next Meeting: 23rd September 2024 at 10.00am	

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillor Jill Bond, West End;, Welsh Labour/Llafur Cymru
County Councillor Rachel Buckler, Devauden;, Welsh Conservative Party
County Councillor John Crook, Magor East with Undy;, Welsh Labour/Llafur Cymru
County Councillor Catherine Fookes, Town;, Welsh Labour/Llafur Cymru
County Councillor Meirion Howells, Llanbadoc & Usk;, Independent
County Councillor Alistair Neill, Gobion Fawr;, Welsh Conservative Party
County Councillor Paul Pavia, Mount Pleasant;, Welsh Conservative Party
County Councillor Peter Strong, Rogiet;, Welsh Labour/Llafur Cymru
County Councillor Ann Webb, St Arvans;, Welsh Conservative Party

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

To become a zero-carbon county, supporting well-being, health and dignity for everyone at every stage of life.

Objectives we are working towards

- Fair place to live where the effects of inequality and poverty have been reduced.
- Green place to live and work with reduced carbon emissions and making a positive contribution to addressing the climate and nature emergency.
- Thriving and ambitious place, where there are vibrant town centres and where businesses can grow and develop.
- Safe place to live where people have a home where they feel secure in.
- Connected place where people feel part of a community and are valued.
- Learning place where everybody has the opportunity to reach their potential.

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
 2. What is the Committee’s role and what outcome do Members want to achieve?
 3. Is there sufficient information to achieve this? If not, who could provide this?
- Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? What consultation has been undertaken? Did the consultation process comply with the Gunning Principles? Do stakeholders believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the ‘taxpayer’ perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works? Does the policy relate to an area where there is a lack of published research or other evidence?
6. Does the policy relate to an area where there are known inequalities?
7. Does this policy align to our corporate objectives, as defined in our corporate plan? Does it adhere to our Welsh Language Standards?

8. Have all relevant sustainable development, equalities and safeguarding implications
9. been taken into consideration? For example, what are the procedures that need to be in place to protect children?
- 10.
11. How much will this cost to implement and what funding source has been identified?
- 12.
13. How will performance of the policy be measured and the impact evaluated

General Questions:

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?
- Is the service working with citizens to explain the role of different partners in delivering the service, and managing expectations?
- Is there a framework and proportionate process in place for collective performance assessment, including from a citizen's perspective, and do you have accountability arrangements to support this?
- Has an Equality Impact Assessment been carried out? If so, can the Leader and Cabinet/Senior Officers provide members with copies and a detailed explanation of the EQIA conducted in respect of these proposals?
- Can the Leader and Cabinet/Senior Officers assure members that these proposals comply with Equality and Human Rights legislation? Do the proposals comply with the Local Authority's Strategic Equality Plan?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?
- Have you identified and considered the long-term trends that might affect your service area, what impact these trends could have on your service/your service could have on these trends, and what is being done in response?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?

- How are we maximising income?
- Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Questions to ask within a year of the decision:

- Were the intended outcomes of the proposal achieved or were there other results?
- Were the impacts confined to the group you initially thought would be affected i.e. older people, or were others affected e.g. people with disabilities, parents with young children?
- Is the decision still the right decision or do adjustments need to be made?

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...

Agree further actions to be undertaken within a timescale/future monitoring report...

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SUBJECT: FINANCIAL UPDATE REPORT
MEETING: PERFORMANCE & OVERVIEW SCRUTINY COMMITTEE
DATE: 16th July 2024
DIVISION/WARDS AFFECTED: ALL

1. PURPOSE:

- 1.1 To provide Committee with information on the Authority's final financial results for the 2023/24 financial year in respect of the revenue budget, capital programme, and associated reserves position.
- 1.2 To update Committee on the early indicative progress against the 2024/25 revenue budget.

RECOMMENDATIONS TO PERFORMANCE AND OVERVIEW SCRUTINY COMMITTEE

- i. That the Performance and Overview Scrutiny Committee scrutinise the budget outturn for the 2023/24 financial year, and the early indicative progress against the 2024/25 revenue budget.
- ii. That the Committee as part of their role assesses whether effective budget monitoring is in place; the extent to which budgets are spent within the agreed budget and policy framework, including the reasonableness of the explanation for variances and; consider the achievement of progress in meeting budget savings targets.

2. RECOMMENDATIONS (to Cabinet):

That Cabinet recognises:

- 2.1 A net revenue budget surplus at outturn of £1,701,000 (0.8% of budget) that results in less needing to be drawn from reserves to support the budget than budgeted.

- 2.2 That the surplus achieved at outturn represents a significant improvement of just over £2m from the position forecast at month 9. The improvement is primarily as a result of an improvement in service budget positions driven by the budget recovery action enacted by services during the year including staff vacancy restrictions, coupled with improvement in the costs of capital financing as areas of the capital programme have experienced delays.
- 2.3 There remain significant areas of cost pressure within Adult social care, Children’s additional learning needs, Waste, and Homelessness/Housing. These services recorded a cumulative over spend of £5m for the year, and whilst a significant aspect of these cost pressures were accommodated in the 2024/25 budget, this continues to present an ongoing area of financial risk for the Council in the new financial year.
- 2.4 Total capital expenditure for the year was £65,176,000, with no capital schemes reporting material over or under spends that require additional financing from the Council’s own resources. Capital slippage requests totalled £28,606,000.
- 2.5 The significant reduction in Schools balances during the year of £5,161,000 as outlined in **Appendix 1** and **Appendix 3**, that takes cumulative school balances into deficit by £905,000. Thirteen schools ended the year with a deficit balance, with several schools continuing to carry structural budget deficits that will need to be addressed by way of budget recovery action.
- 2.6 The early indicative cost pressures of £873,000 highlighted by services against the 2024/25 revenue budget that require prompt mitigating action by services in order to deliver at least a balanced outturn position by year end.

That Cabinet approves:

- The strategy to replenish reserves as noted within section 6 of this report, including the earmarking of £1m as budget contingency for the 2024/25 budget. Consideration of a further rationalisation of reserves will be incorporated into the next MTFP update and once the medium-term financial strategy is approved that outlines the financial framework and alignment to the Council’s approved Community & Corporate plan.
- The use of capital receipts totalling £3,621,000 to fund the eligible revenue expenditure as outlined in **Appendix 2** under the Welsh Government’s “flexible use of capital receipts” direction.
- The capital slippage requests of £28,606,000 as listed in **Appendix 4**, acknowledging the challenging operating conditions and external influences that have delayed schemes progressing during the year.

- The capital budget revisions as outlined in **Appendix 5**, which are required following finalisation of grant funding awards for the financial year.

KEY ISSUES

3 Context

- 3.1 Councils across the UK continue to face financial challenges on an unprecedented scale. It is widely acknowledged that local government funding over recent years has not kept pace with increased service demand, the additional responsibilities being transferred, and inflationary pressures.
- 3.2 The 2022/23 revenue budget culminated in an over spend of £3.5m which required funding from earmarked reserves to cover the additional expenditure incurred following acute pressures experienced within Adult's and Children's services, Homelessness, and Additional learning needs.
- 3.3 The 2023/24 budget set in March 2023 accommodated additional costs of delivering services of £26m or 14%. Whilst income and funding increased by 9% (£16m) to meet some of these costs, the Council needed to find savings of 5% (£10m) from services.
- 3.4 The budget when set highlighted a number of known budgetary risks that sat outside of the core budget, some of which have now materialised and have resulted in further pressures being reported.
- 3.5 During the year financial headwinds have continued to impact the service operating environment through higher inflation and interest rates, a shortage in some staff resources, supply chain issues, and higher demands as a result of the cost of living crisis and the wider and longer lasting impact of the pandemic on communities.
- 3.6 These ultimately result in a growing need for supportive Council services, a reduced demand for income generating services, increased risks around debt recovery, and a continued high-cost operating environment.
- 3.7 Cabinet received an early financial update for the year at their July 2023 meeting which highlighted significant early pressure on the Council's budget of around £6m. As part of a package of measures to tackle this, Cabinet approved the use of £2.5m of useable revenue reserves to increase the Council's overall level of inflation contingency. This equated to the amount of reserves that were originally

anticipated to be required to support the 2022/23 budget outturn position, but were not ultimately called upon. When set alongside a further unbudgeted grant assumption of £1m, this left a remaining forecast budget pressure of £2.6m.

- 3.8 Cabinet immediately instigated mitigating action to develop a structured approach to tackling the remaining forecast deficit through £2.1m of budget recovery proposals brought forward by services. This was overseen by the formation of a financial management board who focussed on the key financial risk areas.
- 3.9 The budget recovery proposals included a targeted vacancy freeze, maximising grants and income, bearing down on all non-essential spend, and identifying eligible capital related costs that could be met from capital funding.
- 3.10 At outturn, the Council has successfully mitigated the overall cost pressures through these targeted actions. This has culminated in a revenue budget surplus of £1,701,000 against a revised expenditure budget of £208,515,000, representing less than 1% variance.
- 3.11 There are however a number of significant service variances both positive and negative that sit within this, as follows:

Page 4

Table 1: 2023/24 Revenue budget outturn

Directorate	Over / (Under) Spend (£,000s)	% Variance to budget	Over spend	Under spend
Social Care, Health & Safeguarding	2,945	4.6%	Children's services £181k (complexity of cases, reliance on independent providers & agency staff)	Support services £239k
			Adults services £2,999k (Provider fee inflation, increased demand & complexity of cases)	
Children & Young People	280	0.4%	ALN transport £732k (contract costs)	Support services £370k - grants, vacancies, and increased income
			ALN placements and recoupment costs £545k	ALN out of County and Independent £656k - reduced placements
Communities & Place	747	3%	Fleet Maintenance £396k (Inflation, supply chain impact)	Business Growth & Enterprise £194k (grant)
			Waste £1.129m (Recyclate contract volatility, polypropylene roll-out delay)	Highways & Flooding £196k (Income & staff vacancies)

Directorate	Over / (Under) Spend (£,000s)	% Variance to budget	Over spend	Under spend
			Housing £442k (B&B costs, maintenance increase for leased accommodation)	Highways Ops & Swtra £209k (income)
			Building Control £93k (fee income reduction, increase in regulatory requirements)	Grounds £93k (Income),
				Building cleaning £116k (income)
				Solar farm £92k (energy)
				Schools catering £251k (Grant)
				Passenger Transport £83k (income/grant)
				Regeneration £62k (grant)
				Community & Pship Development £61k (Grant)
Page 5 Nonlife	(209)	-2.5%	Borough Theatre £175k – reduced income	Leisure, Youth & Outdoor £265k – increased memberships and grants
			Attractions £67k – reduced income	Countryside and Culture £108k - grants
			Contact centres & Hubs £90k – staffing and inflation	Finance & business development £168k – staff vacancies & income
Chief Executive Unit	(186)	-6.1%		Corporate £25k (grant)
				Corporate Training £27k (income)
				Policy/Partnerships £127k (staff savings, grant & capitalisation directive)
Law & Governance	108	4.1%	Democratic services £136k (members remuneration, software cost)	Legal & Land Charges £28k (staff savings)
Resources	(380)	-4.5%	Newport leisure park £91k (service charge met centrally for vacant units)	Revenues £53k (grant)

Directorate	Over / (Under) Spend (£,000s)	% Variance to budget	Over spend	Under spend
			Castlegate £109k (Service charge met centrally for vacant units)	Finance/Audit £223k (staff vacancies)
			Property Services £69k (cleaning & maintenance increases)	Systems & Exchequer £46k (staff vacancy, income/grant)
				Cemeteries £42k (income)
				Asset management £261k (income/staff vacancies/Ukrainian funding)
Corporate costs	(478)	-1.7%	Coroner service £104k – additional staffing & premises costs	Business rate refunds £233k
				Pension costs £331k - covered by capitalisation direction
Capital financing costs	(1,591)	-19.5%		Lower net borrowing costs reflective of higher than anticipated cash balances, and significant capital slippage at the end of 2022/23
Council tax	(196)	-0.1%		Council tax reduction scheme cases have tracked slightly lower than budgeted for the year
Inflation contingency budget	(2,741)	N/A		Unallocated reserve funded budgets that are mitigating cost pressures within the Authority
Year-end surplus	1,701	0.8%		

3.12 The final budget outturn position is a significant improvement of £2,013,000 since the forecast at month 9 where a budget deficit of £314,000 was anticipated.

3.13 The improvement has been experienced across all service areas and is due to five main factors:

- Additional grant funding being secured, or services maximising core revenue costs being met from both revenue and capital grant funding;
- Staff vacancies continuing to be held as part of budget recovery action;
- Increased external income from rents, fees and memberships;
- Identifying additional costs eligible to be met from capitalisation direction to maximise its use;
- Net borrowing costs remained lower than expected as cash balances remained higher for longer than expected, and interest rates peaked at slightly lower rates than anticipated.

3.14 Service savings of £10,150,000 were required as part of the original revenue budget for 2023/24. A further £2,146,000 were required as a result of the in-year budget recovery action. 83.3% of these have been met during the year.

Table 2: Service savings delivered

Directorate	Total Saving / Budget recovery	Achieved	Variance to Budget	% met
		£000	£000	
Social Care & Health	(3,495)	(2,440)	1,055	69.8%
Children & Young People	(2,241)	(2,081)	160	92.9%
Communities & Place	(3,396)	(3,013)	383	88.7%
Monlife	(1,292)	(1,201)	91	93.0%
Chief Executives Unit	(104)	(104)	0	99.7%
Law & Governance	(157)	(137)	20	87.3%
Resources	(1,178)	(837)	341	71.0%
Corporate Costs & Levies	(433)	(433)	0	100.0%
Totals	(12,296)	(10,430)	2,050	83.3%

3.15 Eligible revenue costs of £3,621,000 have been met from capital receipts reserve funding through capitalisation direction. These costs are principally in the areas of service change and reform, digital approach to service delivery, and collaboration with other public sector bodies. A summary of these costs is shown at **Appendix 2**.

3.16 The 2024/25 budget includes the further use of capitalisation direction of £3,744,000, with the current medium term financial plan modelling a tapering down of this support which is budgeted to end in 2028/29.

3.17 **Robustness of budget forecasting during the year:**

Table 3: Budget forecasting at formal reporting periods

2023/24 Budget forecast in £000's	Total Deficit / (Surplus)	SCH	CYP	C&P	Monlife	RES	CEO	L&G	Other
Month 2	2,617	3,001	687	1,513	0	85	105	16	(2,790)
Month 4	124	2,830	331	959	(18)	(196)	(52)	120	(3,850)
Month 6	284	3,190	340	896	8	(178)	(49)	120	(4,043)
Month 9	314	3,631	411	1,001	8	(144)	(47)	151	(4,698)
Outturn	(1,701)	2,945	280	747	(209)	(380)	(186)	108	(5,006)

Page 8

There has been far less variation in forecasting during 2023/24 compared to 2022/23, but there has still seen notable improvement in service positions during the year in all but one service. It has however been another difficult year to obtain any budget forecasting certainty:

- Unbudgeted grant notifications continue, but not to the same levels as previous years;
- £10.1m of budget savings being delivered upon;
- Services asked to engage in additional budget recovery action part way through the year;
- High inflationary environment prevalent throughout the year;
- Pay awards significantly above budget

4 School Balances

- 4.1 The 2023/24 financial year has culminated in a £5,161,000 draw on school's balances, resulting in the return to a cumulative deficit balance of £905,000 and with thirteen of thirty-three schools now holding deficit balances.
- 4.2 Schools continue to face significant budget pressures, particularly in respect of attendance, behaviours and increased additional learning needs. This has required increased staff and specialist resources to tackle the issues presenting and increased the overall costs of provision. Higher than budgeted pay awards have also impacted upon budgets.
- 4.3 The Authority continues to work closely with those schools of concern to aid in the return to a more sustainable budget plan over the medium term without impacting on educational standards. This will be informed by a wider review of school's budgets which will focus on the key financial issues impacting individual schools, and that will be considered as part of the next review and update of the MTFP.
- 4.4 Budget recovery plans are required to be put in place by all schools that move into deficit, and these will be closely monitored by officers and Cabinet.

Table 4: Movement in Schools balances

School Balances (Surplus) / Deficit	1 st April 2023	Draw upon Reserves	31 st March 2024
	£000's	£000's	£000's
Comprehensives	(1,259)	2,235	976
Middle	0	329	329
Primaries	(3,027)	1,885	(1,142)
Pupil referral service	31	711	742
Total	(4,256)	5,161	905

5 Capital budget

- 5.1 Capital expenditure totalled £65,176,000 for the year, with a net over spend of £485,000 reported. This is primarily due to calling upon the full in-built contingency within the revenue budget of £1,000,000 whereby additional eligible costs have been met under capitalisation direction. This has been offset by a lower than anticipated volume of vehicle replacement of £500,000.

5.2 All other variances totalled an under spend of £15,000.

5.3 **Capital slippage** – Capital schemes by nature are usually multi-year, and some slippage is to be expected as expenditure profiles change based on flex in project circumstances. A total of 107 capital schemes require slippage into 2024/25 totalling £28,605,000, representing 30% of the total budget for the year.

5.4 The economic environment during 2023/24 continued to have a significant impact on the overall capital programme with cost inflation and supply chain issues continuing to present a challenge to project delivery. The large number of schemes requiring slippage does however still point to more underlying issues in project planning, unrealistic profiling of budgets, and a lack of resourcing to manage the volume of schemes being planned.

5.5 Finance teams will need to continue to work with budget holders to assess if any further amendment to project delivery plans are required given the impact that capital expenditure progress can have on the profiling of capital financing costs.

5.6 **Capital receipts** – The table below outlines the latest forecast of capital receipts balances available to meet future capital commitments. Whilst the current balance is healthy, there remains a need for caution over committing any further receipts to either capital investment or increasing the level of capitalisation direction given the level of currently unbanked receipts contained within the forward projections.

Table 5: Capital receipts balances

Capital receipt balances	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£000's	£000's	£000's	£000's	£000's	£000's
Balance as at 1st April	12,446	9,984	7,840	5,034	2,669	1,304
Capital receipts used for financing	(2,851)	(1,792)	(460)	(460)	(460)	(460)
Capital receipts used to support capitalisation direction	(3,008)	(3,358)	(3,008)	(2,008)	(1,008)	0
Capital receipts to meet redundancy costs	(613)	(387)				
Capital receipts Received	4,010					
Capital receipts Forecast	0	3,393	663	103	103	103
Forecast Balance as at 31st March	9,984	7,840	5,034	2,669	1,304	947

5.7 **Appendix 1** provides the detailed explanation of the reasons for the variance to budget, alongside a full assessment of the movement in School balances, and details of the progress of the Authority’s Capital programme during the year.

6 RESERVES POSITION

6.1 Key considerations

6.2 The original budget for 2023/24 was supported by £3,000,000 of reserve funding to mitigate the inflationary pressures being experienced, coupled with the related risk that pay awards would be higher than budgeted.

6.3 During the financial year Cabinet approved the use of a further £2,500,000 of reserves to mitigate the further unbudgeted cost pressures that were developing within services during the financial year.

6.4 The final outturn position has resulted in a reduced draw of £1,701,000 on this additional in-year approval, and can therefore be used to replenish reserves.

6.5 Proposed reserves replenishment:

- That £466,000 is added to the Council Fund to maintain the level at 5% of net revenue budget.
- That the remaining £1,235,000 is added to the invest to redesign reserve, of which £1,000,000 will be set aside as budget contingency for the 2024/25 budget.
- That any further reallocation of reserves is deferred until the medium-term financial strategy is adopted and that will outline the future financial framework and alignment to the Council’s Community & Corporate plan.

Table 6: Summary Reserves projection based on 2023/24 outturn and the latest financial modelling

Date	Earmarked Reserves £000’s	Council fund £000’s	Total £000’s
01-Apr-23	11,549	11,104	22,653
01-Apr-24	9,360	10,388	19,748
01-Apr-25	7,631	10,643	18,274
01-Apr-26	8,051	10,911	18,962

01-Apr-27	8,335	11,191	19,526
01-Apr-28	8,835	11,471	20,306

7 2024/25 revenue budget – early update

7.1 The first three months of 2024/25 has seen continuation of some of the financial headwinds which are having an impact upon the service operating environment:

- The cost of living challenges continue to have an impact on our communities, with a consequential need for additional Council services, and impact upon income generating services;
- Whilst headline inflation has fallen, some discrete areas of Council services continue to experience cost pressures on supplies and services, alongside supply chain issues.
- In continuing efforts to combat inflation, interest rates remain resolutely high, with revised forecasts suggesting that they will remain higher for longer than anticipated at the time of setting the budget;
- The Council continues to deal with a shortage of staff resources in some areas;
- The wider and longer lasting impact of the pandemic, both economically and socially, continues to impact the Council, particularly in the areas of Homelessness, Children’s services, Adult social care and Children’s additional learning needs.

7.2 Services are reporting early cost pressures of £873,000 in the following areas:

Service Area	Early budget pressure £000's	Explanation of variance
Waste	335	The 24/25 budget was based on the assumption that our polypropylene service would be fully operational from April. Due to the delays in vehicle delivery this has been put back until the early Autumn so our early year disposal costs will be higher than originally projected.
Homelessness	100	Shortfall in meeting the budget saving expected to be generated by using Severn View as homeless accommodation due to part year delay in occupation.

Decarbonisation	100	Corporate Mileage – Amendments are required to the current corporate travel and disbursement policy before savings plans can be fully implemented. Until these are made then there will be delays in the roll-out of the Pool car scheme and other initiatives.
Adults social care	338	The budget for 2024/25 was set at the number of care home placements as at the end of December 2023. We have since seen an increase of 10. This forecast comes with a high degree of uncertainty at this stage with numbers and the complexity of need regularly changing, however the general trend is currently upward.
Total	873	

7.3 Alongside the above early indications, there remain key specific budgetary risks that have the ability to further impact upon the revenue budget during 2024/25:

- **Pay award** – The current national employers pay offer of a flat rate increase of £1,290 would be largely in line with the budgeted increase for 2024/25. However the offer is currently under consultation with unions with the risk that any consequential increase in offer takes the award over budgeted levels.
- **Teacher’s pension** - Formal confirmation is still awaited from UK Government to confirm its full funding of the planned increase in the employer pension contribution rates for the centrally administered Teacher’s pension scheme. To the extent that it is not fully funded, or allocation of funding does not meet full costs, presents a current budget risk.
- The **deliverability risk** of budget savings, especially where these involve the income generation, changes to structures, alternative delivery models or have implications for service design involving community or other partners. If the long-term average delivery rate of 85% is repeated, this would represent a further pressure of £1.4m.
- The trend of **reducing debt recovery**, particularly within Council tax where there is a significant increase in the number of discounts and exemptions awarded which has a negative impact on overall income. There is also a slowing down in collection rates as households continue to struggle with the cost of living crisis.
- **Schools reserves** – schools have budgeted for a further draw on reserves for 2024/25 of £5m. If this materialises it will take further number of schools into deficit and increase the cumulative schools reserve deficit being carried on the Council’s balance sheet. This consequently impacts upon the Council’s financial resilience and increases its risk exposure by reducing available balance sheet resources.

7.4 Cabinet were clear in their budget planning framework for 2024/25 that there is a need to progress the Council on a path towards financial sustainability including conserving an appropriate and prudent level of financial resilience, of which the Council's reserves are a key component. As a consequence, the final revenue budget proposals for 2024/25 did not include any use of reserves to meet recurrent revenue expenditure.

- 7.5 The delivery of a balanced budget position for 2024/25, alongside substantial budget recovery action within schools will be fundamental in maintaining financial stability. It is therefore essential that services maintain the same financial discipline that saw significant budget recovery in the second half of 2023/24.

8 RESOURCE IMPLICATIONS:

The report itself covers the resource implications of the entirety of the revenue and capital budget activity during the year. There are no further resource implications as a result of the recommendation in this report.

9 EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):

9.1 This report provides Members with information on the revenue and capital outturn position of the Authority and carries no decisions. There are therefore no equality of future generations' implications directly arising from this report.

9.2 Any such impacts will be fully considered subsequently when Council receives further budget proposals.

CONSULTEES:

Senior Leadership Team
Performance & Overview Scrutiny Committee
Cabinet

BACKGROUND PAPERS:

Appendix 1 – Revenue and capital outturn report including school budgets

Appendix 2 – Capitalisation directive schedule

Appendix 3 – Movement in individual school balances

Appendix 4 – Capital slippage schedule

Appendix 5 – Capital budget revisions requiring Cabinet approval

AUTHORS:

Jonathan Davies, Head of Finance (Deputy S151 officer)

CONTACT DETAILS:

Tel: (01633) 644114

E-mail: jonathandavies2@monmouthshire.gov.uk

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Appendix 1 – 2023/24 Budget outturn report

Section 1	Revenue budget position at Outturn
Section 2	Detailed service commentary on Outturn
Section 3	School balances at Outturn
Section 4	Capital budget position at Outturn

Section 1 - Overall Revenue Position

Table 1: 2023/24 Revenue budget outturn summary statement

Service Area	Original Budget	Budget Adjustments	Revised Budget	Actual Expenditure / (Income)	(Under) / Over Spend @ Outturn	Forecast (Under) / Over Spend @ Month 9	Variance Month 9 to Outturn
	'000's	'000's	'000's	'000's	'000's	'000's	'000's
Social Care, Health & Safeguarding	63,735	340	64,075	67,020	2,945	3,631	(686)
Children & Young People	62,420	37	62,456	62,736	280	411	(131)
Communities & Place	26,427	(1,208)	25,218	25,965	747	1,001	(254)
MonLife	8,188	88	8,276	8,067	(209)	8	(216)
Chief Executives Unit	3,068	(18)	3,050	2,865	(186)	(47)	(139)
Law & Governance	2,656	11	2,667	2,775	108	151	(43)
Resources	7,017	1,483	8,500	8,120	(380)	(144)	(235)
Corporate Costs & Levies	29,344	1,012	30,356	27,136	(3,220)	(3,231)	11
Net Cost of Services	202,854	1,745	204,599	204,685	86	1,781	(1,693)
Treasury & Reserves	5,661	(1,744)	3,916	2,326	(1,591)	(1,118)	(473)
Expenditure to be Financed	208,514	0	208,515	207,011	(1,504)	663	(2,166)
Financing	(208,515)	0	(208,515)	(208,712)	(196)	(350)	154
(Surplus) / Deficit	0	0	0	(1,701)	(1,701)	314	(2,013)

Table 2: 2023/24 Revenue budget outturn detailed statement

Service Area	Original Budget	Budget Adjustments	Revised Budget	Actual Expenditure / (Income)	(Under) / Over Spend @ Outturn	Forecast (Under) / Over Spend @ Month 9	Variance Month 9 to Outturn
	'000's	'000's	'000's	'000's	'000's	'000's	'000's
Adult Services	38,246	98	38,344	41,343	2,999	3,104	(104)
Children Services	22,209	(34)	22,175	22,356	181	600	(420)
Public Protection	1,790	1	1,791	1,795	4	63	(59)
SCH Support	1,489	276	1,765	1,526	(239)	(136)	(103)
Social Care, Health & Safeguarding	63,735	340	64,075	67,020	2,945	3,631	(686)
Emergency Planning	170	12	182	179	(3)	(1)	(2)
Individual Schools Budget	50,423	73	50,496	50,582	85	224	(139)
Resources	1,140	(49)	1,090	720	(370)	(409)	38
Standards	10,686	1	10,687	11,255	567	596	(29)
Children & Young People	62,420	37	62,456	62,736	280	411	(131)
Enterprise, Housing & Community Animation	4,564	(1,084)	3,481	3,674	194	376	(182)
Facilities & Fleet Management	10,805	236	11,041	10,845	(196)	67	(264)
Neighbourhood Services	9,306	19	9,326	10,245	919	782	137
Placemaking, Highways & Flood	1,752	(381)	1,371	1,202	(169)	(225)	55
Communities & Place	26,427	(1,208)	25,218	25,965	747	1,001	(254)
Communications	203	2	205	188	(17)	(21)	5
Countryside & Culture	1,157	17	1,175	1,066	(108)	(83)	(25)
Finance & Business Development	4,170	43	4,213	4,394	181	220	(39)
Leisure, Youth & Outdoor Adventure	2,658	25	2,683	2,418	(265)	(108)	(157)
MonLife	8,188	88	8,276	8,067	(209)	8	(216)
Policy, Scrutiny & Customer Service	1,236	(41)	1,195	1,034	(161)	(11)	(149)

People	1,832	23	1,855	1,830	(25)	(35)	10
Chief Executives	3,068	(18)	3,049	2,865	(186)	(47)	(139)
Democratic Services	1,634	6	1,640	1,775	136	137	(1)
Legal and Land Charges	1,022	5	1,028	1,000	(28)	14	(42)
Law & Governance	2,656	11	2,667	2,775	108	151	(43)
Commercial, Corporate & landlord Services	1,597	141	1,738	1,692	(45)	85	(130)
Corporate Health & Safety	77	11	88	79	(10)	(6)	(4)
Finance	2,505	1,153	3,659	3,337	(322)	(200)	(122)
Information Communication Technology	2,837	178	3,015	3,013	(3)	(23)	21
Resources	7,017	1,483	8,501	8,120	(380)	(144)	(235)
Precepts & Levies	24,578	0	24,578	24,578	0	0	0
Coroner's	171	0	171	275	104	104	0
Archives	213	0	213	213	0	0	0
Corporate Management	355	0	355	122	(233)	(138)	(95)
Non Distributed Costs (NDC)	757	(88)	669	338	(331)	(382)	51
Strategic Initiatives	1,642	1,100	2,742	0	(2,742)	(2,815)	73
Insurance	1,628	0	1,628	1,609	(19)	(0)	(19)
Corporate Costs & Levies	29,344	1,012	30,356	27,136	(3,220)	(3,231)	11
Net Cost of Services	202,854	1,745	204,599	204,685	86	1,781	(1,693)
Interest & Investment Income	(925)	0	(925)	(1,762)	(836)	(576)	(261)
Interest Payable & Similar Charges	6,953	0	6,953	6,622	(331)	(352)	21
Charges Required under Regulation	6,800	(1,007)	5,793	6,006	213	206	7
Other Investment Income	0	0	0	(49)	(49)	(42)	(7)
Borrowing Cost Recoupment	(3,658)	0	(3,658)	(4,244)	(586)	(353)	(233)
Contributions to Reserves	63	1,514	1,577	1,577	(0)	0	(0)

Contributions from reserves	(3,572)	(1,067)	(4,639)	(4,640)	(1)	(0)	(0)
Contribution from Council Fund	0	(1,184)	(1,184)	(1,184)	0	0	0
Treasury & Reserves	5,661	(1,744)	3,916	2,326	(1,591)	(1,118)	(473)
Expenditure to be Financed	208,514	1	208,515	207,011	(1,504)	663	(2,166)
General Government Grants	(91,451)	0	(91,451)	(91,451)	0	0	0
Non Domestic Rates	(31,224)	0	(31,224)	(31,224)	0	0	0
Council tax	(93,642)	0	(93,642)	(93,440)	202	0	202
Council Tax Benefit Support	7,802	0	7,802	7,403	(398)	(350)	(48)
Financing	(208,515)	0	(208,515)	(208,712)	(196)	(350)	154
(Surplus) / Deficit	0	0	0	(1,701)	(1,701)	314	(2,013)

Section 2 - Directorate – Service Variance Comments

SOCIAL CARE, HEALTH & SAFEGUARDING	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	2,830	3,190	3,631	2,945

CHIEF OFFICER COMMENTARY:

During the course of the financial year, the Social Care directorate made in-roads into its identified savings targets; however, a number of key areas, particularly within adults' services, remained a challenge. The service continued to deal with high demand and complexity of people's needs making the balance between reducing costs and ensuring that people have their basic needs met a challenging one. We continue to experience demand led pressures following hospital discharge including new care home placements and high levels of care in the community (including in excess of 50 double-handed calls). There is increased oversight across the system to support practice and decision-making regarding the care and support we provide, which is helping us to ensure that we allocate care in a consistent way according to individual needs and circumstances using the principles of the SSWBA.

Within adults' services effective negotiations with care providers have allowed costs associated with fees and charges to be controlled. However, we have been unable to mitigate entirely the additional cost of care this year which has created a significant pressure.

It is pleasing to note that the work within children's services placement planning delivered good outcomes, and that the overall numbers of children coming into care continues to remain stable with a slight downward trend being maintained over the last 3 years. There are a number of key risks within the service which have an impact on cost including the insufficiency of children's placements, and the complexity of the needs of some of our children. It is good news that Children's Services improved its position compared to the month 9 forecast to reduce its overspend to just £180K, through effective utilisation of grant and external funding opportunities as they arose.

The service is benefitting from a number of Welsh Government grants some of which are known to be short-term and others of which remain uncertain with regards to how long they might be available. Services supported by grants are deeply integrated into the core delivery of the service and contribute heavily to managing demand and supporting the delivery of savings.

ADULT SERVICES

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	2,618	3,009	3,104	2,999

There is a £2.999m overspend in Adult Services.

Progress against savings mandates remains challenging particularly regarding safely reducing care at home hours; equally it has not been possible to reduce the number of care home placements which over the year has seen a 16% increase (41 placements).

Following an initial review pilot process in the central area, the final annual savings associated with the reduction of care packages was £38k (part year effect). The work to review packages with individuals is well underway across all of the teams. To monitor this, we are tracking the

total number of people in receipt of care at home against the total number of care hours delivered.

It is also positive to note that the numbers of unmet need care at home hours have continued to show overall reductions (in approximate terms from weekly 850 hours of unmet need to 300).

We continue to show a deficit against saving mandates associated with Continuing Health Care. Some recent cases have been successfully pursued with ABuHB which has allowed us to generate £171k of savings against a target of £550k. Part of the difficulty in achieving savings against CHC, is that ABuHB are equally reviewing their caseloads and vigorously challenging any reviews we put forward to them.

The main pressures are down to the £1.5M provider fees. At the beginning of the year this was calculated at £2M pressure; however, after extensive fair fee negotiations with provider agencies we were able to reduce this by £0.5M.

During the year an additional 41 care home placements have been commissioned, resulting in a pressure overspend of £1.5M together with an increase in the average cost of care home placements. A gatekeeping panel was established to provide oversight to all requests for high-cost care packages including residential placements. Residential placements are now used more frequently in situations where the cost of care at home would exceed the cost of a residential placement, contributing to the continued rise in residential placements.

The non-residential care budgets also overspent by £1.5M and the Regional Integration Fund was insufficient to meet the costs associated resulting in a £0.4M pressure that added to the core Adults budget overspend.

As a region the GWICES pool fund is overspending, of which £179K is attributable to this Authority. External funding has been granted of £500K plus additional slippage at year end being provided to us, leaving at this juncture a net £79K overspend.

The overspend has been assisted by £1M under spends within MDML and Care at Home vacancies, and the £1.1M Social Care Workforce and Sustainability Grant, leading to the true underlying overspend more in the region of £5M.

Debt for care charges still running high at £2.2M, with over 463 clients owing us debt for unpaid care charges which is now a target area for improvement within the service, alongside trying to secure a full time debt recovery officer.

CHILDREN SERVICES

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	211	207	600	181

Children's services have been able to capitalise on their progression planning activity with individual children, bringing children into placements that are closer to home and more in keeping with their care and support needs and longer-term personal outcomes. This has included supporting some children to return home, or, for older children, into more independent

settings. Additional family support services have been put in place to support this endeavour – with the service benefitting from Welsh Government grants to achieve this.

The outturn position is a pleasing one and cements all the hard work undertaken by the service and finance, along with taking the opportunities that arose in the last quarter of the financial year to utilise grant and external funding.

The service continues to have an over-reliance on agency staff working in critical areas of the service particularly child-protection. The service is reviewing all agency assignments and accelerating agency exit plans wherever possible to contribute to budget recovery measures. The service is working in accordance with the All Wales pledge to control the costs associated with agency-worker fees.

PUBLIC PROTECTION

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'s	63	63	63	4

The deficit results from the staff restructuring saving mandate not being delivered, as a consequence of the Head of Public Protection post being retained. A vacant EHO post has been deleted, along with utilisation of grant funding with Trading Standards to offset core staff costs has mainly mitigated this budget pressure.

SCH SUPPORT

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(62)	(89)	(136)	(239)

Due to vacancy savings within the directorate finance team coupled with increased Deputyship fee income.

CHILDREN & YOUNG PEOPLE DIRECTORATE

	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	331	340	411	280

CHIEF OFFICER COMMENTARY:

The Directorate's outturn position is an overspend of £280k, which is a decrease of £131k on the Month 9 forecast. The overspend is due to increased ALN Transport costs, which have been mitigated by savings in other areas.

We have been able to offset a large proportion of our overspend by successfully developing our in county ALN provision, which has resulted in a reduction of the number of ALN pupils attending Out of County or Independent placements. Further savings have been made by using grant income to offset staff costs and by holding vacancies across the Directorate.

Emergency Planning

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'s	(1)	(1)	(1)	(3)

The division is reporting to budget

Individual Schools Budget

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	134	176	224	85

The month 9 overspend included an increase in transport costs, which has since reduced, as we did not incur costs for Post-16 Transport (£56k).

The outturn overspend is due to the following:

- £46k due to the 2022-23 Pay Award, which has caused the SRS costs to increase for all schools. This pressure was not known at the time of agreeing the Service Level Agreements (SLA's) and so it could not be passed onto the schools
- £38.6k Prudential Borrowing Charge
- £67k ILW costs
- £17.7k Mounton House costs

However, we have been able to partly offset the costs above with additional grant income received.

Resources

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(388)	(400)	(409)	(370)

The under spend of £370,321 is due to the following:

- £225k – releasing reserve and in year income from the Photovoltaic Recharges cost centre (solar panel income). The month 9 saving had been forecast as £270k, but the recharges were not as much as previously forecast.
- £45k – staff cost savings through vacancies
- £45k – grant offsetting staff costs
- £25k - savings on ICT, as budgeted costs for SIMS Centralisation costs not incurred and Address Cleaning will now take place in 24-25
- £14k – grant offsetting ALN licencing costs
- £10k - releasing remainder of 22-23 accrual for unspent School Essentials grant, as we have now paid this back to WG
- £6k - did not incur Missing Persons charge

Standards

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	585	566	596	567

The overspend of £567,046 is due to the following:

- £732k ALN Transport – a slight saving of £5k on the month 9 forecast of £737k
- £496k reduction in ALN Recoupment – with the recent changes in ALN formula for schools, all out of county recoupment for mainstream schools will be delegated to support pupils. An increase of £45k on the month 9 forecast
- £98k Breakfast clubs – increase in catering and staff costs and reduction in income
- £14k - ALN Administration Service – Deri View SRB costs and unable to currently make the employee related savings. A reduction of £15k on the month 9 forecast due to savings on staff costs/vacancy
- £20k ALN Management – unexpected pension costs, as a member of staff was automatically opted in and has not re-claimed their pension payments, after opting out again. An increase in staff costs and unable to make the employee related savings
- £15k ALN Equipment Budget – not able to capitalise as much as we had thought

Offset by:

- -£587k saving on ALN Out of County – reduction in number of pupils in out of county schools has resulted in a saving. An increase of £129k on the month 9 forecast, as we disputed increased charges, which we had not previously agreed
- -£69k saving in independent schools – reduction in the number of pupils requiring places. A reduction of £82k on the month 9 forecast due to recharges from the PRU being higher than expected
- -£10k saving in Education Psychology – due to staff savings and additional income received. A reduction of £17k on the month 9 forecast due to the Soulbury Pay Awards for 22-23 and 23-24 being more than expected
- -£118k grants used to offset staff costs. An increase of £20k on month 9
- -£23k saving on Expansion of Early Years grant due to the take up of early education funding being less than anticipated

COMMUNITIES & PLACE DIRECTORATE	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	959	896	1,001	747

COMMUNITIES & PLACE DIRECTOR'S COMMENTARY:

The Communities and Place Directorate outturn position is £747k deficit at year end. Whilst this remains a significant deficit for the Directorate, this is an improved position since Month 9 and the details of these changes are provided within the next sections of this report. The pressures and demand within Housing and Homelessness continued to have a significant impact throughout 2023/24 and changes in service delivery in 2024/25 should help to mitigate this pressure going forward.

The impact of inflation can be seen across a number of service areas and in particular within Fleet Management and within these areas that are sensitive to inflationary pressures for example Waste Services adverse variances continue to present.

Across all Services, all eligible additional costs and income losses have been claimed against any funding that has been made available. In addition, service areas have been successful in securing grant funding which has enabled us to passport core costs to grant funding activity. Since month 9 a number of service areas have been able to report a significantly improved position as income has been higher than anticipated, grant funding has increased or has been provided beyond what was anticipated and costs have been managed where possible.

Enterprise, Housing & Community Animation

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	524	264	376	194

Enterprise & Community Animation has returned a £194k overspend in 23-24, this is mainly due to: -

- **Enterprise Mgt** - £20k over spent – our partner contribution towards City Deal has increased over and above available budget by £13k, on top of this senior management costs have exceeded budget due to the inability to make vacancy factor savings and an over spend in subscription and software costs. This is a £15k improvement from M9 as a result of a senior staff vacancy that was not known in December.
- **Community & Partnership Development** - £61k underspent – savings generated from being able to pay for core staff costs through grant funding.
- **Housing** - £422k over spent, this can be broken down into these main areas: -
 - **Homelessness** – £75k over spent – final spend on B&B accommodation for 23-24 was £2.144m with a further £686k on ancillary spend including security, storage and damage repairs. These costs have been covered by Housing Prevention grant of £495k, Housing Benefit of £1.557m and WG discretionary Housing grant of £237k to leave an underspend against budget of £252k. This underspend within Housing has been offset by an overspend in our Benefits service relating to B&B placements due to a funding subsidy gap between what has been paid in Housing benefit and what can be claimed back from the DWP, at year end this shortfall was £328k over available budget. When you add this against the underspend in Housing the overall authority overspend relating to Homelessness is £75k.

- **Shared Housing & Private Leasing** - £263k over spent – operating costs and in particular damage repair & maintenance have increased over available budgets across our hostels and leased accommodation, it has impacted more in 23-24 as we did not receive as much additional HPG grant as in previous years so were unable to call on it to offset overspend.
- **Strategic Services** – £40k over spent – mainly due to the costs incurred in relation to the Gypsy & Romany Traveller surveys.
- **Business Growth & Enterprise** – £194k under spent – due to managed staff savings through the funding of core staff costs in Economic development (£154k) by grant to aid in year budget recovery and part year vacancy savings in the Strategic Operations Team due to the implementation of a new structure (£40k).

Facilities & Fleet Management

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	220	190	66	(196)

Facilities, Fleet & De-carbonisation has under spent by £196k, due to-

- **Schools Catering** – £251k underspend – The outturn position has greatly improved since Month 9 and can be attributed to the following :-
 - This year the service has transitioned from a budget model that relied on the authority to subsidise the shortfall between the cost of producing the meal and the price we charged the parents to a cost recovery model that assumed all our costs would be met by the £3.20 rate provided by WG. Due to the phased implementation of the UFSM policy it was difficult to predict in the early part of the year the impact it would have on our meal numbers and the subsequent effect on our operating costs, this meant we were unable to identify if the £3.20 per meal would be sufficient to cover all our outgoings until the end of the financial year. Now we have a complete picture of income and expenditure for the year it is apparent that we did not require all of our base budget subsidy which has resulted in an underspend against budget.
 - There was a switch in year to the use of packet mixes for things such as cake and pizza bases to save money as part of the in-year budget recovery plan, this has helped towards the 23-24 saving. Note, this was a temporary measure and has now been reversed in 24-25.
 - As mentioned at Month 9 we were awaiting news of our share of a £3.3m additional grant, this has since been confirmed as £111k and has helped offset any one-off set-up costs that had been incurred during the year.
- **Passenger Transport** – £83k under spent – Improved private hire income, savings from staff vacancies and additional bus operator support grant funding has helped offset an overspend in external commissioning due to increased pupil numbers.

- **Regional Transport Team** - £51k under spent – Underspend due to staff being funded 50% from capitalisation directive and core costs being funded from transport grants.
- **Car Salary Sacrifice Scheme** – £45k over spent – £14k adverse swing from M9, member numbers continue to drop resulting in savings falling £45k below budgeted levels.
- **Fleet maintenance** - £396k over spent – We have seen the cost of running and maintaining our vehicle fleet increase significantly in 23-24. The overspend can be attributed to these main issues :-
 - The effect of inflation has driven up the cost of vehicle parts, external repair costs and fuel.
 - Supply chain issues have impacted the budget in 2 ways, 1) the non-availability of spare parts in-house has meant that we have to send vehicles to external repair shops rather than repair in house to guarantee the vehicle is back in use as soon as possible 2) in some instances the wait for parts has resulted in a vehicle being off the road for a number of months, this means we have to hire in a replacement which increases our hire costs over available budget.
 - Borrowing costs – prices of new (and in particular EV) vehicles have increased considerably in the last few years, where we are now looking to replace old stock we are finding that our borrowing budget is insufficient to cover these increased costs.

Officers are continually reviewing our vehicle portfolio, a Fleet Management Board has been set-up with the objective not only to rationalise and reduce costs but to ensure that our fleet is sufficient to meet the operational needs of the authority.

- **Building Cleaning & Public Conveniences** - £116k under spent – improvement of £28k since Month 9 mainly down to part year staff vacancy savings, improved income from an increase in customers and the managed reduction in non-essential spend.
- **Solar Farm & Sustainability** - £92k under spent – improved income mainly from our PV installations due to the increased market rates for energy.
- **De-Carbonisation Team** - £44k under spent – we have seen significant staff savings (£190k) in 23-24 as a result of 4 vacancies within the team (posts are currently advertised to be filled in May/June) and we have also received grant funding of £26k which helped offset core costs. These underspends have been offset by a £172k shortfall in our corporate savings targets where we were unable to make any of the £100k mileage saving and failed to find £72k of the £532k corporate energy target, although in December we were projecting a shortfall of £177k on corporate energy so we have seen an improvement in position since M9 and is the reason for the swing to outturn.

Neighbourhood Services

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
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Deficit / (Surplus) £'000s	500	667	782	919
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Neighbourhood Services has over spent by £919k in 23-24, this is due to-

- **Streetlighting** – £21k over spent – Position has changed since Month 9 where we were projecting a £50k under spend, this is due to maintenance costs exceeding original projections due to contract inflation and increased demand, the extent of which was not known at Month 9.
- **Highways Operations & SWTRA** – £209k under spent – this is due to savings driven by the rationalisation of our sweeping function as agreed in the authority's budget recovery plan, improved income from external client and capital programme work and staff vacancy savings within office services. The work undertaken for SWTRA (South Wales Trunk Road Agency) has come in on budget.
- **Waste Services** - £1.129m over spent – The volatility of the recycling market continued to impact negatively over the last quarter. The implementation of Workplace Recycling Regulations and increased receptacle costs will not play through in income until 2024/25. Delays in transition to new fleet and depot improvements delayed roll-out of polypropylene sacks incurring additional costs on single use bags.
- **Grounds Maintenance** – £93k under spent - Additional external contractual work and playgrounds installation boosted income significantly. A reduction in shelf stock and auction sales of refurbished plant machinery created one-off income opportunity.

Placemaking, Highways & Flood

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(286)	(224)	(225)	(169)

Placemaking, Highways & Flood has under spent by £169k, this is as a result of -

- **Building Control** – £93k over spent – this can be attributed to 2 main areas 1) applications have reduced significantly in 23-24 due to the uncertainty around the economy, this has had an adverse impact on fee income resulting in a shortfall against budget. 2) the increased statutory requirements brought in with the introduction of the Building Safety Act 2022 has meant an increase in the amount of non-chargeable work the service has to undertake impacting on staff and income budgets.
- **Planning & Development Control** - £38k over spent – we have seen a reduction in application income in 23-24, in particular the fees generated from the large development sites. Income levels are influenced by the amount of potential development opportunities and the adoption of the Replacement Local Development Plan will address this current deficit in land availability. Councils are also currently lobbying WG to increase planning fees given that they have not risen with inflation and have remained fixed since 2020. WG are currently reviewing this matter.

- **Planning Policy & LDP** – On budget.
- **Car Parks & Civil Parking Enforcement** - £41k under spent – a positive swing of £50k since month 9 and can be attributed to an improvement in Pay & Display income received in the last 3 months of the year that has helped offset a shortfall in PCN income of £27k, in addition the outturn has been helped by a rates refund on one of our car parks and employee savings due to part year vacancies.
- **Highways management & flooding** - £196k under spent – mainly due to income exceeding budgets in road closure fees and SABs fees. In addition, we have seen an employee underspend as vacant posts were frozen as part of the in-year recruitment freeze. This is a £165k adverse swing from what we reported in December and is due to a delay in the receipt of developer fees that we originally anticipated to come in before March but will now come into the authority in 24/25.
- **Regeneration** - £62k under spent – Employee underspend as we have been able to passport core staff costs to grant funding, the extent of which was not known in December and is the reason for the £62k improvement since month 9.

MONLIFE DIRECTORATE	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	344	8	8	(209)

CHIEF OFFICER COMMENTARY:

The directorate has underspent by £209k. The primary areas of pressure within the directorate remain, with the Borough Theatre, Attractions, Contact Centre and Hubs overspending. Inflation rises, market instability and a post-covid environment has continued to impact on the cost of delivering these key services. The Borough Theatre has only re-opened this year and is still recovering from the impact of the covid pandemic; this year's adverse weather has been detrimental to income delivery at our attractions; and, the Contact Centre and Hubs remain under pressure due to increased demands and increased essential software costs.

We continue to see improvements and increased usage of our outdoor adventure facilities and membership numbers continue to grow within our leisure sites, we continue to monitor these services closely due to the significant income targets.

The significant improvement from month 9 to outturn is mainly due to additional grant opportunities, with the section utilising grants to offset core staffing costs which has reduced the forecast costs of delivering these services. We have seen improved income at our attractions due to opening earlier this season to take advantage of the timing of the Easter Holidays and improved usage at our outdoor adventure facilities which continue to provide a multi-use facility for the authority.

(Monlife) Countryside & Culture				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	0	(83)	(83)	(108)

Countryside and Culture have under spent by £108k due to higher than anticipated grant income, which has supported core staffing costs.

(MonLife) Communications

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	5	(25)	(21)	(17)

Central communications have under spend by £17k due to the secondment of the Central Communications Manager.

(Monlife) Finance & Business Development

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	339	250	220	181

Finance and Business Development have overspent by £181k, the primary areas of significant pressure are:

- **Borough Theatre** has overspent by £175k due to lower than anticipated income levels. The section is still recovering and full growth is not expected for another 12 months. Service improvement relates to utilisation of grants to fund core staff as agreed in the budget recovery plan.
- **Attractions** have overspent by £67k due to lower than expected income. Visitor numbers to all our attractions have been significantly impacted by the adverse weather conditions. The improvement from month 9 relates to increased income from grants which have supported core staffing costs and opening our attractions earlier to take advantage of the timing of the Easter holidays.
- **Contact Centre and hubs** have overspent by £90k due to higher than anticipated staffing levels to cover long term sick, delays in implementing the restructure which has impacted on the forecast savings, and failure to meet employee related savings along with inflation on existing essential contracts.
- These pressures are offset by; a £30k under spend within museums which includes one off additional income from grants which has offset core staffing costs as per the budget recovery plan; £70k reduction in service management which aligns with delay in non-essential spend; and, £40k saving in community education due to the freezing of the lead tutor post as agreed in the budget recovery plan along with £11k underspend in Markets due to additional income.

The improvement from month 9 to outturn mainly relates to additional income within our attractions and Markets along with additional grant income which has supported core staffing costs.

(Monlife) Leisure, Youth & Outdoor Adventure

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	0	(134)	(108)	(265)

Leisure, Youth & Outdoor Adventure have under spent by £265k, with the variance from month 9 to outturn relating to improved positions in both outdoor adventure and youth service where additional income has offset previously predicted overspends, and higher than budgeted grant income in sports development.

We continue to see improvements in this area with continued growth in our leisure memberships and improved usage of our outdoor facilities, however, continued close monitoring will be required in 24-25 due to the significant income targets.

CHIEF EXECUTIVE'S UNIT DIRECTORATE	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(52)	(45)	(46)	(186)

CHIEF OFFICER COMMENTARY:

Chief Executives has returned a £186k under spend in 23-24. This has been achieved primarily by holding a number of posts vacant to assist with the in-year recovery position. This has not been without cost. Existing staff have picked up additional work and progress in some areas has been delayed as a result. We've also seen a growth in income and grant funding on some areas. However, the positive bottom-line masks overspends in some areas such as Welsh language translation and fees paid to third parties.

Policy, Scrutiny & Customer Experience

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(11)	(11)	(11)	(161)

Policy, Scrutiny & Customer Experience is forecasting to under spend by £161k, the outturn position is made up of a number of under and over spends across the division with the main variances being :-

- **Corporate** - £25k under spent – originally reporting an over spend due to staff cost pressures but we have now been able to fund an element of senior staff costs via the Ukraine grant which has pushed the budget into an underspend as has resulted in a £70k improvement since month 9.
- **Scrutiny** - £6k over spent – staff costs have exceeded budget mainly due the inability to make vacancy factor savings.
- **Customer Relations** - £14k under spent – mainly due to an under spend against professional fees.
- **Policy & Partnerships** – £127k under spent – mainly because of staff savings across the section due to the delay in filling the Equality and Welsh Language Manager post, where we have held posts vacant within the Community Safety & CCTV teams to aid the in-year budget recovery and underspends in the GIS team as we have been able to passport core staff costs to capital. These have been offset by a £20k over spend on membership subscriptions to external bodies such as the WLGA and LGA and a £108k over spend on Welsh translation due to both volume and price increases driving costs up over available budget.

People (CEO)				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(41)	(34)	(35)	(25)

People Services is forecasting to under spend by £25k, the main variances are as follows:

- **Payroll & HR** - £18k under spent – Since month 9 there has been a realignment of budgets within the department and the majority of the surplus budget (£94k) reported within Corporate Training has now been moved to Payroll & HR which has helped offset the reported system and staffing pressures.
- **Corporate Training** - £27k under spent – as per above, budgets have been moved which explains the swing from Month 9 projection, in addition we have seen an improvement in training income between month 9 and outturn.
- **Occupational Health** – £13k over spent – £13k adverse variance from Month 9 as demand for services have exceeded original month 9 projections.

LAW & GOVERNANCE DIRECTORATE (PG)	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	119	115	151	108

CHIEF OFFICER COMMENTARY:

The £110k overspend in Democratic Services relates to increased pressure on the budget allocated for members. This is primarily due to increase in members salaries, superannuation and an increase in co-opted members.

The underspend in Legal is a result of vacancies in the team which are in the process of being filled. As a result, these savings will not be on-going.

In relation to Land Charges, the £7k overspend relates to a drop in income which correlates directly with the activity in the housing market. As the housing market has become more buoyant, we have seen an increase in fee income more recently which is in excess of monthly projections.

Democratic Services				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	137	137	137	136

Democratic Services has over spent by £136k in 23-24, this is due to:

- **Members** - £110k overspend – an improvement since Month 9 of £14k. As reported previously the cost of our elected members has increased over available budget in 23-24. We have seen the main pressure fall against pay where the members pay award was

agreed at 4.75% for 23-24 against a budget provision of 4.25%, we have seen a higher uptake in members joining the Superannuation scheme than in previous years and the service has been unable to meet its vacancy factor savings. In addition the number of co-opted members has gone up increasing allowances although this is not as high as we thought at M9 and is the reason for the improvement in over spend at outturn.

- **Democratic Services** - £26k over spent – An increase from Month 9 of £13k – this is mainly due to an increase in the cost of our ModGov support package within our committee section and an overspend in Elections due to a shortfall in expected grant funding, this was not anticipated at Month 9 and is the main reason for the variance.

Legal and Land Charges

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'s	(22)	(22)	14	(28)

Legal and Land charges has under spent by £28k :

- **Legal** - £34k under spent – this is due a net staff saving caused by the delay in recruiting into the Head of Governance post, the decision not to fill a paralegal post in line with the recruitment freeze offset by additional honoraria payments to staff covering the deputy monitoring role. We have seen an improvement in court fees and income since January and this is the main reason for the £31k improvement from what we reported at month 9.
- **Land Charges** - £7k over spent – Search fees have been impacted by the downturn in the housing market resulting in a budget pressure in income, this has been part offset by a saving in staffing due to a vacant post and an underspend in supplies & services. The final income figures exceeded our projections at Month 9 and is the reason for the £10k improvement in position at outturn.

RESOURCES DIRECTORATE	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(196)	(178)	(144)	(380)

CHIEF OFFICER COMMENTARY:

The Directorate, along with the wider organisation, has maintained a focus to not only manage within budget for the year but also contribute to the wider budget recovery efforts and to deliver an under spend and to support the overall Council objective of ensuring a balanced budget position is achieved or out performed by year-end. The directorate has forecast an under spend throughout the year and this has increased further at outturn, with a £380k under spend being delivered against budget. It is pleasing to see that the continued efforts of leadership and staff has led to this positive outcome.

The positive movement on the under spend from month 9 to outturn is £236k. Finance saw a positive movement of £122k and through the ability to recharge additional eligible staff costs against grants and external bodies, along with a provision in place for additional postage and

printing costs not being required. Landlord Services also had a positive movement of £130k, principally and significantly as a result of negotiations being positively concluded with regards to the Cattle Market lease, offset by over spends with corporate building maintenance and cleaning costs, as well as reductions from month 9 in income and rentals across cemeteries, county farms, industrial units and commercial investments. A late swing and additional pressure resulted within ICT and resulting from an increase in the SRS contribution caused by increased PSBA line costs and a reduction in SLA income.

The outturn position will inform, and to the extent that it provides further insights beyond that captured in the 2024/25 budget, in-year forecasting and in ensuring that the increased budgetary discipline introduced in the current year continues into 2024/25.

Finance				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(243)	(242)	(200)	(322)

Finance has returned a £322k underspend, this is mainly due to -

- **Revenues** - £53k under spent - due to :-
 - **Benefits** - £2k over spent – due to extra annual software costs for the Revenues & Benefits system, although these were part offset by one off grant income received from the DWP.
 - **Council Tax & NNDR** - £18k under spent – A number of factors contribute to the net under spend of £18k. Firstly there are budget pressures totalling £53k. These are made up of a £24k shortfall in summons income received, a £16k residual budget pressure from the Finance restructure and a £13k top up of the bad debt provision for court costs, reflecting the debt position at year end. These pressures have however been offset this year by £27k one off administration grant income from Welsh Government and £44k of savings against the non pay budget. This saving is largely attributable to a provision for post and printing services that has been carried over for the last couple of years which are now unlikely to be incurred. The £60k swing since month 9 is largely due to this post and printing provision, plus an adjustment to the bad debt provision and a lower than expected contribution to the non pay costs incurred by the Revenues Shared Service.
 - **Debtors & Charity relief** – £37k under spent – due to one off burden funding for administering the Energy schemes on behalf of UK Govt, savings from a part year vacancy and a managed underspend in supplies and services.
- **Finance** - £214k under spent – staff savings due to vacant posts within the team, these will now be filled in the coming months as the finance structure has been approved. In addition income has increased due to the ability to recharge staff time to grants and external bodies as part of an admin/project mgt fee, the extent of which was not known at month 9 and is the reason for the £56k improvement in position.

- **Audit** – £9k under spent due to staff savings from vacant posts.
- **Systems & Exchequer** – £46k under spent – a net under spend within the section due to a staff vacancy in Cashiers that was not filled in line with the 23-24 recruitment freeze and a reduction in software costs as system development was paused to help in-year budget recovery and to help fund increasing system contract costs. In addition, extra income was received from school recharges, Ukraine funding and capitalisation.

Corporate Health & Safety

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	(6)	(10)

Corporate Health & Safety is forecasting a £6k under spend for 23-24, this is down to a managed saving within Supplies & Services.

Information, Communication & Technology

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(4)	(4)	(23)	(3)

- **ICT** - £3k under spent at outturn, this is due to :-
 - **Digital Programme Office** - £25k under spent - mainly due to savings in materials and equipment purchases.
 - **SRS Contribution** - £39k over spent – We indicated at month 9 that our contribution to SRS would exceed our available budget and this has now been confirmed by SRS as a £27k increase for 23-24 mainly due to an increase in PSBA line costs and reduced SLA income. In addition to this there has been additional spending on a CUCM system upgrade of £2k and a £10k contribution for Information Security support that did not have budget and was not factored in at Month 9.
 - **Digital Design & Innovation** - £18.5k underspent - staff vacancy savings.
 - **Cyber Security Team** - £3.6k underspent - due to a managed reduction in non-essential spend as per authority budget recovery plan.
 - **Telephony** - £5k over spent - A reduction in telephone call charges have been offset by a small overspend in mobile phones relating to the costs of mobile internet hubs that could not be recharged to services.

Commercial & Corporate Landlord

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	51	67	85	(45)

Commercial & Corporate Landlord services has under spent by £45k, due to :-

- **Investment Properties** - £201k over spent, due to –
 - **Newport Leisure Park** - £91k over spent – NLP is expected to generate a £29k surplus after loan repayments, however this falls short of the £120k budget target

for 23-24. The £91K shortfall relates to unbudgeted rates on vacant units and rent-free periods for new tenants reducing turnover in 23-24. The variance from month 9 to outturn relates to additional fees associated with new lettings. In 24-25 we will see these unexpected expenses reduce and income increase as the rent-free period ends.

- **Castlegate Business Park** - £109k over spent – Castlegate has overspent by £109k, this relates to the unbudgeted premises costs associated with our vacant units, the section continues to work on improving the vacancy rate. The variance from month 9 to outturn relates to higher than anticipated fees associated with new lettings, a number of flexible leases have been agreed but due to rent free periods the associated benefits will be seen in 2024-25.
- **Landlord Services** - £261k under spent – since month 9 we have had confirmation of an agreement being reached with Raglan cattle market for outstanding rent owing. Even though we had included estimated figures within the accounts the final rental figure agreed was more than projected providing an in-year benefit of £317k. This is the main reason for the £327k improvement in position from Month 9. The 23-24 budget included a £215k saving from the rationalisation of our property portfolio but we have struggled to find any of this in 23-24, this shortfall has been part offset by improved rental income, salary savings due to the freezing of a vacant post and a one-off grant to cover the Ukrainian welcome centre.
- **Shared Accommodation** - £9k under spent – mainly due to the receipt of grant funding to cover works undertaken at Hanbury House that were not factored in at Month 9 and is the main reason for the improvement in outturn position.
- **County Farms & Industrial Units** - net £4k over spent – rental income for the year has come in below projections due to a number of vacant properties, it was assumed in our forecast at month 9 that some of these would be filled and is the main reason for the £57k adverse swing at outturn.
- **Cemeteries** - £42k under spent – mainly due to burial income exceeding budget.
- **Property Services** - £69k over spent – this is an adverse swing of £79k since Month 9 and is mainly due to overspends in our Corporate Building maintenance and Accommodation budgets where maintenance and cleaning costs have exceeded projections, this has been part offset by vacancy savings and increased fee income within Resources.

CORPORATE COSTS & LEVIES	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(2,139)	(2,146)	(3,231)	(3,220)
Coroners Services				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	18	18	104	104

The Coroner Service has over spent due to the urgent restructuring of the service as required by the Chief Coroner of England and Wales.

Corporate Management				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(116)	(116)	(138)	(233)
Increased income due to favourable rateable value adjustments on Council owned properties.				
Non-Distributed Costs				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	(382)	(331)
Pension strain costs relating to the costs of reorganisation are being met from capitalisation direction.				
Strategic Initiatives				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(2,040)	(2,040)	(2,815)	(2,742)
Unallocated reserve funded budgets that are mitigating cost pressures within the Authority.				
Insurance				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	0	(7)	0	(19)
The Council has been out to tender for its insurance cover which resulted in premiums payable for 2023/24 being slightly less than anticipated and reflective of a very competitive insurance market.				
TREASURY & RESERVES				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(251)	(730)	(1,118)	(1,591)
Interest & Investment Income				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(111)	(550)	(576)	(836)
The performance of investments in money market funds and DMO deposits continued to improve with rising interest rates. Since Month 9 there has been further improvement as invested balances have been higher than anticipated.				
Interest Payable & Similar Charges				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	12	(8)	(352)	(331)
The interest payable position has improved due to lower-than-expected temporary loan requirements combined with forward starting loans locking into beneficial rates. Interest rates available have reduced from their peak lowering the costs of borrowing even further.				
Charges Required Under Regulation				

Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	124	223	206	213
This budget covers the statutory amount the Council is obliged to set aside to fund future loan repayments (Minimum revenue provision – MRP) and is slightly higher than the £6.7m budget due to higher spend than anticipated in the 2022/23 capital programme that was funded from borrowing (MRP costs start the year after the corresponding expenditure). Additional charges have been made for vehicles disposed/written off. This movement is matched by and under spend in Borrowing Cost Recoupment.				
Other Investment Income				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(24)	(42)	(42)	(49)
Unexpected income related to discharge of SRS business capital advance and interest relating to the late payment on the balance of Hilston Park disposal.				
Borrowing Cost Recoupment				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(252)	(353)	(353)	(586)
This budget represents a technical accounting adjustment where borrowing costs relating to the purchase of capital assets is repatriated from service budgets to ensure that the full life cost of assets is borne by the end user. The variance to budget relates to vehicles purchased at the end of 2022/23 which were originally anticipated to be financed through a sale and leaseback arrangement. However, following an options appraisal it was more cost effective to be purchased outright and financed from borrowing.				
FINANCING				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(460)	(430)	(350)	(196)
Council Tax Benefit Support				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(260)	(280)	(350)	(398)
Case load for the scheme appears to be stabilising. As a result an under spend has been made against this budget.				
Council Tax				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	(200)	(150)	0	202
Generally the tax base remains strong. We continue to see the base grow as new properties come into the council tax list. However at the same time we are also seeing an increase in the number of discounts and exemptions awarded which has both a negative impact on the tax base and on the outturn position. We are also seeing a slowing down in collection rates as households struggle with the cost of living crisis. Combined, this has eroded any anticipated				

surplus this year and by year end income collected has failed to meet the budget set for the year.

General Government Grants				
Outturn Forecast	Month 5	Month 6	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0
Income received to budget.				

2. Section 3 – School Balances

2.1. A Board of Governors, who are responsible for managing the school's finances, directly governs each of the Authority's Schools. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools. Below is a table showing the Schools' Outturn position for 2023/24 for each Educational Cluster.

School Balances Summary outturn position	(A) Opening Reserves (Surplus) / Deficit Position 2023/24	(B) Draw / (Contribution) School Balances @ Month 5	(C) Draw / (Contribution) School Balances @ Month 6	(D) Draw / (Contribution) School Balances @ Month 9	(E) Draw/ (Contribution) School balances at Outturn	(A+E) 2023/24 Reserves at Outturn
	£000's	£'000	£'000	£'000	£'000	£'000
Cluster						
Abergavenny	(1,598)	1,059	1,119	1,776	1,742	143

Caldicot	(1,151)	915	991	1,559	1,064	(87)
Chepstow	(112)	180	159	383	770	658
Monmouth	(1,425)	1,032	1,016	1,317	873	(552)
Special	29	478	478	572	711	741
Total	(4,257)	3,663	3,763	5,607	5,161	904

2.2. Collective School Balances at the beginning of the Financial Year amounted to £4,257,000 surplus. At month 9, schools were forecasting a draw on reserves of £5,607,000, resulting in a forecast deficit balance of £1,350,000 by year end. At outturn, the actual draw on reserves has reduced slightly resulting in an outturn position of £904,000 deficit. The improved position since Month 9 was due to schools receiving a Revenue Maintenance Grant of £244k and interest on School Balances of £227k.

2.3. The movement of individual schools in deficit at the end of the year is shown below:

Start of year	Month 5	Month 6	Month 9	End of year
Total: 5	Total: 11	Total: 15	Total: 16	Total: 13
Chepstow Comprehensive	Chepstow Comprehensive	Chepstow Comprehensive	Chepstow Comprehensive	Chepstow Comprehensive
Llandogo	Llandogo	Llandogo	Llandogo	
Pupil Referral Service	Pupil Referral Service	Pupil Referral Service	Pupil Referral Service	Pupil Referral Service
The Dell	The Dell	The Dell	The Dell	The Dell
Our Lady & St Michael's RC Primary School (VA)		Our Lady & St Michael's RC Primary School (VA)	Our Lady & St Michael's RC Primary School (VA)	Our Lady & St Michael's RC Primary School (VA)
	Deri View	Deri View	Deri View	*Balance amalgamated into King Henry V111 3-19 School
	Ysgol y Fenni	Ysgol y Fenni	Ysgol y Fenni	Ysgol y Fenni
	Caldicot School	Caldicot School	Caldicot School	Caldicot School
	Archbishop Rowan Williams	Archbishop Rowan Williams	Archbishop Rowan Williams	
	Ysgol Y Ffin	Ysgol Y Ffin	Ysgol Y Ffin	Ysgol Y Ffin
	Osbaston	Osbaston	Osbaston	Osbaston
	Overmonnow	Overmonnow	Overmonnow	Overmonnow

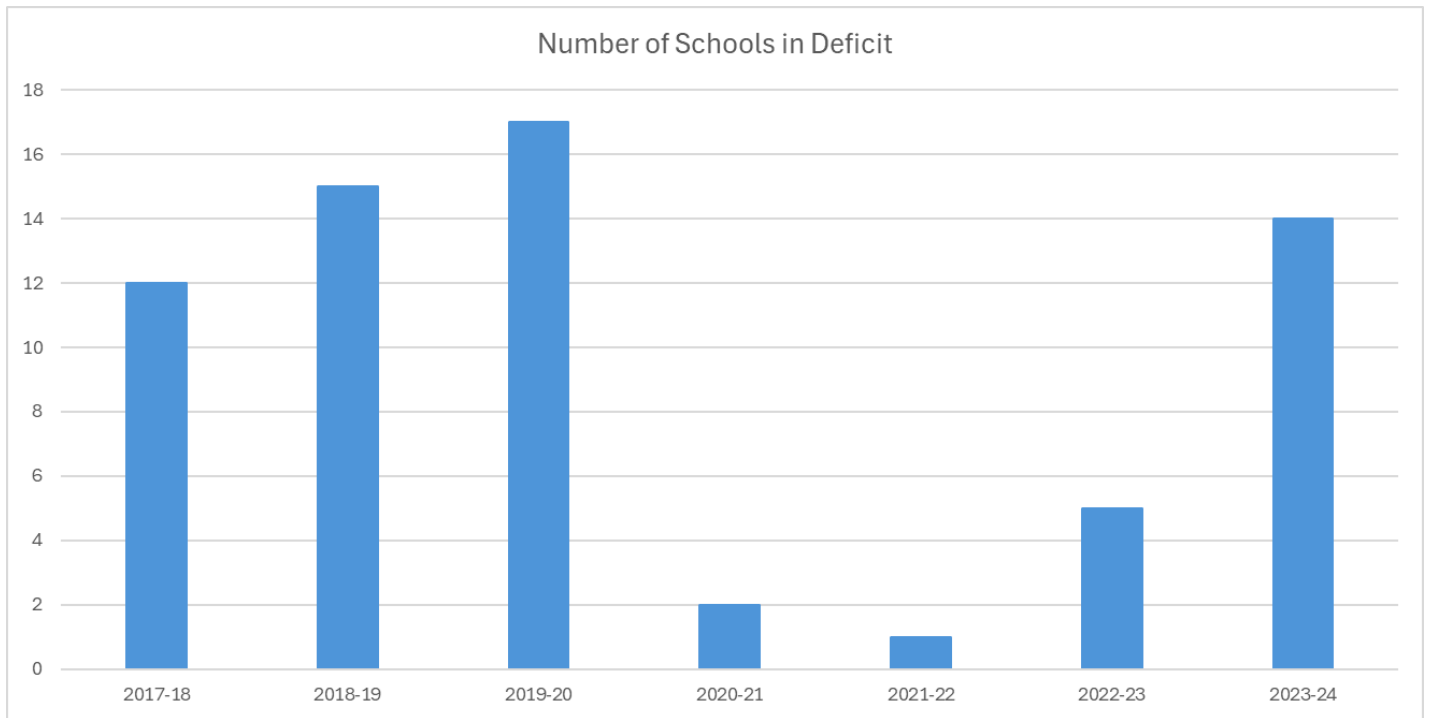
		Gilwern	Gilwern	Gilwern
		Rogiet	Rogiet	Rogiet
		Thornwell	Thornwell	Thornwell
			King Henry V111 3-19 School	King Henry V111 3-19 School

- 2.4. There is a significant movement in cumulative School balances for the year, moving from a surplus of £4.25m to a deficit of £904k at year-end. Thirteen schools are now in deficit.
- 2.5. There isn't a consistent picture of schools' balances. There has been a fluctuating trend for some time with some schools showing a continuing reduction in schools balances, which is of concern, and others a more stable trend.
- 2.6. Grants awarded to schools at 2020/21 and 2021/22 year-ends to manage the impact of the pandemic on education resulted in a large increase in overall school balances, which has somewhat masked inherent structural budget deficits across some schools.
- 2.7. The legacy impact of the pandemic continues within the school environment, particularly in respect of attendance, behaviours and increased additional learning needs. This has required increased staff and specialist resources to tackle the issues presenting and increased overall costs of provision. Higher than budgeted pay awards have also impacted upon budgets.
- 2.8. All schools that register a deficit balance at the end of a financial year are required to bring forward budget recovery plans. These recovery plans will be confirmed with both the Local Education Authority and each School's Governing Body. Once finalised, the schools with significant deficits will be monitored by the Cabinet member for both Children and Young People and Resources on a termly basis.

Financial Year-end	Net level of School Balances (Surplus) / Deficit in £000's
2014-15	(1,140)
2015-16	(1,156)
2016-17	(269)
2017-18	(175)
2018-19	232
2019-20	435
2020-21	(3,418)
2021-22	(6,956)
2022-23	(4,257)
2023-24	904

2.9. The grants awarded to schools at 2020/21 and 2021/22 year-ends resulted in a large increase in overall school balances and schools developed grant investment plans in line with the terms and conditions of these grants, hence the large draw on reserves during 2022/23 and 2023/24.

2.10. This resulted in a reduction in the number of schools in deficit, as illustrated in the following table. Unfortunately, thirteen schools have returned to a deficit balance.



3. Section 4 – Capital budget Outturn

3.1 The summary Capital position at Outturn is as follows:

Category	Slippage B/F	Original Budget	Budget Adjustments	Slippage to 2024/25	Revised Budget 2023/24	Actual Outturn	Over / (Under) spend
	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Expenditure							
Capitalisation Directive	0	3,008	0	(387)	2,621	3,621	1,000
Development Schemes Over £250k	12,042	603	2,203	(8,222)	6,625	6,618	(7)
Development Schemes Under £250k	2,527	360	72	(2,013)	946	946	0
School modernisation programme	6,265	29,375	(63)	(8,604)	26,972	26,972	0
Infrastructure	2,455	6,823	150	(3,250)	6,178	6,178	0
ICT Schemes	866	413	0	(765)	514	514	0
Property Maintenance	2,027	2,190	110	(1,279)	3,048	3,048	0
Renovation Grants	0	900	275	(110)	1,065	1,065	0
LCHO	0	0	191	(27)	164	164	0
Section 106	828	0	453	(1,160)	121	125	4
Regeneration - Specific Grant Funded	6,089	500	10,827	(2,791)	14,626	14,613	(12)
Vehicles	0	1,500	208	0	1,708	1,209	(499)
Other	0	0	103	0	103	103	0
Total Expenditure	33,098	45,671	14,529	(28,606)	64,691	65,176	485
Financing							
Supported Borrowing	0	(2,430)	0	0	(2,430)	(2,430)	0
General Capital Grant	0	(2,495)	0	0	(2,495)	(2,495)	0
Grants and Contributions	(8,446)	(19,061)	(19,451)	3,596	(43,362)	(43,362)	0
S106 Contributions	(917)	0	(426)	1,121	(222)	(225)	(3)
Unsupported Borrowing	(20,865)	(15,787)	5,643	22,325	(8,684)	(9,665)	(981)
Earmarked Reserve & Revenue Funding	(305)	(103)	(103)	148	(363)	(363)	(0)
Capital Receipts	(2,565)	(4,295)	(191)	1,415	(5,636)	(6,636)	(1,000)
Leasing	0	(1,500)	0	0	(1,500)	0	1,500
Total Financing	(33,098)	(45,671)	(14,529)	28,606	(64,691)	(65,176)	(485)

3.2 The capital expenditure at outturn demonstrating a net underspend £485k, primarily due to the following variances identified:

Scheme	Budget £000's	Over / (Under) spend £000's	Comment
Capitalisation directive	2,621	1,000	A call on a further £1m headroom that was built into the 2023/24 revenue budget to fund the cost of redundancy and associated pension costs upon service reorganisation.
Vehicle acquisition	1,708	(499)	The level of vehicle acquisition during the year was below budget reflective of the actual requirement for replacement across Council services. Vehicle purchases for the year were financed by unsupported borrowing instead of leasing as overall lifetime costs were lower under borrowing.

3.3 Capital Slippage

3.4 Capital slippage for the year was £28.606m. The principal schemes reporting slippage are:

Scheme Category	Scheme Name	Slippage £000's	Comment
Schools & Education	King Henry VIII - Future Schools Tranche B	8,562	Scheme had been front loaded in 2023-24, as due for completion in 2024-25
Infrastructure	Wye Bridge Monmouth	2,175	Scheme delayed to 2024/25 because there are environmental constraints due to Licences / permits and working with NRW. Costs currently estimated to remain as budgeted.
Economic Development	Capital Region City Deal	1,948	Re-profiling of contributions required by the Cardiff Capital Region board
Children's Services	Property Acquisition for Children and Young People with Complex Needs	1,875	Delays to the acquisition of suitable properties identified
Housing	Housing Provision Borrowing Headroom	1,767	Acquisition strategy in development to formalise arrangements in respect of buying properties to address homeless issue & support the implementation of our Rapid Rehousing Transition Plan 2024-25
Economic Development	Grant –Match Funding Support Allocation	877	Progress dependent upon identifying suitable grant streams, so reliant upon third parties.
Schools & Education	School Refurbishment	816	Delays in contractor engagement for urgent essential maintenance
Schools & Education	Archbishop Rowan Williams Nursery	640	In addition to this funding there is further S106 funding to improve / expand classrooms. The project is currently on-going with final surveys being completed before construction begins.
Schools & Education	Trellech Primary Nursery Childcare Scheme	620	Completion of Nursery scheme to be completed in 2024-25, as improvement works have commenced

Scheme Category	Scheme Name	Slippage £000's	Comment
Economic Development	Placemaking programme	608	Placemaking Plans scheme where local priorities for placemaking interventions have been agreed by steering groups
Maintenance Schemes	Property Maintenance	502	Required for essential schemes delayed by contractor engagement
Infrastructure	Wye Bridge Chepstow	468	Scheme delayed to 2024/25 – Further Investigatory works are required to be completed (traffic data etc), which have been commissioned to support the remedial decisions before the employment of a contractor.
Infrastructure	Reconstruction of Bridges and walls	464	Re-surfacing works delayed on Wye Bridge project. No compliant bids were received in the first tender process so have to go back out to tender and this will take us into the 2024/25 financial year.
Schools & Education	Welsh Medium School and Nursery	392	Project started in 2023-24 and due for completion in 2024-25, after initial delays.
Capitalisation	Capitalisation Directive	387	Support Service Transformation in 2024/25
Environmental	Flood Recovery Grant	379	Multi-year flood management projects
Economic Development	RE:FIT Programme	292	Multi-year investment project funding required to continue projects
Infrastructure	ATF Schemes	280	Schemes due for completion early 24-25 due to slight delays out of Council control
IT Schemes	ICT Desktop replacement budget	230	Delay in identifying required hardware
Infrastructure	Various small schemes	190	Small PROW schemes, Sewage treatment, infrastructure, LCHO and broadband schemes which have been delayed due to external factors
Economic Development	Shire Hall/Monmouth Museum Move	187	This is a multi-year project that involves considerable planning and logistical complexities
Schools & Education	Safer Route to Schools Investment	185	Further development of safer routes infrastructure which has had slight delays due to third parties
Economic Development	MUCH Project (Magor with Undy Community Hall)	150	Final fitting out stage to be completed in 2024-25
IT Schemes	Network Estate replacement budget	150	Awaiting infrastructure implementation programme from our Network Provider
IT Schemes	SRS Data Hall Migration	149	Decommissioning costs will now arise in 24/25 as advised by our Network provider
IT Schemes	Sharepoint Online Implementation	135	Project to be completed in 2024-25 following some technical delays
Sustainability	Decarbonisation Investment	134	Continuation in 24 -25 of Investments in Decarbonisation projects as identified
Community Development	Projects to Safely and Effectively Open Schools to the Community Outside Traditional Hours	123	Projects started and will be completed in 2024-25 as opportunities allow
Renovation Grants	Disabled Facilities Grants (Private)	109	To be utilised in Social Care situations in 2024-25

Scheme Category	Scheme Name	Slippage £000's	Comment
Grant Schemes	Small grant schemes	133	Small schemes for Waste, Housing, Leisure and Nature
Adult Services	Mardy Park Minor Works - ABUHB	90	Awaiting authorisation in regard to progressing the scheme with a partner organisation
Economic Development	County Farms Maintenance & Reinvestment	86	Relating to works required to comply with The Water Resources (Control of Agriculture Pollution) Regs 2021 that are now monitored and enforced by NRW
Infrastructure	Ash Dieback/Dangerous Trees works	70	This 3 year scheme will be completed in 2024-25 as affected woodland is identified
Schools & Education	Capital Support for Learners with ALN	65	Capital projects will be completed in 2024-25
IT Schemes	Upgrade of CAPITA 1 system CYP	55	Delay in updating system as exact requirements have not yet been identified.
Community Development	Abergavenny Community Hub Development	45	Project for completion in 2024-25
Economic Development	Fixed Asset disposal costs	37	Reflects slight delay in progressing some asset disposals
Economic Development	Brilliant Basics Fund – WG- Tintern Welcome	34	Scheme due for completion 2024-25
IT Schemes	CCTV for bus fleet	25	Funding required in 24/25 for specialist equipment for a vehicle for a specific pupil that is currently under construction.
Economic Development	Old Station Tintern Investment	22	Required for completion of disability access around the station
IT Schemes	Revenue Systems update	13	Delay in updating system as exact requirements have not yet been identified that enables an integrated solution
S106	S106 Schemes	1,160	Delays in planning / public consultations and contractor engagement, have led to delays on various schemes

3.5 Useable Capital Receipts Available

3.6 The table below outlines the latest forecast of capital receipts balances available to meet future capital commitments. Whilst overall balances remain healthy, it should be noted that all banked capital receipts have been committed to funding the indicative forward capital programme. Therefore any further use will be dependent upon forecast capital receipts being realised.

Capital receipt balances	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£000's	£000's	£000's	£000's	£000's	£000's
Balance as at 1st April	12,446	9,984	7,840	5,034	2,669	1,304
Capital receipts used for financing	(2,851)	(1,792)	(460)	(460)	(460)	(460)
Capital receipts used to support capitalisation direction	(3,008)	(3,358)	(3,008)	(2,008)	(1,008)	0
Capital receipts to meet redundancy costs	(613)	(387)				

Capital receipts Received	4,010					
Capital receipts Forecast	0	3,393	663	103	103	103
Forecast Balance as at 31st March	9,984	7,840	5,034	2,669	1,304	947

Appendix 2 - Capitalisation directive 2023/24

Directorate	Expenditure	Justification to capitalise	Amount £000s
C&P	PTU Software - Route/pupil optimisation.	Driving a digital approach	22
C&P	Planning/Land Charges software system	Driving a digital approach	15
CYP	System software implementation	Driving a digital approach	97
RES	Implementing digital design & innovation	Driving a digital approach	530
	Sub-Total Driving a digital approach		664
All	Capitalisation of redundancy costs - non-schools	Funding the cost of service reconfiguration	831
C&P	Investment in Decarbonisation team	Funding the cost of service reconfiguration	68
CYP	Funding the cost of reconfiguration of school operating model - Abergavenny	Funding the cost of service reconfiguration	66
CYP	Capitalisation of redundancy costs -schools	Funding the cost of service reconfiguration	373
C&P	Transport - Move to electric/Hydrogen fleet	Funding the cost of service reconfiguration	141
RES	Waste - Service Transformation costs	Funding the cost of service reconfiguration	327
C&P	Homelessness Prevention Project	Funding the cost of service reconfiguration	200
SCH	Supported Living project	Funding the cost of service reconfiguration	90
CEO/LG	Improvement & organisational development team	Funding the cost of service reconfiguration	321
	Sub-Total Funding the cost of service reconfiguration		2,417
SCH	Joint Local authority working (GWICES, Sc. 33, Frailty, regional safeguarding board, Gwent foster fee harmonisation and care home pooling	Integrating public facing services across two or more public sector bodies	136
C&P	Passenger Transport - Sharing Senior Management with Newport CC	Integrating public facing services across two or more public sector bodies	41
SCH	Deprivation of liberty safeguards	Integrating public facing services across two or more public sector bodies	120
	Sub-Total Integrating public facing services across two or more public sector bodies		297
C&P	Procurement SLA with Cardiff	Sharing back-office and administrative services	243
	Sub-Total Sharing back-office and administrative services		243
	Total		3,621

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Appendix 3 - Movement in individual school balances

School reserve balances (Surplus) / Deficit	At 31st March 2022	In Year Movement	At 31st March 2023	In Year Movement	At 31st March 2024
	£	£	£	£	£
Comprehensives					
Caldicot	(807,785)	580,286	(227,499)	579,936	352,437
Chepstow	124,934	227,517	352,451	500,587	853,038
King Henry VIII*	(756,131)	(29,048)	(785,180)	785,180	0
Monmouth	(814,258)	215,066	(599,192)	369,535	(229,657)
Sub Total Comprehensives	(2,253,240)	993,820	(1,259,420)	2,235,237	975,817
Middle					
King Henry VIII 3-19	0	0	0	329,197	329,197
Sub Total Middle	0	0	0	329,197	329,197
Primaries					
Archbishop R Williams	(171,322)	140,262	(31,060)	4,239	(26,821)
Cantref	(254,092)	57,742	(196,350)	85,933	(110,417)
Castle Park	(159,297)	54,000	(105,297)	30,251	(75,046)
Cross Ash	(79,755)	(21,699)	(101,453)	42,986	(58,467)
Deri View*	(189,790)	163,465	(26,326)	26,326	0
Dewstow	(358,616)	83,558	(275,059)	217,499	(57,560)
Durand	(104,979)	49,781	(55,199)	(3,506)	(58,705)
Gilwern	(230,955)	79,190	(151,764)	174,688	22,923
Goytre Fawr	(117,735)	45,610	(72,125)	64,781	(7,344)
Kymin View	(133,714)	45,337	(88,378)	11,511	(76,867)
Llandogo	(214)	6,156	5,941	(23,596)	(17,655)
Llanfoist	(219,420)	47,985	(171,434)	45,949	(125,485)
Llantilio Pertholey	(109,698)	36,984	(72,714)	11,966	(60,748)
Llanvihangel Crucorney	(136,822)	17,602	(119,219)	22,353	(96,867)
Magor Vol Aided	(196,816)	(18,960)	(215,776)	54,257	(161,519)
New Pembroke Primary	(218,668)	15,360	(203,307)	32,231	(171,077)
Osbaston Church in Wales	(93,147)	80,396	(12,750)	86,238	73,487
Our Lady's & St Michael's Catholic Primary	(58,648)	75,726	17,078	4,177	21,255
Overmonnow	(162,470)	154,809	(7,662)	132,066	124,405
Raglan	(160,593)	(34,892)	(195,485)	20,104	(175,381)
Rogiet	(89,222)	67,784	(21,439)	86,860	65,422
Shirenewton	(239,291)	53,954	(185,338)	55,395	(129,943)
St Mary's (Chepstow)	(104,932)	9,908	(95,024)	25,021	(70,004)
The Dell	(146,839)	170,750	23,912	57,082	80,993
Thornwell	(110,622)	106,365	(4,257)	99,447	95,190
Trellech	(153,939)	(3,753)	(157,692)	57,639	(100,054)
Undy	(210,643)	43,618	(167,025)	25,516	(141,508)
Usk CV	(270,840)	2,545	(268,295)	176,876	(91,420)
Ysgol Gymraeg Y Fenni	(72,015)	51,227	(20,789)	191,254	170,466
Ysgol Gymraeg Ffin	(66,783)	14,105	(52,678)	69,341	16,663
Sub Total Primaries	(4,621,878)	1,594,915	(3,026,963)	1,884,883	(1,142,080)
Special					
Pupil Referral Unit	(79,466)	110,173	30,707	711,453	742,161
Sub Total Special	(79,466)	110,173	30,707	711,453	742,161
Total	(6,954,584)	2,698,908	(4,255,676)	5,160,770	905,095

* King Henry VIII and Deri View closed on 31/08/23; the King Henry VIII 3-19 School is operating from these sites with effect from 01/09/23, whilst the new build is being completed, and is utilising the previous school budgets.

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Appendix 4 – Capital slippage schedule 2023/24

Project Description	Slippage Carried forward
<u>Capitalisation</u>	
Capitalisation Directive	386,563
	386,563
<u>Development Schemes Over £250k</u>	
Capital Region City Deal	1,947,626
Caerwent House, Major Repairs	50,800
Abergavenny Community Hub Development	45,021
Asset Investment Fund	1,852,738
RE:FIT Programme	292,047
Property Acquisition for Children and Young People with Complex Needs	1,875,324
Decarbonisation Investment	133,754
Safer Route to Schools Investment	185,000
Trellech Primary Nursery Childcare Scheme A9480	619,000
Projects to Safely and Effectively Open Schools to the Community Outside Traditional Hours	122,679
Archbishop Rowan Williams Primary School Nursery	640,000
Welsh Medium School and Nursery	392,342
Capital Support for Learners with ALN	65,532
	8,221,863
<u>Development Schemes Under £250k</u>	
Fixed Asset disposal costs	36,847
Housing Provision Borrowing Headroom	1,766,527
Shire Hall/Monmouth Museum Move	187,253
Old Station Tintern Investment	22,137
	2,012,764

<u>Schools modernisation programme</u>	
Monmouth Leisure Centre/Pool Redesign	42,089
King Henry VIII - Future Schools Tranche B	8,561,949
	8,604,038
<u>Infrastructure</u>	
Reconstruction of Bridges & Retaining Walls	464,082
Structural Repairs - PROW	15,618
Shirenewton Sewage Treatment	6,744
Wye Bridge Chepstow works	468,015
Wye Bridge Monmouth works	2,175,423
PROW - Survey's and Closures	50,000
Ash Dieback/Dangerous Trees works	70,075
	3,249,957
<u>IT Schemes - Infrastructure/Hardware</u>	
ICT Desktop replacement budget	230,000
Network Estate replacement budget	150,003
Provision of online facilities Revenue's section	13,000
SRS Data Hall Migration	149,285
WG -Broadband Fund for the Llanthony Community Scheme	8,189
Upgrade of CAPITA 1 system CYP	55,000
CCTV for bus fleet	24,541
	630,018
<u>IT Schemes - Web Related</u>	
Sharepoint Online Implementation	135,156
	135,156
<u>Low Cost Home Ownership</u>	
Low-Cost Home Ownership Costs	26,609
	26,609

<u>Property Maintenance Schemes - General</u>	
County Farms Maintenance & Reinvestment	86,133
School Refurbishment Grant	816,329
Property Maintenance - Other	376,324
	1,278,786
<u>Renovation Grants</u>	
Disabled Facilities Grants (Private)	109,892
	109,892
<u>Section 106</u>	
S106 Little Mill Trail (Little Mill)	27,636
S106 Gilwern OEC (Cae Meldon)	1,790
S106 Wyesham Highways Road Safety Improvements	13,645
S106 - Off Road Cycling Feasibility Study	11,746
S106 – ALN Overmonnow Special Needs Resource Base	15,708
S106 - Chepstow Town Football Club Facility Improvement	583
S106 Children's Voices in Play Project (Forensic Science Lab)	25,000
Magor Walking Routes, Access & Promotion	282
S106 – Abergavenny Skate Park	24,560
S106 – Chippenham Mead Play Area	10,940
S106 – Clydach Ironworks Enhancement Scheme	224,874
S106 - Star Road/School Lane Zebra Crossing and footpath Improvements	6,729
S106 - Sudbrook Play Park Equipment (The Old Shipyard Sudbrook)	3,080
S106 Rockfield Community Nature Spaces – Major Maintenance	34,860
S106 Goytre Playing Field Recreational & Play Facilities upgrade	79,682
S106 Llantilio Pertholey Primary School Pedestrian Access	20,000
S106 Abergavenny Velo Park	450,300
S106 Goytre Play Space – LAP (School Lane Penperlleni)	395
S106 - Major Maintenance Ifton Manor, Rogiet	1,194
S106 - Major Maintenance Queens Development, Magor	9,615
S106 - Major Maintenance Cornwallis Way, Rockfield, Monmouth	45,896
S106 - Major Maintenance Station Road, Rogiet	4,809

S106 - Major Maintenance Little Mill	9,211
S106 - Major Maintenance Kensington Park, Magor	2,444
S106 -Major Maintenance Pen-y-Val, Abergavenny	54,423
S106 -Major Maintenance Denny view, Caldicot	1,923
S106 -Major Maintenance Thornwell Farm, Chepstow	469
S106 -Major Maintenance Cadoc Close, Caerwent	4,912
S106 -Major Maintenance Gypsy Lane, Llanfoist	12,433
S106 -Major Maintenance Larchfield, Abergavenny	5,150
S106 -Major Maintenance Church Road, Caldicot	33,083
S106 -Major Maintenance Cae Meldon, Little Mill	18,143
MF – Tudor Road Drainage Monmouth	4,000
	1,159,515
<u>Specific Grant Funded</u>	
Safer Routes in the Community	161,509
Brilliant Basics Fund – WG- Tintern Welcome	33,604
Grant –Match Funding Support Allocation	625,767
ATF - Caldicot Greenway	20,429
ATF Core Llanfoist Bridge & Meadow Links	27,570
ATF WFL Link to Town Centre	5,370
ATF Castle Meadow Links	7,100
ATF Bridge Connections	3,920
WG- Comm C- S106 – MUCH Project (Magor with Undy Community Hall)	149,216
ATF – Multi User Route	5,180
B4245 Magor/Undy to Rogiet	210,540
Grant – Match Funding Support Digital Twin - Operational Dept/ ZE Vehicles	150,000
Grant – Match Funding Support Auxillary Power - To provide a zero emissions solution to the p	100,142
Grant – Match Funding Support Usk Public Realm	1,365
Monmouth STP Replacement (Sport Wales / WG)	120,450
Flood Recovery Grant 2020 - 23	378,705
Local Places for Nature	4,118
Mardy Park Minor Works - ABUHB	90,050

Placemaking Grant programme	484,681
Placemaking Plans	123,800
7-43 Newport Road, Caldicot: development	71,000
Repair Reuse fund -WASTE	16,161
	2,790,677
Total Slippage	28,605,838

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Appendix 5 - Capital Budget Revisions – Grants and contributions

The Council has been notified of and received significant capital grants and contributions during 2023/24 which would not have formed part of the original capital budget approved by Council at the beginning of the year.

Under the Council's financial procedures any amendment to the capital budget that is funded wholly from grant or external contributions is required to be approved by Cabinet.

The below outlines the amendments to the capital budget that are required to be approved, either resulting from where new grants and contributions have been notified, or, where amendments to existing budgeted levels of grant or contributions are required.

Scheme Category	Scheme	Budget revision
ASSET MANAGEMENT SCHEMES	Crick Road Care Home	55,433.99
	Abergavenny Borough Theatre Works	50,000.00
	Property Acquisition for Children and Young People	875,000.00
	Decarbonisation Investment	167,457.00
	School Refurbishment Grant	144,960.00
	Caldicot School Adaptions 2021-23	-12,572.20
	WG - Community Fridge Project	35,000.00
FUTURE SCHOOLS	King Henry VIII - Future Schools Tranche B	6,043,567.00
INCLUSION	Shire Hall/Monmouth Museum Move	70,574.79
	Disabled Facilities Grants (Private)	116,305.05
	Enable – Support for Independent Living WG	158,319.70
INFRASTRUCTURE & TRANSPORT	Safer Routes in the Community	762,718.40
	LTF - Bus Stop Upgrades	754,476.80
	LTF Severn Tunnel Junction Improvement	68,286.00
	Vinegar Hill Development Undy CCR	1,336,025.22
	Repair Reuse fund -WASTE	124,700.00
OTHER SCHEMES	ATF - Caldicot Greenway	2,083,542.56
	ATF - Monmouth School/Leisure Link	14,778.37
	ATF Core Llanfoist Bridge & Meadow Links	530,681.38
	ATF - Monmouth Wye AT Crossing	401,861.97
	ATF - Monmouth Kingswood Gate AFL	50,000.00
	ATF - Caldicot Church Road Connections	46,260.05
	WG – Resilient Roads Fund Grant	58,000.00
	UK Gov - Levelling Up Fund	62,140.00
	ATF WFL Link to Town Centre	802,159.34
	ATF Castle Meadow Links	91,952.76
	ATF Bridge Connections	117,577.27
	WG- Comm C- S106 – MUCH Project	720,441.17
	Castle Dell Play Area Chepstow Upgrade	29,850.00
Housing Provision Borrowing Headroom	201,674.00	

Scheme Category	Scheme	Budget revision
	ATF – Caldicot Education and Leisure Access	105,779.45
	ATF- Multi-User Route	38,494.00
	ATF – ATNM Dropped Kerbs and Quick Wins	221,889.05
	Museum Storage Transformation Grant - WG	107,762.00
	B4245 Magor/Undy to Rogiet	421,080.00
	Grant –Match Funding Support Digital Twin	-75,000.00
	Grant –Match Funding Support Auxillary Power	75,000.00
	Grant –Match Funding Support Usk Public Realm	23,125.00
	Caldicot MUGA Sport Wales	49,866.56
	Flood Recovery Grant 2020 - 23	286,684.90
	Disability – Toilet Enhancements	17,200.00
	ATF - Abergavenny LDP Site Links	50,000.00
	Mardy Park Minor Works - ABUHB	100,000.00
	Placemaking Grant programme	717,711.00
	Placemaking Plans	93,750.00
	7-43 Newport Road, Caldicot: development	71,000.00
REGENERATION SCHEMES	S106 – Clydach Ironworks Enhancement Scheme	249,423.00
	S106 - Rockfield Community Nature Spaces	-27.00
	S106 -Major Maintenance Ifton Manor, Rogiet	1,194.00
	9S106 -Major Maintenance Queens Development	9,614.50
	S106 -Major Maintenance Cornwallis Way, Rock	45,895.50
	S106 -Major Maintenance Station Road, Rogiet	4,809.00
	S106 -Major Maintenance Little Mill	9,211.00
	S106 -Major Maintenance Kensington Park, Mag	2,444.00
	S106 -Major Maintenance Pen-y-Val, Abergavenny	54,423.00
	S106 -Major Maintenance Denny view, Caldicot	1,923.00
	S106 -Major Maintenance Thornwell Farm, Chepstow	469.00
	S106 -Major Maintenance Cadoc Close, Caerwent	4,912.00
	S106 -Major Maintenance Gypsy Lane, Llanfoist	12,433.00
	S106 -Major Maintenance Larchfield, Abergavenny	5,150.00
	S106 -Major Maintenance Church Road, Caldicot	33,083.00
	S106 -Major Maintenance Cae Meldon, Little Mill	18,143.00
	Local Places for Nature	363,000.00
SCHOOL DEVELOPMENT SCHEMES	Caldicot Cluster Project	49,404.00
	Y Ffin Additional Classroom	-320,680.89
	Welsh Medium School and Nursery	22,000.00
	Capital Support for Learners with ALN	483,922.00
	Early Years – Childcare Capital Funding	352,843.68
VEHICLE PROGRAM	Leasing - Waste & Recycling Vehicles	100,000.00
	Leasing - Home To School Transport	108,328.00
GRAND TOTAL		19,877,429.37

Monmouthshire's Scrutiny Forward Work Programme 2024-25

Performance and Overview Scrutiny Committee (Meetings at 10am unless stated otherwise)				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Special Meeting on 11th July 2024 at 2pm	MTFP Financial Strategy	To provide formal feedback ahead of Council on 18 th July.	Peter Davies Jonathan Davies Cllr Callard	Pre-decision Scrutiny
	Digital and Data Strategy	Pre-decision Scrutiny ahead of Cabinet on 17 th July.	Peter Davies Cllr Callard	Pre-decision Scrutiny
	Welsh Language Annual Report 23-24	To scrutinise the Council's performance.	Nia Roberts Pennie Walker Cllr Sandles	Performance Monitoring
16th July 2024 at 10am	Self-Assessment	To scrutinise the self-assessment and identify areas for further scrutiny.	Richard Jones Hannah Carter Cllr Brocklesby	Performance Monitoring
	Revenue and Capital Outturn Report	Scrutiny of the budgetary position.	Peter Davies Jonathan Davies Cllr Callard	Budget Monitoring
23rd July 2024 10am ~ Invitation to People Scrutiny	Care Inspectorate Wales Inspection	To review the recent inspection report.	Jane Rodgers Cllr Chandler	Review
Special Meeting 23rd September 2024	Month 4 Budget Monitoring	To review the budgetary situation.	Jonathan Davies Peter Davies Cllr Callard	Budget Monitoring
	Medium Term Financial Plan Update	To review the budgetary situation.	Jonathan Davies Peter Davies Cllr Callard	Budget Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2024-25

Performance and Overview Scrutiny Committee (Meetings at 10am unless stated otherwise)				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Commercial Investment Update	To review the update on Commercial Investment and continue six monthly updates.	Peter Davies	Performance Monitoring
Special Meeting 8th October 2024 (Invite People Scrutiny)	Development of Children's Placements Policy	To review progress on implementation of the policy.	Jane Rodgers Councillor Ian Chandler	Performance Monitoring
	Chief Officer for Social Care Annual Monitoring Report	To scrutinise the progress and strategic direction for the service area.	Jane Rodgers Councillor Ian Chandler	Performance Monitoring
	Safeguarding Annual Report	To scrutinise the performance of safeguarding arrangements.	Jane Rodgers Ian Chandler	Performance Monitoring
15th October 2024	Socially Responsible Procurement strategy	To review progress of the strategy.	Scott James Steve Robinson Cllr Brocklesby	Performance Monitoring
	Revised NEET Reduction Strategy	To scrutinise the revised strategy prior to Cabinet decision.	Hannah Jones Louise Wilce Cllr Sandles / Groucott?	Performance Monitoring / Policy Development
19th November 2024	Month 6 Budget Monitoring	To scrutinise the budgetary position (revenue and capital) for services falling within the committee's remit at Month 6.	Jonathan Davies Peter Davies Cllr Callard	Budget Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2024-25

Performance and Overview Scrutiny Committee (Meetings at 10am unless stated otherwise)				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Complaints Process	To scrutinise the performance of the Council's complaints process, and issues raised by it.	Annette Evans Cllr Sandles	Performance Monitoring
11th February 2025	Revenue and Capital Budget Proposals	To scrutinise the 2025/26 Draft Revenue and Capital Budget Proposals.	Jonathan Davies Peter Davies Cllr Callard	Budget Monitoring
	Month 9 Budget Monitoring	To scrutinise the budgetary position (revenue and capital) for services falling within the committee's remit at Month 9.	Jonathan Davies Peter Davies Cllr Callard	Budget Monitoring
11th March 2025				
To be confirmed	WESP (Welsh in Education Strategic Plan)	To scrutinise performance against the plans.	Sharon Randall Smith Will McLean Cllr Groucott	Performance Monitoring
To be confirmed	School Exclusions	To scrutinise the latest figures and the Council's performance.	Morwenna Wagstaff Will McLean Cllr Groucott	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2024-25

Performance and Overview Scrutiny Committee (Meetings at 10am unless stated otherwise)				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
To be confirmed (Spring 25)	Alternative Learning Provision/Specialist Resource Bases	Follow up from May 24 report: Scrutiny of MCC Alternative Learning Provision/Specialist Resource Bases.	Morwenna Wagstaff Will McLean Cllr Groucott	Performance Reporting
To be confirmed	Recruitment and retention	Effect on the Council's performance and ability to deliver.		
To be confirmed	Use of Reserves	Future proofing and resilience planning as well as supporting long-term strategic priorities.	Peter Davies Jonathan Davies Cllr Callard	
To be confirmed (early 25?)	Strategic Equality Plan AMR			
Corporate and Community Plan Items for the Committee's consideration for inclusion into the P&O Scrutiny Forward Plan:				
Social Justice Strategy progress and Tackling Poverty and Inequality Plan				
Business Monmouthshire Project monitoring				

Monmouthshire's Scrutiny Forward Work Programme 2024-25

Performance and Overview Scrutiny Committee				
(Meetings at 10am unless stated otherwise)				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
'Learning led' review of educational provision in Chepstow				
Review of Property Assets				

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Committee / Decision Maker	Meeting date / Decision due	Report Title	de	Purpose	Author	Date item added to the planner
Cabinet	Jan-25	2025/26 Draft Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	4-Jun-24
Council	01-Jul-25	RLDP for Adoption	Paul Griffiths - Sustainable Economy	To adopt the RLDP following receipt of the Inspector's report, making it the County's Development Plan as defined by S38(6) of the Planning and Compulsory Purchase Act 2004	Mark Hand / Rachel Lewis	23-Aug-22
ICMD	09-Apr-25	Welsh Church Fund Working Group - meeting 4	Ben Callard - Resources			
Council	06-Mar-25	2025/26 Final Budget sign off including CT resolution	Ben Callard - Resources		Jon Davies	13-Jun-24
Council	06-Mar-25	2025/26 Capital Strategy & Treasury Strategy	Ben Callard - Resources		Jon Davies	13-Jun-24
Cabinet	05-Mar-25	2025/26 Final Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	05-Mar-25	2024/25 Revenue and Capital Monitoring Month 9	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	05-Mar-25	2025/26 WCF/Mon Farm Strategy	Ben Callard - Resources		Jon Davies	4-Jun-24
ICMD	29-Jan-25	2025/26 Community Council and Police Precepts final	Ben Callard - Resources			
Council	23-Jan-25	Council Tax Reduction Scheme 2025/26	Ben Callard - Resources		Jon Davies	13-Jun-24

ICMD	15-Jan-25	Welsh Church Fund Working Group - meeting 3	Ben Callard - Resources		Dave Jarrett	13-Jun-24
ICMD	18-Dec-24	2025/26 Community Council and Police Precepts draft	Ben Callard - Resources		Jon Davies	13-Jun-24
ICMD	18-Dec-24	Council Tax Base 2025/26	Ben Callard - Resources		Ruth Donovan	
Cabinet	04-Dec-24	2024/25 Revenue and Capital Monitoring Month 6	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	06-Nov-24	Local Flood Risk Management Strateg			Mark Hand	19-Feb-24
Cabinet	06-Nov-24				Hannah Jones	4-Sep-23
Cabinet	06-Nov-24	Monmouthshire NEET Prevention Strategy			Louise Wilce	10-Jun-24
Cabinet	06-Nov-24	Shire Hall Museum, Monmouth		To update Cabinet on progress of the National Lottery Heritage Fund development phase and consider options for the stage 2 delivery bid	Tracey Thomas	23-May-24
Council	24-Oct-24	Safeguarding report – Social Care & Health			Jane Rodgers	4-Jun-24
Council	24-Oct-24	Chief Officer report – Social Care & Health			Jane Rodgers	4-Jun-24

ICMD	23-Oct-24	Welsh Church Fund Working Group - meeting 2	Ben Callard - Resources		Dave Jarrett	13-Jun-24
Cabinet	02-Oct-24	Adoption of Abergavenny Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Abergavenny Placemaking Plan, co-produced with Abergavenny Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	02-Oct-24	Adoption of Magor Placemaking Plan	Paul Griffiths - Sustainable Economy		Mark Hand / Dan Fordham	3-Oct-22
Cabinet	02-Oct-24	Adoption of Monmouth Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Monmouth Placemaking Plan, co-produced with Monmouth Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	02-Oct-24	Road Safety Strategy	Catrin Maby	To adopt the Road Safety Strategy	Mark Hand / Paul Keeble	4-Oct-22
Cabinet	25-Sep-24	2025/26 Revenue and Capital MTFP update and process			Jon Davies	4-Jun-24
Cabinet	25-Sep-24	2024/25 Revenue Monitoring Month 4	Ben Callard - Resources		Jon Daviea	4-Jun-24
Council	19-Sep-24	Home to School Transport – response to consultation			Deb Hill Howells	4-Jun-24
Council	19-Sep-24	Self-assessment report – People, Performance and Partnerships			Matt Gatehouse	4-Jun-24
Council	19-Sep-24	RLDP submission for examination	Paul Griffiths - Sustainable Economy	To endorse the submission of the Deposit RLDP to the Welsh Government for examination by an independent Inspector. By agreeing, Council will be saying it wants this document to be the adopted RLDP for Monmouthshire.	Mark Hand / Rachel Lewis	23-Aug-22

Council	19-Sep-24	Gov & Audit Annual Report			Andrew Blackmore	21-Jun-24
Cabinet	11-Sep-24	Home to School Transport – response to consultation	Paul Griffiths - Sustainable Economy			4-Jun-24
Cabinet	11-Sep-24	Pavement Café Policy	Paul Griffiths - Sustainable Economy	To adopt the pavement café policy as the basis for making decisions on applications for licences	Mark Hand / Paul Keeble	4-Oct-22
Cabinet	11-Sep-24	Measurement Framework	Mary Ann Brocklesby - Whole Authority Strategy	To approve an update to the measurement framework that enables Cabinet to track progress against the priorities in the community and corporate plan	Matt Gatehouse	7-Jun-24
Cabinet	11-Sep-24	GRT sites	Ian Chandler - Social Care & Safeguarding			4-Jun-24
ICMD	21-Aug-24	Welsh Church Fund Working Group - meeting 1	Ben Callard - Resources		Dave Jarrett	6-Jun-24
Council	18-Jul-24	Older People's Champion	Ian Chandler - Social Care & Safeguarding	To formally appoint to the role of Age Friendly champion in line with the commitment made by Council in January of this year and to provide a brief update on work done towards making Monmouthshire an age friendly county	Matthew Gatehouse / Jane Rodgers	27-Jun-24
Council	18-Jul-24	Chief Officer report – Children and Young People			Will McLean	4-Jun-24
Council	18-Jul-24	Medium Term Financial Strategy	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	17-Jul-24	Budden Crescent business case	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	4-Jun-24

Cabinet	17-Jul-24	Feedback from P&O Scrutiny				26-Jun-24
Cabinet	17-Jul-24	Connected Care report – Social Care and Health (possible Sept)	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	4-Jul-24
Cabinet	17-Jul-24	Digital and Data Strategy	Ben Callard - Resources			10-Jun-24
Cabinet	17-Jul-24	Revenue and Capital monitoring outturn report (including early update on 2024/25)	Ben Callard - Resources		Jon Davies	10-May-24
ICMD	10-Jul-24	SPEED LIMIT PROPOSALS – AMENDMENT ORDER NO. 14	Catrin Maby - Climate Change and Environment	This report seeks Cabinet Member approval to proceed with several Traffic Orders throughout the County.	Graham Kinsella	
Cabinet	05-Jun-24	Whole Authority Strategic Risk Assessment		To provide cabinet with an overview of the current strategic risks facing the authority and to agree the revised strategic risk management policy	Richard Jones	26-Apr-24
Cabinet	05-Jun-24	People Strategy	Ben Callard - Resources	To seek Cabinet approval of a revised people strategy, which is one of a suite of enabling strategies that sit underneath the community and corporate plan to ensure the authorities resources are aligned with the delivery of its purpose.	Matt Gatehouse	1-May-24
Cabinet	05-Jun-24	Consultation on the relocation of Ysgol Gymraeg Y Fenni	Martyn Groucutt - Education	To receive feedback on the statutory consultation concerning the proposed relocation and increase in capacity of Ysgol Gymraeg Y Fenni.	Matthew Jones	26-Feb-24
Cabinet	22-May-24	Feedback from P&O Scrutiny		Performance and Overview Scrutiny Committee – Feedback to Cabinet of Meeting held on 14th May 2024	Hazel Ilett	14-May-24
Cabinet	22-May-24	Strategy for Commissioned Domiciliary Care in Monmouthshire	Ian Chandler - Social Care & Safeguarding		Ceri York	24-Apr-24

ICMD	22-May-24	Council Tax Assistance for MCC Foster Carers	Ian Chandler - Social Care & Safeguarding	The purpose of this paper is to present the case for providing Monmouthshire County Council foster carers with a subsidy on their council tax.	Jane Rodgers	8-May-24
ICMD	22-May-24	Florence Jones Report & FGE	Paul Griffiths - Sustainable Economy	to consider the options in relation to the collection of monies secured under a land charge on land at and including Upper House Farm, Wonastow, Monmouth	Amy Longford	30-Apr-24
Council	16-May-24	Political Balance Report	Angela Sandles - Engagement		James Williams	
Council	16-May-24	Appointments to Committees	Angela Sandles - Engagement		James Williams	
Council	16-May-24	Outside Bodies	Angela Sandles - Engagement		James Williams	
Cabinet	15-May-24	Uploading S106 Capital Sums into 2024/25 Capital Budget	Ian Chandler - Social Care & Safeguarding		Mike Moran	9-Apr-24
Cabinet	15-May-24	Development of a Supported Accommodation Project for care experienced young people	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	24-Apr-24
Cabinet	15-May-24	Repurposing of Severn View Residential Home, Chepstow	Paul Griffiths - Sustainable Economy	To seek approval for the repurposing of Severn View Residential Home to support policy objectives around temporary accommodation, in accordance with the Rapid Rehousing Strategy.	Nick Keyse/Cath Fallon	
Cabinet	15-May-24	Local Housing Market Assessment	Paul Griffiths - Sustainable Economy	The LHMA provides a review of the need for affordable and market housing across Monmouthshire and an overview of the current housing market.	Sally Meyrick	8-Jan-24
Cabinet	15-May-24	Local Flood Strategy	Paul Griffiths - Sustainable Economy		Carl Touhig	9-Oct-23

Cabinet	15-May-24	Local Transport Plan	Catrin Maby	To adopt the Local Transport Plan	Debra Hill-Howells / Christian Schmidt	4-Oct-22
Cabinet	15-May-24	Climate and Nature Emergency		To receive an update on progress made towards the Climate and Nature Emergency Strategy and to agree the new overarching Climate and Nature Emergency Strategy and action plan format	Hazel Clatworthy	19-Oct-23
Cabinet	15-May-24	Greenfingers Report	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	26-Mar-24
Cabinet	15-May-24	Local Housing Market Assessment Refresh 2022-2037		To provide an overview of the Local Housing Market Assessment Refresh 2022-2037 which provides an estimation of the additional affordable housing need across Monmouthshire.	Sally Meyrick	15-Apr-24
Cabinet	15-May-24	Local Food Strategy			Marianne Elliot	18-Apr-24
Council	18-Apr-24	Placement Development Strategy	Ian Chandler - Social Care & Safeguarding	development of in-county residential and supported accommodation placements for children who are looked after. To make recommendations about i) changing the use of 3 existing properties in order to support the strategy	Jane Rodgers / Diane Corrister	8-Jan-24
ICMD	17-Apr-24	ICMD Report - 20 moh Speed Limit Revocation Order	Catrin Maby - Climate Change and Environment		Graham Kinsella	22-Mar-24
ICMD	17-Apr-24	ICM report - Florence Jones DEFERRED	Paul Griffiths - Sustainable Economy		Amy Longford	11-Mar-24
Cabinet	10-Apr-24	Public Spaces Protection Order Dog Controls	Paul Griffiths - Sustainable Economy		Huw Owen	19-Feb-24
Cabinet	10-Apr-24	Primary School catchment areas consultation feedback	Martyn Groucutt - Education	For Members to receive feedback on the consultation relating to a review of Primary School catchments areas and determine whether to implement proposals	Matthew Jones	20-Nov-23

Cabinet	10-Apr-24	Sustainable Communities for Learning Strategic Outline Programme update	Martyn Groucutt - Education	To provide members with details of the revisions to the Strategic Outline Programme for the Sustainable Communities for Learning Programme which will inform the development of projects within the rolling programme of	Debbie Graves	12-Sep-23
ICMD	27-Mar-24	Welsh Church Fund Working Group	Ben Callard - Resources		Dave Jarrett	
ICMD	27-Mar-24	Experimental TRO Prohibition of driving except for access Goldwire Lane Monmouth	Catrin Maby - Climate Change and Environment		Graham Kinsella	
ICMD	13-Mar-24	Increase in building control charges	Paul Griffiths - Sustainable Economy		Craig O'Connor	
Cabinet	06-Mar-24	To consider a Business Case for the acquisition of a property for use as a registered children's home	Ian Chandler - Social Care & Safeguarding		jane Rodgers	13-Feb-24
Council	29-Feb-24	Agree the name of the new Welsh-medium Primary School in Monmouth	Martyn Groucutt - Education	Agree the name of the new Welsh-medium Primary School in Monmouth	Debbie Graves	15-Nov-23
Council	29-Feb-24	Standards Committee Appointment			James Williams	6-Feb-24
Council	29-Feb-24	Strategic Equality Plan 2024		To seek approval of a new Strategic Equality Plan for the period 2024-28, incorporating MCCs contribution to national action plans on race equality, LGBTQ and other protected characteristics	Matthew Gatehouse	15-Nov-23
Council	29-Feb-24	Appointment of Monmouthshire Local Access Forum		To secure the appointment of members to the Monmouthshire Local Access Forum for its next 3 year period.	Matthew Lewis	18-Jan-23
Council	29-Feb-24	Final Budget Proposals	Ben Callard - Resources		Jon Davies	

Council	29-Feb-24	Capital and Treasury Strategy	Ben Callard - Resources		Jon Davies	
Council	29-Feb-24	Council Diary	Angela Sandles - Engagement		John Pearson	
ICMD	28-Feb-24	WCF/Trust Treasury Fund Investment	Ben Callard - Resources			
Cabinet	28-Feb-24	2023/24 Revenue and Capital Monitoring - Month 9	Ben Callard - Resources		Jon Davies	27-Apr-23
Cabinet	28-Feb-24	2023/24 Final Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	
Cabinet	07-Feb-24	Economic Development Strategy		REFRESHING THE MONMOUTHSHIRE BUSINESS GROWTH & ENTERPRISE STRATEGY and action plan in setting the economic ambition for the county and providing a strategic framework that guides future economic	Hannah Jones	9-Jan-23
ICMD	24-Jan-24	Amendment to Street Naming and Numbering Policy regarding Replacement or additional Street nameplate signs for Existing Streets	Catrin Maby - Climate Change and Environment		Mark Hand	2-Jan-24
ICMD	24-Jan-24	Community Council & Police Precepts - Determination	Ben Callard - Resources		Jon Davies	
Council	18-Jan-24	Introduction of Council Tax Premiums for Second homes from 1 st April 2024	Ben Callard - Resources	Council to re affirm their decision on the Second Home Premium	Ruth Donovan	5-Dec-23
Council	18-Jan-24	Council Tax Reduction Scheme	Ben Callard - Resources		Ruth Donovan	

Council	18-Jan-24	Asset Management Strategy			Nick Keyse	28-Sep-23
Cabinet	17-Jan-24	Community & Corporate Plan performance update	Mary Ann Brocklesby - Whole Authority Strategy	To provide cabinet with the latest performance report of commitments in the Community and Corporate Plan	Richard Jones	5-Sep-23
Cabinet	17-Jan-24	REPURPOSING OF ACCOMMODATION IN THE COUNTY FARMS PORTFOLIO TO SUPPORT HOMELESSNESS AND OTHER POLICY OBJECTIVES		To seek approval for the repurposing of vacant cottages held within the County Farms Portfolio to support policy objectives such as alleviating pressures with homelessness and to address the reliance on unsuitable temporary accommodation.	Nick Keyse	4-Dec-23
Cabinet	17-Jan-24	consultation on the relocation of Ysgol Gymraeg Y Fenni	Martyn Groucutt - Education		Matthew Jones	23-Aug-23
Cabinet	17-Jan-24	Approval of the revised MCC Counter Fraud, Corruption & Bribery Policy	Rachel Garrick - Resources		Jan Furtek	2-Nov-23
Cabinet	17-Jan-24	Draft Budget Proposals	Ben Callard - Resources		Jon Davies	29-Sep-23
ICMD	03-Jan-24	Welsh Church Fund Working Group - meeting 3 held on 7th December 2023 Meeting didn't happen	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23
ICMD	20-Dec-23	Community Council & Police Precepts - Proposed payment schedule	Ben Callard - Resources		Jon Davies	
ICMD	20-Dec-23	Additional resources for the Revenues and Benefits Shared Service'	Ben Callard - Resources		Ruth Donovan	
ICMD	20-Dec-23	Council Tax Base Report	Ben Callard - Resources		Ruth Donovan	

ICMD	20-Dec-23	LDP Annual Monitoring Report	Paul Griffiths - Sustainable Economy	To endorse the LDP Annual Monitoring Report for submission to WG	Mark Hand / Rachel Lewis	16-Jan-23
Cabinet	13-Dec-23	King Henry VIII 3 – 19 School Funding Formula	Martyn Groucutt - Education	To update Cabinet with the consultation feedback regarding the proposed fair funding formula for King Henry 3 – 19 School in Abergavenny.	Nikki Wellington	23-Nov-23
Cabinet	13-Dec-23	Children's Services: Foster Carer Recruitment and Retention – Foster Friendly Policy	Ian Chandler - Social Care & Safeguarding	The purpose of the report is to outline a proposal to create a policy that supports MCC employees who are existing foster carers or wish to become foster carers through offering an appropriate leave entitlement.	Dr Charlotte Drury	9-Nov-23
Cabinet	13-Dec-23	Primary catchment review			Matthew Jones	23-Jun-23
Cabinet	13-Dec-23	Whole Authority Strategic Risk Assessment	Mary Ann Brocklesby - Whole Authority Strategy	To provide Cabinet with an overview of the current strategic risks facing the authority and to seek approval of the strategic risk assessment	Richard Jones	5-Sep-23
Cabinet	13-Dec-23	2023/24 Revenue and Capital Monitoring - Month 6	Rachel Garrick - Resources		Jon Davies	27-Apr-23
Council	07-Dec-23	Relocation of PRS in South Monmouthshire	Martyn Groucutt - Education	Relocation of South Monmouthshire PRS	Morwenna Wagstaff	13-Nov-23
Council	07-Dec-23	DIRECTOR'S ANNUAL REPORT		to provide Council with an overview of SOCIAL CARE AND HEALTH directorate with a focus on year 2022 – 2023.	Jane Rodgers	31-Jul-23
Council	07-Dec-23	SAFEGUARDING ANNUAL EVALUTION REPORT		To provide Council with the annual self-evaluation of safeguarding from a whole authority perspective.	Jane Rodgers / Diane Corriester	31-Jul-23
ICMD	29-Nov-23	Whole Authority Safeguarding Policy	Ian Chandler - Social Care & Safeguarding		Naomi Lovesay	3-Nov-23

ICMD	29-Nov-23	Museums - Accredited			Rachael Rogers	12-Oct-23
ICMD	29-Nov-23	A013 Highway Traffic Regulation Amendment Order	Catrin Maby - Climate Change and Environment	Speed limit changes at Caerwent Brook/Dewstow Road	Mark Hand	18-Sep-23
ICMD	29-Nov-23	A012 Highway Traffic Regulation Amendment Order	Catrin Maby - Climate Change and Environment		Mark Hand	18-Sep-23
ICMD	15-Nov-23	'Planning Annual Performance Report	Paul Griffiths - Sustainable Economy	To endorse the Planning Department Annual Performance Report for submission to WG	Mark Hand / Rachel Lewis	16-Jan-23
ICMD	15-Nov-23	A012 Highway Traffic Regulation Amendment Order MOVED TO 29TH NOV		Double yellows at Main Road, Portskewett, leading to S	Mark Hand	18-Sep-23
ICMD	15-Nov-23	A013 Highway Traffic Regulation Amendment Order MOVED TO 29TH NOV			Mark Hand	18-Sep-23
Cabinet	15-Nov-23	DEVELOPING THE FUTURE MY DAY MY LIFE BASES	Ian Chandler - Social Care & Safeguarding	This report presents the findings of the final options appraisal for the proposed future My Day, My Life bases in Abergavenny, and to seek approval of the recommended base.	Jane Rodgers	7-Nov-23
Cabinet	15-Nov-23	Budget Process and timetable	Rachel Garrick - Resources		Jon Davies	
Cabinet	08-Nov-23	Public Services Ombudsman for Wales Annual letter 2022-23 to Monmouthshire County Council		The purpose is to fulfil the expectation of the Public Services Ombudsman for Wales that their report is brought to the attention of Cabinet.	Annette Evans/Matthew Gatehouse	17-Oct-23
Cabinet	08-Nov-23	RIPA Review		To review RIPA strategy and arrangements	Geraint Edwards	25-Sep-23

Cabinet	08-Nov-23	2023/24 Revenue and Capital Monitoring - Month 5	Rachel Garrick - Resources		Jon Davies	
Council	26-Oct-23	Monmouthshire County Council Self- assessment 2022/23		to seek Council approval of the Self-Assessment report 2022/23 in line with requirements outlined in the Local Government and Elections (Wales) Act 2021 and to ensure that members have a clear and transparent assessment of the Council's	Richard Jones	4-Jul-23
Council	26-Oct-23	RPB Area Plan			Jane Rodgers	4-Jul-23
Council	26-Oct-23	RLDP Preferred Strategy consultation report	Paul Griffiths - Sustainable Economy	To endorse the RLDP Preferred Strategy including any proposed changes arising from the public consultation.	Mark Hand / Rachel Lewis	3-Oct-22
ICMD	25-Oct-23	Welsh Church Fund Working Group - meeting 2 held on 21st September 2023	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23
Cabinet	11-Oct-23	Disposal of Land at Natgavenny Lane	Rachel Garrick - Resources	To seek Cabinet approval for the disposal of a parcel of land adjacent to the Nantgavenny Lane Busines Park, Mardy, Abergavenny	Nick Keyse	
Cabinet	11-Oct-23	Developing a base for My Day My Life in Monmouth and Abergavenny	Ian Chandler - Social Care & Safeguarding	Further to the recommendations from the Practice Solutions review, the report sets out the criteria and decision making in respect of which bases to develop for the My Day My Life in both Monmouth and Abergavenny, and makes a recommendation on the	Ceri York	25-Sep-23
ICMD	11-Oct-23	MEMORANDUM OF UNDERSTANDING – TCBC AND MCC HERITAGE SERVICES IN RELATION TO MAMHILAD NYLON SPINNERS LISTED BUILDING.	Paul Griffiths - Sustainable Economy	The purpose of this report is to propose that MCC join into an MoU in relation to the provision of Heritage Advice to consider the ongoing management of the Nylon Spinners listed building at Mamhilad.	Amy Longford	22-Sep-23
Cabinet	04-Oct-23	Gypsy, Roma and Traveller Consultation			Cath Fallon	4-Sep-23
ICMD	27-Sep-23	Extending Public Spaces Protection Order (PSPOs) to tackle Anti Social Behaviour (ASB)		To seek approval to extend three Public Spaces Protection Orders (PSPO) in respect of Bailey Park, Abergavenny; Lower Abergavenny (including Castle Meadows) and Monmouth Town (including Chippenham	Andrew Mason	31-Aug-23

Council	21-Sep-23	REPORT ON JOINT SCRUTINY ARRANGEMENTS FOR CORPORATE JOINT COMMITTEES			Hazel Ilett	4-Sep-23
Council	21-Sep-23	Governance and Audit Committee Annual Report 2022/23	Paul Griffiths - Sustainable Economy	To inform Council of the work and conclusions of the Governance and Audit Committee from 1st April 2022 to 31st March 2023	Chair of Governance and Audit Committee, Andrew Blackmore	27th July 2023
Council	21-Sep-23	Standards Committee Annual Report		This report is the first annual report from the Standards Committee to Council as required by the change in law set out in the Local Government and Elections Act 2021. It has to report on the discharge of the Committee's functions for the	Matt Phillips	10-Oct-22
ICMD	13-Sep-23	Highway Traffic Regulation Amendment Order 12 MOVED TO 25TH OCTOBER 2023	Catrin Maby - Climate Change and Environment	'Agreement to make the traffic order - parking/waiting restrictions at Justins Hill and Wyesham Avenue, Wyesham; Main Road and Castle Way, Portskewett; lane leading to Sugarloaf Llanwenarth car park; and Wonastow	Mark Hand	
ICMD	13-Sep-23	Proposed Changes to the Membership of the School Budget Funding Forum	Martyn Groucutt - Education		Nikki Wellington	
ICMD	13-Sep-23	'Highways Traffic Regulation Amendment Order 12 deferred to September 13th		Agreement to make the traffic order - parking/waiting restrictions at Justins Hill and Wyesham Avenue, Wyesham; Main Road and Castle Way, Portskewett; lane leading to Sugarloaf Llanwenarth car park; and Wonastow	Mark Hand	24-May-23
Cabinet	06-Sep-23	Respite review for people with learning disabilities			Jane Rodgers	31-Jul-23
Cabinet	06-Sep-23	Home to School Transport Policy 2024/25		To consider the adoption of the proposed Home to School Transport Policy for the academic year 2024/25	Deh Hill Howells	
Cabinet	06-Sep-23	Proposal to establish a Welsh medium seedling school in Monmouth		Cabinet to consider objection report and make final determination on how to proceed.	Debbie Graves	27-Mar-23
ICMD	16-Aug-23	Castle Wood Usk Low Cost Home Ownership Future Use	Sara Burch - Inclusive and Active Communities			

ICMD	16-Aug-23	electric vehicle charging rate for public and staff at EV	Catrin Maby - Climate Change and Environment		Deb Hill Howells	20-Jul-23
ICMD	16-Aug-23	Highways Traffic Regulation Amendment Order 11	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - Exception Orders to identify those restricted roads that will remain 30mph in September 2023 instead of defaulting to 20mph	Mark Hand	
ICMD	16-Aug-23	Highways Traffic Regulation Amendment Order 10	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - prohibition of driving Pwll Du, Llanelly Hill and Belmont Close/Belmont Road Abergavenny	Mark Hand	
ICMD	02-Aug-23	Welsh Church Fund Working Group - meeting 1 held on 22nd June 2023	Rachel Garrick - Resources		Dave Jarrett	
ICMD	02-Aug-23	Highways Traffic Regulation Amendment Order 10 deferred to August 16th	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - Exception Orders to identify those restricted roads that will remain 30mph in September 2023 instead of defaulting to 20mph	Mark Hand	3-Oct-22
Cabinet	26-Jul-23	Implementation of the My Day My Life review recommendations			Ceri York	
Cabinet	26-Jul-23	Gypsy and Traveller Site Identification			Ian Bakewell	12-Jul-23
Cabinet	26-Jul-23	•Review of the Respite Opportunities Service			Ceri York	14-Mar-23
Cabinet	26-Jul-23	2023/24 Revenue budget progress – early update			Jon Davies	8-Jun-23
Cabinet	26-Jul-23	S016 Funding Castle Park and Arch Bishop Rowan Williams Schools.			Cath Saunders	13-Jun-23

Council	20-Jul-23	Gifts & Hospitality Report			Matt Phillips	12-Jun-23
Council	20-Jul-23	Freedom of the Borough Presentation			Joe Skidmore	5-May-23
Council	20-Jul-23	Recruitment of Local Access Forum		To agree arrangements for the recruitment of the Monmouthshire Local Access Forum for the next 3 year period of appointment	Matthew Lewis	21-Jun-23
ICMD	12-Jul-23	Highways Traffic Regulation Amendment Order 10 DEFERRED TO 16TH AUG	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - prohibition of driving Pwll Du, Llanelly Hill	Mark Hand	19-May-23
ICMD	12-Jul-23	transfer the school balances for both Deri View and King Henry VIII School to the new King Henry VIII 3 – 19 School.	Rachel Garrick - Resources	Both King Henry VIII school and Deri View Primary school are closing on 31 st August 2023 and the new King Henry VIII 3 – 19 School will open on 1 st September 2023, under a statutory closure of schools the financial balances transfer to the Local Authority,	Nikki Wellington	4-Apr-23
	05-Jul-23	Reopen Monmouth Cemetery for new burials			Rhian Jackson	
Cabinet	05-Jul-23	RESERVATION OF GRAVE PLOTS		To seek cabinet approval to cease the provision of reserving grave spaces (not incl cremated remains plots) in Llanfoist Cemetery	Rhian Jackson	7-Nov-22
Cabinet	05-Jul-23	2022/23 Revenue and Capital Monitoring - Outturn Report	Rachel Garrick - Resources		Jon Davies	27-Apr-23
ICMD	28-Jun-23	Highway Traffic Regulation Order	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - making permanent the part-time prohibition of driving on Cross Street and Market Street Abergavenny	Mark Hand	6-Jun-23
Council	22-Jun-23	Gwent Public Services Board Well-being plan		To approve the Public Services Board's Well-being Plan that sets out the steps being taken collaboratively by public services to improve wellbeing in Gwent ahead of approval by the Gwent Public Services Board.	Richard Jones	20-Jan-23

Council	22-Jun-23	Chief Officer Children and Young People's Report 2023			Will McLean	14-Feb-23
Cabinet	07-Jun-23	Adoption of Transforming Chepstow Masterplan	Paul Griffiths - Sustainable Economy	To adopt the Transforming Chepstow Masterplan, co-produced with Chepstow Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	07-Jun-23	Transforming Towns Strategic Grant regeneration priorities and LUF3 bid	Paul Griffiths - Sustainable Economy	To agree the priority projects for bids for WG Strategic grant funding to 24/25 and the submission for round 3 of Levelling Up Funding	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	07-Jun-23	Proposal to establish a Welsh medium seedling school in Monmouth		Cabinet to consider the results of the consultation, recommendations and decide whether to publish statutory notices.	Debbie Graves	27-Mar-23
Cabinet	07-Jun-23	Socially Responsible Procurement Strategy	Rachel Garrick - Resources	To endorse the Socially Responsible Procurement Strategy	Scott James	22-Aug-22
ICMD	24-May-23	Highway Traffic Regulation Amendment Order 9	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Llantrisant 20mph village lane, 40mph through road, possibly Llantrisant (Usk to Wentwood) 50mph; 20mph Gilwern and surrounding villages	Mark Hand	14-Apr-23
Council	18-May-23	Political Balance Report		The Council is required to review at, or as soon as practicable after, the Council's annual meeting, the representation of different political groups on the bodies to which the Council makes appointments.	Matt Phillips	2-Feb-23
Council	18-May-23	Outside Bodies Report		To appoint representatives to serve on outside	Matt Phillips	2-Feb-23
Council	18-May-23	Appointments to Committees		To appoint committees together with their membership and terms of reference in accordance with the Council's Constitution.	Nicola Perry	2-Feb-23
Council	18-May-23	Constitution update		For the Monitoring Officer to bring proposed amendments and highlight changes made over the previous 12 months	Matt Phillips	2-Feb-23

Council	18-May-23	Corporate Parenting Strategy			Diane Corrister	24-Aug-22
Cabinet	17-May-23	Review of Home to School Transport Policy 24/25.	Martyn Groucutt - Education	The purpose: Is to seek approval to commence consultation on proposed amendments to the Home to School Transport Policy for the academic year 2024/25.	Deb Hill Howells	12-Apr-23
Cabinet	17-May-23	Monnow Street public realm improvements	Paul Griffiths - Sustainable Economy	To agree how we proceed with proposals for Monnow Street public realm following consultation	Mark Hand / Dan Fordham	6-Mar-23
ICMD	10-May-23	Highways Traffic Regulation Amendment Order 9 MOVED TO 24TH MAY	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Llantrisant 20mph village lane, 40mph through road, possibly Llantrisant (Usk to Wentwood) 50mph; 20mph Gilwern and surrounding villages	Mark Hand	3-Oct-22
Council	20-Apr-23	Motion for the Rivers and Oceans update		Deferred - new date to be advised	Hazel Clatworthy	10-Jan-23
Council	20-Apr-23	Community and Corporate Plan		To seek approval of a new Community and Corporate Plan that sets the direction for the council and county of Monmouthshire, articulating the authority's purpose and priorities alongside the steps we will take to deliver these, the	Matt Gatehouse	6-Feb-23
ICMD	12-Apr-23	Welsh Church Fund Working Group - meeting 4 held on 9th March 2023	Rachel Garrick - Resources		Dave Jarrett	
Cabinet	05-Apr-23	Rapid Rehousing Transition Plan	Sara Burch - Inclusive and Active Communities	To agree a plan to transition the delivery of homelessness that minimises the use of and the time homeless applicants spend in temporary accommodation	Rebecca Cresswell / Ian Bakewell	24-Jan-23
ICMD	22-Mar-23	Non Domestic Rates application for Hardship Relief - RESTRICTED	Rachel Garrick - Resources		Ruth Donovan	
ICMD	22-Mar-23	Highways Traffic Regulation Amendment Order 8	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Monmouth Road, Raglan no right turn onto A40; resi permit parking at Exmouth Place, Chepstow and Ross Road, Abergavenny; 3T weight restriction on Old Wye Bridge Chepstow; waiting	Mark Hand	

Council	09-Mar-23	Pay Policy		To approve the publication of Monmouthshire County Council's Pay Policy, in compliance with the Localism Act."	Sally Thomas	1-Feb-23
Council	09-Mar-23	Council Tax Premiums			Peter Davies	18-Jan-23
Council	09-Mar-23	Capital Strategy & Treasury Strategy			Jon Davies	17-May-22
Council	09-Mar-23	Youth Council			Jade Atkins	7-Dec-22
ICMD	08-Mar-23	Proposed amendment to primary school catchment area – Llandenny Village	Martyn Groucutt - Education		Debbie Graves	10-Jan-23
ICMD	08-Mar-23	Highways Traffic Regulation Amendment Order 8 DEFERRED TO 22 MARCH	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Monmouth Road, Raglan no right turn onto A40; resi permit parking at Exmouth Place, Chepstow and Ross Road, Abergavenny; 3T weight restriction on Old Wye Bridge Chepstow; waiting	Mark Hand	
Council	02-Mar-23	Final Budget Sign Off including Council Tax Resolution			Jon Davies	
Cabinet	01-Mar-23	2023/4 Final Revenue and Capital Budget Proposals			Jon Davies	17-May-22
Cabinet	01-Mar-23	2023/4 WCF/Trust Treasury Fund Investments			Dave Jarrett	17-May-22
Cabinet	01-Mar-23	Month 9 budget monitoring report			Jon Davies	6-Feb-23

Cabinet	01-Mar-23	Monmouthshire ECO Flex 'Joint Statement of Intent' and Memorandum of Understanding"			Steve Griffiths	16-Nov-22
Cabinet	01-Feb-23	Tudor Street				9-Jan-23
ICMD	25-Jan-23	Highway Traffic Regulation Amendment Order No 7	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order	Mark Hand	15-Dec-22
ICMD	25-Jan-23	Community Council and Police Precepts - final	Rachel Garrick - Resources		Jon Davies	17-May-22
Council	19-Jan-23	'To determine the name for the new 3-19 School in Abergavenny		'To determine the name for the new 3-19 School in Abergavenny	Cath Saunders	28-Nov-22
Council	19-Jan-23	Council Diary		To confirm the Council Diary 23/24	John Pearson	14-Dec-22
Council	19-Jan-23	Appointments		A report for Council to appoint or ratify a number of appointments to bodies and positions	Matt Phillips	
Council	19-Jan-23	Community and Corporate Plan				
Council	19-Jan-23	Tudor Road Call-In			Nicola Perry	3-Jan-23
Council	19-Jan-23	Council Tax Reduction Scheme			Ruth Donovan	31-May-22

Cabinet	18-Jan-23	Garden Waste			Carl Touhig	21-Dec-22
Cabinet	18-Jan-23	Draft Revenue & Capital Proposals			Jon Davies	
Cabinet	18-Jan-23	Council Tax Premiums Consultation - Long Term Empty Properties and Second Homes			Ruth Donovan	
Cabinet	18-Jan-23	Proposal to establish a Welsh Medium Seedling school in Monmouth		To seek cabinet approval to commence statutory consultation processes to establish a Welsh Medium seedling provision in Monmouth.	Debbie Graves	23-Sep-22
ICMD	11-Jan-23	Clydach Ironworks Enhancement	Sara Burch - Inclusive and Active Communities	To seek approval for the transfer of land associated with the Clydach Ironworks Enhancement Scheme	Matthew Lewis	8-Dec-23
ICMD	11-Jan-23	Welsh Church Fund Working Group			Dave Jarrett	17-May-22
ICMD	14-Dec-22	Council Tax Base report			Ruth Donovan	31-May-22
ICMD	14-Dec-22	2023/4 Community Council & Police Precepts - draft			Jon Davies	17-May-22
Cabinet	07-Dec-22	Regional Integration Fund		To consider the financial liabilities and implications of the Regional Integration Fund and its tapered funding model.	Jane Rodgers	21-Nov-22
Cabinet	07-Dec-22	National Adoption Services and Foster Wales Joint Committee			Jane Rodgers	9-Nov-22
Cabinet	07-Dec-22	2022/23 Revenue and Capital Monitoring report - Month 6			Jon Davies	17-May-22
Council	01-Dec-22	Corporate Safeguarding Policy.		For Council to endorse the revised Corporate Safeguarding Policy.	Jane Rodgers	10-Nov-22
Council	01-Dec-22	Governance & Audit Committee Annual Report 2021/22			Andrew Wathan	18-Oct-22

Council	01-Dec-22	RLDP Preferred Strategy	Paul Griffiths - Sustainable Economy	To seek Council endorsement of the new Preferred Strategy for eight week consultation	Mark Hand / Rachel Lewis	25-Jul-22
ICMD	30-Nov-22	TUDOR STREET		To seek a decision regarding the Council's forward use of the property located in Tudor Street ahead of the outcomes of the wider review of My Day My Life	Jane Rodgers	14-Nov-22
ICMD	30-Nov-22	Govilon Section 106 Funding for Recreation & Play	Rachel Garrick - Resources		Mike Moran	8-Nov-22
ICMD	30-Nov-22	Highways Traffic Regulation Amendment Order 5	Catrin Maby - Climate Change and Environment		Mark Hand	3-Oct-22
ICMD	30-Nov-22	Planning Annual Performance Report (APR) Deferred to 30-Nov-22	Paul Griffiths - Sustainable Economy		Mark Hand Phil Thomas	3-Oct-22
ICMD	30-Nov-22	Highways Traffic Regulation Amendment Order 6	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order	Mark Hand	23-Aug-22
Cabinet	09-Nov-22	Implementing Sharepoint online		To secure funding to implement the project	Sian Hayward	13-Oct-22
Cabinet	09-Nov-22	A County of Sanctuary		To set out the reasons why an earlier decision is required due to time restrictions associated with TAN 15	Matt Gatehouse	20-Sep-22
Cabinet	09-Nov-22	SPF Update Report			Hannah Jones	12-Sep-22
Cabinet	09-Nov-22	Revenue & Capital MTFP update and process			Jon Davies	17-May-22
Cabinet	09-Nov-22	MonLife Heritage Strategy (or ICMD)		DEFERRED	Matthew Lewis	10-Feb-22
Council	27-Oct-22	RESPONSE TO URGENT NEED FOR HOUSING ACCOMMODATION		To present a proposal to enable Council to respond flexibly and promptly to the urgent need for housing accommodation to address the	Cath Fallon	10-Oct-22
Council	27-Oct-22	Community and Corporate Plan		To seek endorsement of the new Community and Corporate Plan setting out the purpose, values	Matt Gatehouse / Paul Matthews	3-Oct-22
Council	27-Oct-22	Outside Bodies Appointment			John Pearson	3-Oct-22
Council	27-Oct-22	Annual Safeguarding Report			Kelly Turner	24-Aug-22
Council	27-Oct-22	Social Care & Health: Directors Report 2021/22			Jane Rodgers	6-Jul-22
ICMD	26-Oct-22	Welsh Church Fund Working Group			Dave Jarrett	14/7/22
Cabinet	19-Oct-22	PSOW annual letter		Present the Public Services Ombudsman For Wales' annual report as required by the letter	Matt Phillips	28-Sep-22
Cabinet	19-Oct-22	Regional Partnership Board - Gwent Market Position Statement		To provide a Market Stability Report produced by the Regional Partnership Board setting out a high	Phil Diamond Head of Regional Partnership Team	22-Sep-22
Cabinet	19-Oct-22	Community and Corporate Plan		To seek endorsement of the new Community and Corporate Plan setting out the purpose, values	Gatehouse / Paul Matt	20-Sep-22
Cabinet	19-Oct-22	22/23 Revenue and Capital Monitoring report - Month 4			Jon Davies	17-May-22
Cabinet	19-Oct-22	Land adjacent to Caldicot Comprehensive School - Housing Development Opportunity		To seek approval of the disposal of land at Caldicot Comprehensive School for the	Nick Keyse	

ICMD	12-Oct-22	Local Development Annual Monitoring Report (AMR)		DEFERRED TO 26 OCT	Rachel Lewis/Cllr Paul Griffiths	23/08/22
ICMD	12-Oct-22	Welsh Church Fund Working Group		DEFERRED TO 26 OCT	Dave Jarrett	14/07/22
ICMD	12-Oct-22	Ending Library Fines		enabling more people to enjoy reading without the worry of incurring a fine if they are unable to return	Cheryl Haskell/Fookes?	20-Sep-22
ICMD	28-Sep-22	Transport Policy			Deb Hill Howells - MG	22-Aug-22
ICMD	28-Sep-22	B4245 speed limit		DEFERRED TO 26 OCT	Mark Hand	18-Jul-22
Council	27-Sep-22				Nick John	24-Aug-22
Council	27-Sep-22	RLDP Options Report			Rachel Lewis	25-Jul-22
Council	27-Sep-22	Rivers and Ocean			Hazel Clatworthy	9-Jun-22
Council	27-Sep-22	Monmouthshire County Council self - assessment report 2021/2			Richard Jones	23-May-22
ICMD	14-Sep-22	Welsh Church Fund Working Group - meeting 2 held on 21st July 2022 (no meeting/no report -			Dave Jarrett	17-May-22
Cabinet	07-Sep-22	Transport Policy Consultation Update.			Deb Hill Howells	22-Aug-22
Cabinet	07-Sep-22	Cost Of Living			Matt Phillips	25-Jul-22
ICMD	31-Aug-22	MY DAY, MY LIFE SERVICE EVALUTATION			Ceri York	15-Aug-22
ICMD	31-Aug-22	Homesearch Policy & Procedure - Amendments & Welsh Translation Requirement			Ian Bakewell	
ICMD	03-Aug-22	Additional Resources in Educations Strategy		Resources required to develop and maintain schools education systems and the implementatin	Sian Hayward	14-Jun-22
ICMD	03-Aug-22	Designation of Secondary Catchment Areas			Matthew Jones	6-Jun-22
ICMD	03-Aug-22	Welsh Church Fund Working Group - meeting 1 held on 23rd June 2022 - Moved to ICMD 3rd Aug 2022			Dave Jarrett	
Cabinet	27-Jul-22	Wye Valley Villages Future Improvement Plan			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Regen Three Year Programme			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Review of Chepstow High Street closure			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Home to School Transport Policy 2023-24.			Deb Hill Howells	27-Jun-22
Cabinet	27-Jul-22	MUCH (Magor & Undy Community Hall) report			Nick Keys	9-Jun-22

Cabinet	27-Jul-22	Shared Prosperity Fund Local Investment Plan and Regional Lead Authority Arrangements			Hannah Jones	23-May-22
Cabinet	27-Jul-22	Welsh Church Fund Working Group - meeting 1 held on 23rd June 2022 - Moved to ICMD 3rd Aug 2022			Dave Jarrett	17-May-22
Cabinet	27-Jul-22	2021/22 Revenue and Capital Monitoring outturn			Peter Davies/Jon Davies	17-Feb-22
Cabinet	27-Jul-22	Play Sufficiency Assessment and Action Plan 22/23			Matthew Lewis	10-Feb-22
Cabinet	27-Jul-22	Housing Support Programme Strategy (Homeless Strategy)			Ian Bakewell	
Cabinet						

Monmouthshire Select Committee Minutes

Meeting of Performance and Overview Scrutiny Committee held at The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA with remote attendance on Tuesday, 18th June, 2024 at 10.00 am

Councillors Present

County Councillor Alistair Neill (Chairman)
County Councillors: Jill Bond, Rachel Buckler, John Crook, Meirion Howells, Paul Pavia, Peter Strong, Ann Webb and Angela Sandles

Officers in Attendance

Hazel Ilett, Scrutiny Manager
Robert McGowan, Policy and Scrutiny Officer
David Jones, Head of Public Protection
Huw Owen, Principal Environment Health Officer (Public Health)
Alun Thomas, Principal Environmental Health Officer
Jennifer Walton, Registration Service Manager

APOLOGIES: Councillor Catherine Fookes

1. Election of Chair

Councillor Neill was nominated by Councillor Webb, seconded by Councillor Howells.

2. Appointment of Vice-Chair

Councillor Strong was nominated by Councillor Bond, seconded by Councillor Crook. Councillor Buckler was nominated by Councillor Pavia, seconded by Councillor Neill.

The vote was tied with 4 for each nominee. With the Chair's casting vote Councillor Buckler was appointed.

3. Declarations of Interest

None.

4. Public Open Forum

None.

5. Public Protection Performance 2023/24 - To review the performance of the service area

Cabinet Member Angela Sandles, David Jones, Alun Thomas and Huw Owen introduced the report and answered the members' questions.

Key points made by members:

- Regarding a court case for noise, asking whether the warrant to seize equipment was executed. Asking, in doing that, how the safety of officers is ensured.
- Noting that the PSPO dog exclusion zones came into force on 1st June but signs aren't in place yet. Seeking reassurance that we will take enforcement seriously but also that common sense will be applied. Asking if prosecutions will take place before signs are up.
- Members were concerned that there is a huge breadth of issues for the team to deal with, but there are only 8 officers. Wondering how the team would deal with a hypothetical case of a member of the public contacting the team about the illegal use of weedkiller in a public place. Asking if the expertise is in-house or would someone be brought in from outside.
- Clarifying if it is a matter of liaising with other agencies rather than calling in outside contractors.
- Asking if there has been a difference in food standards in businesses before and after the pandemic. Looking for more detail about how involved the team gets when things are unsatisfactory, and what measures are taken.
- Regarding landlords, asking how unsatisfactory standards are flagged up for those renting, and if there is a structure in place to try to stop these problems.
- Asking if there is a correlation between fly tipping and now having to have an appointment at waste depots.
- Clarifying what proportion of animal health visits are farm or residential.
- Noting that there is a typo on p1, 3.1: Performance & 'Oversight', should be 'Overview'.
- P7, financial generic costs: further explanation was sought about the difference from what was predicted.
- P9-15, regarding areas where improvement is needed, asking what best practice is compared to equivalent counties, and how we are rating beyond the numbers, related to other groups.
- Asking the reason for closures not being so good on Environmental Protection orders. Members noted that percentages are given but not the targets.
- Asking what constitutes a closure, and if there is a sign off or agreement from the customer.
- In terms of resources, members wanted to know if we have the capacity for enforcement and wanted further detail about resource vs risk and budget?
- Seeking further explanation about additional complaints mentioned on p18, regarding noise.
- Clarifying the feed issue in 5.4.1.
- Regarding the Toilet Strategy, reminding the team that Councillor Pavia brought up Stoma-supporting facilities last year, and asking if that is part of the review.
- As this item originally came to committee every 6 months, checking that the officers are content with bringing an annual report.
- Seeking further explanation of the overspend for management and generic costs.
- Asking for an explanation of the different way of reporting fly tipping, and whether numbers are down because of the way we're reporting it.
- Given that cost resources are a problem, members sought reassurance that the team has the capacity to deliver its duties.
- Regarding animal health and welfare and the high-profile case last year with the Lost Souls sanctuary, asking if we have undertaken a 'lessons learned' exercise to understand if we effectively discharged our functions at each stage of the

process, especially regarding public communication. Noting that that particular case might mean it can't be discussed today.

- Asking what actions we are taking against businesses that sell non-compliant or illegal vapour or tobacco products, particularly if they are doing so to underage children.
- There seems to be a link between organised crime and illegal vaping. Given the team's resource challenges, asking if we are confident that we can keep on the issue of illegal vaping products moving forward.

Officers present responded to all of the questions raised and the Committee was satisfied with the responses given.

Chair's Summary:

The report was moved, seconded by Councillor Strong. We note in relation to the final question that Public Services Scrutiny Committee will be advising Environmental Health that they would like to look into vaping.

Members wish to thank the officers for their excellent work and improvements made, particularly concerning the recovery since Covid, and for the work that has gone into the Safety Advisory group events and dog control PSPOs.

6. Registration Services Annual Report 23/24 - To review the performance of the service area

Cabinet Member Angela Sandles introduced the report with David Jones and Jennifer Walton, who answered the members' questions.

Key points made by members:

- Asking if it is possible to give specifics of statutory targets relative to other/comparable areas.
- Asking if 'completion of work' is a useful Key Performance Indicator?
- Clarifying where records are kept e.g. at County Hall in an archive.
- 4.5 and 5.2 mention new scrutiny procedures in relation to deaths – the need for additional documentation etc. – members sought more detail and asked if there is a resource implication
- Asking if there is anything that officers would like to see changed in this service area, and if anything is flagged up that could be done better.
- Noting the closure of the maternity unit at Nevill Hall, enquiring if there are any consequences of not having births registered in Monmouthshire, and whether there is anything that we should therefore consider.

The Committee was satisfied with the performance of the service and the answers given to questions asked.

Chair's Summary:

The committee wishes to commend the team for its excellent performance, particularly regarding customers seen and those looking for an appointment both running at 100%.

The report was moved, seconded by Councillor Buckler.

Noting David Jones' retirement in September, the committee and council give thanks for his years of experience and hard work, and particularly for his work during the unprecedented challenges of the pandemic.

7. Performance and Overview Scrutiny Committee Forward Work Programme and Action List

Note the extra and rearranged meetings due to the pre-election period. Note in particular the email sent yesterday as some times have changed. There are areas of performance in both reports today for which we would like to see comparable evidence in future reports to help further inform members and the public.

8. Cabinet and Council Work Planner

Note that Mark Hand's name is still against some of the items, though he has recently left the council. Craig O' Connor is now Head of Placemaking.

9. Minutes of the previous meeting held on 14th May 2024

The minutes were confirmed.

People Strategy Comments

Councillor Howells' comments were gratefully noted here for the public's benefit.

10. Next Meeting: 11th July 2024 at 2.00pm

The meeting ended at **12.01 pm**.