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County Hall
Rhadyr
Usk
NP15 1GA

Friday, 7 October 2022

Notice of meeting

Monmouthshire Farm School Endowment Trust

Monday, 17th October, 2022 at 11.00 am
Remote Attendance

AGENDA

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	To confirm and sign the minutes of the previous meeting of the Monmouthshire Farm School Endowment Trust.	1 - 2
4.	To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).	3 - 4
5.	To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2022/23.	5 - 38
6.	Next Meeting: Monday 30th January 2023 at 11.00am.	

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

Trustees:

Martyn Groucutt
David Jones
Jayne McKenna
Phil Murphy
Maria Stevens
Laura Wright
M. Cross
C. Andrews
R. Clark
H. Morgan
P. James
W. Symondson

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

Public Document Pack Agenda Item 3

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Monmouthshire Farm School Endowment Trust
Remote Attendance
Monday, 11th July, 2022 at 2.00 pm

PRESENT: County Councillor Martyn Groucutt (Chair)

County Councillors: David Jones, Jayne McKenna, Phil Murphy,
Maria Stevens and Laura Wright

Councillor Carol Andrews (Caerphilly County Borough Council)
Councillor Richard Clark (Torfaen County Borough Council)
Mr. Penri James (Aberystwyth University)

OFFICERS IN ATTENDANCE:

Nikki Wellington	Finance Manager
Gareth Peel	Accounting Technician Trainee
Richard Williams	Democratic Services Officer

APOLOGIES:

Ms. Helen Morgan (Coleg Gwent)

1. Election of Chair

We elected County Councillor M. Groucutt as Chair.

2. Appointment of Vice-Chair

We appointed County Councillor D. Jones as Vice-Chair.

3. Declarations of Interest

None received.

4. Confirmation of Minutes

The minutes of the meeting held on 21st January 2022 were confirmed as an accurate record.

5. Monmouthshire Farm School Endowment Trust Annual Report for the year ended 31st March 2022.

The Committee received the Monmouthshire Farm School Endowment Trust Fund Annual Report for the year ended 31st March 2022.

In doing so it was noted that a fraudulent application to the Trust had been made in recent years in the sum of £2590. The matter had been identified and details were forwarded to Gwent Police to undertake a criminal investigation. The sum will be repaid to the Trust via a payment plan.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Monmouthshire Farm School Endowment Trust Remote Attendance Monday, 11th July, 2022 at 2.00 pm

Monmouthshire County Council auditors are aware of this matter and consequently, robust procedures have been established with regard to the application process, going forward.

We resolved to approve the accounts.

6. The Investment & Fund Strategy for the Monmouthshire Farm Endowment Trust 2022/23.

We received the Investment & Fund Strategy for the Monmouthshire Farm School Endowment Trust 2022/23.

We noted the report.

7. Exclusion of the Press and Public

We excluded the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act.

8. Applications received against the Trust Fund for the Academic Year 2022/23.

We considered two applications received against the Trust Fund, presented on behalf of the Chief Officer for Children and Young People.

The Trust resolved that awards be made to the two applicants, as agreed, subject to appropriate receipts and evidence of attendance being received.

9. Next Meeting

Monday 17th October 2022 at 11.00am.

The meeting ended at 2.31 pm.

SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS

REPORT: APPLICATIONS FOR FUNDING

AUTHOR: SUPPORT SERVICES MANAGER - CYP

**MEETING AND DATE
OF MEETING:** MONMOUTHSHIRE FARM SCHOOL
ENDOWEMENT TRUST
MONDAY 17th OCTOBER 2022

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Likely to reveal information relating to a particular individual (Paragraph 12).

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 14).

Factors in favour of disclosure:

Accountability of the Trustees for the proper disbursement of Trust Funds.

Prejudice which would result if the information were disclosed:

May discourage potential applicants (Applications depend on assessment of financial need).

My view on the public interest test is as follows:

Factors against disclosure outweigh those in favour.

Recommended decision on exemption from disclosure:

Withhold

Date: 29th September 2022

Signed: Sophie Evans – submitted electronically

Post: Deputy Finance Manager

I accept the recommendation made above.

Nikki Wellington – Submitted electronically
Proper Officer

Date: 29th September 2022

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Agenda Item 5

By virtue of paragraph(s) 12, 14 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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