

County Hall  
Rhadyr  
Usk  
NP15 1GA

24<sup>th</sup> April 2014

## Notice of Special Meeting:

### Strong Communities Select Committee

Wednesday 30<sup>th</sup> April 2014 at 10.00am  
Council Chamber, County Hall, Usk

**\* There will be a pre meeting for Committee Members in the Council Chamber at 9.30am**

## AGENDA

*The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.*

Item No	Item
1.	Apologies for absence.
2.	Declarations of Interest.
3.	To consider a call-in request in respect of the Cabinet decision taken on 2 <sup>nd</sup> April 2014 regarding the Sale of Land at Mynyddbach to MHA.
4.	The following papers are attached for Members' consideration:  (i) A copy of the call-in request. (ii) A copy of the Decision Log and Cabinet report dated 2 <sup>nd</sup> April 2014. (iii) A copy of the call-in mechanism.
5.	To scrutinise the Authority's proposed scale of charges for street naming and numbering (report attached).
6.	To scrutinise a report on speed management following receipt of a petition for a 50mph speed limit on the B4598 and R64 (report attached).

Paul Matthews  
Chief Executive

# Strong Communities Select Committee

## County Councillors:

A. Easson  
R. Edwards  
M. Hickman  
S.G.M. Howarth  
D. Jones  
M. Powell  
V.E. Smith  
K. Williams  
A.E. Webb  
S. White  
A. Wintle

## *Connecting with people*

### Our outcomes

The Council has agreed five whole population outcomes. These are *People in Monmouthshire will:*

- Live safely and are protected from harm
- Live healthy and fulfilled lives
- Benefit from education, training and skills development
- Benefit from an economy which is prosperous and supports enterprise and sustainable growth
- Benefit from an environment that is diverse, vibrant and sustainable

### Our priorities

- Schools
- Protection of vulnerable people
- Supporting enterprise, job creation and entrepreneurship

### Values

- \* **Openness:** we aspire to be open and honest to develop trusting relationships.
- \* **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- \* **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- \* **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

**INDIVIDUAL CABINET MEMBER DECISION  
CALL IN REQUEST**

**1. SUBJECT:**

Sale of land at Mynyddbach to MHA

**2. DATE OF CABINET MEETING:**

2 April 2014

**3. CABINET DECISION:**

To agree to the sale of the land at less than best consideration

**4. REASON(S) FOR CALL- IN:**

The sale at less than best consideration fails to provide proper value for money and represents an unjustified subsidy to MHA.

**5. MEMBERS CALLING-IN:**

(The Chairman of a Select Committee or any three non-executive members)

Name	Ward
<u>C. Iwan Jones</u>	<u>Shirenewton &amp; Mathern</u>
<u>D. Blakely</u>	<u>Toltech United</u>
<u>R. Hayward</u>	<u>SEASTON (DIXON)</u>

Please identify which Select Committee should hear the call in based on the reasons for the call in request

Strong Communities







**CABINET  
DECISION RECORDING LOG**

**DECISION DETERMINED ON: 2<sup>nd</sup> APRIL 2014**

**DECISION WILL COME INTO EFFECT ON: 11<sup>th</sup> APRIL 2014**  
**(Subject to "Call-in" by appropriate Select Committee)**

**SUBJECT: SALE OF LAND AT MYNYDDBACH TO MHA**

**DIVISION//WARD AFFECTED: SHIRENEWTON**

**PURPOSE:**

To seek approval for the sale of approximately 0.12 hectares of Council owned land at Mynydd bach at less than best consideration to enable the provision of affordable housing.

**DECISION:**

To agree to the sale of land at Mynyddbach to Monmouthshire Housing at less than best consideration, using the powers provided via the General Disposal Consent Order (Wales)2003.

**REASONS:**

1. There are currently 3479 households on Monmouthshire's Housing Register. In 2012/13 63 affordable homes were provided and this year's total currently stands at 23.
2. Peter, Davies, Sustainable Futures Commissioner for Wales has been looking for an RSL to undertake a pilot project using a Welsh timber frame construction and has been talking to Rural Housing Enablers around Wales to identify a suitable site. The Senior Strategy & Policy Officer in Housing and Regeneration put forward the Mynyddbach site and this has been supported by WAG.
3. The sale of this land will enable the provision of a small number of sympathetically designed affordable homes in a rural area of Monmouthshire.

**RESOURCE IMPLICATIONS:**

The loss of a part capital receipt in the region of 20k to support affordable housing instead of achieving a full receipt which would then be invested in 21<sup>st</sup> century schools.

**CONSULTEES:**

All Cabinet Members  
Leadership Team  
Head of Finance  
Head of Legal Services  
Monitoring Officer  
Cllr Down

**CABINET MEMBERS PRESENT:**

County Councillors G.C. Burrows, P.A. Fox, R.J.W. Greenland, E.J. Hackett Pain, P. Hobson, G. Howard, P. Murphy and S.B. Jones

**OTHER ELECTED MEMBERS PRESENT:**

County Councillors D. Evans, R. Harris, M. Powell, J. Prosser, F. Taylor, P. Watts and K. Williams.

**INTEREST DECLARED:**

None

**AUTHOR:**

Debra Hill-Howells Estates & Sustainability Manager  
Shirley Wiggam Senior Strategy & Policy Officer

**CONTACT DETAILS:**

**Tel:** 01633 644281

**E-mail:** [debrahill-howells@monmouthshire.gov.uk](mailto:debrahill-howells@monmouthshire.gov.uk)

**Tel:** 01633 644474

**E-mail:** [shirleywiggam@monmouthshire.gov.uk](mailto:shirleywiggam@monmouthshire.gov.uk)



**SUBJECT: SALE OF LAND AT MYNYDDBACH TO MHA**  
**DIRECTORATE: Regeneration & Culture**  
**MEETING: Cabinet**  
**DATE: 2nd April 2014**  
**DIVISION/WARDS AFFECTED: Shirenewton**

**1. PURPOSE:**

To seek approval for the sale of approximately 0.12 hectares of Council owned land at Mynydd bach at less than best consideration to enable the provision of affordable housing.

**2. RECOMMENDATIONS:**

To agree to the sale of land at Mynyddbach to Monmouthshire Housing at less than best consideration, using the powers provided via the General Disposal Consent Order (Wales)2003.

**3. KEY ISSUES:**

- 3.1 Cabinet have previously agreed to the sale of the land at Mynyddbach for affordable housing, however due to an application by the Community Council to register the site as a village green, the proposed disposal was put in abeyance pending the outcome of the village green process.
- 3.2 The Village Green application was later refused and we are now in a position to commence the sale of the site to Monmouthshire Housing for the construction of 2 affordable housing units which have already received planning consent.
- 3.3 In the report 'A Place to Call Home' prepared by the Affordable housing Task and Finish Group they concluded that there was little evidence to suggest that Council land sales were making a significant contribution to supplying the number of affordable homes

required. One of their recommendations (R2) was that 'the Council re-examines its approach to land value incorporating a fresh look at value. This would provide more flexibility to RSL's and others to provide new forms of housing'.

- 3.4 It is therefore proposed that in the case of Mynyddbach, the site is transferred at 50% of the affordable market value to demonstrate the Council's commitment to affordable housing and recognising the beneficial impact that the provision of 2 affordable housing units will have in the locality. There are 175 households on Monmouthshire's Housing Register who specified Shirenewton on their application and 53 of those have a local connection to Shirenewton.

#### **4. REASONS:**

- 4.1 There are currently 3479 households on Monmouthshire's Housing Register. In 2012/13 63 affordable homes were provided and this year's total currently stands at 23.
- 4.2 Peter, Davies, Sustainable Futures Commissioner for Wales has been looking for an RSL to undertake a pilot project using a Welsh timber frame construction and has been talking to Rural Housing Enablers around Wales to identify a suitable site. The Senior Strategy & Policy Officer in Housing and Regeneration put forward the Mynyddbach site and this has been supported by WAG.
- 4.3 The sale of this land will enable the provision of a small number of sympathetically designed affordable homes in a rural area of Monmouthshire.

#### **5. RESOURCE IMPLICATIONS:**

The loss of a part capital receipt in the region of 20k to support affordable housing instead of achieving a full receipt which would then be invested in 21<sup>st</sup> century schools.

#### **6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:**

Sale of this land will allow local people to live in the community where they were born and brought up or to return to the community when they have been forced to move out due to lack of local affordable accommodation.

#### **7. CONSULTEES:**

All Cabinet Members

Leadership Team  
Head of Finance  
Head of Legal Services  
Monitoring Officer  
Cllr Down

### **Results of Consultation**

Councillor Down has objected to the sale of the land at less than market value.

**8. BACKGROUND PAPERS:** None

**9. AUTHOR:**

Debra Hill-Howells            Estates & Sustainability Manager

Shirley Wiggam              Senior Strategy & Policy Officer

**10. CONTACT DETAILS:**

**Tel:** 01633 644281

**E-mail:** [debrahill-howells@monmouthshire.gov.uk](mailto:debrahill-howells@monmouthshire.gov.uk)

**Tel:** 01633 644474

**E-mail:** [shirleywiggam@monmouthshire.gov.uk](mailto:shirleywiggam@monmouthshire.gov.uk)



**Appendix B**

**The “Equality Challenge” (Screening document)**

<b>Name of the Officer</b> completing “the Equality challenge” Debra Hill-Howells		Please give a <b>brief description</b> of the <b>aims</b> proposed policy or service reconfiguration  The report seeks consent to land to Monmouthshire Housing Association to enable the construction of two affordable housing units in Mynydd bach.	
<b>Name</b> of the Division or service area Estates & Sustainability, RCT		<b>Date</b> “Challenge” form completed 19.02.14	
0Protected characteristic affected	<b>Negative impact</b> Please give details	Neutral impact Please give details	<b>Positive Impact</b> Please give details
Age		The transfer of the asset will enable the construction of two affordable housing units.	
Disability		The transfer of the asset will enable the construction of two affordable housing units.	
Marriage + Civil Partnership		The transfer of the asset will enable the construction of two affordable housing units.	
Pregnancy and maternity		The transfer of the asset will enable the construction of two affordable housing units.	
Race		The transfer of the asset will enable the construction of two affordable	

		housing units.	
Religion or Belief		The transfer of the asset will enable the construction of two affordable housing units.	
Sex (was Gender)		The transfer of the asset will enable the construction of two affordable housing units.	
Sexual Orientation		The transfer of the asset will enable the construction of two affordable housing units.	
Transgender		The transfer of the asset will enable the construction of two affordable housing units.	
Welsh Language		The transfer of the asset will enable the construction of two affordable housing units.	

What are the potential negative Impacts.	Ideas as to how we can look to <b>MITIGATE</b> the <b>negative impacts</b> (include any reasonable adjustments or engagement with affected parties).
➤	➤
➤	➤
➤	➤
➤	➤



## The next steps

- If you have assessed the proposal/s as having a **positive impact please give full details** below:

The proposed transfer of this land will allow local people to live in the community where they were born and brought up or to return to the community when they have been forced to move out due to lack of local affordable accommodation.

- If you have assessed the proposal/s as having a **Negative Impact** could you please provide us with details of what you propose to do to mitigate the negative impact:

**Signed**

**Designation**

**Dated**



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## **Appendix C**

**Equality Impact Assessment Form**

**and**

**Sustainable Development Checklist**

## EQUALITY IMPACT ASSESSMENT FORM

<b>Name of policy or change to service (Proposal)</b>	<b>Directorate:</b>	<b>Department:</b>
Proposed transfer of land at Mynydd bach for the provision of two affordable housing units	R&C	Estates & Sustainability
<b>Policy author / service lead</b>	<b>Name of assessor</b>	<b>Date of assessment:</b>
Debra Hill-Howells	Debra Hill-Howells	19.02.14

1. Have you completed the Equality Challenge form? **Yes / No.** If **No** please explain why

Yes

2. What is the **Aim/s** of the Policy or the proposed change to the policy or service (the proposal)

The proposed transfer of this land will allow local people to live in the community where they were born and brought up or to return to the community when they have been forced to move out due to lack of local affordable accommodation.

3. From your findings from the “Equality Challenge” form did you identify any people or groups of people with protected characteristics that this proposal was likely to affect in a **negative** way? Please tick appropriate boxes below.

Age		Race	
Disability		Religion or Belief	
Gender reassignment		Sex	
Marriage or civil partnership		Sexual Orientation	
Pregnancy and maternity		Welsh Language	

4. Please give details of any consultation(s) or engagement carried out in the development /re-development of this proposal.

5. Please list the data that has been used for this proposal? eg Household survey data, Welsh Govt data, ONS data, MCC service user data, Staff personnel data etc.

6. As a result did you take any actions to mitigate your proposal? Please give details below.

7. Final stage – What was decided?

• **No change made to proposal/s – please give details**

• **Slight changes made to proposal/s – please give details**

• **Major changes made to the proposal/s to mitigate any significant negative impact – please give details**

Signed.....Designation.....Dated.....



**Appendix A**

**The “Sustainability Challenge”**

<b>Name of the Officer</b> completing “the Sustainability challenge”  Debra Hill-Howells		Please give a <b>brief description</b> of the <b>aims</b> proposed policy or service reconfiguration  To transfer a plot of land to Monmouthshire Housing to enable the development of two affordable housing units.	
<b>Name</b> of the Division or service area  Estates & Sustainability		<b>Date</b> “Challenge” form completed  19.02.14	
Aspect of sustainability affected	<b>Negative impact</b>  Please give details	Neutral impact  Please give details	<b>Positive Impact</b>  Please give details
<b>PEOPLE</b>			
Ensure that more people have access to healthy food		The transfer of this land will have a neutral impact.	
Improve housing quality and provision			The transfer of this land will enable the provision of two affordable housing units.
Reduce ill health and improve healthcare provision		The transfer of this land will have a neutral impact.	
Promote independence		The transfer of this land will have a neutral impact.	
Encourage community participation/action and voluntary work		The transfer of this land will have a neutral impact.	

Targets socially excluded		The transfer of this land will have a neutral impact.	
Help reduce crime and fear of crime		The transfer of this land will have a neutral impact.	
Improve access to education and training		The transfer of this land will have a neutral impact.	
Have a positive impact on people and places in other countries		The transfer of this land will have a neutral impact.	
<b>PLANET</b>			
Reduce, reuse and recycle waste and water		No impact either way	
Reduce carbon dioxide emissions		No impact either way	
Prevent or reduce pollution of the air, land and water		No impact either way	
Protect or enhance wildlife habitats (e.g. trees, hedgerows, open spaces)		No impact either way	
Protect or enhance visual appearance of environment		No impact either way	
<b>PROFIT</b>			
Protect local shops and services		No impact either way	



Link local production with local consumption		No impact either way	
Improve environmental awareness of local businesses		No impact either way	
Increase employment for local people		No impact either way	
Preserve and enhance local identity and culture		No impact either way	
Consider ethical purchasing issues, such as Fairtrade, sustainable timber (FSC logo) etc			This site has been identified as a pilot project for Welsh timber framed construction
Increase and improve access to leisure, recreation or cultural facilities		No impact either way	

What are the potential negative Impacts	Ideas as to how we can look to <b>MITIGATE</b> the <b>negative impacts</b> (include any reasonable adjustments)
➤	➤
➤	➤
➤	➤

▶	▶
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## The next steps

- If you have assessed the proposal/s as having a **positive impact please give full details** below

The scheme has been identified as a pilot project for the development of a welsh timber framed property. The Scheme will enable the development of 2 affordable housing units.

- If you have assessed the proposal/s as having a **Negative Impact** could you please provide us with details of what you propose to do to mitigate the negative impact:

**Signed**

**Dated**

If you would like to discuss the completion of this form or any issues arising out of its completion please contact:

Name: Hazel Clatworthy, Sustainability Community Officer, Tel: 01633 644843

Contact Email: [hazelclatworthy@monmouthshire.gov.uk](mailto:hazelclatworthy@monmouthshire.gov.uk)



## Agenda item 4iii

### CALL-IN MECHANISM

#### Call-in

(a) When a decision is made by the executive, an individual member of the executive or a committee of the executive or an area committee or under joint arrangements, the decision shall be published, including where possible by electronic means, and shall be available at the main offices of the Council normally within two days of being made. All members will be sent copies of the records of all such decisions within the same timescale, by the person responsible for publishing the decision.

(b) That notice will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of five clear working days after the publication of the decision, unless a select committee objects to it and calls it in.

(c) During that period, the proper officer shall call-in a decision for scrutiny by the committee if so requested by the chairman or any three non-executive members and shall then notify the decision-taker of the call-in. He/she shall call a meeting of the committee on such date as he/she may determine, where possible after consultation with the chairman of the committee, and in any case within fifteen working days of the publication of the decision.

(d) If, having considered the decision, the select committee is still concerned about it, then it may refer it back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns or refer the matter to full Council. If referred to the decision maker they shall then reconsider, amending the decision or not, before adopting a final decision.

(e) If following an objection to the decision, the select committee does not meet in the period set out above, or does meet but does not refer the matter back to the decision making person or body, the decision shall take effect on the date of the select meeting, or the expiry fifteen working days, from the publication of the decision, whichever is the earlier.

(f) If the matter was referred to full Council and the Council does not object to a decision which has been made, then no further action is necessary and the decision will be effective in accordance with the provision below. However, if the Council does object, the Council will refer any decision to which it objects back to the decision making person or body, together with the Council's views on the decision. That decision making body or person shall choose whether to amend the decision or not before reaching a final decision and implementing it. Where the decision was taken by the executive as a whole or a committee of it, a meeting will be convened to reconsider within ten clear working days of the Council request. Where the decision was made by an individual, the individual will reconsider within ten clear working days of the Council request.

(g) If the Council does not meet, or if it does but does not refer the decision back to the decision making body or person, the decision will become effective on the date of the Council meeting or expiry of the period in which the Council meeting should have been held, whichever is the earlier.

### **EXCEPTIONS**

(h) In order to ensure that call-in is not abused, nor causes unreasonable delay, certain limitations are to be placed on its use. These are:

- i) only decisions involving expenditure or reductions in service over a value of £10,000 may be called in;
- ii) three members of the council are needed for a decision to be called in;

### **CALL-IN AND URGENCY**

(i) The call-in procedure set out above shall not apply where the decision being taken by the executive is urgent. A decision will be urgent if any delay likely to be caused by the call in process would seriously prejudice the Council's or the public's interests. The record of the decision, and notice by which it is made public shall state whether in the opinion of the decision making person or body, the decision is an urgent one, and therefore not subject to call-in. The Head of Paid Service or his/her nominee must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

(j) The operation of the provisions relating to call-in and urgency shall be monitored annually, and a report submitted to Council with proposals for review if necessary.

# Street Naming & Numbering



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**Street Naming &  
Numbering Policy and  
Guidance Notes**

<b>Title</b>	Monmouthshire County Council Street Naming & Numbering Policy and Guidance Notes
<b>Purpose</b>	Legal document required under the Public Health Act 1925
<b>Owner</b>	Monmouthshire CC
<b>Approved by</b>	
<b>Date</b>	
<b>Version Number</b>	Nine (09/04/14)
<b>Status</b>	Draft version
<b>Review Frequency</b>	
<b>Next review date</b>	
<b>Consultation</b>	



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## 1. Introduction

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### 1.1 Policy Statement

- 1.1.1 The aim of this document is to provide advice and guidance to developers, property occupiers, internal departments and County Councillors regarding the Street Naming & Numbering policy of Monmouthshire County Council.
- 1.1.2 The Naming & Numbering of streets and properties in Monmouthshire is controlled by Monmouthshire County Council under the Public Health Act 1925 – Sections 17 to 19 (Naming of Streets and Alteration and Indication of Street Names). Note – under this Act, Monmouthshire County Council has a duty to name, and maintain street nameplates irrespective of whether they are private or publically maintained streets.
- 1.1.3 The purpose of this control is to ensure that any new or amended street and property names and/or numbers are allocated logically and in a consistent manner. This facilitates effective service delivery from both Public Sector and Private Sector bodies and in particular ensures that Emergency Services are able to locate any address to which they may be summoned.
- 1.1.4 This policy and the Street Naming & Numbering procedure will be reviewed once the full implications of the privatisation of PAF are confirmed.

### 1.2 Welsh Language/Bilingual Policy

- 1.2.1 As a Welsh Unitary Authority, Monmouthshire County Council is subject to the provisions contained in the Welsh Language Act 1993 and The Welsh Language Wales Measures 2011.
- 1.2.2 The Welsh Language Commissioner is responsible for all aspects of developing and promoting the language and has responsibilities under the Welsh Language Act 1993 to ensure that bodies are complying with their Welsh Language policies.
- 1.2.3 Through its Welsh Language Scheme, Monmouthshire County Council firmly believes that its image and public face should reflect the fact that it uses two languages in the community within which it delivers services.

- 1.2.4 Since the Council has the right to decide on the names of new street, it recognises the importance of giving consideration to local opinion. The policy in relation to new street names will therefore be to adopt a bilingual name that is consistent with the heritage and history of the area.
- 1.2.5 Approved Official Street names in English will be in English and Welsh with each having equal status and neither having preference over the other. Welsh Street Names will be in Welsh only due to the impracticality of some translations from Welsh to English.
- 1.2.6 All existing streets that require additional or replacement Street nameplates will be given its Welsh Translation to be added to the nameplate in order to comply with Monmouthshire County Council's Welsh Language Scheme. The Welsh Translation however does not form part of the Official Street Name unless put through the Street Renaming procedure. Please see Section 4.2. As this is a very time and consuming and costly procedure this will not happen and the Welsh Translation will remain as an unofficial part of the street name until further guidance is received from the Welsh Commissioner and the National Land & Property (NLPG) Custodians of South Wales.
- 1.2.7 With regards to historical street names e.g Coed-Chambers Road (Chambers being the owner of the land) these will be translated as follows: Heol Coed-Chambers. Any historical reference in the street name will not be translated into Welsh unless there is a Welsh version.
- 1.2.8 Monmouthshire County Council has a statutory duty to maintain accurate and updated lists of the names of towns, villages, communities and wards as well as new developments. In each case the Council will ensure that its lists are of a high standard and will in collaboration with the Welsh Language Commissioner, conduct an audit of the lists that it maintains and will standardise them where necessary.

### **1.3 What is Street Naming & Numbering?**

- 1.3.1 Street Naming & Numbering allows a unique identity to be assigned to a street and any associated property which may be accessed via a street.

## **1.4 Why is Street Naming & Numbering Important?**

1.4.1 The registration of a property is becoming an increasingly important issue.

Maintaining a comprehensive, consistent and high standard for naming streets and numbering or naming properties is essential as it allows:

- Emergency Services to find a property quickly – delays can cost lives and money
- Mail to be delivered efficiently
- Visitors to locate their destination
- Reliable delivery of services and products
- Records of service providers to be kept in an effective manner
- Companies to accept an address for official purposes e.g.: insurance, credit rating, contract acceptance.

## **1.5 Who is responsible for Street Naming & Numbering?**

1.5.1 Monmouthshire County Council has a statutory responsibility, within the context of adoptive legislation, to ensure that streets are named along with additional discretionary powers to provide a name or number to a property.

1.5.2 It should be noted that Royal Mail has no statutory power to either name a street or to name, number, rename or renumber a property.

1.5.3 Royal Mail has sole responsibility for assigning Postcodes following notification of new or amended address details by Monmouthshire County Council.

1.5.4 Monmouthshire County Council undertakes full and extensive consultation and liaison process with Royal Mail to ensure compliance, consistency and removal of possible ambiguity, duplication and confusion. *(May change in near future due to the privatisation of PAF)*

## 1.6 When to Apply – Guidance for Applicants

- 1.6.1 Applications for Street Naming & Numbering services should be made by:
- Individuals or organisations wishing to add a name to an existing numbered only property
  - Individuals or organisations wishing to rename an existing named property
  - Individuals or developers building new properties i.e. new houses, commercial premises, industrial units etc
  - Individuals or developers wishing to amend layouts of new developments that have already gone through the naming and numbering process
  - Individuals or developers undertaking conversions of existing properties which will result in the creation of new properties or premises (i.e. existing buildings divided into flats or offices, barns converted into residences, commercial units split etc)
  - Residents wishing to rename a street
  - Solicitors, Conveyancers, Personal Search Companies, Developers or Individual residential or commercial property occupiers etc seeking confirmation of an address.
- 1.6.2 The process of Street Naming & Numbering can be a lengthy one from receipt of an application, through to the consultation process to preparation and completion of approved schedule and location plans.
- 1.6.3 Applicants should consult with Monmouthshire County Council at the earliest opportunity for new addresses and requests. Applications should be submitted as soon as possible after Planning Consent and Building Regulation Approval for the proposal has been granted, and work commences on site to avoid possible delays.
- 1.6.4 It is therefore advisable to be cautious in the use of development names for marketing purposes as the name is not authorised as an official street name or address.
- 1.6.5 It should be pointed out in literature distributed to prospective purchasers that marketing names are subject to approval and therefore likely change.

## 1.7 How to Apply – Guidance for Applicants

1.7.1 All requests for Street Naming & Numbering services must include:

- A completed Monmouthshire County Council – Street Naming & Numbering Application Form
- An appropriately scaled location plan to a scale no less than 1:1250. In the case of a new development – a layout plan, indicating the position of properties in relation to geographical surrounding (Refer to Section – Useful Contacts).
- The appropriate fee for the specific Street Naming & Numbering service required.

1.7.2 A Street Naming & Numbering application form can be obtained by:

- Visiting our website at [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk)
- Email to [contact@monmouthshire.gov.uk](mailto:contact@monmouthshire.gov.uk)
- Contacting the switchboard on 01633 644666
- Printing a copy included at the rear of this document
- Visiting your local One Stop Shop

1.7.3 Completed applications should be sent to:

**Street Naming & Numbering**  
**Monmouthshire County Council**  
**PO BOX 106**  
**Caldicot**  
**NP26 9AN**

Or

[highways@monmouthshire.gov.uk](mailto:highways@monmouthshire.gov.uk)

## *2. Naming & Numbering New Developments*

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### **2.1 General Principle**

- 2.1.1 The Naming of new streets in Monmouthshire is carried out under the 'Public Health Act 1925, Section 17 ~ Notice to urban Local Authority before street is named'.
- 2.1.2 Monmouthshire County Council are happy to receive, and would encourage, suggestions of themes and/or street names from new property developers submitting a request for Street Naming & Numbering services. Care should be taken to ensure that the names suggested meet the protocols contained in this document.
- 2.1.3 New street names shall not be assigned to new developments when such developments can be satisfactorily included in the current numbering scheme of the street providing access.
- 2.1.4 As a county, Monmouthshire has a significant historical background and therefore to ensure preservation of this heritage, preference will be given to naming schemes with a historical or local context.
- 2.1.5 If no historical link can be established directly to the land under development then adjacent areas may be explored for ideas.
- 2.1.6 In the event that no historical and local context is determined, and the proposed development consists of a network of streets, a theme may be suggested. Again care should be taken to ensure that any proposed theme meets the protocols contained in this document.
- 2.1.7 All suggestions of themes and/or street names from new property developers submitting a request for Street Naming & Numbering services, once the Street Naming & Numbering Officer is satisfied that those themes and/or street names meet the protocols contained in this document, will be submitted to the area's Community Council and County Councillor for their approval. The proposed names will be checked against existing NLPG entries. This will ensure that the name(s) is/are not duplicated within the area, in the Authority or adjoining Authorities or that it is not so similar to an existing street name that it is likely to cause confusion.

- 2.1.8 The Community Council and County Councillor for the area can use their local and historical knowledge of the area to determine any suggested themes/and or street names' suitability for the area. The Community Council and County Councillor can suggest alternative themes/ and or Street Names which may have a more relevant historical and local context. Again these suggestions will need to meet protocols contained in this document and the consultation process will start again.
- 2.1.9 Community Councils meet once a month so please bear in mind that the process of naming new streets can be a lengthy one. As the Community Council and County Councillor have an important role within the process Monmouthshire County Council advises new property developers submitting a request for Street Naming & Numbering services to communicate with the Community Council and County Councillor before submitting a request. This could reduce the time of naming new streets.
- 2.1.10 The new property developers submitting a request for Street Naming & Numbering services can request that the Community Council and County Council can suggest any themes and/or street names for a new development.
- 2.1.11 Although every opportunity is afforded to individuals or organisations in suggesting new development themes and/or street names, ultimately the Council's decision is final for the naming of roads, renaming of roads, numbering or renumbering of properties and naming or renaming properties.

## **2.2 Use of Unofficial Marketing Titles**

- 2.2.1 Monmouthshire County Council will not adopt unofficial 'marketing' titles or themes used by the developers for the sale of new properties unless a historical or local context has been agreed in advance and on the clear understanding that the theme will form the basis of the approved street naming scheme only.
- 2.2.2 In particular, the adoption of 'marketing' titles will not be permitted in creating attractive 'unofficial' locality or village names.
- 2.2.3 It is therefore advisable to be cautious in the use of development names for marketing purposes if the names has not been authorised.
- 2.2.4 It should be pointed out in literature distributed to prospective purchasers that marketing names are not the official street name, are subject to approval and therefore possible change.



## 2.3 Proposed Themes

2.3.1 A developer/County Councillor/The Community Council proposing a theme for street naming & numbering or property naming for a new development scheme should consider the following:

- The suggested street or property names should have proven historical or local context and a link directly to the development site or adjacent areas.
- The suggested street or property name will not be a name of a person within living memory. The naming of streets after individuals can be somewhat contentious and in many respects subjective, therefore not street or property will be named after a person either present or recent past. Consideration will be given to names of individuals with a direct historical connection to the development site. See point 2.3.2 below.
- The suggested street or property naming scheme will not be the same or similar to any existing names in Monmouthshire to avoid possible confusion and duplication. Neither will they be the same or similar to any now demolished or redundant streets or buildings in the area.
- Distinctions by suffix within the same or adjoining area are to be avoided, e.g. Apple Avenue and Apple Road.
- All punctuation, including apostrophes, shall be permitted.
- Where no historical or local context can be established, with the land intended for development and a network of streets will be created the developer/County Councillor/Community Council may submit a suggested theme, with appropriate reasons, for consideration.
- Suggested street or property names should not be difficult to pronounce or awkward to spell. Such street names are unacceptable as these may lead to confusion in an emergency situation or result in demands for a change of address from occupiers.
- Suggested street or property names which are aesthetically unsuitable should be avoided i.e. Gaswork Road, Tip House etc
- Suggested street or property names which are capable of deliberate misinterpretation should be avoided i.e. Hoare Road, Typple Avenue, Quare Street etc
- Suggested street or property names that could be considered or construed as obscene, racist or which could contravene any aspect of the Monmouthshire County Council equal opportunities policies will not be acceptable.
- Subsidiary names i.e. a row of buildings within an already named road being called ‘...Terrace’ should be avoided if possible.

2.3.2 Advice or guidance regarding historic or local context can be obtained by:

- Communicating with the Community Council/County Councillor
- Visiting our website at [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk)
- Visiting our Libraries and Information Service website at <http://libraries.monmouthshire.gov.uk/>
- Contacting the Council's Policy Officer Equality and Welsh Language: [alanburkitt@monmouthshire.gov.uk](mailto:alanburkitt@monmouthshire.gov.uk) or the Welsh Language Support Officer: [davidbarnes@monmouthshire.gov.uk](mailto:davidbarnes@monmouthshire.gov.uk).

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### 3. Approving Naming & Numbering Schemes

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#### 3.1 Street Names

- 3.1.1 The Naming of new streets in Monmouthshire is carried out under the 'Public Health Act 1925, Section 17 ~ Notice to urban Local Authority before street is named'.
- 3.1.2 All new street names should ideally end with one of the following suffixes with their Welsh equivalents preferably applied in the following context:

<b>Road/Heol</b>	–	For any major road or thoroughfare
<b>Avenue/Rhodfa</b>	–	for any road or thoroughfare
<b>Drive/Rhodfa</b>	–	for any road or thoroughfare
<b>Street/Stryd</b>	–	for any road or thoroughfare
<b>Way/Ffordd</b>	–	for any road or thoroughfare
<b>Grove/Gelli</b>	–	for residential roads
<b>Mews/Stablau</b>	–	for residential roads
<b>Place/Maes</b>	–	for residential roads
<b>Gardens/Gerddi</b>	–	for residential roads (provided there is no confusion with local open space)
<b>Close/Clôs</b>	–	for cul-de-sac only
<b>Court/Cwrt or Lllys</b>	–	for cul-de-sac and residential blocks only
<b>End/Pen</b>	–	for cul-de-sac only
<b>Circle/Cylch</b>	–	for roads with the same start and end point
<b>Crescent/Cilgant</b>	–	for a crescent shaped road
<b>Square/Sgwâr</b>	–	for a square only
<b>Terrace/Teras</b>	–	for a terrace of houses but NOT as a subsidiary name within another officially named street
<b>Hill/Rhiw</b>	–	for a hillside road only
<b>Ridge/Crib</b>	–	for a hillside road only
<b>Rise/Bryn</b>	–	for a hillside road only
<b>Row/Rhes</b>	–	for residential roads in appropriate circumstances
<b>View/Gwel y .....</b>	–	for residential roads in appropriate circumstances
<b>Common/Comin</b>	–	for roads in appropriate circumstances
<b>Parade/Parêd</b>	–	for roads in appropriate circumstances
<b>Park/Parc</b>	–	for roads in appropriate circumstances
<b>Reach/Dyfroedd</b>	–	for roads in appropriate circumstances

<b>Lane/Lôn</b>	–	for any road or thoroughfare in a rural area or in appropriate circumstances
<b>Meadow/Dol</b>	-	for any road or thoroughfare in a rural area
<b>Mead/Dol</b>	–	as an alternative to above
<b>Dene/Tywyn</b>	–	for roads with an historic link to wooded valley
<b>Wharf/Glanfa</b>	–	for roads parallel or adjacent to navigable waterways
<b>Walk/Rhodfa</b>	–	for pedestrian ways
<b>Path/Llwybr</b>	–	for pedestrian ways

- Many of the Welsh versions above will mutate/change when the name of a road is added and will therefore need to be sent by the Street Naming & Numbering Officer for professional translation to ensure accuracy

3.1.3 Single or dual names without suffixes are acceptable in appropriate circumstances i.e. The Hawthornes, The Causeway

3.1.4 The use of North, South, East or West as a suffix is generally not acceptable. However it is acknowledged that in exceptional circumstances it may be appropriate to do to facilitate identification.

### **3.2 Property Numbering Sequence**

3.2.1 The following protocols will be applied to new development schemes and should include:

- Odd property numbers allocated to the left of the proposed new street running from start to end of the street. Even property numbers allocated to the right of the proposed new street running from start to end, or vice versa if there is an issue with neighbouring properties on adjoining streets and duplication of numbers.
- Short cul-de-sac and small scale development will be numbered consecutively in a clockwise direction. Longer cul-de-sac development will again be numbered as stated above.
- The property number 13 will not be omitted from property numbering schemes unless requested in the street naming & numbering application.
- New properties cannot adopt the number of a demolished property on the same street.

- It should be pointed out in literature distributed to prospective purchasers that the provisional numbering schemes are subject to change if the developer adds plots that require addressing after the original Street Naming & Numbering has been allocated to the development. Please see Section 5 for the applicable charges.
- Where a street numbering sequence may not exist, predominantly in rural areas, it will be appropriate to allocate agreed property names, however all approved property names will be addressed directly to the nearest official designated street name, to enable emergency services to locate a property quickly.
- A piece of land, e.g. a farmer’s field, cannot be given an official address, only property on that piece of land can have a conventional address for the purposes of delivering mail and services.
- Infill development (new properties built between existing properties or in grounds of an existing property) on a numbered street will be given the same number as the property preceding the infill or following in appropriate circumstances (i.e. when the infill property precedes No.1 on a numbered street) followed by a suffix of ‘A’, ‘B’ etc e.g. 24A, 24B.
- **Once a number has been issued to any property in Monmouthshire then it can never be removed. This is applicable to all properties in Monmouthshire included properties that have numbers but are not on a numbered street. Names may be added but can never replace the number.**
- All addresses will have a welsh version and this includes units within and industrial estate for example. The prefix will be translated as well as the suffix letters. The letters will be translated but not used in sequence; therefore Unit 1D will be translated to Uned 1D rather than following the sequence of the Welsh Alphabet and using 1CH.

English	Welsh
■ Unit 1A	■ Uned 1A
■ Unit 1B	■ Uned 1B
■ Unit 1C	■ Uned 1C
■ Unit 1D	■ Uned 1D

- Properties, in particular those occupying corner sites, will be numbered or named according to the street in which the main entrance is located. The manipulations of property names or numbers in order to secure a more prestigious or desired address, or to avoid an address, which is thought to have undesired associations, will not be permitted.
- Blocks of flats and apartments may be given a name but each individual flat or apartment will be numbered consecutively.
- All newly proposed development block names should preferably end with one of the following suffixes:
 

<ul style="list-style-type: none"> <li>■ Court/Cwrt or Llys</li> <li>■ House/Tŷ</li> <li>■ Point/Penrhyn or Pwynt</li> <li>■ Tower/Tŵr</li> </ul>	<ul style="list-style-type: none"> <li>■ Lodge/Porthdy</li> <li>■ Apartments/Fflatiau</li> <li>■ Mansions/Plastai</li> <li>■ Heights/ Bannau</li> </ul>
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- Many of the Welsh versions above will mutate/change when the name of a building is added and will therefore need to be sent by the Street Naming & Numbering Officer for professional translation to ensure accuracy
- Commercial properties which contain multiple offices, office suites or units should ensure each office, suite or unit is uniquely identified preferably by a numbering schedule (e.g. Suite 1, Suite 2 etc) or where suitable by its location within the building (e.g. Ground Floor, First Floor etc).
- All commercial properties should be individually numbered or named.

### **3.3 Shopping Centres, Retail Parks and Industrial Estates**

- 3.3.1 In order to minimize disruption and confusion, the address of each commercial property, should be a sustainable address that can be re-used by whatever business or organisation occupies the property. Unit numbers should be allocated which will remain constant whichever company occupies the premises. The unit number should be displayed prominently on each building.
- 3.3.2 Shopping Centres (Arcades or Malls): A names will be given to the building which houses an indoor shopping centre. Each shop or unit within the building will require

its own unique number and the street from which the building is deemed to have its main access will be the street used in the address E.g.

- Unit 1 Monmouth Shopping Arcade, High Street, Monmouth
- Unit 2 Monmouth Shopping Arcade, High Street, Monmouth

3.3.3 Retail Parks (Open Air Shopping Precincts): A name will be given to the park or precinct. Each shop or unit within will require its own unique number. The Street from which the park or precinct is deemed to have its main access will be the street used in the address, however, it is possible that some shops or units may be accessed from a different street and this street will be used in the addresses for those particular shops or units. The numbering scheme will be applied to the park or precinct as a single entity regardless of which street the units are accessed from.E.g.

- Unit 1, Monmouth Shopping Precinct, High Street, Monmouth
- Unit 2, Monmouth Shopping Precinct, Church Lane, Monmouth

3.3.4 Industrial Estates: Where appropriate a name may be given to an industrial estate. Each unit or yard will require its own unique number. If all the units are directly accessed from the same street the numbering scheme will be based on the industrial estate as a single entity with the street from which access is gained being the street used in the address. E.g.

- Unit 1 Monmouth Industrial Estate, High Road, Monmouth
- Unit 2 Monmouth industrial Estate, High Road, Monmouth

3.3.5 If, however, the estate comprises of more than one street, and these streets are deemed to require naming, the units or yards will be numbered to the street from which they are accessed. If it is still deemed appropriate to give the industrial estate its own name the name will now be treated as a locality E.g.

- Unit 1, High Road, Monmouth Industrial Estate, Monmouth
- Unit 2, High Road, Monmouth Industrial Estate, Monmouth
- Unit 1, Lower Road, Monmouth Industrial Estate, Monmouth
- Unit 2, Lower Road, Monmouth Industrial Estate, Monmouth

- 3.3.6 It should be noted that names for Shopping Centres, Retail Parks and Industrial Estates are subject to the same principles as street names which are set out in sections 2 and 3 above. It is recommended that contact is made with the Street Naming & Numbering Officer at an early stage of development so that naming and numbering schemes can be agreed before marketing commences.

### **3.4 Activation of New Addresses**

- 3.4.1 When a new development has been named and numbered the addresses created are considered to be 'provisional'. The details are shared with the Royal Mail who keeps these addresses on their 'Not Yet Built' (NYB) database. To avoid the problem of post being sent to non-existing properties on a building site the addresses are not made available for use until the properties are near completion and able to receive mail.
- 3.4.2 As each property reaches this point the developer should contact the Street Naming & Numbering Officer and request that the address is activated for use. Notification that the address is now active will be sent to Monmouthshire County Council's internal and external partners (including the emergency services). The Royal Mail will be contacted to move the address from their NYB database onto their 'Postal Address File' (PAF) database making it available for general use.



## *4. Changes to Existing Street Naming & Numbering*

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### **4.1 Adding a Name to an Existing Numbered Property**

4.1.1 The allocation of a property name will be permitted but where an existing numbering scheme is in place, the name will be an addition to that number and not a replacement. The name must not already be in use by any other property, nor sound too similar to any other property in the area (postal town e.g. Abergavenny - NP7). A check will be undertaken on application. Names that sound racist, obscene or are open to misinterpretation will not be accepted.

### **4.2 Renaming an Existing Named Property**

4.2.1 The name of an existing property may be changed. The new names must not already be in use, nor sound too similar to any other property in the area (postal town e.g. Abergavenny - NP7). A check will be undertaken on application. Names that sound racist, obscene or are open to misinterpretation will not be accepted.

### **4.3 Converting an Existing Building**

4.3.1 Conversion or sub-division of a residential property resulting in a single point of entry from which all the flats are accessed will be numbered rather than described or lettered i.e. Flat 1 rather than First Floor Flat or Flat A.

4.3.2 Conversion or sub-division of a residential property resulting in multiple points of entry with each flat having its own separate front door, off the street, will include a suffix to the primary shell address i.e. 'A', 'B', 'C' etc (24A, 24B, 24C etc).

4.3.3 A merged property will utilise the numbers of the original properties where premise numbers are used. For instance, the merging of two properties at 4 High Street and 6 High Street or Unit 1 Trading Estate and Unit 2 Trading Estate will result in new addresses of 4-6 High Street and Unit 1-2 Trading Estate respectively.

### **4.4 Converting a Barn/Outbuilding or Derelict Building**

4.4.1 The allocation of a property name to a barn/outbuilding conversion will be permitted but the name must not already be in use by any other property, nor sound too similar to any other property in the area (postal town e.g. Abergavenny - NP7). A check will be undertaken on application. Names that sound racist, obscene or are open to misinterpretation will not be accepted. A numbering scheme can be

developed if more than one barn/outbuilding at a farm/property is being developed.

4.4.2 The allocation of a property name to a developed derelict building will be permitted if the street from which it is accessed is not numbered. If the street from which it is accessed has a numbering scheme then the developed property will slot into that numbering scheme where appropriate.

4.4.3 The name of the farm/property that the barn/outbuilding conversion is located at will be included in the barn's address due to the shared access. Only if the barn/outbuilding conversion has its own access, separate to the farm/property, will the farm/property name be omitted from the address.

#### **4.5 Street Renaming at Residents Request**

4.5.1 If two thirds of residents are in agreement, a written request is required to change the name of a street. Reasons will need to be given for the desire for change and for the choice of the new name. The new name must adhere to the principles set out in sections 2 and 3 above.

4.5.2 The National Street Gazetteer (NSG) is the definitive source of official street names or descriptions. This single definitive source ensures consistency in different databases and is used by the Emergency Services and Internal Services and has been populated using Monmouthshire County Council's Highways Register and Street Naming & Numbering Records.

4.5.3 Unless substantial evidence is given to prove an official name of a street differs from what is held on the NSG, then requests to alter the NSG record will be treated as an application to change the name of a street, and must adhere to the principles mentioned above.

4.5.4 Charges are proposed for this function as it is a very time consuming exercise and to cover the cost of replacement nameplates. Please see Section 5 for charges.

#### **4.6 Re-numbering Existing Properties/Buildings or Re-naming a Street**

4.6.1 Re-numbering is normally only considered when changes occur which give rise (or are likely to give rise) to problems for the Emergency Services, or, new development takes place which cannot be accommodated within the existing numbering sequence. As this is a very time-consuming process and can cause cost

and disruption to individual occupiers, it will be avoided wherever possible. For new development within an existing street the use of suffixes, or re-numbering where just a few properties are affected, is preferable to wholesale re-numbering of a street, however, this is not always possible and the re-naming of streets and re-numbering of properties will be at the discretion of Monmouthshire County Council.

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## 5. Proposed Charges for Street Naming & Numbering Services

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### 5.1 Proposed scale of charges

Category	Charge (Incl.VAT)
Property Naming/Renaming/addition of name to number	£25
Confirmation of Address to Conveyancers etc	£25
Development 1 Plot	£50
Development 2 + Plots (Flats to be counted as plots)	£110 + £40 per plot
Changes to Development Layout after Notification	£40 per plot affected
Street Renaming at Residents Request	£150 + £25 per plot and cost of replacement nameplates

- 5.2 The budget for renewing/providing new street nameplates is only £8,000.00 (eight thousand pounds) and does not cover the amount of requests that we receive on an annual basis. Therefore, in order to save on invoicing costs etc, we collate about 8-10 new signs together and then place an order then. Because the budget amount is so small, it only usually lasts for about 6 months, but a small amount is kept back to deal with emergencies etc. However, any new income received from charging will be used to clear the backlog of outstanding street nameplate requests received.

## 6. Monmouthshire County Council Land & Property Gazetteer

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**6.1 This section of the Street Naming & Numbering Policy is for information and guidance only. The LLPG is inter-related with Street Naming & Numbering and the following information is relevant in further understanding the use and recording of addresses. This is managed by the GIS Team.**

6.1.1 There are two forms of address in common use:

6.1.2 The Postal Address is the form of the address held by the Royal Mail for the delivery of post. Royal Mail accepts no responsibility for the use of the postal address for any other purpose than delivery of mail by them.

6.1.3 The BS7666 address is the form of the address which conforms to the national stand for addressing BS7666. This form of address is prescribed by the government for various statutory purposes such as planning applications and electoral registration. It is used in the council’s primary address register; the Local Land & Property Gazetteer (LLPG). It is also the basis of the National Address Gazetteer being introduced by the government during 2011 to provide a single address list across the whole public sector.

6.1.4 While the two forms of the address are often the same they can sometimes differ. The differences between the two forms are set out below. Other forms of an address may exist (such as those on title deeds or held by third party databases) but have no legal standing.

**NB: Where a locality is recorded it may not always be the same in the two types of addresses.**

Address Element	Postal Address	BS7666 Address
Flat number/name	Not always included	Always included
Property number	Always included	Always included

Property name	Only included if no number	May be included
Street name	Not always included in rural areas	Always included
Locality	Included where Royal Mail have operational need	Included where such a name exists
Town	Included where Royal Mail have operational need	Always included
Post Town	Always included	Recorded separately from actual town
Postcode	Always included where allocated	Always included where allocated

## *7. Notifications of Address Information to Internal and External Partners*

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- 7.1 On completion of an application for Street Naming & Numbering Monmouthshire County Council will notify the following organisations or departments of the new or amended address(es):

- The Royal Mail
- The Local Sorting Office
- Gwent Police
- Welsh Ambulance Service NHS Trust
- South Wales Fire & Rescue
- The Valuation Office
- Ordnance Survey
- GIS Team (Monmouthshire County Council)
- Electrol Registration (Monmouthshire County Council)
- Council Tax & Benefits (Monmouthshire County Council)
- Education Services (Monmouthshire County Council)
- Recycling & Waste (Monmouthshire County Council)
- Land Registry – New Developments/road name changes
- Traffic & Development (Monmouthshire County Council) – New Developments/road name changes
- Mapping & Survey Officer (Monmouthshire County Council) - New Developments/road name changes
- Community/Town Council and County Councillor – New Developments/road name changes

## *8. Useful Contacts*

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### **8.1 The Street Naming & Numbering Officer at Monmouthshire County Council**

- Tel: 01633 644644
- Email: [highways@monmouthshire.gov.uk](mailto:highways@monmouthshire.gov.uk)
- Web: [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk)
- Post: Street Naming & Numbering Officer, PO BOX 106, Caldicot, NP26 9AN

The Street Naming & Numbering Officer is also responsible for Street Nameplates; please contact the above details for details on Street Nameplates.

### **8.2 GIS Team at Monmouthshire County Council**

- Tel: 01633 644271
- Email: [addressissues@monmouthshire.gov.uk](mailto:addressissues@monmouthshire.gov.uk)
- Web: [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk)

### **8.3 The Royal Mail**

- Tel: 08456 011110 (address management helpline)
- Web: [www.royalmail.com](http://www.royalmail.com)

All issues regarding Postcodes must be directed to Royal Mail initially as Postcodes are owned by Royal Mail.

### **8.4 Ordnance Survey**

- Tel: 0845 456 0420
- Web: [www.ordnancesurvey.co.uk](http://www.ordnancesurvey.co.uk)

### **8.5 Monmouthshire County Council Welsh Translation service**

- Tel: 01633 644010
- Email: [alanburkitt@monmouthshire.gov.uk](mailto:alanburkitt@monmouthshire.gov.uk)
- Tel: 01633 644686
- Email: [davidbarnes@monmouthshire.gov.uk](mailto:davidbarnes@monmouthshire.gov.uk)

## ***9. Appendices***

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9.1 Monmouthshire County Council's Street Naming & Numbering Application Form

9.2 Monmouthshire County Council's Street Nameplate Request Form

9.3 PAF® Code of Practice, Changing Postal Addresses and Postcodes

9.4 Monmouthshire County Council's Proposed Street Naming & Numbering Charges



## Monmouthshire County Council's Proposed Street Naming & Numbering Charges

Category	Charge (Incl.VAT)
Property Naming/Renaming/addition of name to number	£25
Confirmation of Address to Conveyancers etc	£25
Development 1 Plot	£50
Development 2 + Plots (Flats to be counted as plots)	£110 + £40 per plot
Changes to Development Layout after Notification	£40 per plot affected
Street Renaming at Residents Request	£150 + £25 per plot and cost of replacement nameplates

## Sample of Street Naming & Numbering Charges in Wales

Function Council	Addition of Name	Renaming/R enumbering	Naming & Numbering of 1 new property	Confirmation of address (Surveyors, Solicitors etc)	Conversion to Flats
Torfaen	£25	£25	£25	£25	-
Newport	£40	£40	£110	£40	-
Cardiff	£27.30	£27.30	£132.50	£27.30	£45 per floor on top of relevant development charge
Merthyr Tydfil	£50	£50	£100	£25	-
Powys	£25	£25	£25	£25	-
Bridgend	£29.30	£29.30	140 (For up to 5 plots)	£29.30	-

<b>Swansea</b>	£26.75	£26.75	£134	£26.75	£26.75 plus £10.70 per additional address
<b>Carmarthenshire</b>	£25	£25	£25	£25	£25 then £10 per plot/Flat
<b>Neath Port Talbot</b>	£25	£25	£25	£25	£25 per conversion + £10 per flat
<b>Vale of Glamorgan</b>	-	£68.89	-	-	-
<b>Monmouthshire</b>	<b>£25</b>	<b>£25</b>	<b>£25</b>	<b>£25</b>	<b>To be treated the same as developments</b>
<b>Average (Not including MCC proposed charges)</b>	27.34	34.22	71.65	22.34	

**These are the only readily available charges for Welsh Authorities that could be obtained.**

Developments	Changes to Development layout after SNN Schedule	Street Renaming at residents request
1-5 Plots= £150 + £25 per plot 6-25 Plots = £150 + £20 26 -75 Plots = £150 + £15 per plot 76 + Plots = £150 + £10 per plot	£25 per plot affected	£150 + £25 per plot affected
Developments 2 + £110 & £40 per additional plot	£40 per plot affected	£110 + £40 per plot affected
Up to 10 Plots = £132.50 Over 10 Plots = £210 + £10.50 per unit	£500 + £10 per unit	£250
2-5 Plots = £150 6-10 Plots = £250 11-50 Plots = £350 51-100 Plots = £500 10 or more Plots = £750	-	-
1-5 Plots= £150 + £25 per plot 6-25 Plots = £150 + £20 26 -75 Plots = £150 + £15 per plot 76 + Plots = £150 + £10 per plot	£25 per plot affected	£150 + £25 per plot affected
Up to 5 Plots = £140 More than 5 Plots = £290	-	-

Up to 5 plots = £134 + £10.70 per additional plot	£160 + £26.75 per plot	£26.75 per property + cost of replcement nameplates
1-5 Plots= £150 + £25 per plot 6-25 Plots = £150 + £20 26 -75 Plots = £150 + £15 per plot 76 + Plots = £150 + £10 per plot	£150 + £25 per plot affected	£150 + £25 per plot affected
Up to 5 Plots = £25 per plot 6 & over = £20 per plot	£100 + £10 per plot	£25 per property
-	-	-
<b>1-5 Plots= £150 + £25 per plot</b> <b>6-25 Plots = £150 + £20</b> <b>26 -75 Plots = £150 + £15 per plot</b> <b>76 + Plots = £150 + £10 per plot</b>	<b>£25 per plot affected</b>	<b>£150 + £25 per plot affected</b>

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### Sample of Street Naming & Numbering Cf

Function Council	Addition of Name	Renaming/Renu mbering	Naming & Numbering of 1 new property	Confirmation of address (Surveyors, Solicitors etc)
Birmingham	-	-	Up to 5 properties on existing road - £130	-
Cambridge	£30	£30	£50	£25
Cheltenham	£35.00	£35.00	£50.00	-
Cornwall	£40	£40	£40	-

<b>Cotswold</b>	£75	£75	£75 per plot up to 5	£25
<b>Epping Forest</b>	£49.00	£49.00	£49	£2.60 for certificate then £16 per property required
<b>Stroud</b>	£30.00	£30.00	£30	-
<b>Swindon</b>	-	-	Residential - £60. Commercial - £100	£35
<b>Walsall</b>	£100	£100	£100	£60
<b>Wiltshire</b>	£50	£50	£110	-
<b>Worcester</b>	Free	Free if primary residence or £100 + £20 for each additional property	£100	-
<b>Average</b>	£37.20	£37.20	£72.20	£14.90

## Charges in England

Conversion to Flats	Developments	Changes to Development layout after SNN Schedule	Street Renaming at residents request
-	Between 6 and 25 on existing road - £330, between 25 and 75 on existing road - £525, over 75 on an existing road - £790. Naming of new road plus allocation of up to 25 numbers £460	-	-
Same as developments	2-5 plots - £75, 6-10 plots - £100, 11-25 plots - £175, 26-50 plots - £250, 76 - 100 plots - £400, 101+ plots - £500 + £10 per plot	£100 = £10 per plot affected	POA
£50 per plot	£50 per plot if no new street name is required. If a new street name is required - £100 a street name + £50 a plot	-	£100
£40 per address	£40 per address	-	-



£200 per block of flats	£75 per plot up to 5, 6-25 plots - £450, 26- 75 plots - £700, 76- 150 plots - £1000, 151 - 250 plots - £1250, 251 - 350 plots - £1500, 351 - 500 Plots - £1750, 500+ plots - £2000. 1-5 street names - £200, 6- 10 new street names - £400, 10 or more street names - £500	-	£300
£49 then £16 per plot	£49 then £16 per plot	-	£49 then £16 per plot
Same as developments	1-6 plots - £30 each, 6-25 plots £25 each, 26+ - £20 each	-	£120 & £30 per plot affected
Same as developments	Residential - £60 for first then £10 per additional. Commercial - £100 for first then £30 per additional	£50 per property	£1,000
£100	£100 + £25 per plot. £100 per new road name	£80 = £60 to resident for compensation and £20 to LA for admin fee	£100
Same as developments	£110 for first then £40 per additional	-	-
£150	£200 for naming a new street and £100 + £20 per additional plot	-	£200 + £50 per property affected

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**SUBJECT: REPORT OF THE STONG COMMUNITIES SELECT COMMITTEE ON SPEED MANAGEMENT FOLLOWING RECEIPT OF A PETITION FOR A 50MPH SPEED LIMIT ON THE B4598 and R64**

**MEETING: STRONG COMMUNITIES SELECT COMMITTEE**

**DATE: 30<sup>th</sup> April 2014**

**1. BACKGROUND:**

- 1.1.1 In light of the petition calling for a 50mph speed limit along the B4593 and R64 to Council in December 2013 and the wider issues of community concerns about speed limits and the potential implications of such changes, Members are asked to consider the development of a Speed Management Policy for Monmouthshire.
- 1.2 Monmouthshire currently uses the Setting Local Speed Limit guidance to assess speed limits throughout the county along with other national guidance to determine appropriate schemes and measures to address or seek to improve road safety throughout the county. Such schemes are prioritised and are either considered as part of a bid to Welsh Government or added to the Road Safety Strategy forward programme. In some circumstances, and where the costs are relatively low, schemes are delivered using the road safety revenue budget.
- 1.3 In light of the above, Members may feel that it would be appropriate to set up a Task and Finish Group to consider whether a specific Speed Management Policy for Monmouthshire may be appropriate.

**2. RECOMMENDATIONS:**

- 2.1 That a Task and Finish Group be established to consider the development of a Speed Management Policy for Monmouthshire. Such a policy would need to seek to achieve an appropriate balance between the concerns of the local communities with the practicalities of delivering changes to existing speed limits taking in to account national legislation and policy. The Group may also wish to consider how officers currently assess speed limits and consider whether a specific Monmouthshire CC policy would help to ensure that a more appropriate approach is adopted or whether there are no benefits from moving away from the current method of assessment and practice.

**3. KEY ISSUES:**

- 3.1 The provision of appropriate speed limits on the highway network has a major bearing on road safety as well as the free flow and efficient movement of traffic throughout the county. Speed limits are assessed based upon national guidance and with speed featuring as a key concern of the local community throughout Monmouthshire it is important that proper consideration is given to how the guidance is applied to the local highway network and that any future changes to limits strikes an appropriate balance

between those wishes of the local community with that of the wider travelling public and businesses with an overriding emphasis on improving or maintaining road safety.

3.2 The Task & Finish Group may wish to consider the following factors when developing a Speed Management Policy for Monmouthshire:

- i. National Road Safety Policy: Welsh Government's "Road Safety Delivery Programme; Department for Transport "Tomorrow's Roads, Safer for everyone" and associated performance indicators and targets.
- ii. Monmouthshire CC Policy – Road Safety Strategy, Local Development Plan and Regional Transport Plan
- iii. Guidance: Welsh Government "Setting Local Speed Limit"; Department for Transport "New Manual for Streets" and various Transport Notes on subjects such as 20MPH Zones, Traffic Calming Guidance
- iv. Monmouthshire CC's Community Strategy

3.3 In addition to the above, any future policy will need to seek the views of Gwent Police and other bodies such as the South Wales Trunk Road Authority (SWTRA) and neighbouring authorities. Furthermore, it is important that other factors in addition to speed limits are considered when developing a Speed Management Policy since influences such as Road Safety Education and Training also have a major part to play in delivering such a strategy.

3.4 The Task and Finish Group may wish to make recommendations on the latitude and flexibility of how such a policy should be applied as well as to make suggestion on further consultations which may be beneficial before presenting to the Cabinet Member for approval and adoption as Monmouthshire Speed Management Policy.

#### **4. RESOURCE IMPLICATIONS:**

The development of the Policy will be carried using officers and within existing resources and budgets.

#### **5. CONSULTEES:**

Strategic Leadership Team  
Cabinet Members  
Select Chairs  
Scrutiny Champion

#### **6. BACKGROUND PAPERS:**

Petition for a 50MPH speed limit on the B4598 and R64 (attached)

#### **7. AUTHOR:**

Paul Keeble – Traffic & Network Manager

#### **8. CONTACT DETAILS:**

Tel: 01633 644733  
E-mail: [paulkeeble@monmouthshire.gov.uk](mailto:paulkeeble@monmouthshire.gov.uk)









# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

support the request for the reduction of the existing speed limit to 50 mph on the 4598 and the R64 roads through the Llanover Ward of Monmouthshire County

Council and appropriate reduction through the villages of  
LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
COLLINS	L. B. Collins	NP79YE
V BRACE	V B	NP79YE
S BRACE	S B	NP79YE
J COLLINS	H. J. Collins	NP79YE
N WILLIS	N Willis	NP79DY
S WILLIS	S Willis	NP79DY
JULIE LUNT	J Lunt	NP79DU
D. LEE	D Lee	NP79DY
MCJONES	M Jones	NP79DU
S JONES	S Jones	NP79DU
J. A. CADMAN	J. A. Cadman	NP79DY
T. T. CADMAN	T. T. Cadman	NP79DY
S. W. ROBERTSON	S. W. Robertson	NP79YE
E. A. ROBERTSON	E. A. Robertson	NP79YE
G. M. EVANS	G. M. Evans	NP79YE
G. M. EVANS	G. M. Evans	NP79YE
Aine Young	A. Young	NP79YE
F. YOUNG	F. Young	NP79YE
A. P. GIBSON	A. P. Gibson	NP79YE
G. BEST GERDA BEST	G. Best	NP75LE
A. J. SUTTON	A. J. Sutton	NP79YE





# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County Council and appropriate reduction through the villages of LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWM

PRINT NAME	SIGNATURE	POSTCODE
RITA TOTES		NP23 5AD
April BARTLETT		NP4 9BT
HELEN RICHARDS		NP23 5HQ
Sylvia Collin		NP7 9JE
AURIL STEVENY JENKINS		NP7 8KD
Wendy Panny		NP7 6NW
S. Hoffmann		NP23 4AN
PHIL DAVIES		NP7 9LL
<del>NI MOSES</del> <sup>NI MOSES</sup> NI MOSES		NP23 5XB
S. CLISSOLD		NP7 9PX
ANNE MURRAY		NP7 6LJ
Jenny Ford		NP7 9PH
CILIAN JONES		NP7 7DL
JASON DAVIES		NP23 5TD
LINDA MELIA		NP7 5TH
BRIAN HUTT		NP7 7AW
PAT JENKINS		NP7 5BT
T. FINCH		NP7 9LJ











# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on  
the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County


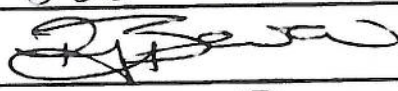

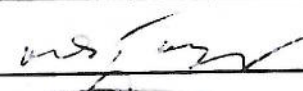
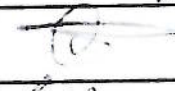

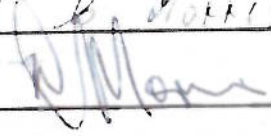
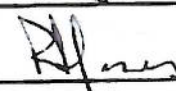


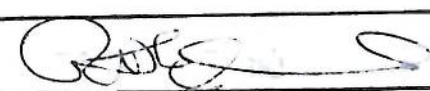

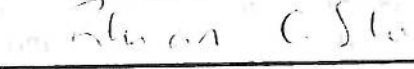
Council and appropriate reduction through the villages of  
LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
ROSEMARY ROWLANDS	R. Rowlands	NP4 5RE
MAUREEN MUSTO	M. Musto	NP7 6AK
VERA BODEN	V. Boden	NP4 2NS
JAMES ROWLANDS	J. Rowlands	NP7 5RE
SARBAHAD GRIFFITH	S. Griffiths	NP7 9RH
B. HINKSMAN	B. HINKSMAN	NP7 5LT
R. HINKSMAN	R. HINKSMAN	NP7 5LT
J. ROWLANDS	J. Rowlands	NP7 9HW
PHIL PALMER	Phil Palmer	NP7 5TE
SARANTAKIS	S. Santakis	NP7 5TH
GARY BRYAN	G. Bryan	NP7 9JT
ROS MAGE	R. Mage	NP7 5RE
STEPHEN PRICE	S. Price	NP7 5RE
JO GIBBIN	J. Gibbin	NP7 5RE
JOHN GIBBIN	J. Gibbin	" "
RICHARD WILLIAMS	R. Williams	NP7 5RE
R+K JONES	R. Jones	NP7 5RE
GUNNA COOKEY	G. Cooley	NP7 5SR
STEVE GRIFFITHS	S. Griffiths	NP7 5SR
K. BUTT	K. Butt	NP7 5RD
L. RANDALL	L. Randall	NP7 7AX

# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County

Council and appropriate reduction through the villages of  
LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
Alicia Cahill	A Cahill	LD3 8TT
Robert Price		NP7 5PH
Sarah Morgan	Sarah Morgan	NP7 5RE
Lana Williams	Lana Williams	NP7 5RE
Becca Bevan		NP7 9ST
Gay Bevan A. BEVAN	G.M. Bevan	NP7 9ST
PATRICIA	P. Williams	NP7 5RP
N. TAYLOR		NP7 5TH
M. TAYLOR		NP7 5AD
G. PREECE		NP7 5RB
S. PREECE		NP7 5RD
M. G. MORRIS	M. G. Morris	NP7 5RE
		NP7 5RE
I. JONES	I. Jones	CF61 1RG
IAN JONES		CF61 1RG
WILLIAM JONES	W. Jones	CF62
C. MCGONIGLE		NP2 5RE
ADNA NADOLA		NP7 5RE
R. H. EDWARDS		NP7 5RE
C. J. SHORT		NP7 5RE
R. C. SHORT		"



# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the  
 B4598 and the R64 roads through the Llanover Ward of Monmouthshire County  
 Council and appropriate reduction through the villages of  
 LLANVAIR KILGEDDIN, LLANVIHANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
Jean Fry	J Fry	NP7 9BD
RICHARD FRY	R Fry	NP7 9BD
Evlyn Davis	E Davis	<del>NP7 9BD</del> NP7 9BB
Ann Roberts	A Roberts	NP7 9BC
ELIZABETH WATKINS	E. Watkins	NP7 9EA
Jean McIndo	J McIndo	NP7 9EA
MARK IRELAND	Mark Ireland	NP15 1DL
MARGARET HAMPSHIRE	M Hampshire	"
Deborah Nash	D M Nash	NP4 8LZ
Margaret John	M E John	NP7 9DP
Roger Pemberton	Roger Pemberton	NP15 1ST
SA FLEMING JONES	S Fleming	NP15 1AT
Vivian Pemberton	V Pemberton	
DAVE PANTING	D Panting	NP1 9HP
Z PANTING	Z Panting	NP7 9HP
J Richards	J RICHARDS	NP15 1DG
S PRICE	S Price	NP15 1BK
N WILLIAMS	N Williams	NP7 9AG
D C ARDREY	D C Ardrey	NP7 9AG



# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County

Council and appropriate reduction through the villages of LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
JANET HIBBS	J Hibbs	NP15 2EH
M. THOMAS	M Thomas	— " —
M WOODLEY	M Woodley	NP17 9TR.
J EXTON	J Exton	NP15 2DY
E WARWICK	E Warwick	NP15 2DY.
P STEVENS	P Stevens	NP25 4PB.
B. LEWIS	B. Lewis	NP15 2FB
S. Caladine	S. Caladine	NP15 2EH.
H. BROWN	H Brown	NP17 0HT
A. Brown	A Brown	NP15 2EM
A. Rickard	A Rickard	NP17 9AT
S. McCartney	S. McCartney	NP15 2JH
S. Ward	S Ward	NP15 2EH
N WATKINS	N WATKINS	NP15 2EH.
JESSICA LACEY	J Lacey	NP15 2EH
S. WALTERS	S Walters	NP15 2EY
J SADLER	J Sadler	NP15 2AQ
FIONA JENKINS	F Jenkins	NP15 1DS
Deirdra James	D James	NP15 1PN.
Dorothy J Exton	DOROTHY J EXTON.	NP15 2EL
Helen Cobbs	H R COBBS	NP25 4DT
J E Brutchard	J E Brutchard	NP25 4BE

# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL





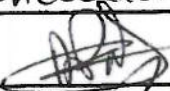




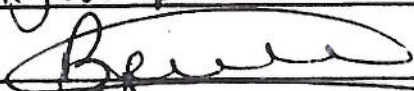


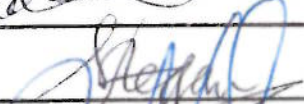

We support the request for the reduction of the existing speed limit to 50 mph on the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County Council and appropriate reduction through the villages of LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERCWM

PRINT NAME	SIGNATURE	POST CODE
Sharon Hall	[Signature]	NP16 5DS
Katrina Patton	[Signature]	NP16 5EA
Blanche Buchanan	[Signature]	NP25 3JG
HELEN GILMORE	[Signature]	NP4 5BA
STEPHEN MONTGOMERY	[Signature]	NP4 0PS
Rob Nissem	[Signature]	NP12 1ET
BRIAN COLLINGS	[Signature]	NP7 9SS
DARYL HARRIS	[Signature]	NP7 5TZ
Nancy Jones	[Signature]	NP23 6QJ
Jon Strange	[Signature]	NP44 6UA
DORIAN WOOD	[Signature]	NP23 4TJ
EMMA BIRDEN	[Signature]	NP23 4AT
Robbie Strange	[Signature]	NP44 6UA
Daryl Pitman	[Signature]	NP23 6QJ
JOHN COOPER	[Signature]	NP7 6NU
John Rogers	[Signature]	NP19 9CL
Carol Lane	[Signature]	NP4 5RZ
Mike Lane	[Signature]	NP4 5RZ
Kevin Ryan	[Signature]	NP7 7LN
Chris Miles	[Signature]	NP7 5UD
IAN EVANS	[Signature]	NP7 9YE



# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the  
 B4598 and the R64 roads through the Llanover Ward of Monmouthshire County  
 Council and appropriate reduction through the villages of  
 LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
LINDA WILLIAMS	Linda Williams	NP26 4G4
Leonard Marship	Leonard Marship	NP26 5RN
GLYN DAVIES	Glyn Davies	NP4-8HP
How Bowen		NP7 5HR
Julian Miles		<del>NP7</del> NP77DA
Karen JAMES	Karen James	NP77NT
ROB TALBOT		NP16 6NP
GILLIAN ALBES		NP16 6NP
Kerri Costello	KACostello	NP16 6ST
Andrew Alford		NP1 8AW
D. Parry		NP7 7AN
Jeff Astle		
K. NICHOLS		NP7 9UN
B. NICHOLS		NP7 9UN
K. MUSPRATT	KAMuspratt	NP7 9UN
B. NICHOLS		NP7 9UN
AMORIM		NP7 7BT
HL Ronchetti		NP15 2JZ
TRELOAR		CF47 8RG
S. SULLIVAN		NP7 9RL

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## PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the  
 B4598 and the R64 roads through the Llanover Ward of Monmouthshire County  
 Council and appropriate reduction through the villages of  
 LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
A.J. RICHARDSON	A.J. Richardson	NP7 9BA
J. RICHARDSON	J. Richardson	NP7 9BA
A.D. METHVEN	<del>A.D. Methven</del>	NP7 5LU.
P BRYANT	P Bry	NP7 9AG
LJ BRYANT	LJ Bry	NP7 9AG
L DAVIES	L Davies	(F4813)
Richmonna	Boek Stephen	HAWKING
<del>P. PORRET-CROWN</del>	<del>P. Porret-Crown</del>	NP7 7DA
<del>Jim Parkman</del>	<del>Jim Parkman</del>	NP7 8RR
<del>P. Redley</del>	<del>P. Redley E-TYPE</del>	NP7 7RN
Easey Supple	E. Supple	NP7 8ES.
HOW JONES	H. Jones	NP7 9AT
Christina Severn	C. Severn	NP7 9TS
Timen Nash	T. Nash	NP7 9TS
Prew Thomas	P. Thomas	NP7 5EU
G. Williams	G. Williams	NP7 7DN
Scott Rees	Scott Rees	NP7 7CB
M. ASSOTT	M. Assott	NP7 9AM
E SEER	E. Seer	NP15 1QS
A. Chipin	A. Chipin	NP7 9AT



# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the  
 B4598 and the R64 roads through the Llanover Ward of Monmouthshire County  
 Council and appropriate reduction through the villages of  
 LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
RONALD SMITH	Ronald Smith	CH64 9PA
P. BURTON	P. A. Burdidge	CH64 4DA
N. HOSKISSON	N. Hoskisson	CH64 0TP
T. NORMAN	T. Norman	WA14 3PW
P. NORMAN	P. Norman	DT11 8NP
B. CAPEWELL	B. Capewell	CH64 4AJ
AM Ingham	Am Ingham	<del>NP15 2DN</del>
Whitton's	CHRISTIAN GILBERT	NP7 0HG
M. Mason	Nantyglo Gwent	NP23 4QP
Mr John Mason	J. E. Mason	" "
Salvin Sevan	" "	NP23 4QP
D. Jones	2 Heol Gyn m/s	CF36 7RY
R. CARZ	R. Carz	NP7 9PN
H. D. ALLAWAY	H. D. Allaway	NP7 9PN
J. CARR	J. Carr	NP4 9PN
Chris Truethood	CHRIS TRUETHOOD	M32 9BS
Rob Truethood	R. Truethood	M25 3HS
JOAN TRUEBLOOD	Joan Truethood	M32 9BS
GARY PINNUS	G. Pinnus	NP7 0BW
SARON PINNUS	S. Pinnus	NP7 0BW

Should be a 30MPH !!!

## PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County Council and appropriate reduction through the villages of LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWM

PRINT NAME	SIGNATURE	POSTCODE
N CHIPLIN		NP7 9AR
J COLE		NP7 5RE
R BRIANT		NP4 9PT
Jack Green		NP7 55X
L Jones		NP7 8TA
M CHIPLIN		NP7 9JA
J CHIPLIN		NP7 8HW
GUINNA GIBB		NP7 8DL
Deeock		NP4 8ML
Philip Sims		BS6 5AY
CLARE BENNETT		BS6 5AY
C BOLTON		BS35 4EJ
B EVANS		NP7 8TA
R Jones		NP11 6FN
J. Arnold		NP11 6FN
H Humes		NP7 6NF
ASH. IAGG		NP7 9AE
L. MAC MURRAY		NP7 9AG
R. Mac Murray		NP7 9AG
J RICHARDSON		NP7 9BA



# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL





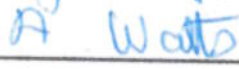



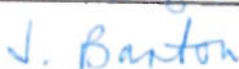
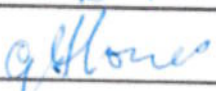








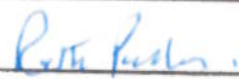

We support the request for the reduction of the existing speed limit to 50 mph on the B4598 and the R64 roads through the Llanover Ward of Monmouthshire County Council and appropriate reduction through the villages of LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
SIÂN MASON	<i>[Signature]</i>	NP15 2BY
DAN LEWIS	<i>[Signature]</i>	NP15 2BY
Shrew Isaacs	<i>[Signature]</i>	NP13 2PF
AMIE LOCKE	<i>[Signature]</i>	NP13 2PF
Jason Way	<i>[Signature]</i>	NP7 9RH
Peter James	<i>[Signature]</i>	NP7 7ET
Kayleigh Lane	K. Lane	NP7 5TA
Angel Chiplin	<i>[Signature]</i>	NP7 9AR
Rhys Thrupp	<i>[Signature]</i>	NP7 1AP
LEE RALPH	<i>[Signature]</i>	NP47 5EX
D TOAKS	<i>[Signature]</i>	NP7 9AS
P TOAKS	<i>[Signature]</i>	NP7 9AS
C Watkins	<i>[Signature]</i>	NP7 7DT
P. J. Watkins	<i>[Signature]</i>	NP7 7DT
S. Shaw	<i>[Signature]</i>	NP7 9AS
Jack Shaw	<i>[Signature]</i>	NP7 9AS
Megan Jones	<i>[Signature]</i>	NP7 6DF
Kim Boland	<i>[Signature]</i>	NP15 2AY
Ann Boland	<i>[Signature]</i>	NP15 2AY
<i>[Signature]</i>	J.G. JENKINS	01608 650436 NP15 2AY

NP7 9AS  
NP7 9AS

# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

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B4598 and the R64 roads through the Llanover Ward of Monmouthshire County  
Council and appropriate reduction through the villages of  
LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWM

PRINT NAME	SIGNATURE	POSTCODE
NICHOLAS LANG		NP4 8JB
K BENNETT		NP8 1DR
SUE JAMES		BS35 1SR
J Cepha		BS32 4DZ
A Watts		BS35 2JA
A WILCOX		BS35 2JB
A Lewis		BS35 2YD
R Szabo		BS35 4AX
J. BARTON		BS35 4EG
G.H. JONES		BS32 4DL
D. WHITEHART		BS35 2YE
J WHITEHART		BS35 2YE
P.G. Withers		BS35 4HN
H BISHOP		BS32 4LJ
Heather Hunt		BS16 6TE
MARY AERKAMP		BS35 2JT
LYNNE MCHILLAN		BS35 3PP
M LEWIS		BS35 1HR
R PARKER		BS35 2YD
T. HOWDEN		GL12 7JF



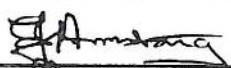
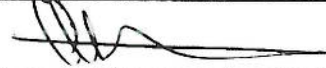
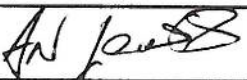


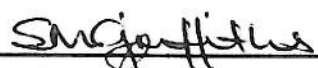
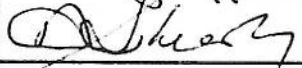


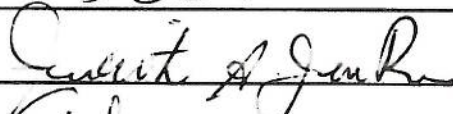
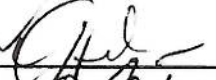
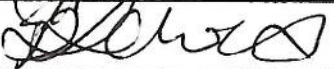
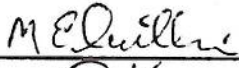

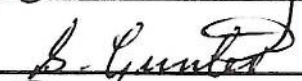
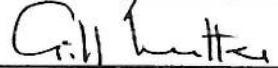

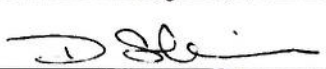

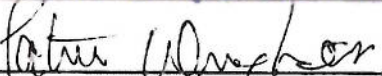
# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the  
 B4598 and the R64 roads through the Lanover Ward of Monmouthshire County  
 Council and appropriate reduction through the villages of  
 LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
Deison Johnson		GL13 9EL
Polina Simeon		GL12 8TN
Goya Borge		BS35 200
John Gudge		NP7 5UK
S Brown	S Brown	NP7 7DA
Helen Brown		NP7 7RG
Beth Conner		NP7 5RE
Kelsea Richardson	K J Richardson	NP7 9BA
ANTONIA RICHARDSON	A. J. Richardson	NP7 9BA
Steve Roberts		BH23 2NH
V ROBERTS		BH23 2NH
GRIFFITH		NP7 9RH
E. WILLIAMS		NP15 1HJ
K. WILLIAMS		— " —
G. Wallbank	G Wallbank	NP7 0HY
T LANE		— " —
Clr Sam Dodd		NP7 5AD
S Andrews		NP7 8BP
I Maynard		NP15 1GN
RICHARD AUNT		NP25 4DR

# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

We support the request for the reduction of the existing speed limit to 50 mph on the  
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 Council and appropriate reduction through the villages of  
 LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
JEAN ARMSTRONG		NP7 9AJ
TONY ARMSTRONG		NP7 9AJ
A. LEWIS		NP7 6HF
RON ADAM		NP7 9AY
AGNES SMITH		NP7 9AN
SUSAN GRIFFITHS		NP7 9AJ
ANDREW STREASBY		NP7 9AJ
PAUL HUGHES		NP7 9AL
Lesley Bell		NP7 9TL
Judith A Jenkins		NP7 9AT
<del>Paul</del> H. GRIFFITHS		NP7 9AJ
K. FENWICK		NP7 9AN
M. Quillie		NP7 9AJ
L. Harvey		NP7 9AP
SANDRA GUNTER		NP7 9AL
Gill hutter		NP7 9BB
JOHN PATEL		NP7 9AL
Denise Lewis		NP7 9AL
FRANK GAVACIUTI		NP7 9AB
PAT WILKINSON		NP7 9AP



# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

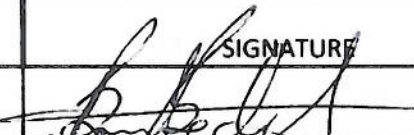

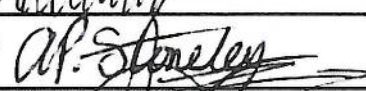

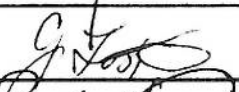
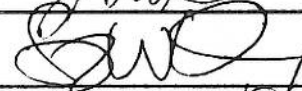
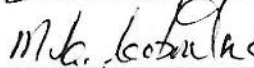
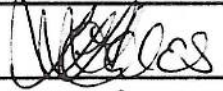
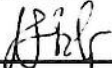

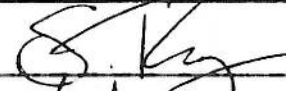
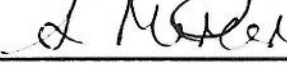
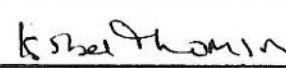
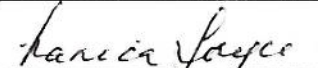
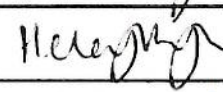
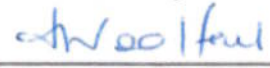

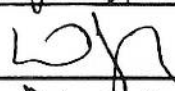
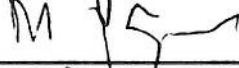

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 LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
J. JONES	JONES	NP18 1RY
W. Jeffery	[Signature]	NP7 8TA
L Tucker-Jones	[Signature]	NP44 3LR
Rogel Cowler	[Signature]	NP7 9BE
Ashley Carter	[Signature]	NP7 5DS
Karen Cox	[Signature]	NP4 5TX
J. Fry-THOMAS	[Signature]	NP7 9QA
Mike Grand	[Signature]	NP25 4AY
GRAHAM WILLIAMS	GACHILL	NP12 9DS
Oliver Palmer	[Signature]	NP45 8TB
ANDREW PALMER	[Signature]	NP45 8TB
IRVING HEWITT	[Signature]	NP7 9AA
ALISTAIR HEWITT	[Signature]	NP7 9AA
KATHRYN MACDONALD	KE Macdonald	NP7 9AA
C. Shrew	C. Shrew	NP7 7AH
N. ELLIOT-JONES	[Signature]	NP8 1BQ
Rafael Barzud Barzud	[Signature]	NP7 9AA
RHONA FRANCIS	R. B. Francis	NP7 9ST
A. D. NICKLIN	[Signature]	NP8 1EF
S. PHILLIPS	Stian Phillips	NP7 8LN





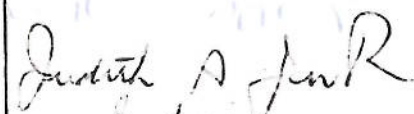
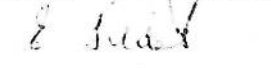
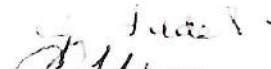

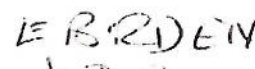
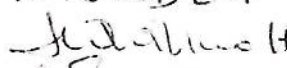
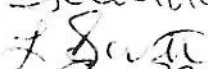

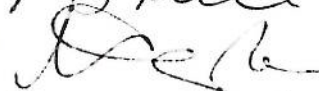
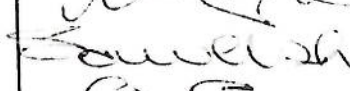
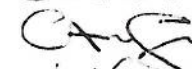


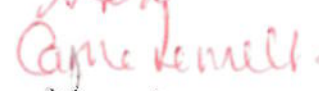



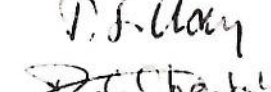



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Council and appropriate reduction through the villages of  
LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
Ben Bedell		NP7 0LH
Michelle van Kollenburg		NP25 5EY
ANDY STONELEY		NP20 2EE
BRIAN FISHER		NP7 9EP
J. Joss		NP7 9EP
STEPHEN WHITE		NP44 6BJ
M. Cheryl Coburne		NP7 9PZ
TRACEY HALES		NP7 9FJ
James Hales		NP7 9FJ
Kevin Mercer		NP7 9AB
STEPHEN TERRY		NP7 9AA
J Mercer <sup>SMARCHE</sup>		NP7 9AB
ROBERT THOMSON		NP40 2NH
Larica Joyce		NP23 8JU
Helen Kirtton		NP7 7LL
Heate Woolf		NP7 9AA (work)
David Hoffmann		NP7 8JY
Wilma Gaywood		NP11 3AT
Mike Gaywood		NP11 3AT
J Terry		NP7 9AA



Print name	Signature	Post code
M. FORD.		NP7 9AT
E.P. EVANS		NP15 27U
E. BOOTH		NP16 7AN
E. EVANS		NP16 7AN
A. R. TRENKINS		NP7 9AT
E. Hedges Hedges		NP16 6SD
C. Hedges		NP16 6SD
E. Hedges		NP16 6LE
ER BIRDEN		NP14 0BR
J. HILLMOTT		NP4 0BR
L. BOONEN		<del>NP12 0AP</del> NP12 0AP
B. Price		NP1 51D
N. Price		NP15 1DR
S. WELSH		NP25 4RT
E. GALE		NP15 1JT
J. KEEGAN		NP15 1JT
A. PANNELL		NP19 8DJ
C. PANNELL		NP19 8DJ
A. M. DAVIS		NP14 1NA
Tracy GARDNER		GL15 6HS
J. CLAY		NP7 9ME
P. G. CHAMBERLAIN		NP7 9DP
Evelyn TAYLOR		GL15 9PN
I. KIRK		NP7 7DR
D. JACKSON		NP7 9BE
		CF38 2DL

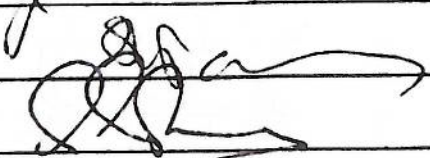





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Council and appropriate reduction through the villages of LLANVAIR KILGEDDIN, LLANVIANGEL GOBION and PENPERGWYM

PRINT NAME	SIGNATURE	POSTCODE
M. JONES	M P Jones	NP25 4RF
Colin Barrows	C Barrows	NP7. 9BH.
N. S. Barrows	N. S. Barrows	" "
J Watkins	<del>J Watkins</del>	NP40an
<del>J Watkins</del>	H. WATKINS	NP40AN
<del>W. K.</del>	Vivce ARGENTER	NP7 9EH.
P LARCOMBE	P Larcombe	NP40HU.
G BARRETT	G Barrett	NP15 1BP
C JIMBY	C Jimby	NP15 1LA
D J WILBY	D Jimby	NP15 1LA
D ILES	D. ILES.	NP4. 0HU
R ILES	R Iles.	NP4 0HU
J A WATKINS	J A Watkins	NP7 9YE
SHARLENE PARRY.		NP4 - 9JU.
PHILIP PARRY		NP4 - 9JU.
D GAMMON	D Gammon	NP12 YUN.

✓

# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

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PRINT NAME	SIGNATURE	POSTCODE
CHARLOTTE HILLING	<i>[Signature]</i>	NP7 9AA
Owen Jones.	<i>[Signature]</i>	CF14 6NS
MARK PETTIT	<i>[Signature]</i>	HR2 5SF
Lyn Morgan	<i>[Signature]</i>	NP7 9YD
W.P. Deegan	<i>[Signature]</i>	NP7 6AD
H Phillips	<i>[Signature]</i>	NP26 4QG
M. Cannings	<i>[Signature]</i>	NP7 8TH
S. VESEY	<i>[Signature]</i>	SA33 6BE
V POWELL	<i>[Signature]</i>	SA33 6BE
A Woodma	<i>[Signature]</i>	E11 8XE
CB Smith	<i>[Signature]</i>	SA66 0EU.
METL P CENTURY	<i>[Signature]</i>	SA17 5PP
ANG. F. GUHAN	<i>[Signature]</i>	CF36 5NE
LYN HAWKINS	<i>[Signature]</i>	BS49 5SP
DR. RUSS BALDWIN	<i>[Signature]</i>	NP40AH
L HAWKINS	<i>[Signature]</i>	NP7 9HJ.
J MARSHALL	<i>[Signature]</i>	NP20 6WU
I. JENKINS	<i>[Signature]</i>	HR2 8EY
J. C JENKINS BULGIN	<i>[Signature]</i>	HR2 8EY
HOW WARD.	<i>[Signature]</i>	CF35. 6RL.



EXPERIMENTAL INVESTIGATION

REPORT ON THE  
RESULTS OF THE  
EXPERIMENT

4

2.5A

7.5T

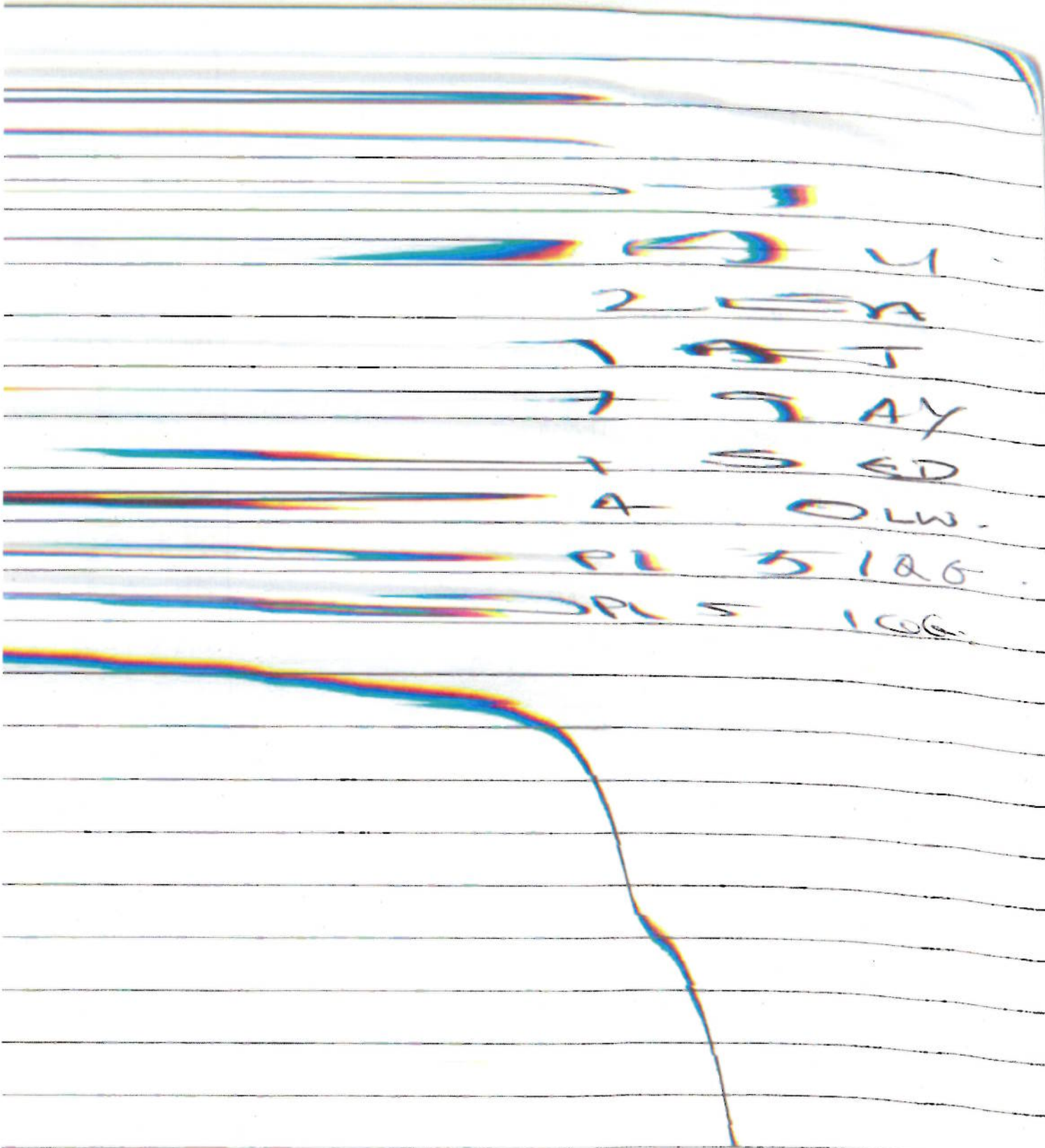
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7.5ED

A OLW.

PL 5126

DPL 5 100















# PETITION TO MONMOUTHSHIRE COUNTY COUNCIL

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SHOULD BE  
40 MPH!

PRINT NAME	SIGNATURE	POSTCODE
MCGIMPSEY	Kearney	CMS 3 4L
M. von Kaler	[Signature]	4639 NW
D. B. EVANS	[Signature]	NP7 9HT
C FELL	[Signature]	GL6.
K. FELL	K. Fell	NP16 6DQ
J BEAVAN	[Signature]	NP7 9RT
J EDWARDS	[Signature]	BS20 6DF.
MARTIN	[Signature]	NP7 8BB.
M. Baldwin	[Signature]	NP4 0AH
S COOKE.	S Cooke	NP7 5TA.
G.G. JEHU	G.G. Jhu.	NP7 9HT
M.S. DAVIES	M.S. Davies	NP15 2JG
CECILIA DAVIES	C.A. Davies	NP12 2JC
PHIL BICKFORD	[Signature]	NP14 6HU
LIVE HEAD	[Signature]	SS9 5PW.
marion margans.	M. Margans	CF14 6TU.